

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, May 5, 2020

7:00 p.m.

AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 896 0052 7882

Password: 455831

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcasd.org, by Monday, May 4, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on April 7, 2020..... page 1

B. Treasurer Report

(1) Monthly Financials..... page 9

(2) Disbursements through April 30, 2020..... page 17

(3) Schedule of Investments page 25

8. ACTION ITEMS

Floradale Bridge: Consider approving an agreement with the city of Lompoc to reimburse expenses for relocation of the sewer pipe on the bridge..... page 27

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

A. Notice – Santa Barbara County Flood Control District 2020/21 Annual Routine Maintenance Plan Summary page 39

B. List of Creeks – Annual Routine Maintenance Plan..... page 41

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

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MINUTES Regular Meeting

May 5, 2020

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff participated via Zoom video teleconference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen and Board Secretary Stephanie Garner participated via Zoom video teleconference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 27.1 million gallons of water for the month of April with an average daily demand of 902,000 gallons. This is 21 percent less than last April. Vandenberg Village received 2.24 inches of rain during the month bring the calendar year total at 7.03 inches.

Well levels (below ground surface) for April were 1B-141', 3A-145', and 3B-142'.

On April 10 O&M Manager Garner and field crew, worked with Jim Contreras and a landscaper to plant oak trees and six different native plant species at the Club House Road entrance for the Rotary and Lions Clubs. Twenty-five yards of mulch was placed around the new plants and native ground cover will be planted in front of the monument walls to complete the project. Jim Contreras, resident of Oak Hill Road, volunteered to care for the landscaping.

RL Johnson installed the last 10 valves on the northside of the village completing the valve project.

The District published an Invitation for Bid for the Tank Rehabilitation Project on April 22. Six contractors have contacted O&M Manager Garner to schedule pre-bid meetings. The bids are scheduled to be opened on May 21 at 3:00 p.m.

The field crew repaired three 1-inch service lines. O&M Manager Garner was notified about the 2-inch service line to Old Fire Station 51 was leaking in the middle of Burton Mesa Boulevard. The line was shut down and a new 1-inch poly-e was installed through the old 2-inch line.

The District had no sanitary sewer overflows to report in April.

To conclude his report, O&M Manager Garner said there were three anniversaries in April: AJ Rea with five years on April 6, Cindy Allen with 27 years on April 15 and Manual Perez with two years on April 16.

6. ADMINISTRATION REPORT

In accordance with Senate Bill 998, the "Water Shutoff Protection Act", VVCSD has posted its Residential Utility Shutoff Policy on the website in English, Spanish, Tagalog, Korean, Vietnamese, and Chinese. The ordinance putting the revised policy into effect was approved by the board last September.

In April, the District received an insurance premium refund from JPIA. A rebate of \$2,600 for liability, \$290 for property, and \$8,400 for workers' compensation.

Since offices are specifically excluded from Governor Newsom’s Phase 2 reopening, the administrative staff is continuing with the current telecommuting schedule until further notice. When the office opens to customers, staff anticipates requiring masks for all visitors.

7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on April 7, 2020

B. Treasurer Report

- 1) Monthly Financials
- 2) Disbursements through April 30, 2020
- 3) Schedule of Investments

Motion by Director Brooks, seconded by Director Wyckoff to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

Floradale Bridge

Motion by Director Wyckoff, seconded by Director Redmon to approve the attached agreement with the city of Lompoc to reimburse expenses for relocation of the sewer pipe on Floradale Bridge.

Roll Call:

Ayes: Directors Brooks, Bumpass, Stewart, Redmon and Wyckoff

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

No committees met.

B. District Representatives to External Agencies

General Manager Barget said the Santa Barbara County Chapter of the California Special Districts Association anticipates the annual awards presentation on June 22.

C. President

President Stewart said the District's first Zoom video teleconference meeting went very well.

D. General Manager Report

General Manager Barget said the District will continue with the COVID-19 work schedule through the end of May and anticipates Governor Newsom will provide direction on a staged reopening in the upcoming weeks.

To conclude his report, General Manager Barget said he spoke to Charlotte Holifield with CSDA. She is working with an organization called REACH to develop a staged reopening plan in San Luis Obispo and Santa Barbara Counties. There are four stages and REACH wants participants in a stakeholder's effort to coordinate a plan.

10. INFORMATIONAL CORRESPONDENCE

A. Notice – Santa Barbara County Flood Control District 2020/21 Annual Routine Maintenance Plan Summary

B. List of Creeks – Annual Routine Maintenance Plan

11. DIRECTORS FORUM

Director Redmon thanked the field crew and staff for their work at the Club House Road entrance.

Director Bumpass thanked AS Manager Allen for all her work on setting up staff to work remotely and tonight's Zoom meeting.

Director Brooks echoed Director Bumpass' comments and said the Farmers Market has been doing a great business.

Director Stewart also resonated the Farmers Market success and appreciates all the staff for their work.

12. ADJOURN

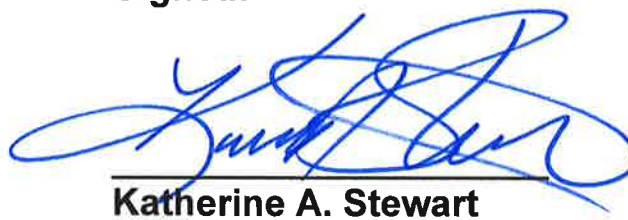
President Stewart declared the meeting adjourned at 7:47 p.m.

Attest:



Stephanie Garner
Secretary, Board of Directors

Signed:



Katherine A. Stewart
President, Board of Directors

