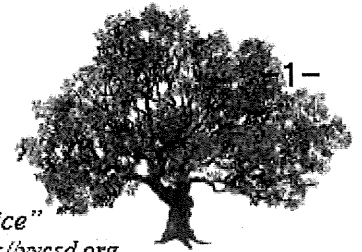


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
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"Pride in Community Service"

<http://vvcasd.org>

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MINUTES Regular Meeting

September 7, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart.

2. ROLL CALL: Directors Stewart and Brooks were present. Directors Bumpass, Gonzales, and Redmon participated via Zoom video conference.

OTHERS PRESENT

Operations & Maintenance (O&M) Manager Mike Garner was present, and Administrative Services (AS) Manager Cynthia Allen participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 46 million gallons of water for August with an average daily demand of 1.4 million gallons. This is 6 percent more than last year. Vandenberg Village received no rain in August, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for August were 1B-145', 3A-150', and 3B-136'.

RL Johnson completed the Oakhill condominium project and added six more service lines.

Lift Station 1 suffered damage when a vibration caused a bearing to fail. There has been little to no rain causing tree roots to go deep into the soil searching for water and intruding into the sewer lines.

O&M Manager Garner and the field crew are continuing to work with Eaton Electrical on Well 3B and PG&E has been contacted.

The field crew had two service line repairs in August. There were no sanitary sewer overflows to report.

O&M Manager Garner said he and Jeff Cole attended the Tri-State Seminar in Las Vegas. Both were invited by Master Meter to attend an AMI Meter Seminar in Salt Lake City, Utah.

To conclude his report, O&M Manager Garner said there were two anniversaries in August. Jeff Cole celebrated 19 years on August 5 and Joe Barget celebrated 17 years on August 17.

6. ADMINISTRATION REPORT

Pre-COVID, the District's delinquent accounts had a combined balance of approximately \$15,000. As of today, 126 customers are 30 or more days delinquent for a total of about \$31,000. Twenty thousand of that is subject to lock-off or a late fee. Fifteen customers have past due balances more than \$500 and eight customers have not made a payment in six months or longer. Two customers on last month's list obtained financial assistance from the United Way to pay their account in full. One received about \$850 and the other received a little under \$1,200.

Last month, staff completed the State Water Resources Control Board's California Water and Wastewater Arrearage Payment Program survey. Staff was asked to provide the amount of water service arrearages and the amount of lost revenue from not billing late fees. Based on their strict eligibility requirements, the amount for unpaid water services was

\$14,000 and unbilled late fees was \$12,000. The State Water Resources Control Board expects to start disbursing funds in November. The amount for each water system will be a percentage based on the data provided.

The Governor has rescinded the stay on service shut-offs effective September 30. In June, staff started working with delinquent customers encouraging them to bring down their balances before September 30. Any customers with a remaining past due balance will be placed on a 12-month payment plan.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on August 3, 2021

B. Treasurer Report

1) Financial Statements

2) Disbursements through August 31, 2021

Motion by Director Redmon, seconded by Director Gonzales to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Test Well

Motion by Director Brooks, seconded by Director Bumpass to have General Manager Barget work with Santa Barbara County General Services on an agreement to convey the test well to the county.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

B. ACWA Election

Motion by Director Brooks, seconded by Director Redmon to approve the Region 5 Nominating Committee’s recommended slate.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

Director Brooks attended a Sustainable Groundwater Management Agency committee meeting on August 25.

B. District Representatives to External Agencies

There was nothing to report

C. President

President Stewart attended the California Special District Association (CSDA) conference in Monterey last month and plans to attend the Association of California Water Agency (ACWA) conference in November.

D. General Manager

General Manager Barget was absent.

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, July 27, 2021

11. DIRECTORS FORUMs

Director Redmon asked Board Secretary Garner to cancel attending the Special District Leadership conference and hotel in Lake Tahoe.

12. CLOSED SESSION

The Directors convened into closed session at 7:30 p.m.

13. OPEN SESSION

The Board reconvened into open session at 7:41 p.m. President Stewart said there was no action taken.

President Stewart declared the meeting adjourned at 7:41 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors