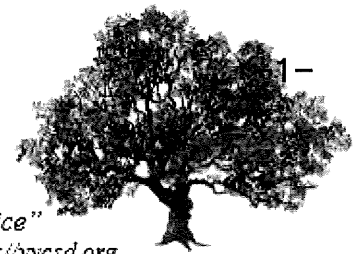


# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>

[info@vvcasd.org](mailto:info@vvcasd.org)

## **MINUTES Special Meeting**

**December 8, 2020**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Director Stewart was present. Directors Brooks, Bumpass Gonzales, and Redmon participated via Zoom video conference.

### **OTHERS PRESENT**

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

### **3. ADDITIONS AND DELETIONS TO AGENDA**

There were none.

### **4. PUBLIC FORUM**

President Stewart invited public comments and there were none.

### **5. OPERATIONS REPORT**

O&M Manager Garner reported the District pumped 33.5 million gallons of water for November with an average daily demand of 1.08 million gallons. This is five percent less than last November. Vandenberg Village received 0.33 inches of rain in November bring the calendar year total of 7.36 inches.

Well levels (below ground surface) for November were 1B-144', 3A-146', and 3B-147'.

The welding is complete on Tank 1 and the paint crew will return next week. The exterior is complete on Tank 3 and the interior work will start after the Christmas holiday.

The field crew reported problems with the Supervisory Control and Data Acquisition (SCADA) system. There was damage to antenna cables during the work on the tanks and Applied Technology will be out to replace all the cables.

To conclude his report, O&M Manager Garner said the field crew had only one service line repair in the Clubhouse Estates area. There were no sanitary sewer overflows to report or staff anniversaries.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported the lobby remains closed but the phones and drive-up window are still available to customers. Next week, the office staff will be working primarily from home with only one staff member in the office at a time. Customers are encouraged to use our Dropbox or to pay via phone rather than visiting the office in person.

The Governor has not yet rescinded the stay on service shut-offs. The District is not hanging 48-hour notices, applying late fees, or locking off for non-payment. Pre-COVID, the delinquent accounts had a combined balance of approximately \$15,000. Today, 113 residential customers are 30+ days delinquent for a total of about \$26,000. Ten thousand of that amount is in the 30-day column and would not be subject to lock-off or a late fee. Eighteen customers have past due balances of more than \$500 and 11 customers have not made a payment in six months or longer. Staff is continuing to call those customers who would otherwise be locked off to keep them informed about the possible late fees to their account.

AS Manager Allen will attend the final ACWA/JPIA Leadership Essentials for the Water Industry program. Due to COVID, the program was put on hold temporarily while adjustments were made to be entirely virtual but classes resumed in September and are completing the program just a month later than scheduled.

AS Manager Allen is continuing to work with iWater to fine-tune the GIS system and will schedule a presentation to the board at a future meeting.

To conclude her report, at the November 5 Santa Barbara County Local Agency Formation Commission (LAFCO) meeting, it was announced the commission hired its very first employee. Michael Prater was hired as Executive Officer and he started on November 22. Mr. Prater stepped down as the Executive Officer of the San Luis Obispo LAFCO and previously worked for the Santa Barbara County Planning Department.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on November 3, 2020

B. Treasurer Report

1) Monthly Financials

2) Disbursements through November 30, 2020

**Motion by Director Redmon, seconded by Director Brooks to accept the consent calendar as presented.**

### Roll Call:

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

A. **Director Wyckoff**

General Manager Barget read Director Wyckoff's Resolution before the following motion was made.

**Motion by Director Brooks, seconded by Director Stewart to adopt Resolution 217-20 to commend and thank Mr. Wyckoff for 20 years of service on the Board of Directors.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**Motion by Director Redmon, seconded by Director Bumpass to place a bronze plaque on a bench to honor Mr. Wyckoff as the longest-serving Director.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**B. Jim Levingston**

O&M Manager Garner read Mr. Levingston's Resolution before the following motion was made.

**Motion by Director Brooks, seconded by Director Stewart to adopt Resolution 218-20 expressing appreciation to Mr. Levingston upon retirement for 31 years of service.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**C. Central Coast Community Energy (3CE)**

Susan Davidson and Oswaldo Martinez gave a presentation, which was included in the board package for the Directors.

## **D. California Special Districts Association (CSDA)**

Charlotte Holifield, Coastal Network Public Affairs Field Coordinator, updated Directors on new legislation and webinars that are being offered.

## **E. Board Officers**

After some discussion among the Directors, the following motion was made.

**Motion by Director Brooks, seconded by Director Redmon to keep the slate of Officers for 2021 as follows: President Stewart, Vice President Brooks, and Finance Officer Bumpass.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

## **9. REPORTS**

### **A. Committees**

Director Brooks attended a SGMA meeting in November and said the next meeting will be January 27, 2021.

Director Stewart gave a virtual tour of VVCSD for the Region 5 ACWA Event. She was busy during November attending various committee meetings and webinars.

### **B. District Representatives to External Agencies**

There was nothing to report.

### **C. President**

President Stewart welcomed newly elected Director Richard Gonzales to the board. Director Gonzales introduced himself and said he has been a resident of Vandenberg Village since his military service at Vandenberg

Air Force Base in 1984 followed by a career in the fire service. He is looking forward to being a member of the board.

#### D. General Manager

General Manager Barget thanked Directors Brooks and Stewart for their kind words regarding his involvement with SGMA. He said he enjoyed working closely with Director Stewart developing the ACWA Region 5 virtual tour presentation.

He reminded everyone the office will be closed from December 24 through January 1. He congratulated and welcomed Director Gonzales to the District and looks forward to working with him.

Director Redmon asked if there was any update on a new well site. General Manager Barget said he in discussion with Randy Collins about having the State Lands Commission surveyor prepare a “Land Description” and a “Site and Location Map” for the new (Alternative E) site which the District could use to amend its lease application.

### 10. INFORMATIONAL CORRESPONDENCE

A. Certification of County Clerk/Registrar of Voters

B. US Drought Monitor: California, December 1, 2020

### 11. DIRECTORS FORUM

Director Bumpass welcomed Director Gonzales to the board and asked General Manager Barget if there was an update on the Floradale Bridge Project. He explained that the city of Lompoc staff is considering a fundamental change in direction of the sewer line replacement, horizontally directional drilling a pipeline underneath the bed of the Santa Ynez River within an existing easement instead of mounting the pipeline on the new bridge. Unfortunately, this would mean significant sunk costs on project design; however, a pipeline underneath the river could reduce construction costs and would certainly be less expensive to maintain and repair over the next 50 years. More information to follow.

Director Redmon expressed concern the builder of the new townhomes on Oak Hill Drive might try to install a sewer lift station to serve those

townhomes. He is opposed to the concept. General Manager Barget indicated the District's March 2017 Can and Will Serve Letter for the Villas on Oak Hill project specifically requires the developer to "extend the District's sewer collection system by constructing a new sewer main and manholes along Oak Hill Drive, subject to District approval, to serve the development."

Director Brooks said it will be a while before the condos on Oak Hill Drive will be completed and is not in favor of the builder installing a lift station. In conclusion, he welcomed Rich Gonzales to the board and thanked all the District employees for the hard work they do.

12. ADJOURN

**President Stewart declared the meeting adjourned at 8:50 p.m.**

**Attest:**

**Signed:**

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**Stephanie Garner**  
**Secretary, Board of Directors**

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**Katherine Stewart**  
**President, Board of Directors**