

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



REGULAR MEETING

Tuesday, August 7, 2018

7:00 p.m.

AGENDA

Teleconference Notice: Pursuant to Government Code Section 54953(b) the Board meeting will include teleconference participation by Director Anthony Fox from: 190 Oakmont Avenue, Lompoc, CA.

This Agenda will be posted at the teleconference location, Public comment from this address shall be allowed pursuant to Government Code Section 54953.3

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Blair, Brooks, Bumpass, Fox, and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT
7. CONSENT CALENDAR
 - A. Minutes of the Regular Meeting on June 5, 2018..... page 1
 - B. Treasurer Report

- 1) Monthly Financials page 9
- 2) Disbursements through July 31, 2018 page 17
- 3) Public Official Reimbursement Report: Review annual report disclosure information page 35

8. ACTION ITEMS

- A. **Leak Adjustment:** Consider a request from Mrs. Lynette Farrand for a second leak adjustment within a 12-month period..... page 37
- B. **Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Charges:** Consider adopting Resolution 210-18 to collect charges on the annual county tax roll for Fiscal Year 2018-2019 page 39
- C. **Soft Starter:** Consider ratifying the General Manager’s decision to replace the soft starter on Well 1B and increasing the capital budget by \$5,000 page 43
- D. **New Administrative Office:** Consider closing the District office for two days, September board meetings, a ribbon-cutting ceremony, an open house, surplus office furniture, and a lot split page 45

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- 11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3757 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

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MINUTES Regular Meeting

June 5, 2018

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Brooks, Bumpass and Wyckoff were present. Director Fox participated via telephone conference.

OTHERS PRESENT

Joe Barget, General Manager; Cynthia Allen, Administrative Services (AS) Manager; Mike Garner, Operations & Maintenance (O&M) Manager; Patricia LeCavalier, Finance Administrator; and six members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA - None

4. PUBLIC FORUM

President Brooks opened the public forum at 7:01 p.m.

Steve Heuring, 3920 Rigel Avenue, Board President of the Vandenberg Village Association (VVA), said the VVA is working with an architect for the VVA Park & Playground Project. The Oak Hills Estate developer has agreed to assist on the playground project as part of the mitigation requirement. The county has committed considerable funding and Mr. Heuring said placing a cell tower on the property would fund the annual maintenance of the playground.

President Brooks closed the public forum at 7:04 p.m.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 32 million gallons of water for the month of April and 39 million gallons for May. Vandenberg Village received less than a half-inch of rain in April and May bringing the total to 8.38 inches for the calendar year.

Well levels (below ground surface) for April and May were 1B-142', 3A-137', and 3B-137'.

RL Johnson finished installing 17 valves in various locations and two more valves were added to the project.

All three booster pumps and motors were rebuilt by Fisher Pump and Perry Electric and have been installed.

Hopkins Engineering is still on point to install the new chemical pumps. The company has some personnel issues they are working to resolve.

The field crew started maintenance flushing of the District's water lines on June 4. Customers were notified on their May bills.

There were two service line repairs and one 6-inch saddle replacement in May. No sewer system overflows to report for April or May.

To conclude his report, O&M Manager Garner said there were several anniversaries to celebrate since the last meeting. AJ Rea, three years on April 6; Cindy Allen, 25 years on April 25; Tina McManigal, 18 years on May 30; and Patty LeCavalier, 15 years on June 2.

6. ADMINISTRATION REPORT

AS Manager Allen said the office staff was inundated with phone calls Monday morning because of a water outage on the southside. The problem occurred during the maintenance flushing, because a valve had inadvertently been left in the closed position following a recent repair. AS Manager Allen said a message was recorded explaining the situation before putting the phones on the after-hour system. She also sent emails to the customers that receive an e-bill and posted a message on Nextdoor and Facebook social media websites.

AS Manager Allen said the new office will be completed on schedule and contact her if you would like a tour. Jon Picciuolo, 445 Oak Hill Terrace, asked if there would be an open house, and she said possibly in conjunction with a 35th anniversary celebration.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting April 3, 2018

B. Treasurer Report

1) Disbursements through May 31, 2018

2) Approval of Monthly Financials

3) Schedule of Investments

Motion by Director Blair, seconded by Director Wyckoff to accept the consent calendar as presented.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. **Cynthia Allen**

President Brooks read the Resolution aloud before the following motion was made:

Motion by Director Blair, seconded by Director Wyckoff adopt the resolution as approved by the following vote:

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass Fox and Wyckoff

Noes: None

Abstain: None

Absent: None

Jon Picciuolo said he was on the Board when Cindy was hired and is personally grateful she has stayed at the District. Director Bumpass and General Manager Barget mirrored his appreciation to Cindy for her hard work on the budget and rates. Director Blair noted that she had been awarded the CSDA Staff Member of the Year.

B. Patricia LeCavalier

President Brooks read the Resolution aloud before the following motion was made:

Motion by Director Wyckoff, seconded by Director Bumpass adopt the resolution as approved by the following vote:

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

Directors Bumpass and Fox thanked Patty for her hard work. General Manager Barget expressed appreciation for all Patty does at the District and Director Fox said he appreciates Patty's professionalism.

C. Can and Will Serve Letter

Katherine Stewart, 4475 Titan Avenue, asked if the can and will serve letter is not issued, does that mean the developer cannot build? General Manager Barget said the developer can still build homes, but the District would not provide the water and wastewater services.

Motion by Director Blair, seconded by Director Fox to issue a can and will serve letter to Williams Homes for the remaining 28 single family residences at the former Clubhouse Estates Project.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None

Absent: None

D. New Administrative Office

Director Bumpass asked AS Manager Allen several questions regarding the need for the budget increase. She explained the money is to pay for repairing a leak on the roof and a new heating and air-conditioning unit instead of repairing the old one. He thought the roof and the condition of the heating and air-conditioning unit should have been noted in the original inspection report.

AS Manager Allen said the increase will also pay for all new windows. The windows were not going to be replaced at the time of the original bid, but when a BB caused damage it was decided to replace all the windows. Newton Construction negotiated the cost with the subcontractor.

Jon Picciuolo said the District should consider hiring a separate construction manager for large projects like this one. AS Manager Allen said the contract with Ravatt, Albrecht & Associates states they are the project manager.

Kathrine Stewart asked if there is a chance additional money will be needed to complete the project. AS Manager Allen said no.

Motion by Director Fox, seconded by Director Blair to approve a \$200,000 increase in the FY 2017-18 Capital Replacement Budget: \$100,000 in the Water Capital Budget and \$100,000 in the Wastewater Capital Budget.

Roll call vote:

Ayes: Directors Blair, Brooks, Fox and Wyckoff

Noes: Director Bumpass

Abstain: None

Absent: None

E. Current District Office

Motion by Director Brooks, seconded by Director Wyckoff to declare the current District office at 3757 Constellation Road surplus.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

Motion by Director Bumpass, seconded by Director Blair to offer it for sale and consider any forthcoming offers to purchase the property.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

Director Bumpass expressed interest to be included in negotiating the sale of the property.

9. REPORTS

A. Committees

Water/Wastewater Committee met on May 11 and discussed the item on this agenda.

B. District Representatives to External Agencies

President Brooks and General Manager Barget attended the California Special Districts Association Legislative Days May 22-24 in Sacramento. They also met with Randy Collins at the State Lands Commission.

C. President

President Brooks said he spoke to Rob Glasgow with the Village Lions Club, and they will contribute \$500 towards planting trees on Clubhouse Road. Steve Heuring chimed in saying the VVA will discuss matching the Lions contribution at their next meeting.

Lastly, President Brooks and General Manager Barget will attend the first Western Management Area Groundwater Sustainability Agency meeting on Thursday, June 7 in Lompoc.

D. General Manager Report

General Manager Barget said Althouse and Meade completed the Biological Assessment on 33 acres of land within the Burton Mesa Ecological Reserve encompassing the back road and 300 feet on both sides. General Manager Barget and President Brooks delivered the Biological Report to Randy Collins, State lands Commission (SLC) on May 23. SLC submitted eight comments and questions which will require more work, revisions to the report, and a project finding under the California Environmental Quality Act. The SLC comments were forwarded to Althouse and Meade for action. A SLC requirement for a tribal consultation was overlooked when staff started working on the back-road lease application two years ago. General Manager Barget accepted a \$1,300 proposal from Applied EarthWorks to do the consultation.

The city of Lompoc published a request for proposals for design services to replace a portion of the 10-inch Vandenberg Village Interceptor sewer line in conjunction with the County's Floradale Bridge Replacement Project. Proposals are due June 7 and cost is expected to be approximately \$150,000. Lompoc's Senior Civil Engineer, Christos Stoyos, is managing the project design.

An engineer with County Public Works, Transportation Division, is challenging VVCSD's prior rights for water and sewer infrastructure. VVCSD could be responsible to pay for and adjust elevations of manhole and valve covers in conjunction with county road resurfacing projects. It costs roughly \$1,500 for each manhole and valve cover. General Manager Barget and O&M Manager Garner met with District Counsel Mike Munoz on May 31 and reviewed 1959 and 1961 easements and a 1972 letter from a private attorney representing Vandenberg Disposal Company on this issue. These documents which support prior rights for the District (everywhere except Tract 10034, Unit 1 and the golf course) were submitted to County Public Works.

To conclude his report, General Manager Barget said the Fiscal Year 2017-18 Annual Audit is scheduled for August 9-10. He recommends cancelling the July 3 regular board meeting. President Brooks agreed to cancel the meeting.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor-California, May 29, 2018
- B. Letter dated April 5, 2018 from LAFCO regarding proposed budget for FY 2018-19
- C. Water Rates in Santa Barbara County: February 2018
- D. Water Main Flushing

11. DIRECTORS FORUM

Director Blair said he prefers seeing rate comparison data in a bar graph format instead of a table. He appreciates staff and their hard work.

Director Bumpass appreciated General Manager Barget and President Brooks attending Special District Legislative Days.

Director Fox said due to health issues he is willing to step aside so the board could appoint someone or he will continue until his term ends. President Brooks said it's his decision and the board will support him.

12. ADJOURN

President Brooks declared the meeting adjourned at 8:08 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

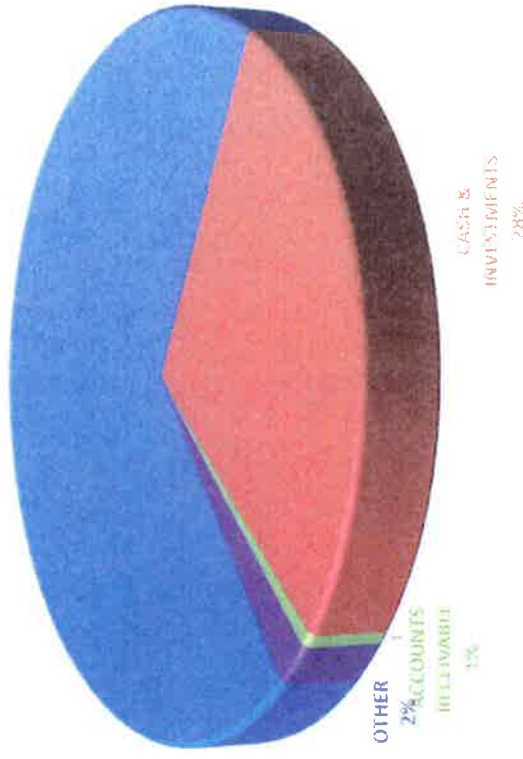
Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of May 31, 2018

	2018 FYTD	FYE 2017	CHANGE
ASSETS			
UTILITY PLANT	\$22,486,928	\$22,171,722	\$315,206
CASH & INVESTMENTS	10,911,644	9,928,367	983,277
ACCOUNTS RECEIVABLE	214,807	279,435	(64,628)
OTHER	799,069	793,213	5,856
TOTAL ASSETS	\$34,412,448	\$33,172,737	\$1,239,711
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$471,085	\$471,085	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$34,883,533	\$33,643,822	\$1,239,711
LIABILITIES			
CURRENT LIABILITIES	\$527,997	\$378,508	\$149,489
UNEARNED REVENUE	225,150	225,150	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	7,816,941	7,940,456	(123,515)
NET PENSION LIABILITY	1,072,559	1,072,559	0
TOTAL LIABILITIES	\$9,642,647	\$9,616,673	\$25,974
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$43,360	\$43,360	\$0
EQUITY			
CONTRIBUTED CAPITAL EQUITY	\$6,566,317	\$6,743,644	(\$177,327)
CURRENT EARNINGS	17,417,473	16,020,583	1,396,890
TOTAL EQUITY	1,213,736	1,219,562	(5,826)
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$25,197,526	\$23,983,789	\$1,213,737
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$34,883,533	\$33,643,822	\$1,239,711

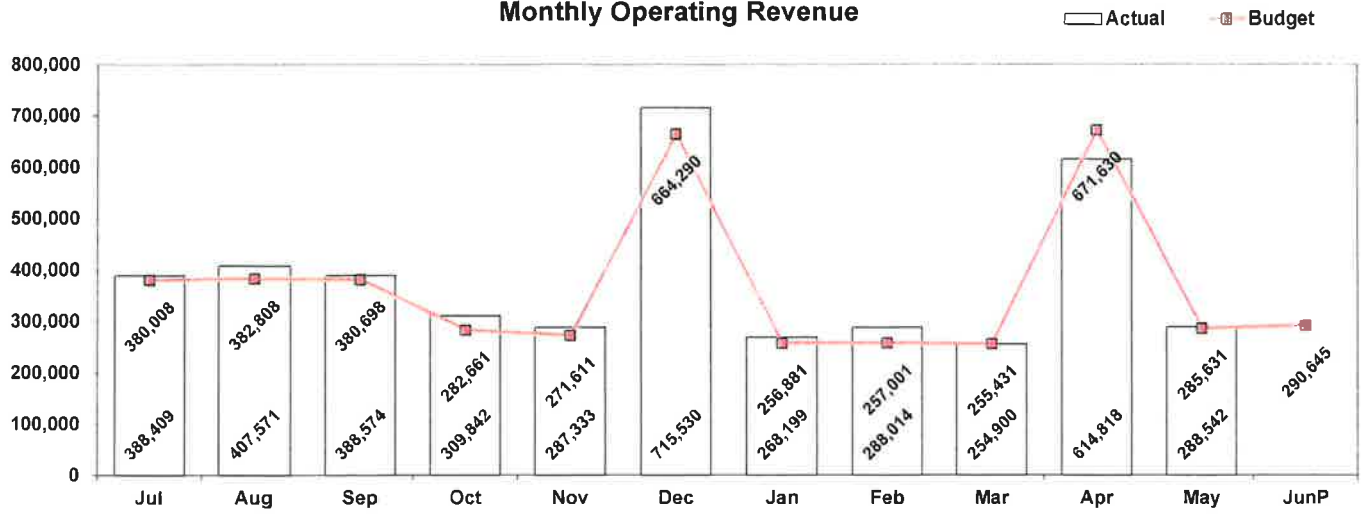
ASSETS

UTILITY PLANT
69%

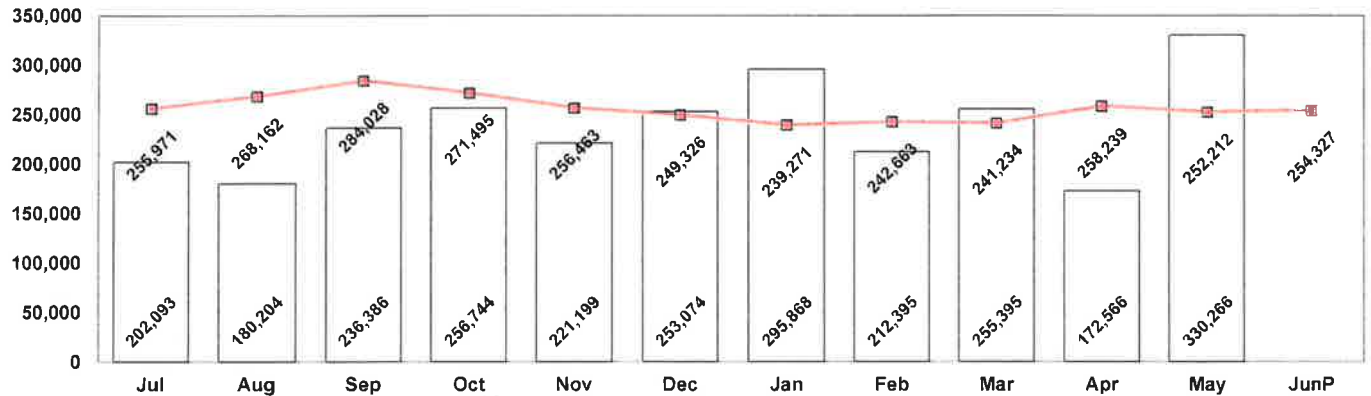


Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2017 to June 30, 2018

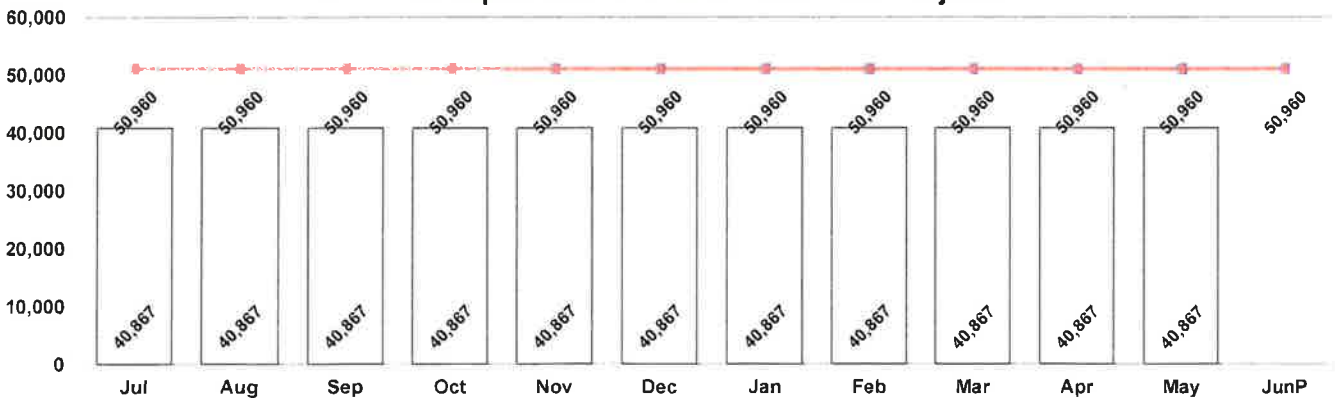
Monthly Operating Revenue



Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects

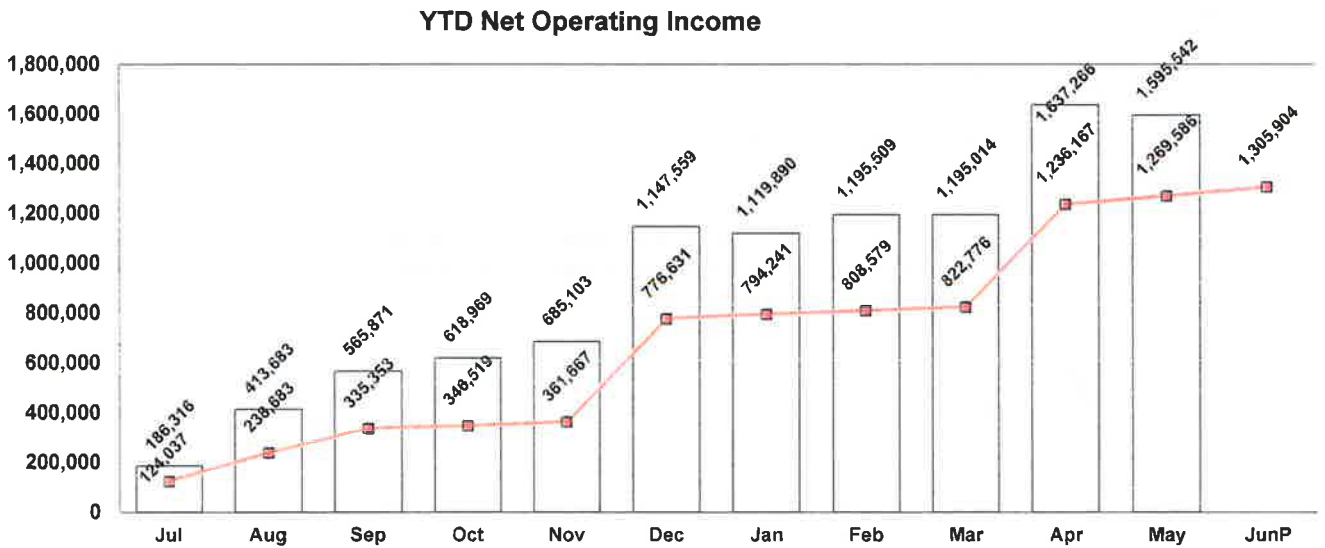
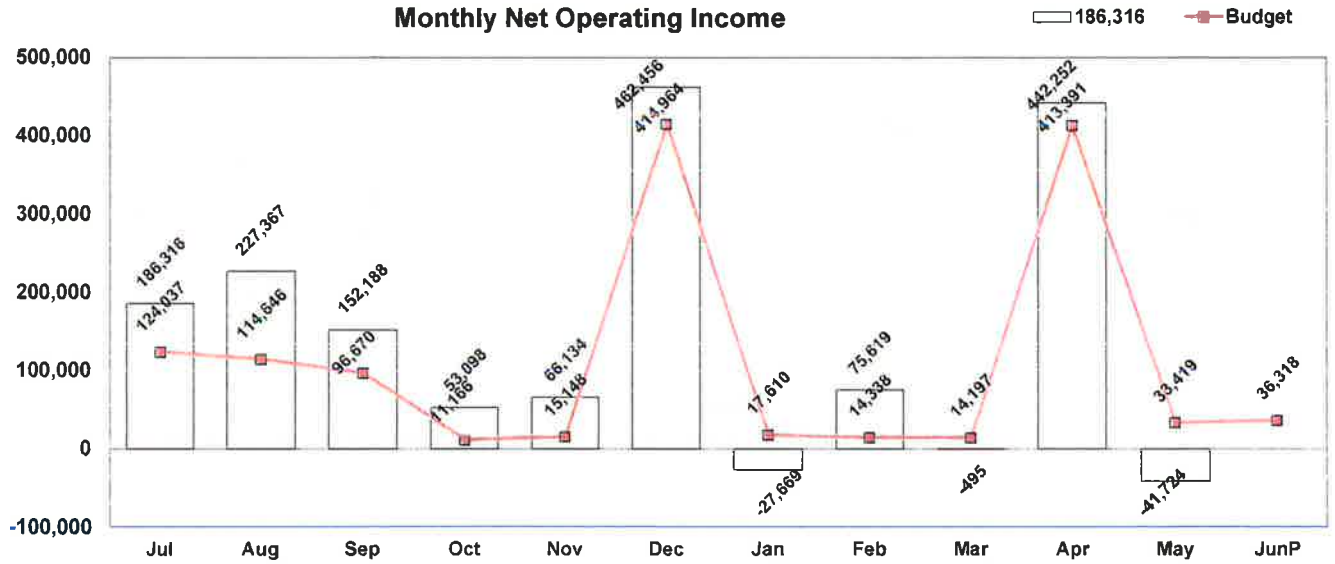


Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects

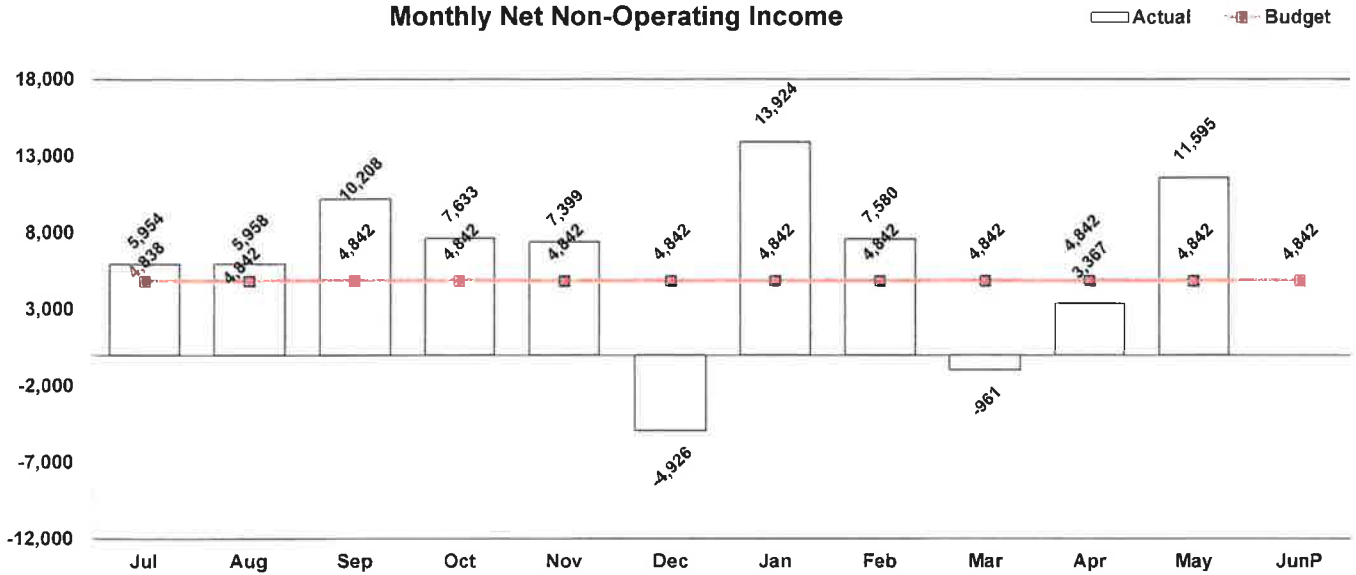


Note: The LRWRP Upgrade Charge revenue will be deposited by Santa Barbara County in December, April and May.
 Note: The LRWRP Upgrade depreciation basis has been changed per Moss, Levy & Hartzheim, LLP (auditors).

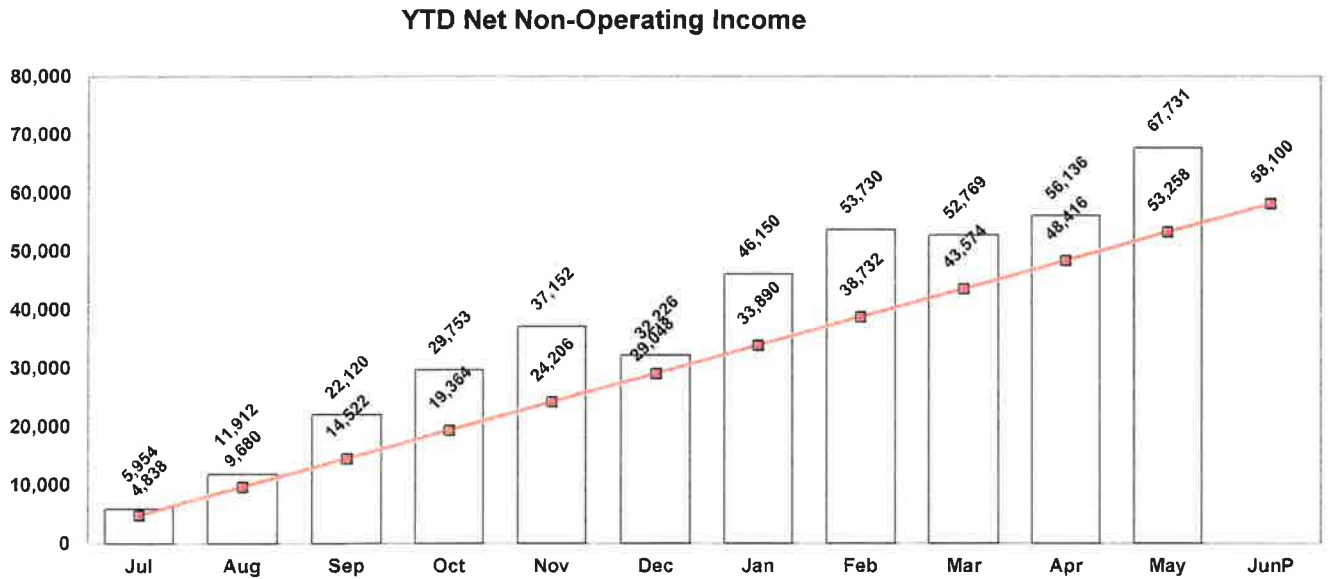
Operating Income
Vandenberg Village Community Services District
 July 1, 2017 to June 30, 2018



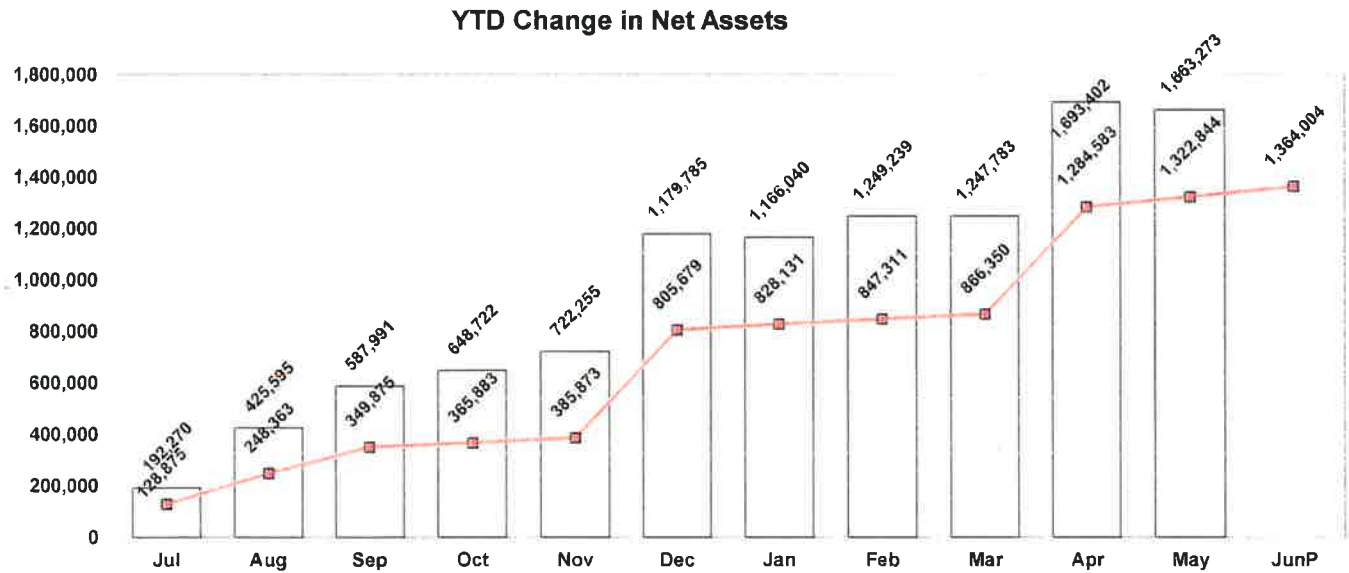
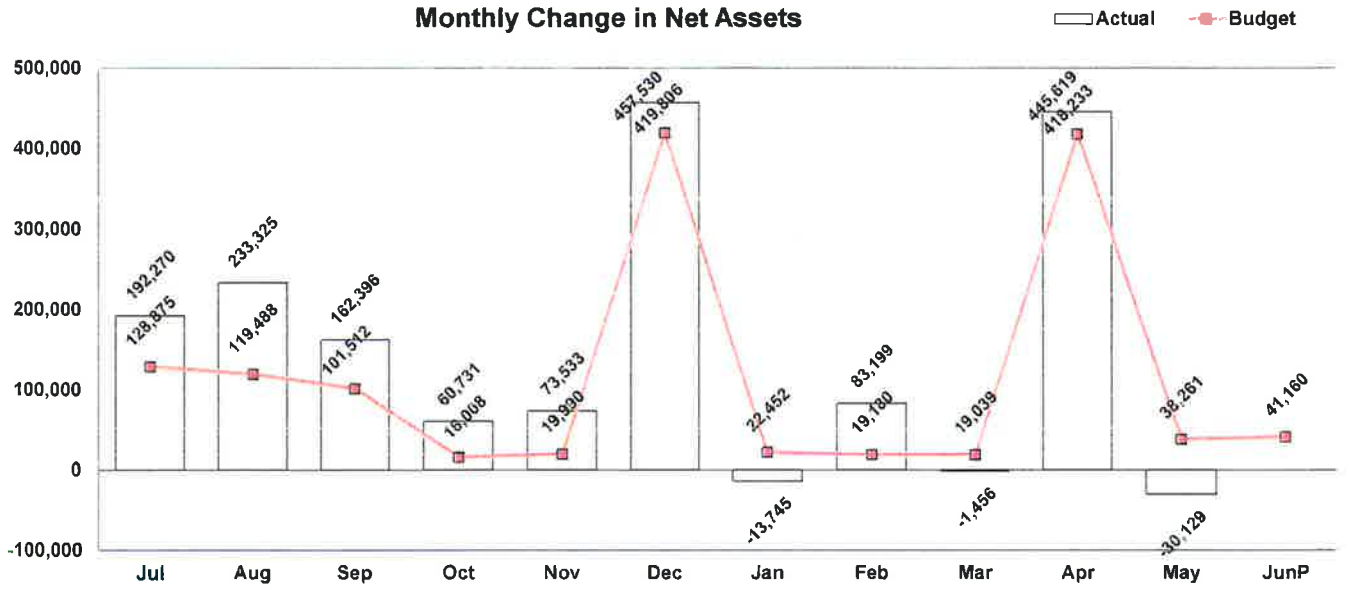
Non-Operating Income Vandenberg Village Community Services District July 1, 2017 to June 30, 2018



Sep. 2017, Dec. 2017, Mar. 2018 - Record Fair Market Value adjustment, per GASB requirements.
Jan. 2018 - Received FY17 Audited WCRF Interest Earned.



Change in Net Assets Vandenberg Village Community Services District July 1, 2017 to June 30, 2018



Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2017 to May 31, 2018

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 1,612,832	\$ 2,622,910	
Cash payments for goods and services	(936,679)	(694,263)	
Cash payments to employees	(401,703)	(198,241)	
Net Cash Provided by Operating Activities			\$ 2,004,857
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Loan payments for LRWRP		(123,515)	
Sale of capital assets	1,543	-	
Purchase of capital assets	(974,728)	(19,236)	
Net Cash Used - Capital & Related Financing Activities			(1,115,937)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	39,646	54,711	
Net Cash Provided by Investing Activities			94,357
Net Increase (Decrease) in Cash & Cash Equivalents			983,277
Cash and cash equivalents, beginning of year			9,928,367
Cash and cash equivalents, year-to-date			<u>\$ 10,911,644</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,896,363.84	8,014,880	10,911,244
			<u>\$ 10,911,644</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 46,502	\$ 1,099,505	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 172,714	\$ 495,872	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(2,772)	49,404	
(Increase) decrease in prepaid items	(1,361)	(201)	
(Increase) decrease in deposits	(4,295)	-	
Increase (decrease) in accounts payable	78,361	89,999	
Increase (decrease) in accrued payroll	(6,140)	(4,172)	
Increase (decrease) in customer deposits	(22,624)		
Increase (decrease) in compensated absences	14,066		
Net Cash Provided by Operating Activities	<u>\$ 274,451</u>	<u>\$ 1,730,407</u>	<u>\$ 2,004,857</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 08-18 From 6/1/2018 To 6/30/2018
 Board Meeting Date 8/7/2018 Item: 7B.2

Accounts Payable Amount	\$720,600.44	
Check Numbers	25638-25705	Void Checks <u>none</u>
Electronic Vendor Payment Amount	\$2,316.37	
Confirmation Numbers	13120, 77047	
A/P Hand Check Amount		
Check Numbers		
Payroll Amount	\$118,499.28	
Check Numbers	electronically transferred	
Wire Transfers		
Wire Numbers		
Disbursements/Investments		
A/P Checks	720,600.44	
Electronic Vendor Payments	2,316.37	
A/P Hand Checks	0.00	
Payroll	118,499.28	
Investments	0.00	
TOTAL	\$841,416.09	

REPORT.: Jun 29 18 Friday
 RUN.: Jun 29 18 Time: 16:17
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-18 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
013120	06/22/18	HOM02	HOME DEPOT	642.39	.00	642.39	10020518	CLEANING SUPPLIES, PARTS, TOOLS
025638	06/06/18	/H076	HOMER, PEGGY	320.00	.00	320.00	B80606	RETROFIT REIMB-2 HE TOILE TS-500 SUNBEAM RD.
025639	06/06/18	ACW03	ACWA JOINT POWERS INSURAN	12864.22	.00	12864.22	0556990	GROUP MEDICAL, DENTAL, VISI ON, LIFE, EAP 7/18
025640	06/06/18	ALT01	ALTHOUSE AND MEADE, INC.	262.50	.00	262.50	9958	ACCESS ROAD-LETTER TO CDF W
025641	06/06/18	AME02	AMERICAN INDUSTRIAL SUPPLY	162.50	.00	162.50	70160	GLOVES, CAP SCREWS, WD40, SA ND CLOTH, SS BRUSH
025642	06/06/18	ARA01	ARAMARK UNIFORM SERV. INC.	169.62	.00	169.62	533362204	SHOP TOWELS 5/24/18
025643	06/06/18	BAC01	BACKFLOW APPARATUS AND	1381.36	.00	1381.36	856873	CLA-VAL STEM, SEAT, BEARING
025644	06/06/18	BAR03	JOSEPH H BARGET	132.00	.00	132.00	B80605	MEAL, INCID. REIMB-SPECIAL DIST LEGIS DAYS-BARGET
025645	06/06/18	BLA01	CHARLES BLAIR	25.62	.00	25.62	B80605	MILEAGE-ANNUAL MAINTENANC E PLAN SUMMARY
025646	06/06/18	BRE01	BREMER AUTO PARTS	87.43	.00	87.43	803623	REPAIR HYDRAULIC FLUID HO SE-TRACTOR
025647	06/06/18	BRO01	BROOKS, CHRISTOPHER	44.00	.00	44.00	B80605	MEAL REIMB-SPECIAL DIST L EGIS DAYS-BROOKS
025648	06/06/18	COM03	COMCAST	165.21	.00	165.21	39390618	INTERNET, BASIC CABLE-OFFI CE 5/22/18-6/21/18
025649	06/06/18	COV01	COVERALL MOUNTAIN & PACIF	160.00	.00	160.00	553150001	JANITORIAL SERVICE 6/18
025650	06/06/18	CSI01	COATING SPECIALIST & INSP	750.00	.00	750.00	8177	TANKS 5A AND 5B REPAINTIN G SPECIFICATIONS
			Check Total.....	10200.00	.00	10200.00	8178	INSPECT TANKS 5A, 5B, AND RAW WATER TANK
025651	06/06/18	FIS01	FISHER PUMP & WELL SVC, I	21058.00	.00	21058.00	5540	REVAMP BOOSTER STATION #1 PUMP 1
				19684.00	.00	19684.00	5541	REVAMP BOOSTER STATION #1 PUMP 2
				19323.00	.00	19323.00	5542	REVAMP BOOSTER STATION #1 PUMP 3

REPORT.: Jun 29 18 Friday
 RUN.: Jun 29 18 Time: 16:17
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 06-18 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025651	06/06/18	FIS01	FISHER PUMP & WELL SVC, I	13764.00	.00	13764.00	5543	REVAMP BOOSTER STATION #1 SUPPLEMENTAL PUMP
Check Total.....:				73829.00	.00	73829.00		
025652	06/06/18	HEA01	HEALTH SANITATION SERVICE	119.04	.00	119.04	30030518	TRASH COLLECTION-SHOP 5/1
025653	06/06/18	LOM01	CITY OF LOMPOC, FINANCE	43484.33 39943.33	.00	43484.33 39943.33	100527 100528	TRASH COLLECTION-3757 CON STELLATION RD. 5/18 3/18 M&O 4/18 M&O
Check Total.....:				83427.66	.00	83427.66		
025654	06/06/18	LOM06	LOMPOC FIRE EQUIPMENT	180.00	.00	180.00	39639	ANNUAL FIRE EXTINGUISHER MAINTENANCE
025655	06/06/18	MER01	MERIDIAN CONSULTANTS LLC	613.75	.00	613.75	2936	STATE LANDS APPLICATION-N EW WELL SITE 12/17-5/18
025656	06/06/18	MIL01	MILLER LANDSCAPING AND MA	290.00	.00	290.00	52298	OFFICE YARD MTC.-3745/375 7 CONSTELLATION RL 5/18
025657	06/06/18	MIS01	MISSION PAVING, INC.	1000.00	.00	1000.00	3734	ASPHALT REPAIR-102 AND 13 0 OAKHILL DR.
025658	06/06/18	PHO01	PHOENIX CIVIL ENGINEERING	2080.00	.00	2080.00	18-435	L/S #1 MODIFICATION-ENGINEERING SERVICES 4/18
025659	06/06/18	SOU01	SO.CALIFORNIA GAS CO.INC.	65.87 27.24 14.30	.00	65.87 27.24 14.30	790000518 840000518 841800518	SO.CALIF GAS-WELL 1B 4/23 /18-5/22/18 SO.CALIF GAS-3757 CONSTEL LATION RD 4/21/18-5/22/18 SO.CALIF GAS-3745 CONSTEL LATION RD 4/19/18-5/18/18
Check Total.....:				107.41	.00	107.41		
025660	06/06/18	STA03	STANLEY CONVERGENT SECURI	416.70	.00	416.70	15611609	SECURITY-OFFICE,SHOP,BOOS TER BLDG 7/18-9/18
025661	06/06/18	UND01	UNDERGROUND SERVICE ALERT	34.75	.00	34.75	520180775	USA TICKETS 5/18
025662	06/06/18	USB02	U.S.BANK CORPORATE PAYMEN	2090.75	.00	2090.75	32560518	HYDRANT DIFFUSER,RUST CLE ANER,LODGING,FLEX SEAL

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025663	06/06/18	VAL04	VALLEY ROCK READY MIX, IN	1050.02	.00	1050.02	18-10292	CONCRETE FOR OAKHILL VALV E REPLACEMENT
				311.94	.00	311.94	18-10306	CONCRETE FOR CONSTELLATIO N VALVE REPLACEMENT
				395.98	.00	395.98	18-10320	SLURRY-PB REPLACE-152 OAK HILL DR.
				265.07	.00	265.07	18-10357	CONCRETE FOR CONSTELLATIO N/CAPELLA VALVE REPLACEMENT
Check Total.....				2023.01	.00	2023.01		
025664	06/06/18	VJ001	V & J ROCK TRANSPORT INC	180.00	.00	180.00	19767	DUMP ASPHALT/CONCRETE PRO M SERVICE LINE REPAIRS
025665	06/06/18	\D003	JESSICA M. DOTSON	99.83	.00	99.83	000B80501	CUSTOMER REFUND-DOT0003-3 906 JUPITER AVE.
025666	06/06/18	\T002	CHARLES RUSS TATICK	15.80	.00	15.80	000B80501	CUSTOMER REFUND-TAT0003-3 964 AGENA WAY
025667	06/14/18	SAN06	SANTA BARBARA COUNTY	1864.30	.00	1864.30	B80614	PLANNING FEES-GENERAL CON SISTENCY PLAN
025668	06/22/18	ACE01	ACECO EQUIPMENT CO., INC.	168.77	.00	168.77	153128	COMPRESSOR TO REMOVE SIGN -3745 CONSTELLATION RD
				117.39	.00	117.39	153305	LOG SPLITTER, CHAINSAW LOO P-VEGETATION MANAGEMENT
Check Total.....				286.16	.00	286.16		
025669	06/22/18	ARA01	ARAMARK UNIFORM SERV.INC.	114.33	.00	114.33	533396332	CONTINUOUS TOWELS 6/7/18
025670	06/22/18	AWA02	CALIFORNIA-NEVADA SECTION	50.00	.00	50.00	15320618	LICENSE RENEWAL-MCMANIGAL -CERT#1532
025671	06/22/18	CAR02	CARR'S BOOTS & WESTERN WE	194.38	.00	194.38	3703	SAFETY BOOTS-PEREZ
025672	06/22/18	CLS01	CLINICAL LABS OF SAN	590.00	.00	590.00	963010	BACTERIA,HALO,THM,IRON,MA NG.TCP,PHYS TESTS 05/18
025673	06/22/18	COR04	CORE & MAIN LP	642.19	.00	642.19	I910566	GATE VALVE, ACCESSORY SET -VALVE REPLACEMENT
				227.89	.00	227.89	I920968	COUPLING FOR VALVE REPLAC EMENT PROJECT
Check Total.....				870.08	.00	870.08		
025674	06/22/18	FER01	FERGUSON ENTERPRISES INC	2769.18	.00	2769.18	6122592	GATE VALVES, COUPLERS, ACCE SSORY SETS-VALVE REPLACEMENT

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025674	06/22/18	FER01	FERGUSON ENTERPRISES INC	248.76	.00	248.76	6067317-1	BRASS SADDLE
				646.50	.00	646.50	6122592-1	COUPLERS
			Check Total.....:	3664.44	.00	3664.44		
025675	06/22/18	FRO01	FRONTIER	90.25	.00	90.25	28850618	FRONTIER 733-2475/2109 6/13/18-7/12/18
				246.35	.00	246.35	49050618	FRONTIER 733-3615/3975, S CADA 6/13/18-7/12/18
			Check Total.....:	336.60	.00	336.60		
025676	06/22/18	GAR01	MICHAEL J. GARNER	828.78	.00	828.78	B80622	MILEAGE, MEAL, INCID. REIMB-AWMA CONFERENCE-M.GARNER
025677	06/22/18	HAR01	HARBEN CALIFORNIA	2053.94	.00	2053.94	81268	HOSE FOR HARBEN SEWER JET TER
025678	06/22/18	INK01	INKLINGS PRINTING CO.	5.26	.00	5.26	109847	PLANS - NEW WELL SITE
025679	06/22/18	IRO01	IRON MOUNTAIN	53.43	.00	53.43	ABXS077	DOCUMENT SHREDDING SERVIC E 4/25/18-5/29/18
025680	06/22/18	MOR01	MORE OFFICE SOLUTIONS	375.96	.00	375.96	2091505	COPIER USAGE, MONTHLY BILL S, FREIGHT FOR TCNER 05/18
025681	06/22/18	MOS01	MOSS, LEVY & HARTZHEIM	2000.00	.00	2000.00	15599	FY18 AUDIT CHARGES
025682	06/22/18	NEW01	NEWTON CONSTRUCTION	354050.79	.00	354050.79	1711005	CONSTRUCTION-3745 CONSTEL LATION RD. 5/18
025683	06/22/18	PER01	PERRY'S ELECTRIC MOTORS &	2425.50	.00	2425.50	21795	REPAIR 75HP SITE #1 BOOST ER PUMP
				1538.35	.00	1538.35	21840	REPAIR 75HP SITE #1 BOOST ER PUMP
			Check Total.....:	3963.85	.00	3963.85		
025684	06/22/18	PGE01	PACIFIC GAS & ELECT. INC.	27726.54	.00	27726.54	68720618	PG&E CHARGES 5/16/18-6/14 /18
025685	06/22/18	PIT03	PITNEY BOWES	829.02	.00	829.02	40080518A	POSTAGE FOR BILLS 5/18
025686	06/22/18	RLJ01	RL JOHNSON CONSTRUCTION,	3917.50	.00	3917.50	3814	VALVE REPLACEMENT - PO#16
				29240.00	.00	29240.00	3899	VALVE REPLACEMENT - PO#16
			Check Total.....:	33157.50	.00	33157.50		
025687	06/22/18	SAN18	SANTA BARBARA COUNTY SDA	40.00	.00	40.00	B80622	SBCSDA DINNER MEETING-BLA IR

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025688	06/22/18	SAN21	SANTA BARBARA COUNTY PUBL	337.50	.00	337.50	82300618	SHOWS THAT TEACH-VVCSO PO RTION
025689	06/22/18	SMT02	SMITH & LOVELESS, INC.	77345.11	.00	77345.11	127094	L/S #1 PUMP STATION-PO#16 17
025690	06/22/18	STA09	STAPLES CREDIT PLAN	323.20	.00	323.20	62000618	SHOP CHAIRS (QTY 5)
025691	06/22/18	UNI02	UNIVAR USA INC	1756.24	.00	1756.24	LA646813	700 GALS NaHSO3
025692	06/22/18	VAL08	VALLEY ROLL-OFF SERVICE	180.00	.00	180.00	8528	EMPTY ROLL-OFF BINS AT SH OP
				1049.73	.00	1049.73	8538	DUMP CONCRETE FROM VALVE REPLACEMENT
Check Total.....:				1229.73	.00	1229.73		
025693	06/22/18	WES05	WESTERN EXTERMINATOR CO.	59.50	.00	59.50	6080696	MONTHLY SERVICE FOR GOPHE R CONTROL 5/18
				113.50	.00	113.50	6080697	6 MO. SPRAY FOR INSECTS
Check Total.....:				173.00	.00	173.00		
025694	06/22/18	NAT01	NATIONAL GROUP TRUST	836.12	.00	836.12	23940718	LONG-TERM DISABILITY 7/18
025695	06/28/18	BAN03	BANK OF AMERICA	139.00	.00	139.00	54240618	CWEA MEMBERSHIP - M.PEREZ
				720.03	.00	720.03	68220618	LODGING,MEAL-SPECIAL DIST .LEGISLATIVE DAYS-BROOKS
Check Total.....:				859.03	.00	859.03		
025696	06/28/18	BAR03	JOSEPH H BARGET	401.00	.00	401.00	B80628	MILEAGE,MEALS-GENERAL MGR LEADERSHIP SUMMIT-BARGET
025697	06/28/18	COM03	COMCAST	165.21	.00	165.21	39390618A	INTERNET,BASIC CABLE-6/22 /18-7/21/18
025698	06/28/18	FER01	FERGUSON ENTERPRISES INC	155.56	.00	155.56	6215377	METER BOXES AND LIDS
025699	06/28/18	HAC01	HACH COMPANY	205.45	.00	205.45	11013150	CHLORINE REAGENT SET
025700	06/28/18	HOF01	HOFFMAN, DON F.	4920.00	.00	4920.00	B80628	HYDROGEOLOGIC SERVICES-TE ST WELL 4/18-5/18
025701	06/28/18	LOM11	LOMPOC PHONE & COMPUTER	2352.00	.00	2352.00	13137	TELEPHONES FOR 3745 CONST ELLATION RD-PO#1640
025702	06/28/18	PHO01	PHOENIX CIVIL ENGINEERING	3250.00	.00	3250.00	18-458	L/S#1 MODIFICATION-ENGINE ERING SERVICES 5/18

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025703	06/28/18	QUI03	QUINN COMPANY	479.24	.00	479.24	06355001	FORKLIFT FOR INSTALLATION OF L/S #1
025704	06/28/18	REA02	REARDON'S LOCKSMITH SERVI	168.10	.00	168.10	12856	REKEY LOCKS FOR 3745 CONS TELLATION RD.
025705	06/28/18	SOU01	SO.CALIFORNIA GAS CO.INC.	50.97	.00	50.97	79000618	SO.CALIF GAS-WELL 1B 5/22 /18-6/21/18
				15.78	.00	15.78	84180618	SO.CALIF GAS-3745 CONSTEL LATION RD.5/18/18-6/19/18
Check Total.....:				66.75	.00	66.75		
077047	06/22/18	CHE02	CHEVRON & TEXACO BUSINESS	1673.98	.00	1673.98	53507155	400.9 GALS FUEL
Cash Account Total.....:				722916.81	.00	722916.81		
Total Disbursements.....:				722916.81	.00	722916.81		
Cash Account Total.....:				.00	.00	.00		

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22400	06/01/18	EMP01	EMPLOYMENT DEVELOP.DEPART	1755.99	.00	1755.99	B80601	STATE WH TAXES PP#11
22401	06/01/18	EMP01	EMPLOYMENT DEVELOP.DEPART	336.70	.00	336.70	1B80601	STATE DISABILITY PP#11
46410	06/29/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80629	EMPLOYER PERS 457 PP#13
46411	06/29/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80629	EMPLOYEE PERS 457 PP#13
46420	06/29/18	PUB02	PUBLIC EMPLOYEES	3501.55	.00	3501.55	B80629	PERS EMPER CONTRIB PP#13
46421	06/29/18	PUB02	PUBLIC EMPLOYEES	1104.29	.00	1104.29	1B80629	PERS EPMC PP#13
46422	06/29/18	PUB02	PUBLIC EMPLOYEES	1370.58	.00	1370.58	2B80629	PERS TDMC PP#13
51562	06/29/18	AFL01	AFLAC	582.27	.00	582.27	B80630	AFLAC-PRETAX 6/18
159650	06/15/18	EFT01	EFTPS	3499.85	.00	3499.85	B80615	FEDERAL WH TAXES PP#12
159651	06/15/18	EFT01	EFTPS	965.28	.00	965.28	1B80615	FICA MEDICARE PP#12
299200	06/15/18	EMP01	EMPLOYMENT DEVELOP.DEPART	1703.17	.00	1703.17	B80615	STATE WH TAXES PP#12
299201	06/15/18	EMP01	EMPLOYMENT DEVELOP.DEPART	332.86	.00	332.86	1B80615	STATE DISABILITY PP#12
530560	06/29/18	EMP01	EMPLOYMENT DEVELOP.DEPART	1685.91	.00	1685.91	B80629	STATE WH TAXES PP#13
530561	06/29/18	EMP01	EMPLOYMENT DEVELOP.DEPART	332.00	.00	332.00	1B80629	STATE DISABILITY PP#13
766780	06/01/18	EFT01	EFTPS	3567.32	.00	3567.32	B80601	FEDERAL WH TAXES PP#11
766781	06/01/18	EFT01	EFTPS	12.40	.00	12.40	1B80601	FICA SOCIAL SECURITY DR#6
766782	06/01/18	EFT01	EFTPS	979.36	.00	979.36	2B80601	FICA MEDICARE PP#11
815950	06/29/18	EFT01	EFTPS	3479.89	.00	3479.89	B80629	FEDERAL WH TAXES PP#13
815951	06/29/18	EFT01	EFTPS	973.52	.00	973.52	1B80629	FICA MEDICARE PP#13
864280	06/01/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80601	EMPLOYER PERS 457 PP#11
864281	06/01/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80601	EMPLOYEE PERS 457 PP#11
864290	06/01/18	PUB02	PUBLIC EMPLOYEES	3511.31	.00	3511.31	B80601	PERS EMPER CONTRIB PP#11
864291	06/01/18	PUB02	PUBLIC EMPLOYEES	1109.76	.00	1109.76	1B80601	PERS EPMC PP#11
864292	06/01/18	PUB02	PUBLIC EMPLOYEES	1370.12	.00	1370.12	2B80601	PERS TDMC PP#11
955380	06/15/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80615	EMPLOYER PERS 457 PP#12

