

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>

info@vvcasd.org

SPECIAL MEETING AGENDA

Tuesday, December 10, 2019
7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT
7. CONSENT CALENDAR

A. Minutes of the Special Meeting on November 5, 2019..... page 1

B. Treasurer Report

(1) Monthly Financials page 7

(2) Disbursements through November 30, 2019..... page 15

8. ACTION ITEMS

- A. **Club House Road Entrance:** Consider affirming or changing the previously-approved plans for signage on entrance monuments page 23
- B. **Board Officers:** Elect President, Vice President, and Finance Officer; and discuss appointments to committees and external agencies page 35

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- A. Letter dated October 15, 2019, from ACWA/JPIA regarding President's Special Recognition Award page 39
- B. Letter dated October 31, 2019, from ACWA/JPIA regarding appreciation for use of staff and facility for Sexual Harassment training page 47

11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcscd.org>.

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MINUTES Special Meeting

November 5, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 3:30 p.m. by President Brooks who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Brooks, Bumpass, Stewart and Wyckoff were present. Director Redmon was absent.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, Finance Administrator, Patricia LeCavalier and the District's field intern Avenlea McGraw.

3. ADDITIONS AND DELETIONS TO AGENDA

No additions or deletions.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. ACTION ITEMS

A. Annual Audit

Alex Hom, lead auditor with Moss, Levy & Hartzheim, gave the District an unmodified clean opinion.

Motion by Director Wyckoff, seconded by Director Stewart to accept the Fiscal Year 2018-19 audit report prepared by Moss, Levy & Hartzheim.

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon

O&M Manager Garner introduced the District's field intern, Avenlea McGraw before leaving at 3:36 p.m. to tour Lift Station #1 and Camera Truck.

B. Lift Station #1 Replacement Project

General Manager Barget and O&M Manager Garner caravanned the Directors to the lift station. O&M Manager Garner and Jeff Cole explained the improved operation and additional capabilities of the new lift station which has a much larger wet well (7,676 gallons versus 1,034 gallons) and an automatic transfer switch to standby generator power when there are PG&E power outages.

C. Camera Truck:

O&M Manager Garner and Jeff Cole demonstrated the new camera truck which was purchased to maintain the Districts sewer lines.

The meeting was reconvened to the District office at 4:45 p.m.

6. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 45 million gallons of water for the month of October with an average daily demand of 1.5 million gallons. This is 24 percent more than last year. Vandenberg Village received no rain in October, keeping the calendar year total at 13.55 inches.

Well levels (below ground surface) for October were 1B-144', 3A-144', and 3B-138'.

The field crew repaired two service lines in October. There were no sewer overflows to report.

To conclude his report, O&M Manager Garner said he celebrated 35 dedicated years with the District on October 15.

7. ADMINISTRATION REPORT

AS Manager Allen said the District's logo had been redesigned and updated. The higher resolution will give a better picture for business cards and stationery. She also displayed the new home page design for the District's website.

AS Manager Allen she attended the California Association Local Agency Formation Commissions (CALAFCO), conference as a new alternate member. She gave a brief PowerPoint presentation about different LAFCOs throughout the state and LAFCO responsibilities.

8. CONSENT CALENDAR

A. Minutes from the Regular Meeting on October 1, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through October 31, 2019

Motion by Director Wyckoff, seconded by Director Stewart to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: None

9. ACTION ITEMS (Continued)

D. Website

After much discussion about what the Directors want and do not want on the website the following motion was made:

Motion by Director Stewart, seconded by Director Brooks to include photos, biographies, and an email address for directors and managers on the District website before January 1, 2020

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: Director Redmon

10. REPORTS

A. Committees

Director Stewart attended a Groundwater Sustainability Agency (GSA) meeting and took a tour of Lompoc's Water Treatment Plant.

President Brooks received an email from Bill Buelow reporting the GSA and santaynezwater.org website is up and running.

B. District Representatives to External Agencies

Director Stewart gave a verbal report about the Region 5 Water Supply & Reliability East Bay Municipal Utility District in Oakland and the California Special District Association conference in Anaheim. These were included in the board package.

C. President

President Brooks said he would like to see the District staff work on developing a "Move the Needle" campaign for the TDS (total dissolved solids, in wastewater) next year.

D. General Manager Report

General Manager Barget reported The Mission Club hired a contractor, Michael Zazueta, to rehabilitate the entrance monuments at the entrance to Club House Road. The contractor has added stucco and a cap rock to the old block walls. Two members of the beautification coalition, Carolina Palacios and Elaine Contreras, are working on a flyer to raise about \$4,000 in additional funds needed to pay for landscaping and signage.

General Manager Barget attended the Fire Safety Town Hall at Cabrillo High School on October 30. Santa Barbara County Fire received a \$2.29 million grant which will be used to construct a fuel break north of Vandenberg Village and Mission Hills; clear vegetation around the perimeters of both communities and develop a Community Wildfire Protection Plan (CWPP).

Randy Collins from the State Lands Commission is in discussions with Tim Dillingham and Richard Brody from the California Department of Fish and Wildlife (CDFW) about the access road from Burton Mesa Boulevard to Well Site 1. Mr. Collins said CDFW's sentiment has changed and they are now receptive to the District using the road with restrictions such as backhoe and dump truck only and only during daylight hours, with the exception of emergencies. Mr. Collins will draft special conditions for a lease to the District that may be ready for approval early next year. General Manager Barget will meet with Mr. Collins on this issue in Sacramento on November 13.

To conclude his report, General Manager Barget will be on vacation before attending the Local Agency Investment Fund Conference in Sacramento, November 11-17 with Director Bumpass. AS Manager Allen will be the acting General Manager during his absence.

10. INFORMATIONAL CORRESPONDENCE

- A. Director Stewarts Trip Reports: Region 5 Water Supply & Reliability East Bay Municipal Utility District, September 5, and Special District Leadership Academy, September 25-28.
- B. Letter dated October 11, 2019, to Scott McGolpin, Santa Barbara County Public Works Director from the city of Lompoc regarding the Floradale Avenue Bridge.

11. DIRECTORS FORUM

President Brooks said he wants to schedule a Special Board Meeting on December 10 at 7:00 p.m. Director Stewart will be attending the ACWA Conference the week prior. He would like all Directors present to elect President, Vice President, and Finance Officer; and discuss

appointments to committees and external agencies. He welcomed Avenlea and thanked staff for all their work.

Director Bumpass asked what is the budget for the Floradale Bridge Project. General Manager Barget said approximately \$1.2 million. Director Bumpass asked if the District can get a key to the gate at Saturn Avenue and Highway 1 in case of an emergency. O&M Manager Garner said he will ask county fire.

Director Stewart would like to plan an ACWA Region 5 event in February or March of next year. The event would include a tour and presentation from NASA about how their satellites help with water legislation.

12. ADJOURN

President Brooks declared the meeting adjourned at 5:26 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of October 31, 2019

	2020 FYTD	FYE 2019	CHANGE
ASSETS			
UTILITY PLANT	\$23,108,406	\$23,042,190	\$66,216
CASH & INVESTMENTS	11,129,110	10,964,897	164,213
ACCOUNTS RECEIVABLE	185,132	250,704	(65,572)
OTHER	782,414	799,006	(16,592)
TOTAL ASSETS	\$35,205,062	\$35,056,797	\$148,265

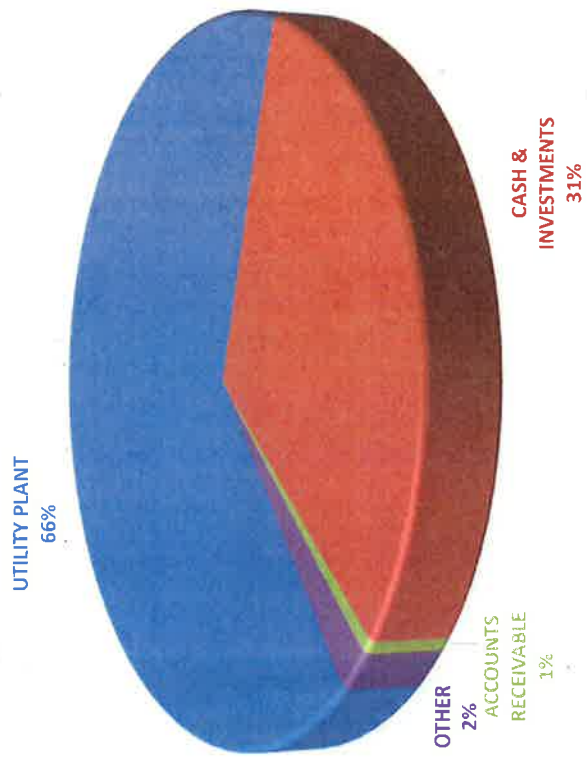
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$447,987	\$447,987	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	\$35,653,049	\$35,504,784	\$148,265

LIABILITIES			
CURRENT LIABILITIES	\$731,127	\$551,204	\$179,923
UNEARNED REVENUE	140,214	140,214	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,731,484	6,731,484	0
NET PENSION LIABILITY	1,238,381	1,238,381	0
TOTAL LIABILITIES	\$8,841,206	\$8,661,283	\$179,923

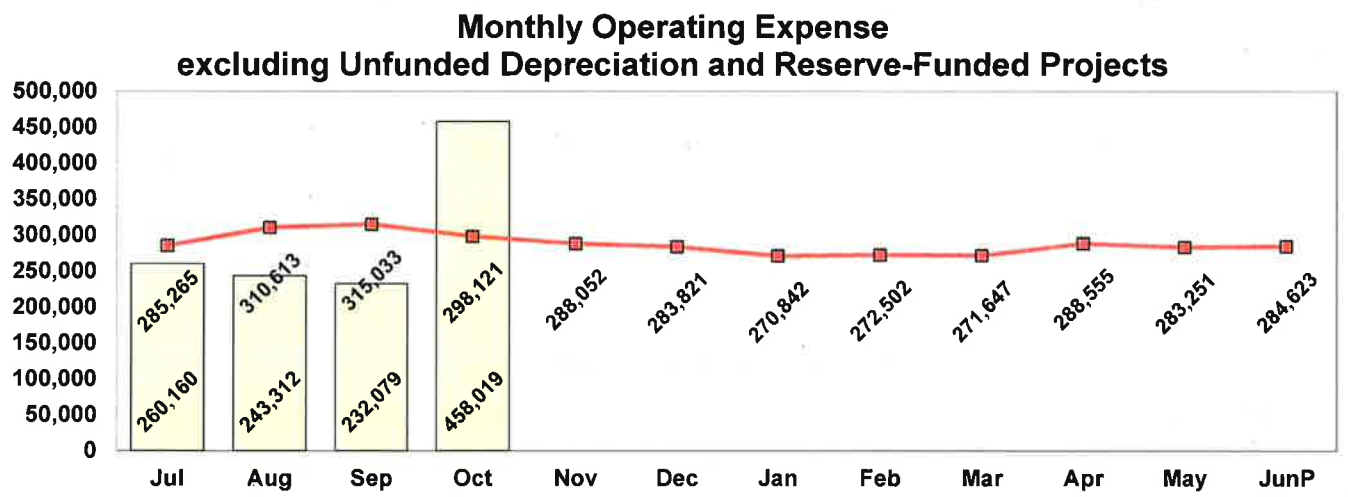
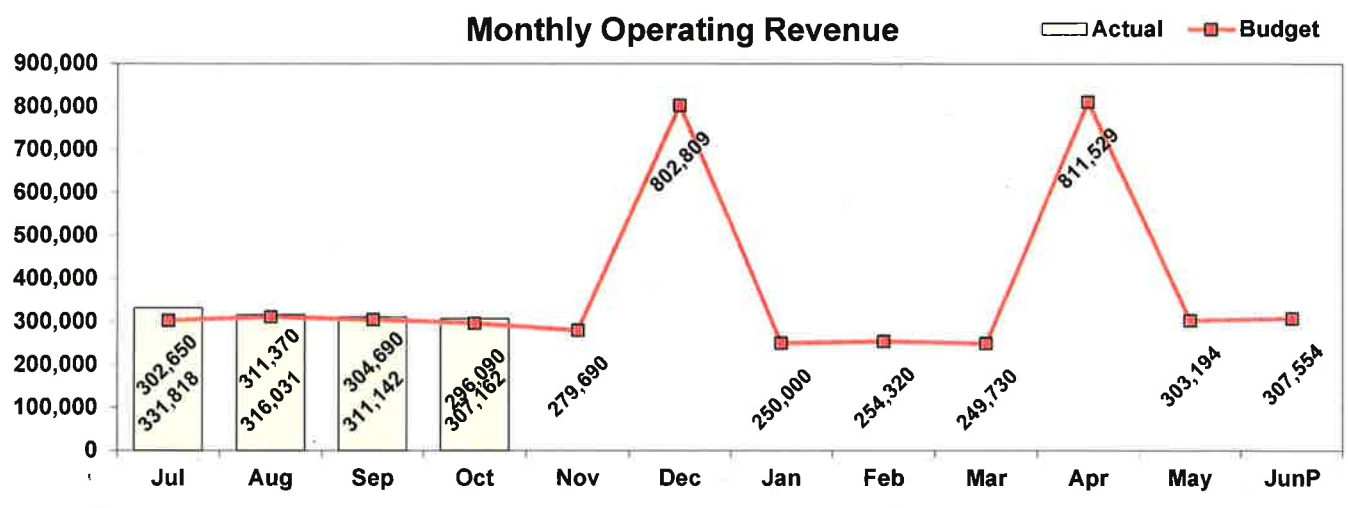
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$51,283	\$51,283	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,437,132	\$6,502,541	(\$65,409)
EQUITY	20,355,087	18,647,667	1,707,420
CURRENT EARNINGS	(31,659)	1,642,010	(1,673,669)
TOTAL EQUITY	\$26,760,560	\$26,792,218	(\$31,658)

TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$35,653,049	\$35,504,784	\$148,265
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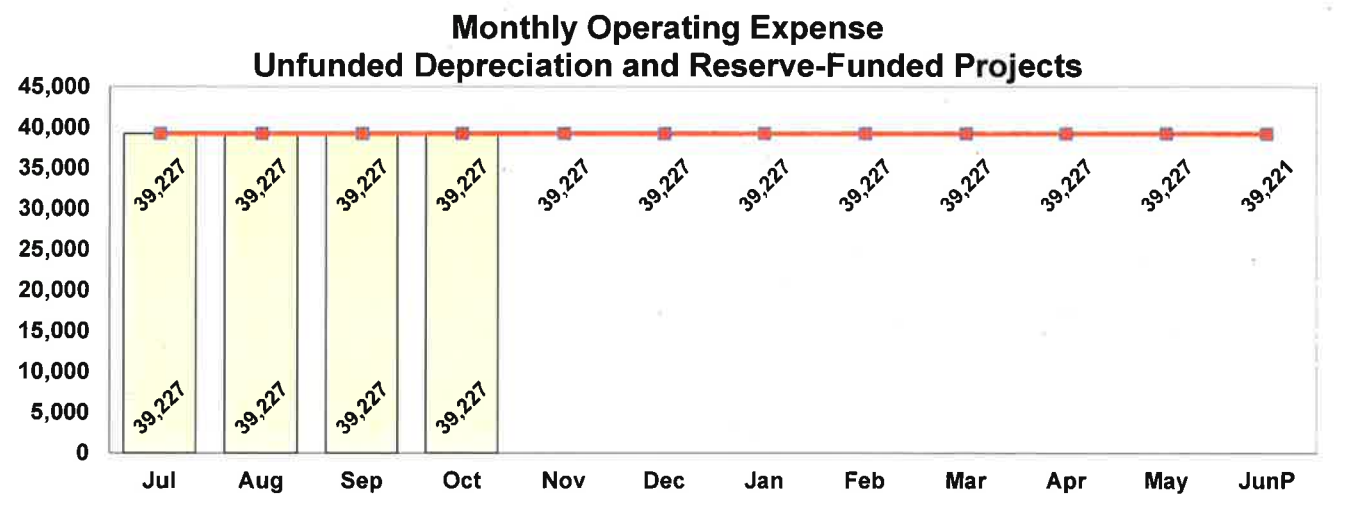
ASSETS



Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

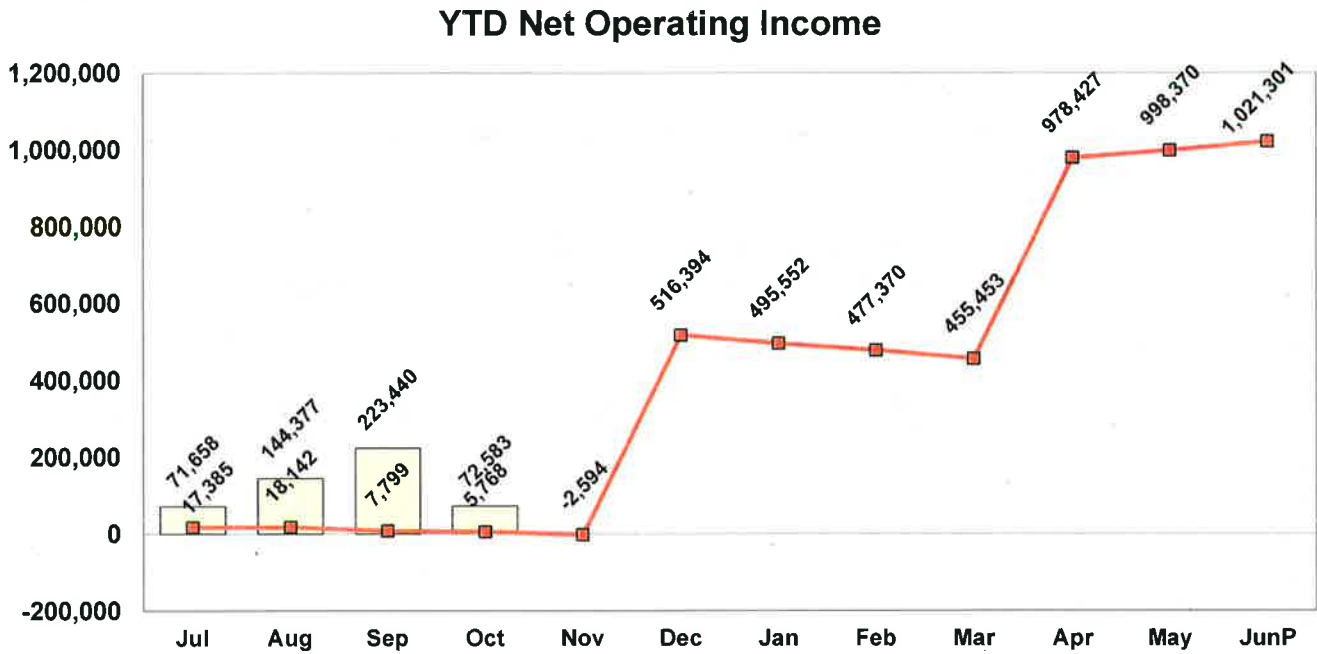
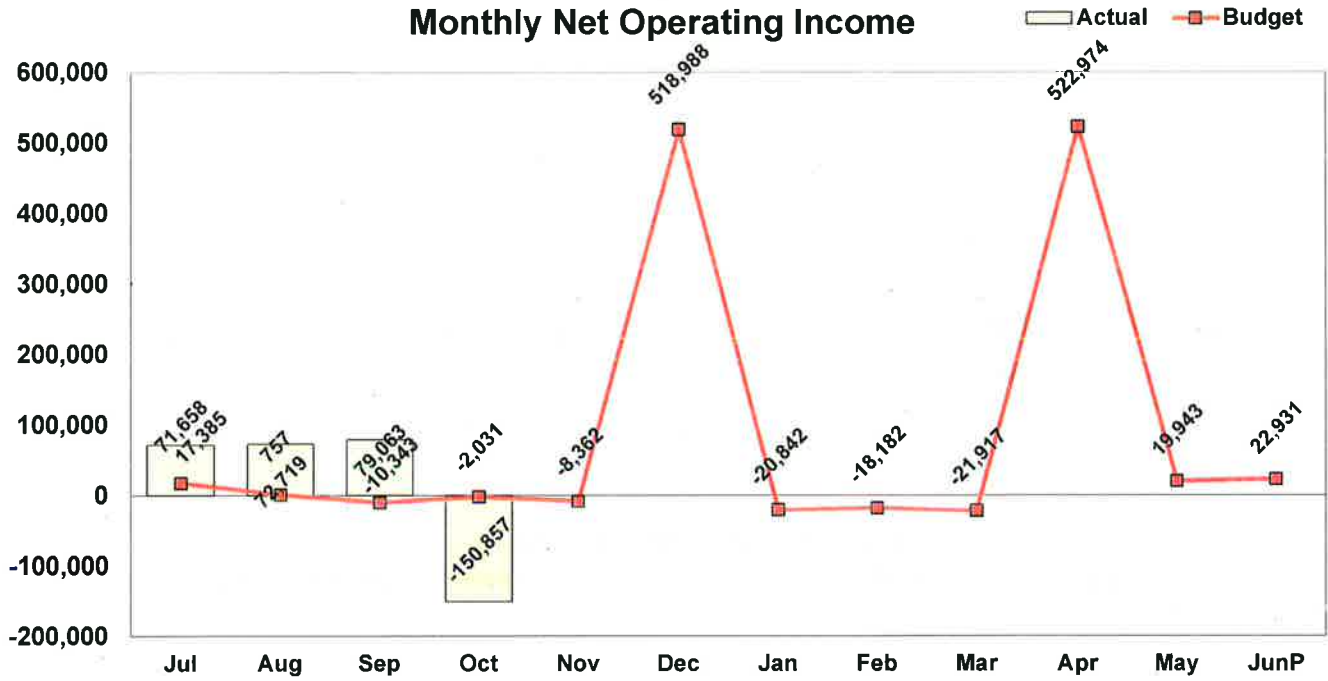


Oct'19 - City of Lompoc FY19 Wastewater Treatment Shortfall \$100,641, FY19 WCRF Paid Outs \$54,061.



Operating Income

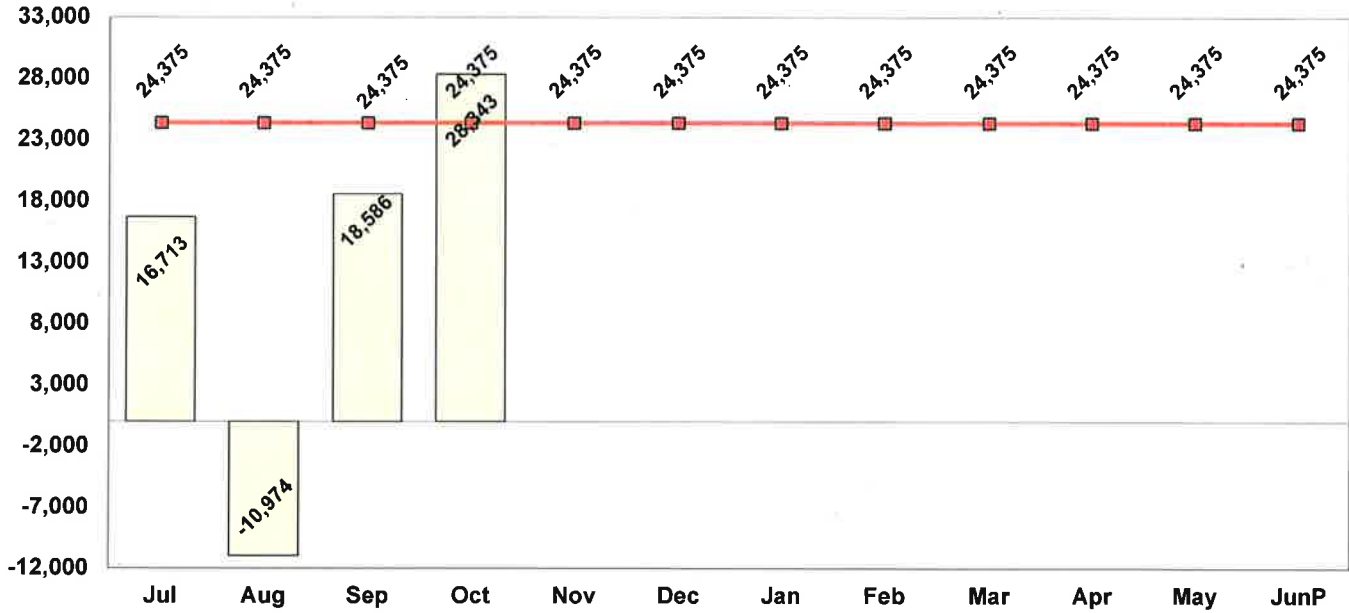
Vandenberg Village Community Services District
July 1, 2019 to June 30, 2020



Non-Operating Income Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

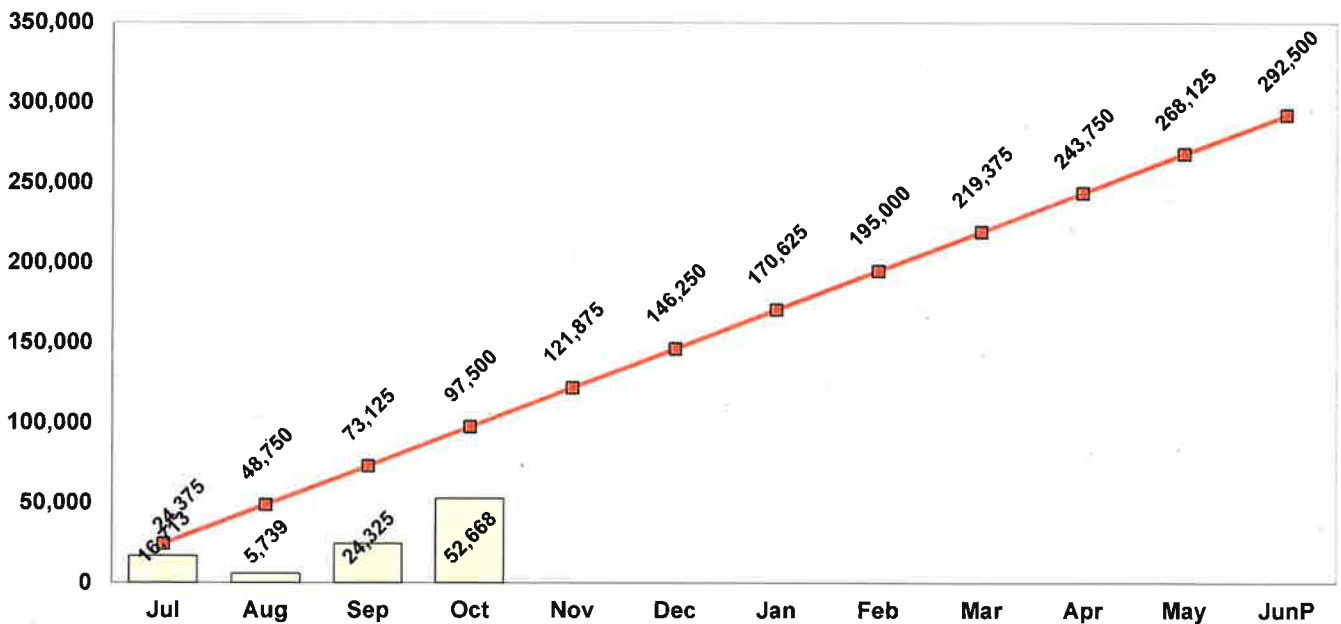
Monthly Net Non-Operating Income

□ Actual ■ Budget



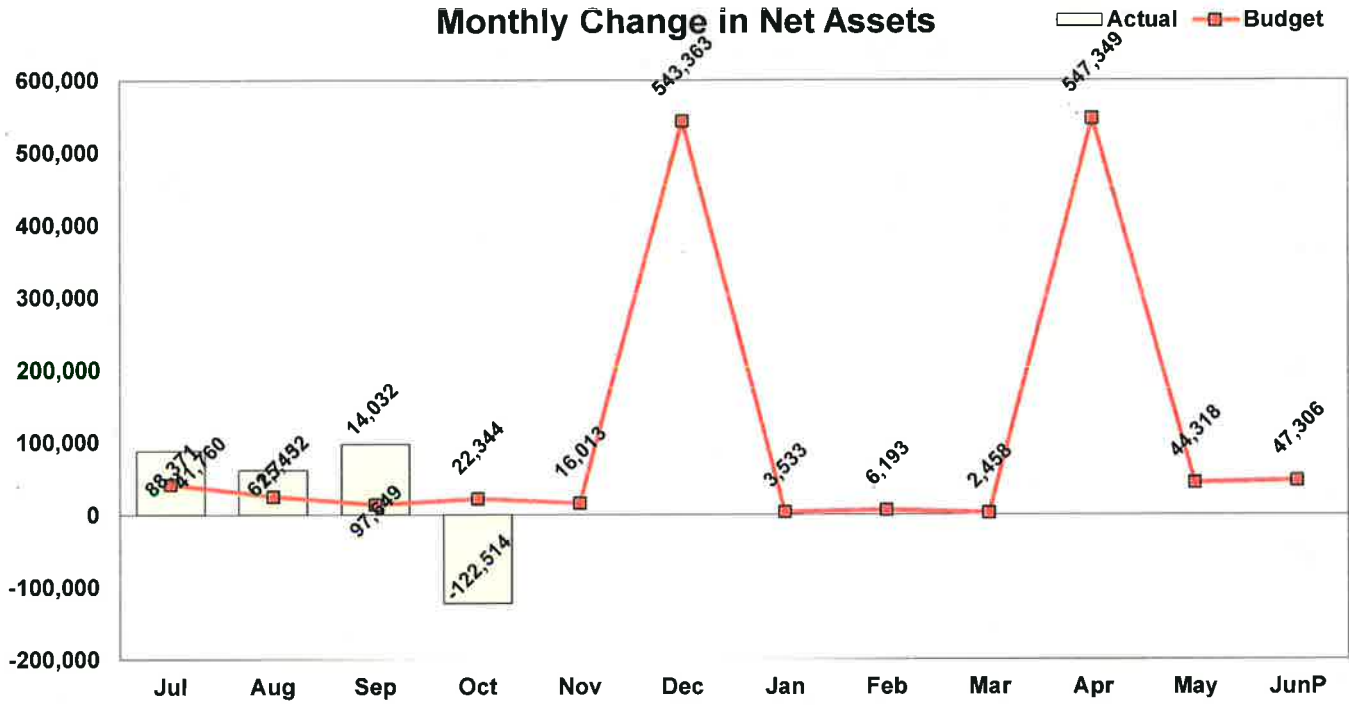
Aug'19 - Retire Assets below new \$5000 Capitalization Threshold.

YTD Net Non-Operating Income

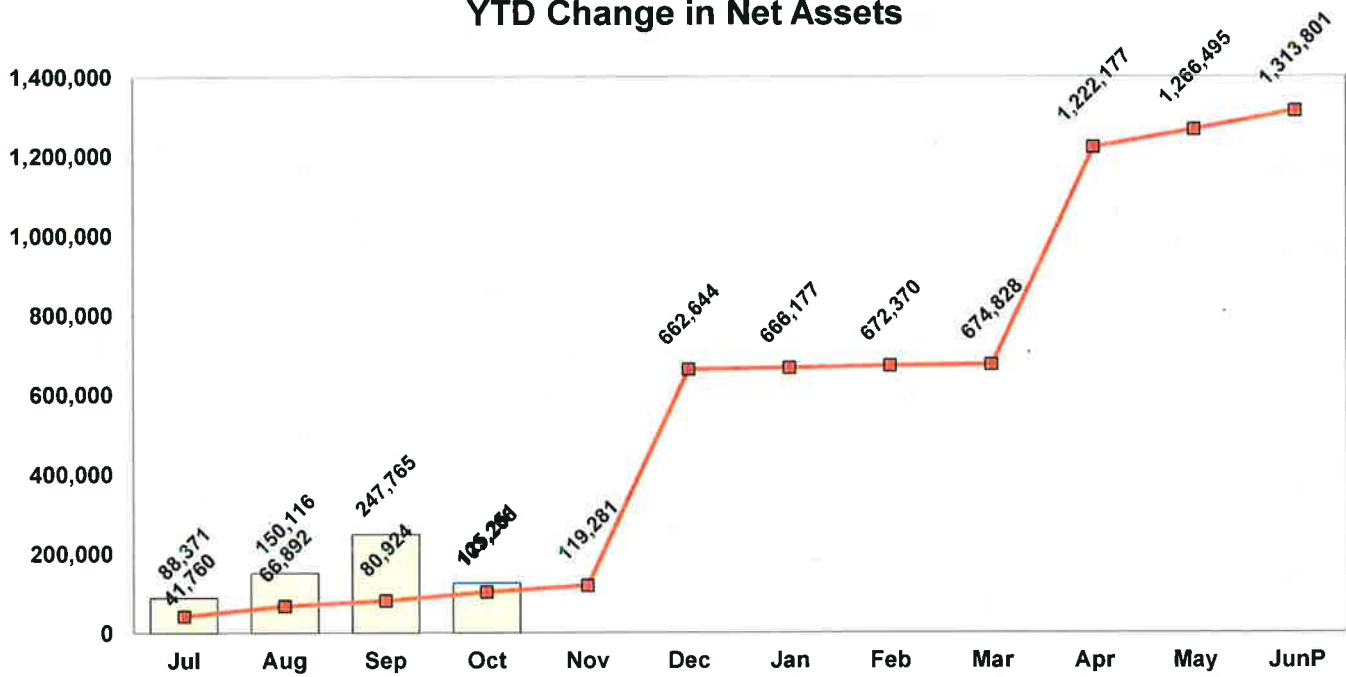


Change in Net Assets Vandenberg Village Community Services District July 1, 2019 to June 30, 2020

Monthly Change in Net Assets



YTD Change in Net Assets



Vandenberg Village Community Services District
 For the Period from July 1, 2019 to October 31, 2019

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 705,379	\$ 575,299	
Cash payments for goods and services	(459,134)	(203,805)	
Cash payments to employees	(139,462)	(93,640)	
Net Cash Provided by Operating Activities			\$ 384,636
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Sale of capital assets	58	-	
Purchase of capital assets	67,431	(420,436)	
Net Cash Used - Capital & Related Financing Activities			(352,948)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	67,156	65,370	
Net Cash Provided by Investing Activities			132,526
Net Increase (Decrease) in Cash & Cash Equivalents			<u>164,214</u>
Cash and cash equivalents, beginning of year			<u>10,964,897</u>
Cash and cash equivalents, year-to-date			<u>\$ 11,129,110</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,596,087	7,532,623	11,128,710
			<u>\$ 11,129,110</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 108,942	\$ (193,268)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ (7,044)	\$ 261,052	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	4,246	14,192	
(Increase) decrease in prepaid items	15,846	746	
Increase (decrease) in accounts payable	(20,265)	200,175	
Increase (decrease) in accrued payroll	32,382	(5,044)	
Increase (decrease) in customer deposits	(3,912)		
Increase (decrease) in compensated absences	(23,412)		
Net Cash Provided by Operating Activities	<u>\$ 106,782</u>	<u>\$ 277,853</u>	<u>\$ 384,636</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 12-19 From 11/1/2019 To 11/30/2019
 Board Meeting Date 12/10/2019 Item: 8B.2

Accounts Payable Amount \$346,525.07

Check Numbers 26708-26737,26739-26755 Void Checks 26738

Electronic Vendor Payment Amount \$1,549.56

Confirmation Numbers 100347, 584236, 816785

A/P Hand Check Amount

Check Numbers

Payroll Amount \$128,188.86

Check Numbers 10081-10086,
electronically transferred

Wire Transfers

Wire Numbers

Disbursements/Investments

A/P Checks 346,525.07

Electronic Vendor Payments 1,549.56

A/P Hand Checks 0.00

Payroll 128,188.86

Investments 0.00

TOTAL \$476,263.49

REPORT.: Dec 04 19 Wednesday
 RUN...: Dec 04 19 Time: 11:20
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-19 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026708	11/14/19	ACW03	ACWA JOINT POWERS INSURAN	13310.64	.00	13310.64	0636106	GROUP MEDICAL,DENTAL,VISI ON,LIFE,EAP 12/19;ADJ AR
026709	11/14/19	AME02	AMERICAN INDUSTRIAL SUPPL	191.77	.00	191.77	75489	BALL VALVES,NIPPLES,UNION S,ELLS
026710	11/14/19	ARA01	ARAMARK UNIFORM SERV. INC.	264.88	.00	264.88	534675668	SHOP TOWELS 11/7/19
026711	11/14/19	BAT01	BATTERY SPECIALTIES	378.56	.00	378.56	374512	RECHARGEABLE BATTERIES FO R LIFT STATIONS
026712	11/14/19	CAL07	STATE OF CALIFORNIA	2381.00	.00	2381.00	WD0162157	SYRCB WASTE DISCHARGE FEE 7/19-6/20
			Check Total.....:	3005.00	.00	3005.00		
026713	11/14/19	COV01	COVERALL MOUNTAIN & PACIF	391.00	.00	391.00	553163202	JANITORIAL SERVICE 11/19
026714	11/14/19	FER01	FERGUSON ENTERPRISES INC	484.88	.00	484.88	7897787	METER LIDS FOR CLUBHOUSE ESTATES
			Check Total.....:	1568.41	.00	1568.41	8069254	CLAMP KIT
026715	11/14/19	HAA01	HAAKER EQUIPMENT COMPANY	232002.28	.00	232002.28	M05701	F250 VAN,RCX90 CAMERA,WIN CAN,VERISIGHT,JETSCAN1672
			Check Total.....:	3044.35	.00	3044.35	W58408	INSTALL AWNING,SWING ARM LIGHT,UPS-CAMERA VAN
026716	11/14/19	HEA01	HEALTH SANITATION SERVICE	123.23	.00	123.23	463262	TRASH COLLECTION-SHOP 10/ 19
			Check Total.....:	48.91	.00	48.91	463267	TRASH COLLECTION-OFFICE 1 0/19
026717	11/14/19	LOM01	CITY OF LOMPOC, FINANCE	60.70	.00	60.70	1689	DISPOSAL OF OLD L/S#1
026718	11/14/19	MIL01	MILLER LANDSCAPING AND MA	150.00	.00	150.00	55663	OFFICE YARD MAINTENANCE 1 0/19
026719	11/14/19	NAT01	NATIONAL GROUP TRUST	896.56	.00	896.56	23941219	LONG-TERM DISABILITY 12/1 9
026720	11/14/19	OLI01	OLIN CORP - CHLOR ALKALI	3872.88	.00	3872.88	2757847	3,912 GALS NaOCL

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PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026721	11/14/19	PRE01	PRES TECH EQUIPMENT COMPA	1583.50	.00	1583.50	9918	LOCATING SONDE RECEIVER F OR CAMERA VAN
026722	11/14/19	QUI03	QUINN COMPANY	820.00	.00	820.00	12375101	BOOM LIFT TO INSTALL L/S# 1 SCADA ANTENNA
026723	11/14/19	SAN09	SANTA BARBARA COUNTY	2609.00	.00	2609.00	LAFCO1920	VVCSO SHARE OF FY20 LAFCO BUDGET
026724	11/14/19	SIG01	SIGNS OF SUCCESS	119.81	.00	119.81	64865	LIFT STATION #1 SIGN
026725	11/14/19	SMI04	SMITHS ALARMS & ELECTRONI	90.00	.00	90.00	40000	SECURITY-OFFICE 12/19-2/20
026726	11/14/19	SPE01	SPEED'S OIL TOOL SERV. INC	1800.00	.00	1800.00	61807	PULL NONHAZ WASTE WATER F OR L/S#1 REPLACEMENT
026727	11/14/19	UND01	UNDERGROUND SERVICE ALERT	10.44	.00	10.44	FEE6051	DIG SAFE BOARD REGULATORY FEE 10/19
			Check Total.....:	23.74	.00	23.74	020190772	USA TICKETS 10/19
026728	11/14/19	USA01	USA BLUE BOOK	28.77	.00	28.77	047784	GLOVES
			Check Total.....:	437.52	.00	437.52	048344	GLOVES, HAND SANITIZER
026729	11/14/19	VAL08	VALLEY ROLL-OFF SERVICE	360.00	.00	360.00	9556	EMPTY ROLL-OFF BINS AT SH OP
026730	11/14/19	VJ001	V & J ROCK TRANSPORT INC	70.00	.00	70.00	20555	DUMP ASPHALT/CONCRETE FRC M SERVICE LINE REPAIRS
026731	11/14/19	VRE01	JIM VREELAND FORD	54.78	.00	54.78	30379	UNIT 17-OIL, FILTER
			Check Total.....:	64.73	.00	64.73	30398	UNIT #18-OIL, FILTER
			Check Total.....:	57.75	.00	57.75	30429	UNIT #15-OIL, FILTER
026732	11/14/19	WES05	WESTERN EXTERMINATOR CO.	63.00	.00	63.00	7503626	GOPHER CONTROL SERVICE 10/19
026733	11/14/19	A004	APOLLO CONSTELLATION	245.76	.00	245.76	000B91101	CUSTOMER REFUND-APO0002-3 955 APOLLO WAY
026734	11/14/19	D006	GEORGE DEMETRUK	28.86	.00	28.86	000B91101	CUSTOMER REFUND-DEM0001-2 47 ORION AVE.

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026735	11/14/19	\P001	PATRICIA R. PHILLIPS	53.64	.00	53.64	000B91101	CUSTOMER REFUND-PHI0005-5 89 CARINA DR.
026736	11/25/19	ALL01	CYNTHIA ALLEN	593.36	.00	593.36	B911120	MILEAGE MEAL REIMB-ACWA/J PIA LEADERSHIP-C.ALLEN
026737	11/25/19	ASP02	ASPECT ENGINEERING GROUP	4462.12	.00	4462.12	13154	SCADA SET UP FOR L/S#1 RE PLACEMENT PROJECT
026738	11/25/19	BAN02	BANK OF SANTA MARIA	210.00	.00	210.00	542411119	LOMPOC RECORD SUBSCRIPTIO N
			Check Total.....	-210.00	.00	-210.00	54241119u	Ck# 026738 Reversed
026739	11/25/19	BAR03	JOSEPH H BARGET	487.32	.00	487.32	B911125	MILEAGE MEAL,INCID-LAIF C ONFERENCE-J.BARGET
026740	11/25/19	BUM01	BUMPASS, WILLIAM ROBERT	40.28	.00	40.28	B911125	MEAL, INCIDENTAL REIMB-LAI F CONFERENCE-R.BUMPASS
026741	11/25/19	COM03	COMCAST	211.18	.00	211.18	105211119	INTERNET OFFICE, CABLE, V OICE 11/20/19-12/19/19
026742	11/25/19	COR01	CORBIN WILLITS SYSTEM INC	739.27	.00	739.27	B911151	SERVICE AND ENHANCEMENT F EE 12/19
026743	11/25/19	FRO01	FRONTIER	96.07	.00	96.07	28851119	FRONTIER 733-2109 11/13/1 9-12/12/19
			Check Total.....	265.01	.00	265.01	49051119	FRONTIER 733-3615/3975/SC ADA 11/13/19-12/12/19
026744	11/25/19	INT02	INT'L TRAINING & REHAB TE	950.00	.00	950.00	B911119	TRAINING PACP,MACP,LACP - COLE, PEREZ
026745	11/25/19	LOM01	CITY OF LOMPOC, FINANCE	38443.28	.00	38443.28	1845	10/19 M&O
026746	11/25/19	MAI01	MTC.SUPERINTENDENTS ASSOC	35.00	.00	35.00	2020-JB	2020 DUES-MTC. SUPERINTEN DENTS ASSOC-JB
			Check Total.....	35.00	.00	35.00	2020-MG	2020 DUES-MTC.SUPERINTEND ENTS ASSOC-MG
026747	11/25/19	PGE01	PACIFIC GAS & ELECT. INC.	26568.35	.00	26568.35	68721119	PGE CHARGES 10/17/19-11/1 5/19

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 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Check Date	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
026748	11/25/19	QUI03	QUINN COMPANY		310.60	.00	310.60	12506401	RENT CHIPPER FOR VEGETATI ON MANAGEMENT
026749	11/25/19	RAY01	RAY MORGAN COMPANY		708.03	.00	708.03	2748238	COPIER CONTRACT USAGE, MON THLY BILLS, FREIGHT
026750	11/25/19	SAN18	SANTA BARBARA COUNTY SDA		200.00	.00	200.00	B911120	SBCSDA DINNER MEETING-DR, KS, JB, CA, AM
026751	11/25/19	SHR01	SHRED-IT USA		165.05	.00	165.05	128581847	DOCUMENT SHREDDING SERVIC E 10/22/19, 11/5/19
026752	11/25/19	STA09	STAPLES CREDIT PLAN		75.71	.00	75.71	62001119	FILE BOX, PENS, COFFEE, TEA
026753	11/25/19	USB02	U.S.BANK CORPORATE PAYMEN		651.14 61.98	.00 .00	651.14 61.98	54451119 80421119	REPAIR JOHN DEERE GATOR RETURN CAMERA TO HAAKER F OR REPAIR
					352.17	.00	352.17	84081119	OCCUPANCY SIGN-CONFERENCE ROOM, TIERZERO
					314.02	.00	314.02	84121119	LODGING-LAIF CONFERENCE-B ARGET
Check Total.....:					1379.31	.00	1379.31		
026754	11/25/19	WEX01	WEX BANK		2245.22	.00	2245.22	62286903	490.91 GALS FUEL, VEHICLE #19 CAR WASH
026755	11/27/19	BAN03	BANK OF AMERICA		210.00	.00	210.00	54241119	LOMPOC RECORD SUBSCRIPTIO N
100347	11/14/19	HOM02	HOME DEPOT		503.33	.00	503.33	10021019	PIPE, FITTINGS, PAINT-L/SH1 ; BLOWER, HACKZALL, BRUSHES
584236	11/14/19	PIT03	PITNEY BOWES		208.99	.00	208.99	40081019	POSTAGE FOR METER
816785	11/25/19	PIT03	PITNEY BOWES		837.24	.00	837.24	01341019	POSTAGE FOR BILLS 10/19
Cash Account Total.....:					348074.63	.00	348074.63		
Total Disbursements.....:					348074.63	.00	348074.63		
Cash Account Total.....:					.00	.00	.00		

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 11-19 Bank Account.: 13101

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
62400	11/01/19	EMP01	EMPLOYMENT DEVELOP.DEPART	1842.21	.00	1842.21	B91101	STATE WH TAXES PP#22
62401	11/01/19	EMP01	EMPLOYMENT DEVELOP.DEPART	283.85	.00	283.85	1B91101	STATE DISABILITY PP#22
194070	11/01/19	EFT01	EFTPS	4019.09	.00	4019.09	B91101	FEDERAL WH TAXES PP#22
194071	11/01/19	EFT01	EFTPS	89.90	.00	89.90	1B91101	FICA SOCIAL SECURITY DR11
194072	11/01/19	EFT01	EFTPS	1048.24	.00	1048.24	2B91101	FICA MEDICARE PP#22
231530	11/27/19	EFT01	EFTPS	66.15	.00	66.15	B91114	FEDERAL WH TAXES-SPECIAL
231531	11/27/19	EFT01	EFTPS	72.50	.00	72.50	1B91114	FICA MEDICARE-PP SPECIAL
251510	11/27/19	EFT01	EFTPS	3956.20	.00	3956.20	B911127	FEDERAL WH TAXES PP#24
251511	11/27/19	EFT01	EFTPS	1030.56	.00	1030.56	1B91127	FICA MEDICARE PP#24
343130	11/15/19	EFT01	EFTPS	3908.40	.00	3908.40	B911115	FEDERAL WH TAXES PP#23
343131	11/15/19	EFT01	EFTPS	1016.18	.00	1016.18	1B91115	FICA MEDICARE PP#23
360200	11/01/19	PUB02	PUBLIC EMPLOYEES	1179.19	.00	1179.19	B91101	PERS EPMC PP#22
360201	11/01/19	PUB02	PUBLIC EMPLOYEES	1505.20	.00	1505.20	1B91101	PERS TDMC PP#22
360202	11/01/19	PUB02	PUBLIC EMPLOYEES	4223.38	.00	4223.38	2B91101	PERS EMPLR CONTRIB PP#22
360210	11/01/19	PER04	CALPERS 457 PLAN	630.00	.00	630.00	B91101	EMPLOYER PERS 457 PP#22
360211	11/01/19	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1B91101	EMPLOYEE PERS 457 PP#22
388800	11/27/19	EMP01	EMPLOYMENT DEVELOP.DEPART	1832.66	.00	1832.66	B911127	STATE WH TAXES PP#24
388801	11/27/19	EMP01	EMPLOYMENT DEVELOP.DEPART	287.71	.00	287.71	1B91127	STATE DISABILITY PP#24
450480	11/15/19	PUB02	PUBLIC EMPLOYEES	1179.19	.00	1179.19	B91115	PERS EPMC PP#23
450481	11/15/19	PUB02	PUBLIC EMPLOYEES	1502.08	.00	1502.08	1B91115	PERS TDMC PP#23
450482	11/15/19	PUB02	PUBLIC EMPLOYEES	4220.17	.00	4220.17	2B91115	PERS EMPLR CONTRIB PP#23
450490	11/15/19	PER04	CALPERS 457 PLAN	550.00	.00	550.00	B91115	EMPLOYER PERS 457 PP#23
450491	11/15/19	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1B91115	EMPLOYEE PERS 457 PP#23
546300	11/27/19	PUB02	PUBLIC EMPLOYEES	1179.19	.00	1179.19	B91127	PERS EPMC PP#24
546301	11/27/19	PUB02	PUBLIC EMPLOYEES	1508.32	.00	1508.32	1B91127	PERS TDMC PP#24

REPORT.: Dec 04 19 Wednesday
 RUN...: Dec 04 19 Time: 11:20
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 11-19 Bank Account.: 13101

PAGE: 006
 ID #: PY-DP
 CTL.: VAN



Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
546302	11/27/19	PUB02	PUBLIC EMPLOYEES	4226.61	.00	4226.61	2B91127	PERS EMPLR CONTRIB PP#24
546310	11/27/19	PER04	CALPERS 457 PLAN	510.00	.00	510.00	B91127	EMPLOYER PERS 457 PP#24
546311	11/27/19	PER04	CALPERS 457 PLAN	1020.00	.00	1020.00	1B91127	EMPLOYEE PERS 457 PP#24
636160	11/15/19	EMP01	EMPLOYMENT DEVELOP.DEPART	1802.29	.00	1802.29	B91115	STATE WH TAXES PP#23
636161	11/15/19	EMP01	EMPLOYMENT DEVELOP.DEPART	280.05	.00	280.05	1B91115	STATE DISABILITY PP#23
673280	11/27/19	EMP01	EMPLOYMENT DEVELOP.DEPART	15.80	.00	15.80	B91114	STATE WH TAXES-PP SPECIAL
673281	11/27/19	EMP01	EMPLOYMENT DEVELOP.DEPART	25.00	.00	25.00	1B91114	STATE DISABILITY SPECIAL
828090	11/30/19	AFL01	AFLAC	699.99	.00	699.99	B91130	AFLAC-PRETAX 11/19
828091	11/30/19	AFL01	AFLAC	4.32	.00	4.32	1B91130	AFLAC-AFTER TAX 11/19

Cash Account Total.....: 47754.43
 Total Disbursements.....: 47754.43

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A

FROM: Joe Barget, General Manager 
Mike Garner, Operations & Maintenance Manager 

DATE: December 10, 2019

SUBJECT: Club House Road Entrance

Recommendations:

- Consider correspondence from Ms. Madeline McDowell and public comments concerning signage for the entrance monuments at the intersection of Club House Road and Burton Mesa Boulevard.
- Decide to affirm or change the following, previously-approved plans for signage:
 - Country Club Estates (west side)
 - Home of The Mission Club (east side)

Policy Implications:

- California Government Code, Title 6 (Districts), Division 3 (Community Services Districts) is known and cited as the Community Services District (CSD) Law. California Government Code § 61100 lists the services and facilities which CSDs are authorized to provide.
- VVCSD was formed in November 1983 under California Government Code §§ 61010-61014 by a majority vote of the people to provide four services: water, wastewater, park/open space, and lighting. The latter two were never provided and are now considered latent powers.
- California Government Code § 61060 gives CSDs several general powers. Subdivision (d) states the District has rights and powers to manage property, and subdivision (n) authorizes actions incidental to that power.

- The District acquired the 123-acre Clubhouse Estates Lot 54, APN 097-371-067, on March 26, 2015.
- Under County Conditions of Approval for the Clubhouse Estates Project, the District is required to provide long-term stewardship and management for the lot. The property is to be retained as open space and remain completely undeveloped due to its sensitive biological habitat.
- Santa Barbara County Code, Chapter 35, Article 1 prescribes sign regulations for the county. Section 35-8 exempts “signs and devices erected by a government entity” from this Article.

Resource Impacts:

- District management staff time, labor, and equipment.
- The District received \$2,200 from an insurance claim for damage to the east entrance monument in May 2013, and has been holding it for future expenses related to the entrance monuments.

Alternatives Considered: See attachment.

Discussion: Lot 54 contains important District infrastructure: water mains, sewer mains, and a sewer lift station.

The County Conditions of Approval for the Clubhouse Estates residential development project, approved in August 2005, required Lot 54 to be offered to a public entity for long-term stewardship and management. Nine years later, the then-developer (WH Vandenberg Village 48, LLC) and owner of Lot 54 (Clubhouse Estates Homeowners Association) offered it to the District. On September 2, 2014, the Board decided to accept it and assume long-term stewardship and management responsibilities in order to secure the continued ability to access, operate, and maintain District water and sewer infrastructure.

When the District took possession of Lot 54, there were two existing entrance monuments (masonry block walls) on the property, one on each side of Club House Road. Both walls had “Village Country Club” signage on them. There was no known documentation on the walls; no plans, permits, or easements.

The following photo of the east monument was taken in December 2018 before wing walls and signage were removed.



Around December 2018, a loose-knit coalition of about 15 people representing three organizations started to take shape (Rotary Club, Lions Club, and Vandenberg Village Association), and together with The Mission Club and VVCSD identified common goals of restoring the damaged and deteriorating walls and planting oak trees and other native plants to enhance the appearance of this entrance to the village. Vandenberg Village Association board member Ron Stassi volunteered to head the development of plans, subject to VVCSD Board approval, to beautify the entrance.

Shortly thereafter, the President of the Village Country Club (VCC), a California Mutual Benefit Corporation, notified the District of the following: (1) VCC paid for fabricating and mounting the “Village Country Club” lettering on the block walls for branding and directional purposes, (2) Chris Bellamy and Sean Hecht were the new owners of the club and they were rebranding it as “The Mission Club”, and (3) VCC was requesting removal of the lettering.

The Board approved removal of the “Village Country Club” signage at the February 5 board meeting and the District Field Crew removed it the following day.

The coalition met on March 27 to brainstorm and discuss alternatives for replacement signage. Four themes emerged from the meeting:

- (1) Consider the west side of the entrance as the community or neighborhood side, and the east side as the club side;

- (2) Retain the phrase “country club” to distinguish this neighborhood from the rest of the village;
- (3) Do not place the words “village” and “country club” together to avoid any confusion with the former entity (Village Country Club); and
- (4) Recognize the new entity (The Mission Club).

Clubhouse Estates and Oakhills Estate are two residential subdivision projects underway in the village. Both names contain “estate” and the attendees who live in this general area, historically known as the country club, supported signage for a new neighborhood designation, “Country Club Estates”, on the west wall.

General Manager Barget presented signage alternatives (Attachment 3) to the Board at the May 17 meeting. The Board approved the recommendation.

With the signage decision made, the coalition and The Mission Club set about plans to secure funds to accomplish six phases of work:

1. Preliminary Site Work
2. Wall Work
3. Letters
4. Plants
5. Initial Maintenance
6. Future Maintenance

The Mission Club volunteered to fund and resurface the masonry block walls. In October, they hired a contractor to stucco the walls and put cap stone on them at a cost of \$6,800. See photo of east monument below.



Even with the \$2,200 the District received from an old insurance claim and pledges from others, there was about a \$4,000 shortfall to complete the entire beautification effort. Two members of the coalition, Carolina Palacios and Elaine Contreras, volunteered to raise funds. Rob Glasgow established a separate, sub-account for funds for the Club House Road Entrance Road Project under the Lions Club account at Mechanics Bank. Although District staff time and equipment have been involved, no District funds have been spent on the effort.

Vandenberg Village is in the unincorporated area within Santa Barbara County. Chapter 35, Article 1 of the Santa Barbara County Code prescribes sign regulations within the county. Section 35-8 states that signs and devices erected by a government entity (e.g., VVCS D) are exempt from the county sign regulations.

Replacing informational signage on the entrance monuments is incidental to the District's ownership, stewardship, and management of Lot 54. It does not constitute the unauthorized exercise of another purpose, service, or facility identified in California Government Code § 61100 which would require voter and Local Agency Formation Commission (LAFCO) approval.

While everyone in the community may not agree with the Board's actions, there is a lot of community support for the replacement signage. Key decisions on signage were made, over time, with public input, through an open and public process, by the five VVCS D directors who were elected by registered voters (currently 4,703 of them) in Vandenberg Village.

Ms. McDowell's letters suggest the simplest solution is to leave the walls blank.

Staff recommends the Board consider the information provided in Ms. McDowell's letters, the information within this staff report, and any public comment at tonight's meeting; and then choose to affirm or change the previously-approved signage.

Attachments:

1. Letter from Madeline McDowell, Re: Clubhouse Road Entrance – Lot 54, dated November 20, 2019
2. Letter from Madeline McDowell, Re: Clubhouse Road Entrance – Addendum to November 20, 2019 Letter, dated November 21, 2019
3. Signage – Alternatives
4. Flyer – “Beautification” Entrance to Club House Road

Madeline McDowell

128 Inverness Avenue
Lompoc, CA 93436-3335

Voice: 805-733-4933
E-mail: mad4977@gmail.com

November 20, 2019

Joe Barget, General Manager, VVCSD
VVCSD Board of Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
3745 Constellation Road
Lompoc, CA 93436-1401

Re: Clubhouse Road Entrance – Lot 54

Dear All:

May I begin by thanking the Vandenberg Village Association, Vandenberg Village Rotary, Vandenberg Village Lions, the Mission Club and certain individuals for their time, effort and resources regarding the repair to the walls bordering the entrance to Clubhouse Road and the proposed planting of trees and native plants to improve the appearance of the bottom of the road. I believe the goal of everyone involved in this effort is make the entrance to our neighborhood appear well-maintained and attractive.

My problem with the project at the bottom of Clubhouse Road is the proposal to place signs on the walls, specifically “Clubhouse Estates” on the west wall and an advertisement for a commercial business (“Home of the Mission Club”) on the east wall. Most people I have talked with about this proposal had not heard of it, were not aware that meetings had been taking place or VVCSD’s involvement in the proposed signs.

VVCSD’s website describes the legal basis of its authority and its Mission Statement.

The Vandenberg Village Community Services District (District) falls under the authority of Government Code §§ 61000 et seq. known as Community Services District Law. Under the law, community services districts may perform a wide variety of municipal purposes if authorized to do so by the voters. The District was approved by the voters of Vandenberg Village on November 8, 1983 and, pursuant to § 61100(a) and (b), has been authorized the power to provide water and wastewater services. Additional municipal services could be provided upon vote of the electorate and approval by the Local Agency Formation Commission (LAFCO). (Reprinted from VVCSD’s website, Code of Ordinances, August 2019, 1.1.1, p. 13.)

Re: Clubhouse Road Entrance
November 20, 2019

Mission Statement: "To efficiently provide dependable drinking water delivery and wastewater collection services to Vandenberg Village residents, with a commitment to customer service."

Under the law, VVCSD is authorized to perform actions consistent with its definition as a Community Service District and its Mission Statement.

The walls at the bottom of Clubhouse Road are located on "Lot 54." VVCSD acquired this property on March 26, 2015, under specified conditions. As described on VVCSD's website:

Lot 54 is a 123.24-acre parcel included within Tract Map No. 03TRM-00000-00003 (TM 14,629) approved by the Santa Barbara County Planning Commission on August 3, 2005. The associated Conditions of Approval required that Lot 54 be offered to a public entity for long-term stewardship and management, that it remain completely undeveloped due to the sensitive biological habitat, and that no public trails or other access will be introduced. VVCSD acquired Lot 54 on March 26, 2015, and is responsible for retaining it in open space and complying with these Conditions of Approval. ("Trail Maintenance Memorandum of Understanding" dated April 5, 2016, ¶ 2., p. 1 (posted on VVCSD's website under "Publications"; also see the Transfer Agreement for Conservation Land, entered into on March 26, 2015, on VVCSD's website.)

To the extent expenditure of VVCSD resources are used to maintain the property known as "Lot 54," that appears to be in keeping with the Community Services District Act, VVCSD's Mission Statement and the conditions of ownership of Lot 54. Any other activity, such as placing a name and commercial advertisement on the existing walls is not permitted unless authorized by the voters. This means the VVCSD cannot accept donations for the purpose of placing these signs without prior voter approval.

I believe this project started as a landscaping effort including repair to the existing walls consistent with the obligations of the Transfer agreement of Lot 54 in 2015. When the former Village Country Club objected to that name remaining on the walls, people naturally began to think of replacements. However, that decision cannot be made without voter input.

Re: Clubhouse Road Entrance
November 20, 2019

I suggest the simplest solution to this controversy is to continue with the landscaping, the repair of the existing walls and leave the walls blank. The county's street sign, "Clubhouse Road" is sufficient to identify the entrance to our neighborhood.

I request these concerns be resolved before any more funds are collected as a result of the distribution of the "Beautification" flyer. If the VVCSD is not authorized to place the proposed signs on the existing walls without voter approval, then VVCSD cannot accept donations to be used for that purpose.

Thank you for looking into these concerns.

