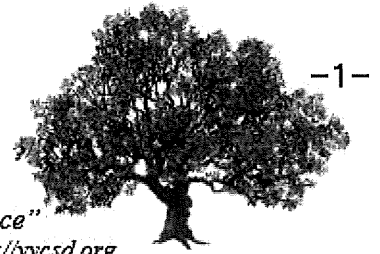


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

<http://vvcasd.org>

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MINUTES Regular Meeting

October 3, 2023

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring, and Stassi were present.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, Finance Administrator Patricia LeCavalier, Adam Guise from Moss, Levy & Hartzhiem, Bill Buelow from the Santa Ynez River Water Conservation District, and LynneDee Althouse from Althouse and Meade.

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 38.7 million gallons of water in September with an average daily demand of 1,290,000 gallons. This is the same amount as last year.

There was no rain in September keeping the calendar year total at 19.42 inches. The District's well levels for September were 1B-142', 3A-137', and 3B-136'.

The field crew installed a battery backup to the radio tower behind the District office. This enables the field crew to communicate with the SCADA system at Well Site #1 if there is a power outage.

Central City Tree Service trimmed back the trees along the shop road.

The field crew had one service line repair in September and there were no sanitary sewer overflows to report.

6. ADMINISTRATION REPORT

AS Manager Allen referred to the capacity charge annual report on pages 39-41 of the board package. Funds in these accounts after the end of the fiscal year are the developer's fees collected for pending projects. Funds for projects completed or in progress are transferred to the money market account and added to the capital reserve balance. The District collected \$7,148 in developer's fees and earned \$2,048 in interest for fiscal year 2022-23.

The Water Pumped vs. Sold report on page 43 of the board package was edited to show a rolling twelve-month period. The most recent month will be added and the oldest will drop off the report.

AS Manager Allen prepared a Compensation Study and provided copies to the Legal/Personnel Committee, as requested, and the other board members. A link was also posted on the District's website. AS Manager Allen is currently working on a Reserve Study, to update the District's Reserve Policy, and has provided General Manager Barget with a draft.

Cabrillo High School and Allan Hancock College were sent notices inviting applicants to apply for the District's internship program. Only one application was received. AS Manager Allen and O&M Manager Garner will meet with the applicant about being cross-trained in both administration and operations.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on August 1, 2023

B. Minutes from the Special Meeting on August 24, 2023

C. Treasurer Report

1) Financial Statements

2) Disbursements through September 30, 2023

D. Public Official Reimbursement Report

E. Summary Report of Capacity Charges

F. Water Pumped vs. Sold, 12 months

G. Cal OES Form OES-FPD-130

Motion by Director Bumpass, seconded by Director Gonzales to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEM

A. Annual Audit

Lead Auditor Adam Guise from Moss, Levy & Hartzheim reviewed highlights of the audit report with the Directors.

Motion by Director Stassi, seconded by Director to Heuring to accept the FY 2022-23 annual audit report from Moss, Levy & Hartzheim, LLP.

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi

Noes: None

Abstain: None

Absent: None

B. Sustainable Groundwater Management Act (SGMA)

Motion by Director Stassi, seconded by Director Brooks to ratify the Joint Exercise of Powers Agreement for the Santa Ynez River Valley Basin Western Management Groundwater Sustainability Agency and to authorize Directors Brooks and Stassi to vote to ratify the agreement, and Board President Brooks to sign it on behalf of the District.

**Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None**

C. Iron & Manganese Filter

Motion by Director Gonzales, seconded by Director Stassi to accept a \$384,577 quote from Pureflow Filtration Division to rehabilitate and upgrade the iron & manganese filter and authorize the General Manager to sign it.

**Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None**

D. Water Rates

Motion by Director Bumpass, seconded by Director Brooks to approve the Water Rate Study prepared by AS Manager Allen, to schedule a public hearing for the December 5 regular board meeting to consider adopting the proposed water rate increase and to hold a water rates workshop for members of the public on November 8 and 9.

**Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None**

9. REPORTS

A. Committees

Water/Wastewater Committee met on September 20 and discussed items on this agenda.

Finance/Budget Committee met on September 21 and discussed items on this agenda.

The Groundwater Sustainability Agency met on September 27 and discussed items on this agenda.

Legal/Personnel Committee met on October 2 and discussed items on this agenda.

B. District Representatives to External Agencies

Director Heuring attended the Community Advisory Board on September 14 at Vandenberg Space Force Base regarding the Environmental Restoration Program.

Director Stassi said at the California Special Districts Association conference he attended a workshop about Reserve Policies and they should be revisited annually.

C. President

There were no comments.

D. General Manager

General Manager Barget referred to page 95 of the board package, a letter to the State Lands Commission amending the District's lease application for a well site. He introduced LynneDee Althouse of Althouse and Meade, and she reviewed the presentation that her firm gave during a Microsoft Teams meeting with State Lands Commission (SLC) and California Department of Fish and Wildlife (CDFW) staff earlier that day. Ms. Althouse explained the biological aspects of alternative well sites.

10. INFORMATIONAL CORRESPONDENCE

- A. Letter to State Lands Commission, Well Site Lease Application W26877, dated August 15, 2023
- B. Cash Reserves: Perspective by Director Stassi
- C. US Drought Monitor: California, May 30, 2023

11. DIRECTORS FORUM

Director Gonzales thanked AS Manager Allen for the compensation study and would like the District to recognize Santa Barbara County Fire for their work clearing brush on Lot 54.

12. CLOSED SESSION

The Board convened into a closed session at 9:05 p.m. to discuss public employment (Title: General Manager).

13. OPEN SESSION

The Board convened into open session at 9:15 p.m. President Brooks announced no action was taken during the closed session:

14. ADJOURN

President Brooks declared the meeting adjourned at 9:15 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher Brooks
President, Board of Directors