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955381	06/15/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80615	EMPLOYEE PERS 457 PP#12
955390	06/15/18	PUB02	PUBLIC EMPLOYEES	3519.95	.00	3519.95	B80615	PERS EMPLR CONTRIE PP#12
955391	06/15/18	PUB02	PUBLIC EMPLOYEES	1096.59	.00	1096.59	1B80615	PERS EPMC PP#12
955392	06/15/18	PUB02	PUBLIC EMPLOYEES	1401.99	.00	1401.99	2B80615	PERS TDMC PP#12

Cash Account Total.....: 43862.66
 Total Disbursements.....: 43862.66

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 08-18 From 7/1/2018 To 7/31/2018
 Board Meeting Date 8/7/2018 Item: 7B.2

Accounts Payable Amount	\$1,143,142.00	
Check Numbers	25706-25773	Void Checks none
Electronic Vendor Payment Amount	\$1,555.51	
Confirmation Numbers	623927	
A/P Hand Check Amount		
Check Numbers		
Payroll Amount	\$145,706.31	
Check Numbers	electronically transferred	
Wire Transfers		
Wire Numbers		
Disbursements/Investments		
A/P Checks	1,143,142.00	
Electronic Vendor Payments	1,555.51	
A/P Hand Checks	0.00	
Payroll	145,706.31	
Investments	0.00	
TOTAL	\$1,290,403.82	

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025706	07/10/18	/A033	ALLEN, AINSLEY	320.00	.00	320.00	B80702	RETROFIT REIMB-2 HE TOILE TS-4079 RIGEL AVE.
025707	07/10/18	ACW03	ACWA JOINT POWERS INSURAN	12864.22	.00	12864.22	05622295	GROUP MEDICAL,DENTAL,VISI ON,LIFE,EAP 8/18
025708	07/10/18	ALT01	ALTHOUSE AND MEADE, INC.	4646.20	.00	4646.20	10032	ACCESS ROAD BIO REPORT 5/ 18-6/18
025709	07/10/18	APP02	APPLIED EARTHWORKS, INC.	645.95	.00	645.95	3896-01	NATIVE AMERICAN CONSULT-C ULTURAL RESOURCES STUDY
025710	07/10/18	CAL06	CALIFORNIA ELECTRIC SUPP	4718.16	.00	4718.16	1137302	REPLACE SOFT START WELL 1 B
025711	07/10/18	CAL12	CALIF RURAL WATER ASSOC	1070.00	.00	1070.00	B80705	CRWA MEMBERSHIP 9/18-8/19
025712	07/10/18	CAL21	CALIFORNIA STATE LANDS CO	1070.92	.00	1070.92	A7900	SLC PROJECT CHARGES 12/1/ 17-5/31/18
025713	07/10/18	CAR02	CARR'S BOOTS & WESTERN WE	183.59	.00	183.59	3854	SAFETY BOOTS-LEVINGSTON
			Check Total.....	172.79	.00	172.79	4317	SAFETY BOOTS - JEFF COLE
025714	07/10/18	COR01	CORBIN WILLITS SYSTEM INC	724.77	.00	724.77	B806151	SERVICE AND ENHANCEMENT F EE 7/18
025715	07/10/18	COV01	COVERALL MOUNTAIN & PACIF	160.00	.00	160.00	553150767	JANITORIAL SERVICES 7/18
025716	07/10/18	CWE04	CWEA	180.00	.00	180.00	53410818	CWEA MEMBERSHIP-GARNER 53 5341
025717	07/10/18	DEW02	J B DEWAR	535.89	.00	535.89	191591	SOLUBLE OIL FOR WELL PUMP S
			Check Total.....	47.84	.00	47.84	880488	11.99 GAL'S DIESEL FUEL FO R DUMP TRUCK
025718	07/10/18	FAS01	FASTENAL COMPANY	352.99	.00	352.99	LOM17848	"A" PADLOCKS (QTY 12)
025719	07/10/18	GFO01	GOVERNMENT FINANCE	160.00	.00	160.00	B80705	GFOA MEMBERSHIP 9/18-8/19
025720	07/10/18	HEA01	HEALTH SANITATION SERVICE	119.04	.00	119.04	30030618	TRASH COLLECTION - SHOP 6 /18
			Check Total.....	39.68	.00	39.68	50080618	TRASH COLLECTION-3757 CON STELLATION RD. 6/18

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Check Total.....:				158.72	.00	158.72		
025721	07/10/18	HOM02	HOME DEPOT	164.59	.00	164.59	062218	RUG,AIR FRESHENER,HOE,SWI TCH,CABLE TIES
025722	07/10/18	IRO01	IRON MOUNTAIN	54.02	.00	54.02	ACZW906	DOCUMENT SHREDDING SERVIC E 5/30/18-6/26/18
025723	07/10/18	JPI02	ACWA/JPIA	5515.26	.00	5515.26	B80705	WORKERS' COMP PREMIUM 4/1 8-6/18
025724	07/10/18	LOM01	CITY OF LOMPOC, FINANCE	719171.65	.00	719171.65	100747	5/18 M&O, FY18 SRF LOAN P AYMENT-LRWRP UPGRADE
Check Total.....:				23.60	.00	23.60	100829	LANDFILL CHARGES €/18
Check Total.....:				719195.25	.00	719195.25		
025725	07/10/18	LOM02	LEE CENTRAL COAST NEWSPAP	324.74	.00	324.74	126671-1	PUB.NTC-INVITING EIDS-SAL E OF3757 CONSTELLATION RD
025726	07/10/18	MCM01	KRISTINA MCMANIGAL	66.71	.00	66.71	B80705	MILEAGE REIMB-BANK,POST O FFICE,WATER EFFIC.MTG-KM
025727	07/10/18	MIL01	MILLER LANDSCAPING AND MA	290.00	.00	290.00	52497	YARD MAINTENANCE-3757/374 5 CONSTELLATION RD.6/18
025728	07/10/18	MOR01	MORE OFFICE SOLUTIONS	367.59	.00	367.59	2127326	COPIER USAGE,MONTHLY BILL S,FREIGHT 6/18
025729	07/10/18	NAT01	NATIONAL GROUP TRUST	867.02	.00	867.02	23940818	LONG-TERM DISABILITY 8/18
025730	07/10/18	NEW01	NEWTON CONSTRUCTION	277983.99	.00	277983.99	1711006	CONSTRUCTION - 3745 CONST ELLATION RD. 6/18
025731	07/10/18	OLI01	OLIN CORP - CHLOR ALKALI	3634.56	.00	3634.56	2534047	3,786 GALS NaOCL
025732	07/10/18	QUI03	QUINN COMPANY	78.37	.00	78.37	06415401	LOG SPLITTER-VEGETATION M ANAGEMENT
025733	07/10/18	REA02	REARDON'S LOCKSMITH SERVI	84.00	.00	84.00	12887	REKEY "A" LOCKS (QTY 12)
025734	07/10/18	SAN01	SANTA YNEZ RIVER	10217.36	.00	10217.36	B80705	SYRWCD PUMP TAX 1/18-6/18
025735	07/10/18	SAN06	SANTA BARBARA COUNTY	339.01	.00	339.01	03400618	PLANNING FEES-GENERAL PLA N CONSISTENCY
025736	07/10/18	SAN06	SANTA BARBARA COUNTY	226.01	.00	226.01	07980618	FACADE PERMIT COMPLIANCE INSP-3745 CONSTELLATION

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025737	07/10/18	SAN07	SANTA BARBARA COUNTY	1050.00	.00	1050.00	B80705	LEGAL COUNSEL 1/18-6/18
025738	07/10/18	SAN09	SANTA BARBARA COUNTY	4010.00	.00	4010.00	B80705	VVCSH SHARE OF FY19 LAFCO BUDGET
025739	07/10/18	SOU01	SO.CALIFORNIA GAS CO.INC.	28.15	.00	28.15	84000618	SO.CALIF GAS-3757 CONSTEL LATION RD.5/22/18-6/21/18
025740	07/10/18	UND01	UNDERGROUND SERVICE ALERT	29.80	.00	29.80	620180763	USA TICKETS 6/18
025741	07/10/18	USA01	USA BLUE BOOK	464.53	.00	464.53	606845	PIPE WRENCHES
025742	07/10/18	USB02	U.S.BANK CORPORATE PAYMEN	3213.78	.00	3213.78	32560618	CONF.REGIST,LODGING,TIERZ BRO,TOOLS,SIGNAGE,EMAIL
025743	07/10/18	VAL08	VALLEY ROLL-OFF SERVICE	180.00	.00	180.00	8577	EMPTY ROLL-OFF BINS AT SH OP
025744	07/10/18	VAN02	VVCSH--PETTY CASH	50.65	.00	50.65	B80709	PETTY CASH 3/15/18-6/30/18
025745	07/10/18	WAY01	WAYNE'S TIRE INC	130.00	.00	130.00	139014896	TRACTOR TIRE FLAT REPAIR
025746	07/10/18	\D004	KENNETH J DAVIS	69.91	.00	69.91	000B80601	CUSTOMER REFUND-DAV0006-260 REGULUS AVE.
025747	07/10/18	\H003	EVA I. HUERTA	108.98	.00	108.98	000B80601	CUSTOMER REFUND-HUE0002-689 MOONGLOW RD.
025748	07/10/18	\M002	JOSE C. MENDEZ	170.34	.00	170.34	000B80601	CUSTOMER REFUND-MEN0019-69 STANFORD CIRCLE
025749	07/23/18	AME02	AMERICAN INDUSTRIAL SPPLY	41.39	.00	41.39	70576	BUSHINGS FOR FILTER INJEC TORS
			Check Total.....	55.48	.00	55.48		PAINT BRUSHES, PVC NIPELE S
025750	07/23/18	ARA01	ARAMARK UNIFORM SERV.INC.	207.32	.00	207.32	533430734	SHOP TOWELS 6/21/18
			Check Total.....	94.83	.00	94.83	533465034	CONTINUOUS TOWELS 7/5/18
025751	07/23/18	BAN03	BANK OF AMERICA	600.00	.00	600.00	68471	REGISTRATION-CSDA CONFERE NCE-BLAIR
025752	07/23/18	CLS01	CLINICAL LABS OF SAN	202.00	.00	202.00	963511	MONTHLY BACTERIA,TRAY,PHY SICAL TESTS 6/18

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025753	07/23/18	COM03	COMCAST	165.21	.00	165.21	39390718	INTERNET,BASIC CABLE-OFFI CE 7/22/18-8/21/18
025754	07/23/18	COR01	CORBIN WILLITS SYSTEM INC	724.77	.00	724.77	B807151	SERVICE AND ENHANCEMENT F EE 8/18
025755	07/23/18	CWE04	CWEA	92.00	.00	92.00	80511018	COLLECTION 2 RENEWAL-COLE #628051 10/18-9/19
025756	07/23/18	FRO01	FRONTIER	90.64	.00	90.64	28850718	FRONTIER 733-2475/2109 7/ 13/18-8/12/18
				248.67	.00	248.67	49050718	FRONTIER 733-3615/3975/SC ADA 7/13/18-8/12/18
Check Total.....:				339.31	.00	339.31		
025757	07/23/18	GLO02	GLOBAL EQUIPMENT COMPANY	4551.69	.00	4551.69	112886586	CABINETS,STORAGE RACKS-37 45 CONSTELLATION-PO#1638 MIRRORS FOR 3745 CONSTELL ATION RD.-PO#1638
Check Tctal.....:				4923.55	.00	4923.55		
025758	07/23/18	INK01	INKLINGS PRINTING CO.	9.70	.00	9.70	110127	L/S #1 PLANS
025759	07/23/18	LOM01	CITY OF LOMPOC, FINANCE	38197.53	.00	38197.53	100989	6/18 M&O
025760	07/23/18	OCC01	OCCU-MED, LTD.	451.50	.00	451.50	7187830A	PEREZ-PRE-EMPLOYMENT EXAM .5/4/18
025761	07/23/18	OLI01	OLIN CORP - CHLOR ALKALI	3855.36	.00	3855.36	254C818	4,016 GALS NaOCL
025762	07/23/18	PGE01	PACIFIC GAS & ELECT. INC.	26219.53	.00	26219.53	6872C718	PGE CHARGES 6/15/18-7/16/ 18
025763	07/23/18	PHO01	PHOENIX CIVIL ENGINEERING	240.00	.00	240.00	18-491	L/S#1 MODIFICATON-ENGINE ERING SERVICES 6/18
025764	07/23/18	PIT01	PITNEY BOWES GLOBAL FINAN	423.44	.00	423.44	102286912	PB METER & MAIL MACHINE R ENTAL 7/30/18-10/29/18
025765	07/23/18	PIT02	PITNEY BOWES INC	1528.00	.00	1528.00	8161975	FOLDER/INSERTER SERVICE A GREEMENT FY19
025766	07/23/18	PIT03	PITNEY BOWES	829.54	.00	829.54	40080618A	POSTAGE FOR BILLS 6/18
025767	07/23/18	SAN18	SANTA BARBARA COUNTY SDA	40.00	.00	40.00	B8C723	SBCSDA DINNER MEETING-BAR GET

REPORT.: Jul 31 18 Tuesday
RUN....: Jul 31 18 Time: 14:36
Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
Cash Disbursement Detail Report
Check Listing for 07-18 Bank Account.: 13100

PAGE: 005
ID #: PY-DP
CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025768	07/23/18	SAN21	SANTA BARBARA COUNTY PUBL	418.20	.00	418.20	401	PROP 84 PROGRAM ADMINISTR ATOR 1/18-6/18 REGIONAL WATER EFFICIENCY PROGRAM FY19
Check Total.....				3249.20	.00	3249.20		
025769	07/23/18	SIG01	SIGNS OF SUCCESS	2115.10	.00	2115.10	61072	VVCSO EXTERIOR SIGNAGE-37 45 CONSTELLATION RD.
025770	07/23/18	STA09	STAPLES CREDIT PLAN	1039.03	.00	1039.03	2618	PAPER.#10 ENVELOPES,STAPL ES PLUS MEMBERSHIP FEE TONER,CHINA MARKERS LABEL TAPE
Check Total.....				1186.49	.00	1186.49		
025771	07/23/18	VAL04	VALLEY ROCK READY MIX, IN	322.98	.00	322.98	18-10914	SLURRY-PB REPLACE-4387 RI GEL AVE.
025772	07/23/18	VRE01	JIM VRELAND FORD	83.00	.00	83.00	C18151	UNIT 15-OIL, FILTERS
025773	07/23/18	WES05	WESTERN EXTERMINATOR CO.	59.50	.00	59.50	6156147	MONTHLY SERVICE FOR GOPHE R CONTROL 6/18
623927	07/23/18	CHE02	CHEVRON & TEXACO BUSINESS	987.99	.00	987.99	B80710	224.59 GALS FUEL
Check Total.....				567.52	.00	567.52	53736636	143.58 GALS FUEL
Check Total.....				1555.51	.00	1555.51		
Cash Account Total.....				1144697.51	.00	1144697.51		
Total Disbursements.....				1144697.51	.00	1144697.51		
Cash Account Total.....				.00	.00	.00		

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 07-18 Bank Account.: 13101




Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
113570	07/27/18	EFT01	EFTPS	3641.73	.00	3641.73	B80727	FEDERAL WH TAXES PP#15
113571	07/27/18	EFT01	EFTPS	965.06	.00	965.06	1B80727	FICA MEDICARE PP#15
161260	07/13/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80713	EMPLOYER PERS 457 PP#14
161261	07/13/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80713	EMPLOYEE PERS 457 PP#14
161270	07/13/18	PUB02	PUBLIC EMPLOYEES	1117.74	.00	1117.74	B80713	PERS EPMC PP#14
161271	07/13/18	PUB02	PUBLIC EMPLOYEES	1387.22	.00	1387.22	1B80713	PERS TDMC PP#14
161272	07/13/18	PUB02	PUBLIC EMPLOYEES	3707.46	.00	3707.46	2B80713	PERS EMPLR CONTRIB PP#14
161290	07/13/18	PUB02	PUBLIC EMPLOYEES	985.00	.00	985.00	FY19PEPRA	FY19 PERS ER PREPMT-PEPRA
161300	07/13/18	PUB02	PUBLIC EMPLOYEES	65309.00	.00	65309.00	FY19CLASC	FY19 PERS ER PPMT-CLASSIC
285400	07/27/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80727	EMPLOYER PERS 457 PP#15
285401	07/27/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80727	EMPLOYEE PERS 457 PP#15
285410	07/27/18	PUB02	PUBLIC EMPLOYEES	3735.16	.00	3735.16	B80727	PERS EMPLR CONTRIB PP#15
285411	07/27/18	PUB02	PUBLIC EMPLOYEES	1125.67	.00	1125.67	1B80727	PERS EPMC PP#15
285412	07/27/18	PUB02	PUBLIC EMPLOYEES	1398.35	.00	1398.35	2B80727	PERS TDMC PP#15
316480	07/27/18	EMP01	EMPLOYMENT DEVELOP.DEPART	1722.90	.00	1722.90	B80727	STATE WH TAXES PP#15
316481	07/27/18	EMP01	EMPLOYMENT DEVELOP.DEPART	332.78	.00	332.78	1B80727	STATE DISABILITY PP#15
332120	07/13/18	EFT01	EFTPS	3504.40	.00	3504.40	B80713	FEDERAL WH TAXES PP#14
332121	07/13/18	EFT01	EFTPS	68.20	.00	68.20	1B80713	FICA SOCIAL SECURITY DR#7
332122	07/13/18	EFT01	EFTPS	985.06	.00	985.06	2B80713	FICA MEDICARE PP#14
381847	07/31/18	AFL01	AFLAC	388.18	.00	388.18	B80731	AFLAC-PRETAX 7/18
417920	07/13/18	EMP01	EMPLOYMENT DEVELOP.DEPART	1683.44	.00	1683.44	B80713	STATE WH TAXES PP#14
417921	07/13/18	EMP01	EMPLOYMENT DEVELOP.DEPART	328.60	.00	328.60	1B80713	STATE DISABILITY PP#14
851200	07/27/18	EMP01	EMPLOYMENT DEVELOP.DEPART	119.00	.00	119.00	2B80727	STATE UI AND ETT TAXES Q2

Cash Account Total..... 96284.95
 Total Disbursements..... 96284.95
 =====

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 7B.3

FROM: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 
Patricia LeCavalier, Finance Administrator 

DATE: August 7, 2018

SUBJECT: Public Official Reimbursement Report

Recommendation: Review reimbursements for Fiscal Year 2017-18

Policy Issues:

- California Government Code § 53065.5 requires special districts to disclose any reimbursement of at least \$100 for each individual charge paid to any employee or member of the governing body.
- An “individual charge” includes but is not limited to one meal, lodging for one day, transportation, or a registration fee.
- The disclosure requirement must be fulfilled by publishing the information and making it available for public inspection.

Resource Impact: All of these reimbursements are funded in the District’s annual budget for employee travel expense and Directors expense.

Discussion: Although only individual charges of \$100 or more are required to be disclosed, the District has chosen to disclose all costs incurred by employees and directors for travel, meals, lodging, and registration. This information is detailed on a computer printout which is available for public inspection at the District Office.

The following table lists the FY 2017-18 reimbursements subject to disclosure:

Date	Individual	Description	Amount
Sep-17	Barget	CSDA Conference - mileage, meal, incidental reimbursement	299.96
May-18	Barget	CSDA/Special District Legislative Days - meal, incidental reimbursement	132.00
Jun-18	Barget	General Managers' Leadership Summit - mileage, meal, incidental reimbursement	401.00
Dec-17	Brooks	ACWA/JPIA Conference - mileage, meal, incidental reimbursement	168.63
Apr-18	Cole	CRWA Expo - meal, incidental reimbursement	179.00
Sep-17	M. Garner	Tri-State Seminar - mileage, meal, incidental reimbursement	812.43
Jun-18	M. Garner	AWWA Conference - mileage, meal, incidental reimbursement	828.78
Apr-18	Perez	CRWA Expo - meal, incidental reimbursement	179.00
Sep-17	Rea	Tri-State Seminar - meal, incidental reimbursement	256.00
		Total	3,256.80

July 26, 2018

Item: 8.A

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
3757 CONSTELLATION ROAD
LOMPOC, CA 93436-1495
(805) 733-2475

Reference: Account FAR0004

On June 20-21, 2018 extensive flooding occurred in our back yard from vandalization of our rear sprinkler system. We were out of state and this was not discovered until the next day when our daughter came to check the house. Water was shut off and repairs were initiated. We informed the sheriff's office and requested them to investigate, but received no response. We have witnessed previous sprinkler vandalism by neighborhood girls; however, there were no witnesses to this incident.

