

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Special Meeting

January 8, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff were present.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner were present.

3. ADDITIONS AND DELETIONS TO AGENDA

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 22.1 million gallons of water for the month of December with an average daily demand of 713,000 gallons. This is 35 percent less than last December. Vandenberg Village received 1.23 inches of rain in December, bringing the calendar year total to 12.06 inches.

Well levels (below ground surface) for December were 1B-143', 3A-136', and 3B-135'.

The field crew has been manually reading over 200 meters because the registers have stopped working. Master Meter has rectified the problem with the registers and is sending new ones at \$35 each with a 10-year warranty, instead of the full cost of \$162 per register. Field crew is installing the first 300 this week, and planning to replace all the registers.

The District received two bids for the valve and hydrant project: \$142,818 from V. Lopez & Sons and \$135,270 from R.L. Johnson. The contract was awarded to R.L. Johnson. It is expected to be a three-month project.

The Santa Ynez River Water Conservation District pump tax increased from \$16.98 to \$25.00 per acre feet of water. The increase was needed to hire another employee to work on the Sustainable Groundwater Management Act. For the last six-month period, the District paid \$16,792 for 671-acre feet of water.

O&M Manager Garner said the Sheriff's Department was called yesterday because a homeless man made an encampment in the District's parking lot at 3757 Constellation Road. Sheriff's Deputies confronted him and he left without incident.

The field crew repaired two polybutylene service lines in December.

To conclude his report, O&M Manager Garner said the field crew and staff wanted to thank the Directors for approving the upcoming Annual Safety Dinner this Friday, January 11 at A.J. Spurs in Buellton.

Director Brooks asked if anything transpired from the break-in at the shop and scrap metal was stolen. O&M Manager Garner said nothing came from that incident. Director Redmon asked if security cameras had been installed. O&M Manager Garner said a new alarm system was installed, and a radio survey is being done before cameras are installed.

Director Brooks also asked about the Lift Station 1 Replacement Project. O&M Manager Garner said he is moving forward with the project and waiting for a quote from the electrician.

6. ADMINISTRATION REPORT

AS Manager Allen thanked the Directors on behalf of the office staff for closing the office during the holidays. The office was covered by at least one staff member during the closure.

AS Manager Allen reviewed the financial statements that were in the board package.

Director Redmon asked why the water reserves have been decreasing. She said the District has been spending a lot of money from reserves on ongoing valve and hydrant replacement projects. O&M Manager Garner said this past there were several above-ground water projects, and next year the focus will be below-ground wastewater projects. Director Redmon asked about a possible rate increase. AS Manager Allen said that hasn't been decided. General Manager Barget said much of the District's water infrastructure was rehabilitated over the last 2-3 years, including all three wells and every booster station, which has depleted reserves. He recommended the board consider some annual water rate increases in the near future to rebuild reserves so the District has sufficient funds to pay for the next round of rehabilitation.

7. CONSENT CALENDAR

A. Minutes from the Special Board Meeting on December 12, 2018

B. Treasurer Report

1) Monthly Financials

2) Disbursements through December 31, 2018

Motion by Director Redmon, seconded by Director Stewart to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Port San Luis Harbor District

Andrea Lueker, Harbor Manager for Port of San Luis Harbor District, gave a PowerPoint presentation illustrating enterprise and non-enterprise services the harbor district provides.

President Brooks thanked Ms. Leuker for coming and sharing the information.

B. Committee and Agencies

Motion by Director Redmon, seconded by Director Stewart to confirm Board President Brooks' appointments to standing committees and external agencies.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

Motion by Director Brooks, seconded by Director Wyckoff to appoint Director Stewart to replace former Director Blair on the farmers market ad hoc committee.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

Motion by Director Redmon, seconded by Director Brooks to send Director Stewart to the ACWA Spring Conference and a director to the CSDA Special Districts Legislative Days.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None

Abstain: None
Absent: None

9. REPORTS

A. Committees

No committee meetings during the month of December.

B. District Representatives to External Agencies

The Directors had nothing to report.

C. President

President Brooks had nothing further.

D. General Manager Report

General Manager Barget reported the city of Lompoc expanded the scope of work for the Floradale Bridge project to include replacing 1,000 feet of two corroded 8-inch ductile iron pipes. The cost for the additional design work is \$14,000.

Bill Buelow met with staff from the Western Management Area of the Santa Ynez River Valley Groundwater Basin today at the District office. VVCSD's cost share for developing Groundwater Sustainability Plan (GSP) is estimated be to \$43,000/year for the next three years. Director Redmon questioned why Vandenberg Air Force Base is not contributing. AS Manager Allen said the Air Force base, the federal prison, and the Chumash Indian Reservation are exempt from the requirements of the Sustainable Groundwater Management Act (SGMA).

Shelby Wild, with the Route One Farmers Market provided a draft memorandum of understanding which was forwarded to legal counsel for review. Ms. Wild indicated the farmers market is currently a sole proprietorship with future plans to be a non-profit.

To conclude his report, General Manager Barget said at the last board meeting The Mission Club's Office Manager, Laura Luna, said the county building permit department determined a license

agreement does not provide a sufficient level of access to the solar facility and are requiring a 75-year easement. Legal Counsel Mike Munoz said the District needs to receive some type of consideration for use of the land.

O&M Manager Garner showed eight pictures of encroachment over the years on Lot 54 by golf course operations. O&M Manager Garner has been working with the new owners of The Mission Club to clean up the area, dispose of trash, and restore the property. O&M Manager Garner said he and General Manager Barget discussed options to handle the encroachment problem to include roadway easement and swapping disturbed land for pristine land.

Director Bumpass feels The Mission Club should clean up the area before the District negotiates.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor-California, January 1, 2019
- B. Golf Course – Solar Project Site
- C. Golf Course Encroachment, VVCSD Easement

11. DIRECTORS FORUM

Director Redmon requested the Water/Wastewater Committee meet in the next few weeks to talk about a new well site and give a recommendation to the board how to proceed. He would like to see a reserve study on the next Finance/Budget Committee Agenda.

Director Brooks said he would like to discuss a new strategic plan. He does not like the idea of putting a cell tower on Lot 54.

Director Bumpass asked when the Finance/Budget Committee will meet about the budget. General Manager Barget said sometime March.

12. ADJOURN

President Brooks declared the meeting adjourned at 9:05 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors