

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Regular Meeting

November 5, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring and Stassi

OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance Manager Jeff Cole, Financial Services Manager Patricia LeCavalier, and Board Member-Elect James Lamont.

3. ADDITIONS AND DELETIONS TO THE AGENDA: None

4. PUBLIC FORUM

President Bumpass invited public comments and there were none.

5. OPERATIONS REPORT

Operations and Maintenance Manager Cole reported the district pumped 39 million gallons in October with an average daily demand of 1.3 million gallons a day. This is four percent more than last October.

Vandenberg Village had 0” of rainfall in October. The calendar year total is currently at 15.97”. The district’s well levels for October were 1B-142’, 3A-136’, and 3B-136’.

In October the crew repaired a 6” mainline break, replaced two ¾” service lines, and replaced three 1” service lines. A 12” transmission main leak was found on October 10th. Mr. Cole is currently waiting for Cal Trans to issue an encroachment permit so the crew can make the repair.

Mr. Cole reported that the crew ran power and communication conduits to the backwash VFD and the outside valve boxes. The control panel for the new valves is expected to be delivered in November.

To conclude his report, Mr. Cole informed the board that installation of the updated SCADA system is scheduled for the week of December 2nd. There were no sewer overflows reported in October.

It was reported that Ben attended the American Backflow Prevention Association class at USC last week. Ben passed the class and is now our Certified Cross-Connection Specialist.

6. ADMINISTRATION REPORT

Financial Services Manager LeCavalier reported that the budgeted F150 pickup truck had been received and is currently having a custom light bar and toolboxes installed at Industrial Truck Bodies located in Santa Maria.

Ms. LeCavalier explained to the board that there are two payments made out to PG&E due to timing. The first bill is around \$60k and is not in line with our regular bills from PG&E. The meter for Well 1B, which has the highest usage, has been estimated by PG&E. Ms. LeCavalier has reached out to PG&E multiple times and has requested that they confirm the actual usage, time-of-use, and correct our billing.

Ms. LeCavalier also reported that in addition to the interest shown on page 21, LAIF and the Santa Barbara County Fund both reported positive fair market value adjustments for the first time in three years.

This shows the value of our investments if we had cashed out as of the quarter-end reporting date. The balances equal about \$10,000 for LAIF and \$5,000 for the SBC Fund. The quarterly adjustment increase totaled around \$75,000. The effect of these adjustments can be seen by the spike in the September column of the Non-Operating income charts on pages 13 and 17.

To conclude her report, Ms. LeCavalier reported that Brianna attended the CSDA Board Secretary Conference in San Diego in October.

7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on October 1, 2024

B. Treasurer Report

- 1) Pro-forma Financial Statements as of September 30, 2024
- 2) Pro-forma Schedule of Investments as of September 30, 2024
- 3) Disbursements through October 31, 2024

Motion by Director Brooks, seconded by Director Stassi to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

8. ACTION ITEM

A. Ordinance Revision

After a short discussion, the following motion was made.

Motion by Director Stassi, seconded by Director Gonzales to waive reading and adopt revisions to Code of Ordinances.

Roll call vote

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

B. Investments

After some discussion among the staff and Directors, the following motion was made.

Motion by Director Bumpass, seconded by Director Stassi to remove all of our current funds from the Santa Barbara County Treasury and move to the California CLASS Fund.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

C. Capital Budget Amendment

After some discussion among the Directors and staff, the following motion was made.

Motion by Director Gonzales, seconded by Director Heuring to increase the water capital budget by \$8,750 and the wastewater capital budget by \$3,750 to perform a SCADA system radio study.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi

Noes: None

Abstain: None

Absent: None

D. Construction Standards

After much discussion, the following motion was made.

Motion by Director Stassi, seconded by Director Heuring to approve the revised water and wastewater construction standards.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

E. CSDA Bylaws

Motion by Director Heuring, seconded by Director Bumpass to direct the General Manager to vote ‘yes’ to the CSDA bylaw revisions on behalf of the District.

After a short discussion, the following motion was made.

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

9. REPORTS

A. Committees

No Committees met.

B. District Representatives to External Agencies

Director Stassi shared that he and General Manager Allen attended the SBCCSDA Chapter Meeting on October 21st in Goleta. Michael Daly, the Chief Deputy Assessor & Registrar of Voters, was the guest speaker.

C. President

President Bumpass had no comments.

D. General Manager

General Manager Allen reported that she has completed the first draft of the Capital Improvement Plan update. A meeting date was set for Finance and Budget to meet with Dr. Allen next week to review the updates.

One of our temporary employees has compiled a list of around twenty engineering consultants for Dr. Allen to send out our RFP for projects discussed at a previous meeting. Dr. Allen is hoping to get responses in time for budget preparation.

Dr. Allen shared with the board that she has received the completed report from the Santa Barbara Botanical Garden regarding the bird's beak plant. This information was passed on to our consultant who is working on the mitigation plans. Dr. Allen went on to report that Lee Patton with JPIA visited the district on October 3rd. Mr. Patton had no concerns at all. Dr. Allen noted the E-Mod rate, or experience modification rate, shown on page 126 of Mr. Patton's report is under 1.0. This means we have no recent claims. The modification is our discount rate.

A letter of appreciation was sent to Alex Bumpass for his work in our community. Director Bumpass thanked members of the board and General Manager Allen for recognizing Alex.

General Manager Allen reported that we still have 26 Flume devices available to customers out of the 100 that were authorized by the board. We will be participating in a Black Friday/Cyber Monday sale where Flume devices will be \$50 after the rebate. Customers will be eligible for this rebate from November 23rd until December 2nd.

To conclude her report, General Manager Allen reminded the board that our December 3rd regular meeting will be canceled. We will meet at noon on December 6th. Three directors will be sworn in, and

new officers will be selected at that meeting. Director Stassi will be chairing the meeting until a new President is selected. Resolutions for Director Brooks and Director Bumpass will be adopted at the January 7th meeting.

10. INFORMATIONAL CORRESPONDENCE

A. U.S. Drought Monitor: California, October 29, 2024

B. Water Pumped vs Sold, 12 months

C. Letter of Appreciation: Alexander Curry-Bumpass, October 17, 2024

D. ACWA/JPIA: Risk Assessment Letter, Lee Patton, October 14, 2024

11. DIRECTORS FORUM

Director Gonzales wanted to confirm how the agenda and meeting would be handled for the December board meeting. Director Gonzales shared his interest in being considered as the next Board President.

Director Heuring mentioned he has been thinking about the possibility of being part of a different committee.

Director Stassi asked staff if they thought the two temporary employees currently in the office would be good candidates to become part of the organization. General Manager Allen informed him that one would make a good candidate but the other would be ending their temporary position at the end of the month.

Director Brooks shared that it has been a privilege to serve and represent the people of Vandenberg Village for the last twenty years. Director Brooks thanked the Board, the staff, and previous General Manager Joe Barget.

Director Bumpass shared that he has had the privilege of being part of this board for eight years and is unable to express what an honor it has been for him. He thanked the community who elected him, and all members of staff. Director Bumpass showed his appreciation to

Director Brooks who sat down with him over 10 years ago and shared his experience running for the board years ago. He went on to thank all members of the board for allowing him to serve as Board President, stating it's been an honor to do so. Director Bumpass ended the evening by thanking his boys and his partner for their support and patience while he served.

12. ADJOURN

President Bumpass declared the meeting adjourned at 8:01 p.m.

Attest:

Signed:

Brianna Jennings
Secretary, Board of Directors

Ronald Stassi
Vice-President, Board of Directors