Our current bill of \$240.39 is about twice our normal bill and would like this reduced as this was caused by no fault of our own. I understand that we requested and received a reduction for October when we had water leakage problems and appreciate that. We've been informed that only one reduction per year can normally be granted; however, with the act of vandalism there was no way to prevent it and with no one home to shut off the water in a timelier manner.

SINCERELY,

MILTON FARRAND
LANETTE FARRAND
4184 ARCTURUS AVE
LOMPOC, CA 93436-1210
805-717-9772

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



Resolution 210-18

ELECTING TO HAVE LRWRP UPGRADE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2018-2019

WHEREAS, Vandenberg Village Community Services District was established in 1983 as a local government agency under California Government Code Section 61000, et seq., for the purpose of providing water and wastewater services to the community of Vandenberg Village, an unincorporated area of Santa Barbara County north of Lompoc; and

WHEREAS, pursuant to Government Code Section 61115(a)(1), the Board of Directors (the "Board") of the Vandenberg Village Community Services District (the "District") is authorized to establish rates and charges for services and facilities that the District provides; and

WHEREAS, on July 1, 2010, the District entered into a 35-year Wastewater Service Agreement with the City of Lompoc which requires the District to pay a proportionate share of the \$115 million Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Project which was completed in 2009; and

WHEREAS, on June 1, 2010, the Board passed and adopted an ordinance prescribing LRWRP Upgrade charges to be collected on the monthly bills; and

WHEREAS, pursuant to Government Code Section 61115(b), the Board desires to provide for the collection of LRWRP Upgrade charges on the tax roll with the general taxes for Fiscal Year 2018-2019; and

WHEREAS, the District General Manager prepared and filed with the Board a report that describes each affected parcel of real property and the amount of charges and delinquencies for each affected parcel for the year; and

WHEREAS, a public hearing was held on August 7, 2018, at 7:00 p.m. at which the Board heard and considered all objections and protests to the report; and

WHEREAS, such notice was published pursuant to Government Code Section 6066 as appears by the affidavit of publication on file in the office of the Secretary; and

NOW, THEREFORE IT IS HEREBY RESOLVED AND ORDERED as follows:

1. Pursuant to Government Section 61115(b) the election is hereby made to have the LRWRP Upgrade charges collected on the tax roll in the same manner, by the same persons, at the same time as, together with, and not separately from, the general taxes.
2. That protest was not made by the owners of a majority of separate parcels of property described in the report and that all objections and protests to the report are overruled.
3. The report and the charges therein are adopted and determined to be final, and the charges shall be collected on the tax roll of the County of Santa Barbara in the manner provided by law.
4. That the Administrative Services Manager of the District is hereby authorized, prior to the submission to the Santa Barbara County Auditor-Controller, to make any necessary modifications to such LRWRP Upgrade charges to correct any errors, omissions or inconsistencies in the listing or categorization of parcels (provided that any such modifications shall not result in an increase in the applicable LRWRP Upgrade charges to any category of parcels).
5. District staff is directed to file a copy of the report with the Auditor-Controller of Santa Barbara County on or before August 10, 2018.
6. The Auditor-Controller of Santa Barbara County shall, upon receipt of the report, enter the amount of the charges set forth therein against the respective lots or parcels as they appear on the assessment roll for Fiscal Year 2018-2019.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 7th day of August, 2018, upon motion by Director Blair, seconded by Director Wyckoff, and as approved by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Christopher Brooks, President
Board of Directors

ATTEST:

Stephanie Garner
Secretary to the Board of Directors

SECRETARY'S CERTIFICATE

I, Stephanie Garner, Secretary of the Board of Directors of the Vandenberg Village Community Services District, hereby certify that the foregoing is a true and correct copy of Resolution No. 210-18 passed and adopted by the Board of Directors of the Vandenberg Village Community Services District at its Regular Meeting held on the 7th day of August, 2018.

Stephanie Garner
Secretary, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.C

FROM: Joe Barget, General Manager *J.B.*

Mike Garner, Operations & Maintenance Manager *MJG*

DATE: August 7, 2018

SUBJECT: Soft Starter

Recommendations:

- Ratify the General Manager’s decision approving the replacement of the soft starter on Well 1B.
- Approve a \$5,000 increase in the FY 2018-19 Capital Replacement Budget.

Policy Implications: The Board adopts an annual budget and approves significant changes or increases.

Resource Impacts: This \$5,000 increase can be funded from water reserves which has a current balance of about \$2.2 million.

Alternatives Considered: Waiting until the next regular board meeting to get Board approval before ordering a replacement soft starter.

Discussion: These six large pumps power critical water infrastructure.

Location	Item	Pump Size
Well Site 1	Booster Pump P1	75-hp
	Booster Pump P2	75-hp
	Booster Pump P3	100-hp
	Well 1B	100-hp
Well Site 3	Well 3A	150-hp
	Well 3B	100-hp

In 1998 the District installed Eaton Cutler-Hammer soft starters on the six pumps to reduce energy costs and wear on pumps, motors, and shafts. The soft starter units serve their purposes but based on our experience they can fail without warning and need to be replaced every 5-10 years.

The field crew needs two operational booster pumps and two operational wells to keep the community supplied with water; however, it's important to maintain a high level of operational readiness on all three booster pumps and all three wells in case of mechanical failure (such as this one) and so any one piece of equipment can be taken off-line to perform periodic maintenance.

On June 14, the soft starter on 100-hp motor for Well 1B failed and the District's electrician, Joe DeBolt, determined it needed to be replaced. Since this involved ordering a specialized part for critical infrastructure and the expenditure was modest, the General Manager verbally approved the purchase and installation of an Eaton Cutler-Hammer soft starter from their local authorized distributor, California Electric Supply, in Santa Maria. The cost for parts was \$4,718. Mr. DeBolt installed the new soft starter on July 17 for \$185.

Staff recommends the Board ratify the General Manager's decision and approve a \$5,000 increase in the Capital Replacement Budget to cover the cost of parts and labor for the new soft starter.



Soft Starter, Well 1B Motor

Attachments: None

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.D

FROM: Joe Barget, General Manager



DATE: August 7, 2018

SUBJECT: New Administrative Office

Recommendations:

1. Close the District Office August 30-31 to allow staff to move into the new building.
2. Cancel the September 4 regular board meeting and schedule a special board meeting on September 11 instead.
3. Conduct a ribbon-cutting ceremony on September 10 at 10:00 a.m.
4. Host an open house the week of September 10-14.
5. Determine furniture in the current building is surplus and donate it to the Santa Ynez River Water Conservation District.
6. Pursue a lot split to separate the turfed portion of APN 097-371-028 from the new administrative office and parking lot.

Policy Implications:

- California Government Code §61060(c) authorizes community services districts to acquire and dispose of real property.
- California Government Code §54220-54233 (the Surplus Land Act) prescribes extensive requirements for the disposal of surplus land.
- California Government Code §65402(a) requires the District to submit the proposed disposition of any real property to the County Planning Commission and the Commission to report on its conformity with the County General Plan.

Policy Implications (continued):

- Government Code §66410-66499, the Subdivision Map Act, regulates and controls the division of land in California.
- District Ordinance 1.6.1.8 requires the Board to determine surplus property and authorizes the General Manager to determine the manner and method of disposal, including donation to a government entity.

Resource Impacts:

- There should be minimal inconvenience to customers during the office closure because it's a relatively slow time in the monthly billing cycle. There will be little or no impact on operations. The field crew will be available by phone and respond to any emergencies.
- Furniture within the current building is over 10 years old, has exceeded its useful life, and is of little value.
- The cost for a lot split could be as low as \$3,000 or as high as \$50,000. Sale of surplus land could generate additional revenue for the District.

Alternatives Considered:

- Do not conduct a ribbon-cutting ceremony or host an open house.
- Sell the furniture in the current building through GovDeals.com instead.
- Do not split the parcel the new building sits on.

Discussion: The remodel project for the new administrative office is almost complete and the bulk of the new furniture is scheduled for arrival and assembly on August 27. Staff is gearing up to relocate office equipment and files into the new office during the week of August 27-31. The field crew will be supporting and assisting with the move.

Closing the office and suspending administrative operations for two days facilitates the relocation of telephone and computer systems; and the Thursday-Friday before the Labor Day weekend provides a three-day cushion for Administrative Services Manager Allen and the office staff to resolve problems or glitches. In the same vein, postponing the monthly board meeting one week allows staff to focus on moving without simultaneously preparing for a board meeting.

Two events are offered for the Board's consideration to celebrate and commemorate the new office: a ribbon-cutting ceremony on September 10 and an open house the week of September 10-14.

- Email invitations to elected officials (Congressman Carbajal, Senator Jackson, Assemblyman Cunningham, and Supervisor Hartmann), elected officials and staffs of local agencies (Lompoc, Mission Hills CSD, Santa Ynez River Water Conservation District, Santa Ynez CSD), former directors and employees, the architect (Ravatt, Albrecht & Associates), the construction contractor (Newton Construction), and others. **(Board Secretary)**
- Light refreshments **(Board Secretary)**
- Remarks at the ribbon-cutting ceremony **(Board President, Administrative Services Manager)**
- Guided tours during the open house **(Customer Service Representative, Board Secretary, and Finance Administrator)**
- Program with information about the District and the construction project **(Administrative Services Manager)**
- Press release **(General Manager)**
- Other support as required **(Operations & Maintenance Manager)**

To prepare for its greatly-expanded role under the Sustainable Groundwater Management Act (SGMA), the Santa Ynez River Water Conservation District has increased its staff from two to five employees and relocated into a larger office suite in Santa Ynez. Their office furniture is scant and in poor condition. VVCS has purchased office furniture for the new building and no longer needs most of the old furniture.

Surplus items of furniture include:

- 6 full size desks
- 1 small desk
- 5 bookcases
- 1 conference room table
- 4 desk chairs
- 15 stacking chairs
- 8 guest chairs
- miscellaneous cabinets

The parcel the new office sits on, APN 097-371-028, is 39,204 square feet (0.90 acres) and Zoned C2 (General Commercial). Roughly one-fourth of it consists of a flat, turfed area. The District has no plans for its use.

There has been some informal discussion among the Board about the possible surplus and sale of this portion of the parcel but no firm direction or decision.

The General Manager contacted Fargen Surveys, Inc., in Santa Maria for information on how to split the parcel. The lot split would have to comply with the California Subdivision Map Act as well as county zoning and general plan requirements such as minimum widths, depths, and sizes. Dividing a parcel into two parcels requires preparation and approval of a "tentative parcel map" through an extensive planning, environmental compliance, and public review process. A tentative parcel map typically costs \$20,000-\$50,000 and takes about two years.

Fargen indicated that under the Subdivision Map Act, cities and counties have the ability to subdivide property they own by simply preparing and recording a written description and exhibit map for new parcels. This is fairly quick and easy process that would cost around \$3,000. Fargen is researching whether special districts can similarly divide their property.

Attachments: None