Sincerely,



Madeline McDowell

/mm

cc by email: Joe Barget <jbarget@vvcSD.org>; Ron Stassi <ronstassi@gmail.com>; Chris Bellamy <chrisbellamy@me.com>; Russ Sandy <russ@missionclubgolf.com>; chickenman5@aol.com; jimcontreras76@hotmail.com; echatte2003@yahoo.com; Bob Barwick <78zinman@gmail.com>; rrg001@msn.com; dennis@tahoebarkers.com; aprileluck@aol.com; carolina.palacioz@gmail.com; mad4977@gmail.com; Earl Murray Jr <emj319@gmail.com>; Dalliswidick@outlook.com; caklein7@gmail.com; Redmon, Daniel W <dredmon@te.com>; Michael Garner <mgarner@vvcSD.org>; Stephanie Garner <sgarner@vvcSD.org>

Madeline McDowell

128 Inverness Avenue
Lompoc, CA 93436-3335

Voice: 805-733-4933
E-mail: mad4977@gmail.com

November 21, 2019

Joe Barget, General Manager, VVCSD
VVCSD Board of Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
3745 Constellation Road
Lompoc, CA 93436-1401

Re: Clubhouse Road Entrance – Addendum to November 20, 2019 letter

Hi Joe,

I have given some thought to your point about the Board of Directors being elected by the voters to represent their interests. I feel I need to clarify why I am objecting to the adoption of any name and commercial advertisement on public property in the manner that has occurred.

As a voter, I ask: What were the BOD members elected to do?

As you know, Government Code section 61110 identifies what a Community Service District may do within its boundaries. For example, "(a) Supply water for any beneficial uses ... and (b) Collect, treat, or dispose of sewage, wastewater, recycled water, and storm water, ..."

The VVCSD website states its purpose:

"Vandenberg Village Community Services District was established in 1983 as a local government agency under California Government Code Section 61000, et seq., for the purpose of providing water and wastewater services to the community of Vandenberg Village, an unincorporated area of Santa Barbara County north of Lompoc. It is governed by a Board of five locally elected directors."

From this description, how would I know that by electing the BOD, I was authorizing them to appoint a special beautification committee without first notifying the ratepayers and affording them an opportunity for input? How would I know the BOD

Re: Clubhouse Road Entrance – Addendum to November 20, 2019 letter
Page 2

would authorize a special committee to make recommendations about placing certain signs on public property? How would I know that such recommendations would be adopted by the BOD?

The May 17, 2019, minutes under Policy Implications, refers to Santa Barbara County Code, chapter 35, Article 1, as prescribing sign regulations for the county. The minutes do not identify the specific sections in Chapter 35.

Reading chapter 35, article 1, I found many subdivisions exist in its 892 pages. I found section 35.38 specifies Sign Standards, SB County Code, Chapter 35.76.050 specifies Road Names - Procedures, Standards and Signs and 35.76.050.B. requires notice and a public hearing. I do not know if these are the sections to which the minutes refer. If they are the sections, then I believe giving notice by publishing an item in the VVCSD agenda the Friday before a meeting is not sufficient under the SB County Code Procedures for making decisions about road signs on public property. (See 35.76.050.B.)

By raising these concerns, it is not my intent to act against the effort to beautify the bottom of Clubhouse Road. It is my intent to clarify how such decisions are made, by whom and with what prior notice to the community.

Our neighborhood is changing. There are challenges arising that I do not think were contemplated in 1983 when the VVCSD was created to provide water and wastewater management. What is the role of the VVCSD? How is that role to be defined?

I have been very satisfied with the way the VVCSD manages our water and sewage. I have found the VVCSD staff to be approachable and completely helpful. I appreciate the members of the community who have taken interest in beautifying the neighborhood and I thank them for their efforts.

I would like you to bring letter to the attention of the BOD as an addendum to my letter of November 20, 2019. Thank you for your time, help and consideration. I will see you on December 10, 2019, at 7 p.m. at the Special Meeting of the BOD.

Respectfully,



Madeline McDowell

Signage - Alternatives

Club House Road Entrance Monuments to Lot 54

<i>Left (community side)</i>		<i>Right (club side)</i>
VILLAGE COUNTRY CLUB	← Old →	VILLAGE COUNTRY CLUB
COUNTRY CLUB ESTATES	Recommendation	Home of THE MISSION CLUB
VILLAGE COUNTRY CLUB		THE MISSION CLUB
Welcome to VANDENBERG VILLAGE		Home of THE MISSION CLUB
VANDENBERG VILLAGE		VANDENBERG VILLAGE
[Blank – No signage]		[Blank – No signage]

"BEAUTIFICATION" ENTRANCE TO CLUB HOUSE ROAD

A coalition of civic organizations and a handful of dedicated individuals have been working with the Vandenberg Village Community Services District (VVCSD) to beautify the intersection at Club House Road & Burton Mesa Boulevard. Damaged wing walls and the old Village Country Club lettering have been removed from the entrance monuments. A conceptual plan, as shown below, has been developed. It includes resurfacing block walls with stucco, planting oak trees on each side of the road, landscaping the area with native species, and new signage. VVCSD owns the property but is prohibited from spending water/wastewater revenue on the effort. The Mission Club is resurfacing the walls. Homeowners associations, local builders and civic organizations, as well as some individuals have pledged funds for landscaping and signage; however, about another \$4,000 is still needed to complete the effort.

We need your donations to make this happen.

Make check payable to "Vandenberg Village Lions Club" ... with a notation that it is for the Club House Road Entrance Project. Mail donations to Vandenberg Village Lions Club, PO Box 601, Lompoc, CA 93436 ... or give it to one of the following points of contact:

Elaine Contreras
805-717-1377

Carolina Palacios
805-588-7653

East Wall



West Wall




Beautification may include:

- Trees
- Plants and shrubs
- Ground cover
- Large rocks or boulders
- Soil and fertilizer
- Irrigation
- Cast aluminum lettering
- Wall work
- Landscape maintenance
- ... and more

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.B

FROM: Joe Barget, General Manager 
Stephanie Garner, Board Secretary

DATE: December 10, 2019

SUBJECT: Board Officers

Recommendations:

- Elect a President, Vice President, and Finance Officer.
- Discuss considerations and individual preferences for serving on committees and as representatives to external agencies next year.

Policy Implications:

- District Ordinance §1.2.4 requires the Board to elect these three officers at the first meeting in December of each year.
- The duties of each officer are outlined in District Ordinance §1.3.1.

Resource Impacts: None

Alternatives Considered: None

Discussion: The President is the top elected official in the District, directs the preparation of meeting agendas and approves them for publication, and presides over Board meetings.

The President has the authority to appoint committee members and representatives to external agencies, subject to confirmation by the Board. District Ordinance §1.3 requires this to be accomplished at the first meeting in January.

The attached worksheet is provided as a reference for electing officers at tonight's meeting and for general discussion about committee membership and external agency representation next year. Formal appointments to committees and external agencies take place at the first meeting in January.

Attachment: Board of Directors

Board of Directors
Vandenberg Village Community Services District

Officers	2019	2020
President	Brooks	
Vice President	Wyckoff	
Finance Officer	Bumpass	

Committees	2019	2020
Finance/Budget	Bumpass*	
	Redmon	
Legal/Personnel	Wyckoff*	
	Redmon	
Water/Wastewater	Brooks*	
	Stewart	
Groundwater Sustainability Agency (GSA)	Brooks (primary)	
	Stewart (alternate)	

* *Committee chair*

Agencies	2019	2020
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Brooks*	
	Stewart	
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Stewart*	
	Bumpass	
Santa Ynez River Water Conservation District	Stewart*	
	Redmon	

* *Primary agency representative*



YOUR BEST PROTECTION

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President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Fred Bockmiller
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Haste
Steven LaMar
Melody A. McDonald
J. Bruce Rupp
Kathleen Tiegs

October 15, 2019

Vandenberg Village Community Services District (V004)
3745 Constellation Road
Lompoc, CA 93436-1401

Joe:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Vandenberg Village Community Services District (V004) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2020.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Vandenberg Village Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2015 - 09/30/2018
announced at the Board of Directors' Meeting in San Diego.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 02, 2019

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Vandenberg Village Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2015 - 03/31/2018
announced at the Board of Directors' Meeting in San Diego.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 02, 2019

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Vandenberg Village Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2015 - 06/30/2018
announced at the Board of Directors' Meeting in San Diego.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 02, 2019



YOUR BEST PROTECTION

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NOV 04 2019

SG

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President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Fred Bockmiller
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Hastey
Steven LaMar
Melody A. McDonald
J. Bruce Rupp
Kathleen Tiegs

October 31, 2019

Joe Barget, General Manager
Vandenberg Village Community Services District
3745 Constellation Road
Lompoc, CA 93436-1401

Dear Mr. Barget:

The JPIA appreciates your membership and your participation in our training program. Training designed specifically for water agencies reduces losses, improves employee skills and contributes to a positive working environment.

Thank you for the use of your staff and facility on October 23, 2019 for Sexual Harassment training. We hope your staff found it a valuable experience.

We also appreciate you allowing neighboring JPIA member agencies to attend. Your generosity is what makes our training program benefit the entire pool. *We couldn't do it without you.*

Please feel free to contact us regarding any future training questions or needs.

Sincerely,

MBA, SPHR-CA, IPMA-CP
ACWA JPIA Director of Human Resources & Administration

