

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, September 7, 2021

7:00 p.m.

AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 837 8471 3866

Password: 429538

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcasd.org, by Monday, September 6, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on August 3, 2021 page 1
- B. Treasurer Report
 - (1) Financial Statements..... page 9
 - (2) Disbursements through August 31, 2021 page 19

8. ACTION ITEMS

- A. **Test Well:** Consider conveying the test well at the old County Fire Station 51 to the county page 27
- B. **Association of California Water Agencies (ACWA) Election:** Vote for a chair, vice-chair, and board member to represent Region 5.....
..... page 31

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, August 31, 2021..... page 33

- 11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.
- 12. CLOSED SESSION: Discuss the General Manager’s working relationship with the Board, performance, salary, benefits, and term in accordance with his employment agreement.

13. OPEN SESSION: Announce and take any action resulting from closed session discussions on employee compensation and the General Manager.

14. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

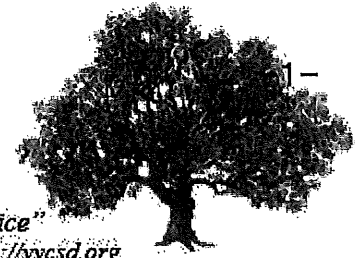
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

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MINUTES Regular Meeting

August 3, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart.

2. ROLL CALL: Director Stewart was present. Directors Brooks, Bumpass, Gonzales, and Redmon participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, Board Secretary Stephanie Garner, Customer Service Representative Kristina McManigal, and village resident Colleen Newkirk were present.

3. ADDITIONS AND DELETIONS TO AGENDA

General Manager Barget said staff received a time-sensitive document from Santa Barbara County and asked the board to add the Utility Agreement to the agenda as Action Item 8.E.

Motion by Director Redmon, seconded by Director Bumpass to add the Utility Agreement No. 820773-VVCSD-01 to the agenda as Action Item 8.E.

Roll call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Absent: None

Abstain: None

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 47 million gallons of water for July with an average daily demand of 1.5 million gallons. This is half a percent less than last year. Vandenberg Village received no rain in July, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for July were 1B-144', 3A-150', and 3B-135'.

Eaton will be installing a meter on the Well 3B electrical service to diagnose faults with the soft starter. PG&E will also be contacted.

The Field Crew flushed the entire water distribution system the week of June 30-July 3. While flushing, the field crew discovered a valve was inadvertently left off during last year's hydrant replacement project. Opening the valve caused a severe water hammer in Phase 1 of Providence Landing, damaging the water service manifolds in seven homes. The District took the responsibility for the damage and paid to replace the seven manifolds costing \$12,000. Director Redmon asked if measures are being taken to prevent this in the future. O&M Manager Garner said he has met with the field crew and new procedures will be implemented.

The field crew had three service line repairs and two shut-off valves in July. There were no sanitary sewer overflows to report.

To conclude his report, O&M Manager Garner said he and Jeff Cole will be attending the Tri-State Seminar next week.

6. ADMINISTRATION REPORT

AS Manager Allen reported, pre-COVID, the District's delinquent accounts had a combined balance of approximately \$15,000. As of today, 160 customers are 30 days or more delinquent for a total of about \$34,000. Nineteen thousand dollars of that amount is subject to lock-off

or a late fee. Fifteen customers have past due balances of more than \$500 and five customers have not made a payment in six months or longer.

The Governor has rescinded the stay-on-service shut-offs effective September 30. In June, staff started working with the delinquent customers encouraging them to bring down their balances before September 30. Any customers with a remaining past due balance will be placed on a 12-month payment plan.

The California Department of Community Services and Development draft 2021 Low Income Household Water Assistance Program (LIHWAP) plan was released for public comments last week. Staff hopes that some of the District's delinquent customers will be eligible for funds once the program is adopted.

Director Brooks asked if this year's student internship applications are ready for distribution. AS Manager Allen said they were; however, Directors expressed concerns due to COVID issues.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on July 6, 2021

B. Treasurer Report

1) Disbursements through July 31, 2021

2) Surplus Property

3) Public Official Reimbursement Report

4) Schedule of Investments

Motion by Director Redmon, seconded by Director Brooks to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Water Wise Garden Contest

President Stewart presented a Certificate of Appreciation and a Manzanita Nursery gift card to Colleen Newkirk as the winner of the 2021 Santa Barbara County Water-Wise Garden Contest for Vandenberg Village.

B. Water Finances and Rates

Elsemarie Mullins from the University of North Carolina Chapel Hill School of Government gave a PowerPoint presentation on the financial health and affordability assessment of VVCSO. The presentation was included in the board package. There was no action taken.

C. Water Service Lines | Oakhill Clusters

Director Redmon announced that he had a possible conflict of interest and left the meeting room.

Motion by Director Gonzales, seconded by Director Bumpass to award a contract to R.L. Johnson Construction for \$43,003 to replace 22 water service lines within Oakhill Clusters condominiums.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, and Stewart

Noes: None

Absent: Redmon

Abstain: None

Director Redmon returned to the meeting.

D. Drought

General Manager Barget discussed the Santa Barbara County Proclamation of Local Emergency by the Board of Supervisors caused by drought conditions. VVCSD has a drought plan in place, in the form of eight mandatory conservation measures used during the last drought .

E. Utility Agreement

Motion by Director Redmon, seconded by Director Bumpass to approve Utility Agreement No. 820773-VVCSD-01 with Santa Barbara County to allow the county to lower and raise sewer manholes during their project to grind and overlay pavement on Constellation Road.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Absent: None

Abstain: None

9. REPORTS

A. Committees

Directors Brooks and Stewart, General Manager Barget, and O&M Manager Garner attended a Sustainable Groundwater Management Act (SGMA) meeting last week. The PowerPoint presentation is included in the board package.

B. District Representatives to External Agencies

President Stewart thanked the Directors for nominating her to the ACWA Region 5 Board of Directors. She will be attending the Annual CSDA Conference at the end of August and the Fall ACWA Conference in early December.

C. President

President Stewart will be out of the country from August 15-24 and will self-quarantine when she returns.

D. General Manager

General Manager Barget was pleased to report the five-year mitigation and monitoring requirements in the Streambed Alteration Agreement with the Department of Fish and Wildlife (CDFW) for the spoils area restoration project are complete. Althouse and Meade prepared the fifth and final report and he electronically submitted it to CDFW on July 16,

The Test Well License Agreement with Santa Barbara County expires on September 13, 2021. He is working with County General Services staff to convey the well to the County. The item may be on the September meeting agenda.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, July 27, 2021

B. Projects and Management Actions, Western Management Area Groundwater Sustainability Plan (GSP), July 28, 2021

11. DIRECTORS FORUM

Director Bumpass thanked General Manager Barget and staff for the presentation given by Elsemarie Mullins.

Director Redmon said 14 members of his family, vaccinated and unvaccinated, have had COVID.

Director Stewart said Vandenberg Space Force Base is requiring everyone to wear a mask. She is proud to be part of VVCSD.

12. ADJOURN

President Stewart declared the meeting adjourned at 8:21 p.m.

Attest:

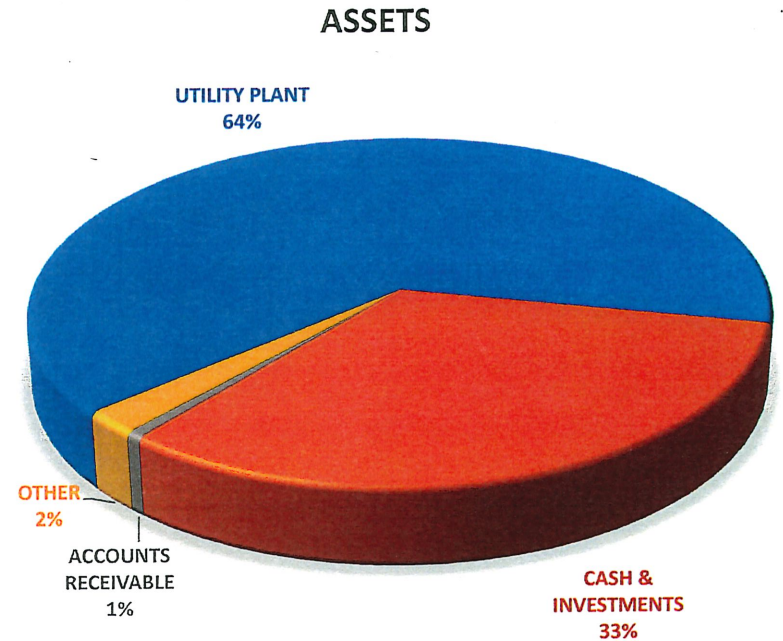
Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of July 31, 2021

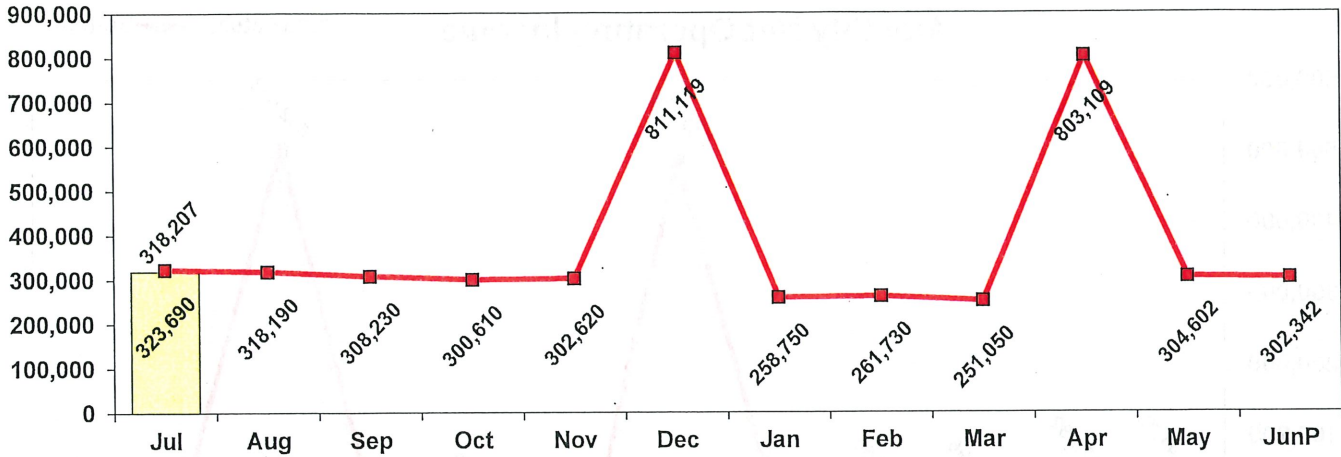
	2022 FYTD	FYE 2021	CHANGE
ASSETS			
UTILITY PLANT	\$22,955,914	\$22,697,384	\$258,530
CASH & INVESTMENTS	11,667,274	11,768,033	(100,759)
ACCOUNTS RECEIVABLE	246,964	285,838	(38,874)
OTHER	783,109	801,865	(18,756)
TOTAL ASSETS	\$35,653,261	\$35,553,120	\$100,141
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$403,863	\$410,285	(\$6,422)
TOTAL ASSETS & DEFERRED OUTFLOWS	\$36,057,124	\$35,963,405	\$93,719
LIABILITIES			
CURRENT LIABILITIES	\$499,127	\$575,454	(\$76,327)
UNEARNED REVENUE	139,485	139,692	(207)
LONG TERM DEBT- LRWRP UPGRADE PROJECT	5,478,897	6,110,739	(631,842)
NET PENSION LIABILITY	1,502,320	1,368,316	134,004
TOTAL LIABILITIES	\$7,619,829	\$8,194,201	(\$574,372)
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$37,277	\$54,644	(\$17,367)
EQUITY			
CONTRIBUTED CAPITAL	\$6,093,732	\$6,306,313	(\$212,581)
EQUITY	22,294,465	20,485,906	1,808,559
CURRENT EARNINGS	11,821	922,341	(910,520)
TOTAL EQUITY	\$28,400,018	\$27,714,560	\$685,458
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	\$36,057,124	\$35,963,405	\$111,086



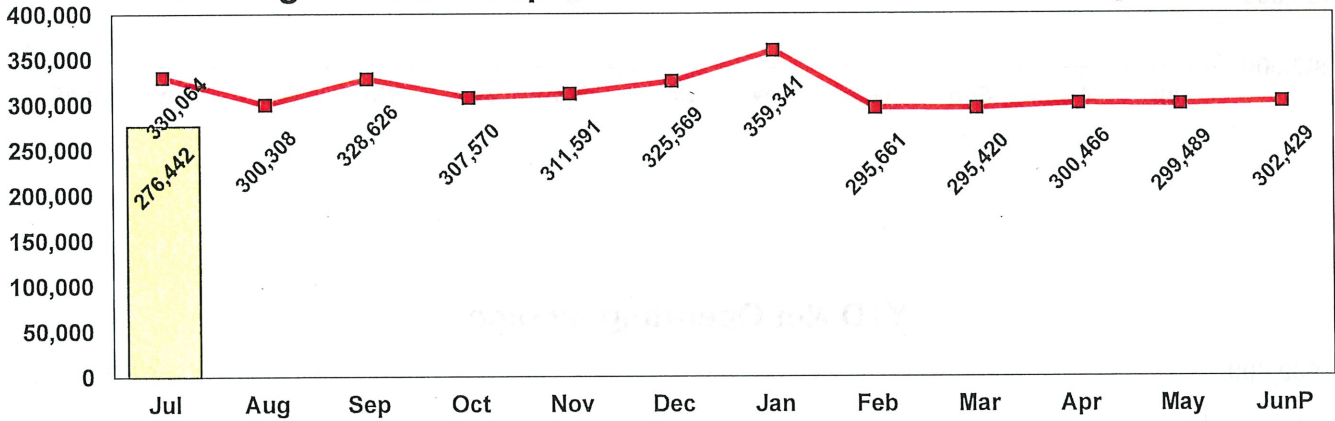
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2021 to June 30, 2022

Monthly Operating Revenue

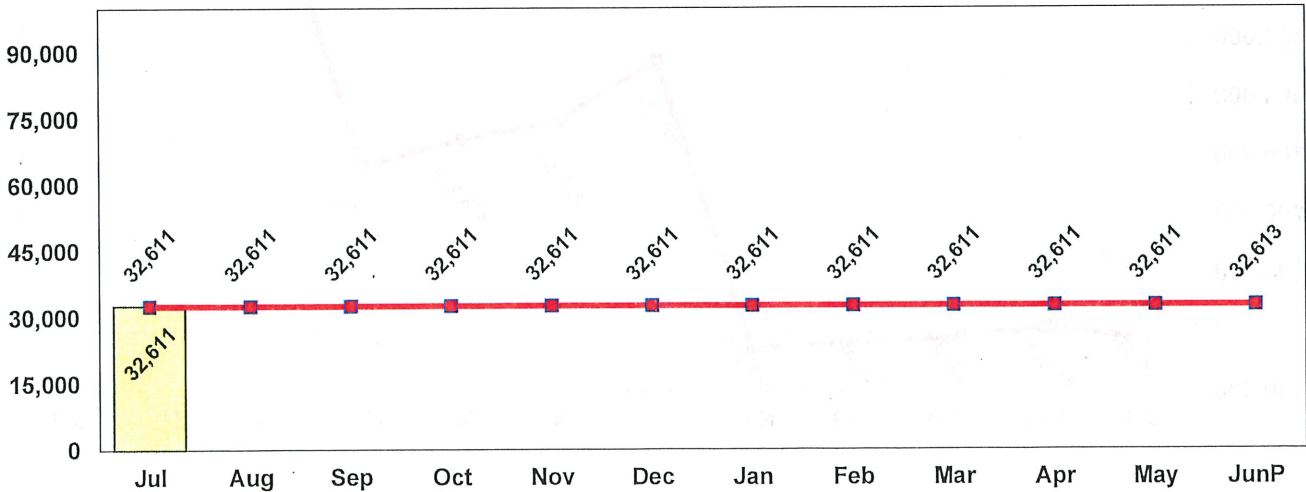
Actual Budget



**Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects**



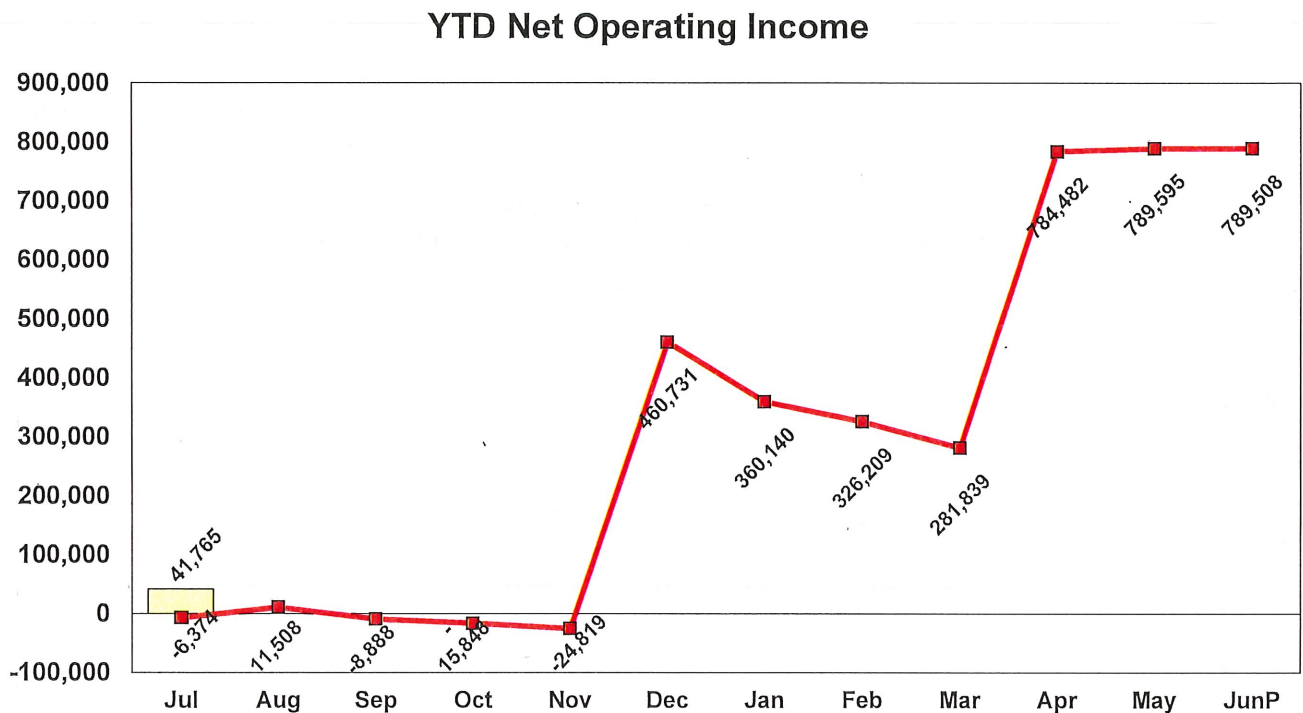
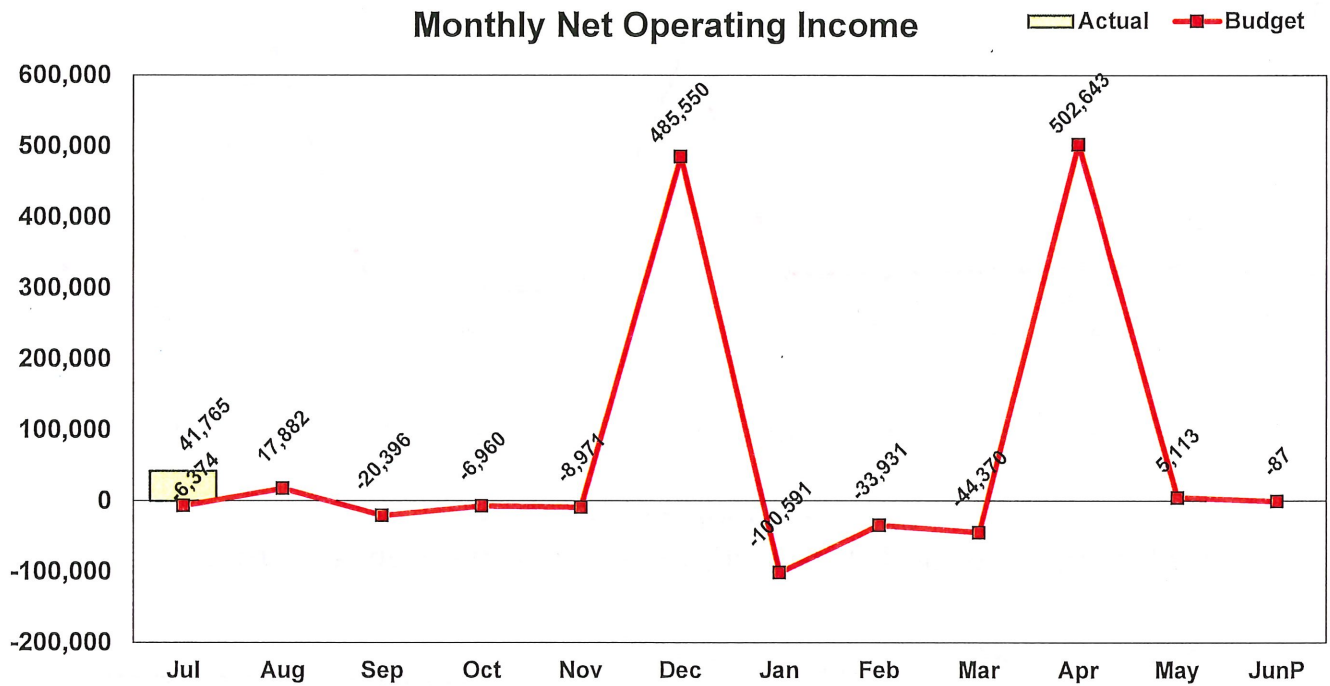
**Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects**



Operating Income

Vandenberg Village Community Services District

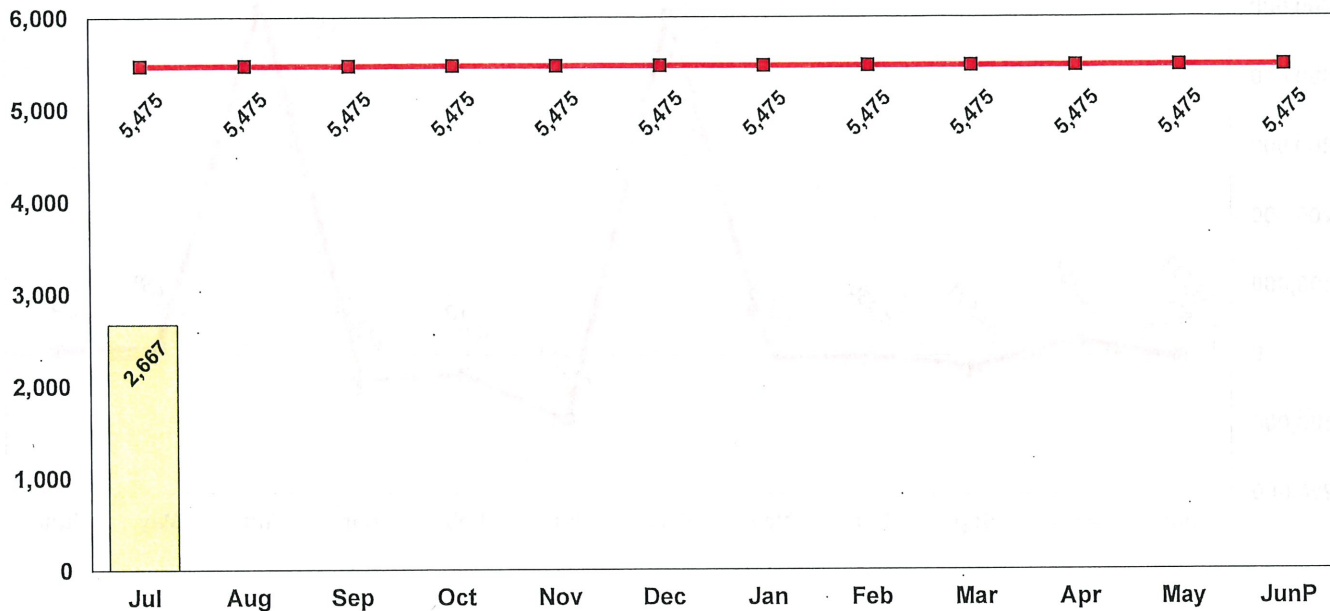
July 1, 2021 to June 30, 2022



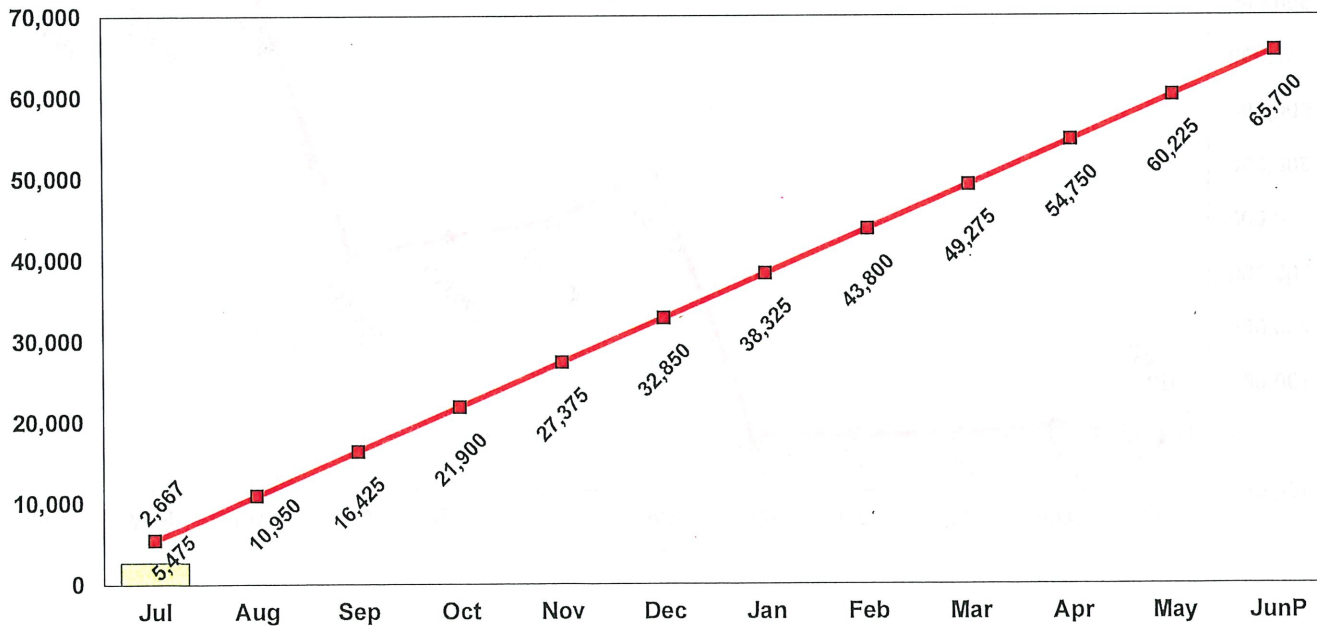
Non-Operating Income Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

Monthly Net Non-Operating Income

Actual ■ Budget



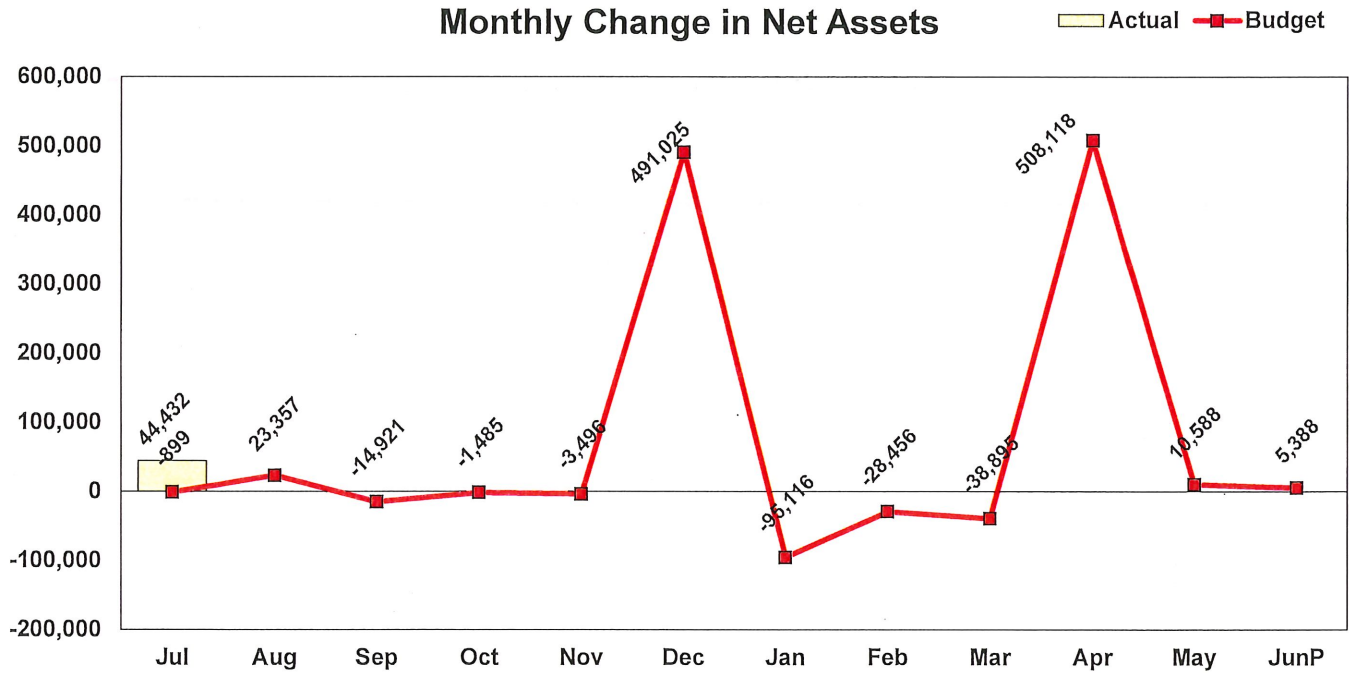
YTD Net Non-Operating Income



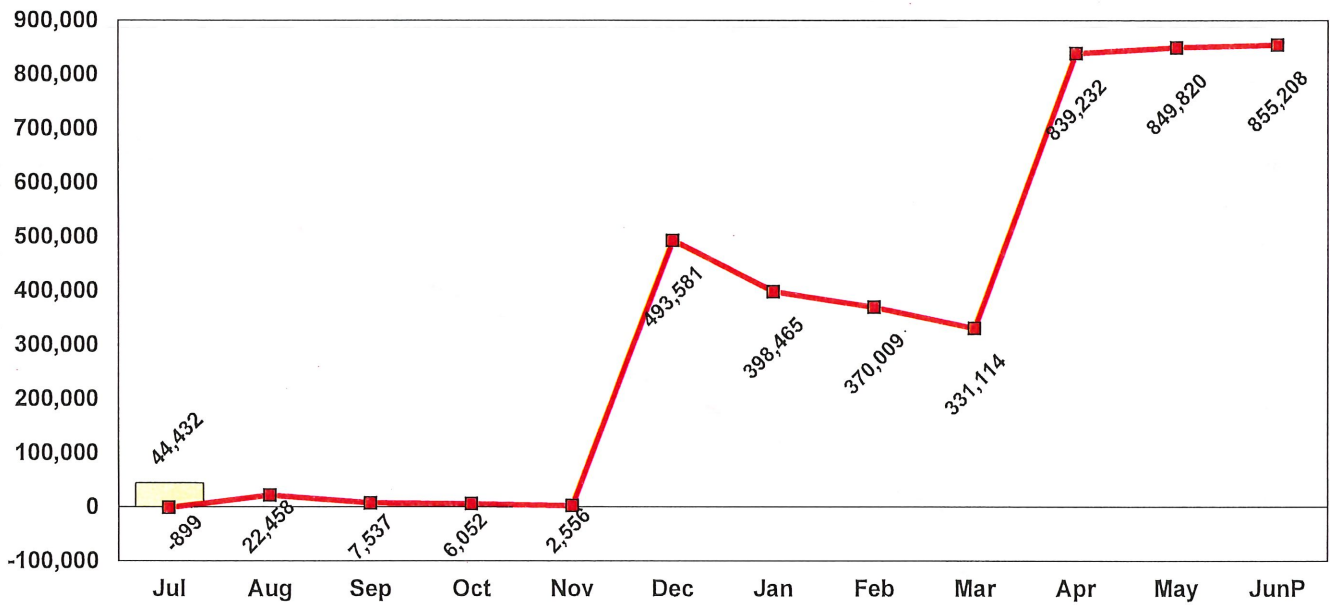
Change in Net Assets

Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

Monthly Change in Net Assets



YTD Change in Net Assets



Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2020 to June 30, 2021

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 1,877,068	\$ 2,745,567	
Cash payments for goods and services	(1,055,484)	(1,120,019)	
Cash payments to employees	(495,850)	(200,620)	
Net Cash Provided by Operating Activities		\$ 1,750,663	
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Prop 84 Reimbursement	-		
Loan payments for LRWRP		(631,842)	
LRWRP Upgrade Interest Payment		(109,249)	
Connection fees collected	-	-	
Sale of capital assets	360		
Contributed Capital	-	-	
Purchase of capital assets	(1,070,640)	(74,737)	
Net Cash Used - Capital & Related Financing Activities			(1,886,107)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	21,079	15,031	
Net Cash Provided by Investing Activities			36,110
Net Increase (Decrease) in Cash & Cash Equivalents			(99,335)
Cash and cash equivalents, beginning of year			11,768,033
Cash and cash equivalents, year-to-date			\$ 11,668,699
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,017,416	8,650,883	11,668,299
			\$ 11,668,699
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 69,394	\$ 711,467	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 192,873	\$ 624,454	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(17,382)	1,536	
(Increase) decrease in other receivables	5,638		
(Increase) decrease in prepaid items	1,599	359	
Increase (decrease) in accounts payable	45,860	(2,822)	
Increase (decrease) in accrued payroll	(43,059)	42	
Increase (decrease) in customer deposits	(10,109)		
Increase (decrease) in compensated absences	45,310		
Net Cash Provided by Operating Activities	\$ 325,734	\$ 1,424,929	\$ 1,750,663

Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2021 to July 31, 2021

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 192,509	\$ 144,228	
Cash payments for goods and services	(160,750)	(68,597)	
Cash payments to employees	(86,872)	(19,779)	
Net Cash Provided by Operating Activities			\$ 740
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(12,359)	-	
Net Cash Used - Capital & Related Financing Activities			(12,359)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	8,144	2,051	
Net Cash Provided by Investing Activities			10,195
Net Increase (Decrease) in Cash & Cash Equivalents			(1,424)
Cash and cash equivalents, beginning of year			11,668,699.
Cash and cash equivalents, year-to-date			\$ 11,667,274
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,958,087	8,708,787	11,666,874
			\$ 11,667,274
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ (35,740)	\$ 44,894	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 15,548	\$ 52,844	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	15,626	4,972	
(Increase) decrease in other receivables	-		
(Increase) decrease in prepaid items	14,149	-	
Increase (decrease) in accounts payable	4,591	(38,230)	
Increase (decrease) in accrued payroll	(25,063)	(8,628)	
Increase (decrease) in customer deposits	(2,069)		
Increase (decrease) in compensated absences	(42,154)		
Net Cash Provided by Operating Activities	\$ (55,113)	\$ 55,852	\$ 740

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 09-21 From 8/1/2021 To 8/31/2021
 Board Meeting Date 9/7/2021 Item: 7B.2

Accounts Payable Amount \$196,500.19

Check Numbers 27775-27830

Void Checks 27442

Electronic Vendor Payment Amount \$3,026.34

Confirmation Numbers 132668, 192021, 366450

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$82,250.64

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks 196,500.19

Electronic Vendor Payments 3,026.34

A/P Hand Checks 0.00

Payroll 82,250.64

Investments 0.00

TOTAL \$281,777.17

REPORT.: Aug 31 21 Tuesday
 RUN...: Aug 31 21 Time: 11:05
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 08-21 thru 08-21 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027442	08/30/21	\M004	REBECCA G. MONTELEON	-105.58	000C01201u	Ck# 027442 Reversed
027775	08/05/21	/M076	EDWARD MILSTEIN	756.38	C10803	REPLACE WATER SERVICE MANIFOLD-3768 URANUS AVE.
027776	08/05/21	/O013	OAKHILL CLUSTERS HOA#1	248.00	C10805	RETROFIT REIMB-CASH4GRASS-177 SQFT-APN#097670048
027777	08/05/21	ACW03	ACWA JOINT POWERS INSURAN	12252.82	0671871	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 9/21
027778	08/05/21	ALT01	ALTHOUSE AND MEADE, INC.	2953.75	12866	SPOILS AREA RESTORATION-REVEGETATION PLAN 6/21
027779	08/05/21	ARA01	ARAMARK UNIFORM SERV.INC.	179.63	241240	CONINUOUS TOWELS,SHOP TOWELS 7/29/21
027780	08/05/21	BRE01	BREMER AUTO PARTS	54.90	927835	TRUCK MATS, TURTLE WAX
027781	08/05/21	CAL12	CALIF RURAL WATER ASSOC	1178.00	C10803	CRWA MEMBERSHIP 9/21-8/22
027782	08/05/21	CAR02	CARR'S BOOTS & WESTERN WE	157.68	11523	SAFETY BOOTS-GARNER
027783	08/05/21	CEN03	CENTRAL CITY TREE SERVICE	4975.00	28318	VEGETATION MANAGEMENT-SHOP ROAD
027784	08/05/21	CLS01	CLINICAL LABS OF SAN	270.00	981983	BACTERIA,IRON,MANGANESE,PHYSICAL TESTS 6/21
027785	08/05/21	COM03	COMCAST	315.09	10520721	INTERNET,CABLE,VOICE-OFFICE 7/20/21-8/19/21
027786	08/05/21	COR01	CORBIN WILLITS SYSTEM INC	769.14	C107151	SERVICE AND ENHANCEMENT FEE 8/21
027787	08/05/21	COR04	CORE & MAIN LP	1917.95	P122700	METER BOXES-OAK HILL CONDOS SERVICE LINES
027788	08/05/21	COV01	COVERALL MOUNTAIN & PACIF	391.00	553176873	JANITORIAL SERVICE 8/21
027789	08/05/21	DEL04	DELANTY, MATT	2500.00 100.00	202107231 202107232	LS#2 SCADA TAGNAME,MEMORY MAP,ALARMS LOGIC TROUBLESHOOT WELL 3A & 3B SCADA START & HIGH ALARM
			Check Total.....:	2600.00		
027790	08/05/21	FRI01	FRIDRICH QUALITY PLUMBING	9294.27	C10803	REPLACE WATER SERVICE MANIFOLDS-PROVIDENCE LANDING
027791	08/05/21	HOM02	HOME DEPOT	146.93	10020721	HOSES, HOSE WASHERS
027792	08/05/21	MIL01	MILLER LANDSCAPING AND MA	150.00	59443	OFFICE YARD MAINTENANCE 7/21
027793	08/05/21	PGE01	PACIFIC GAS & ELECT. INC.	43038.21	68720721	PGE CHARGES 6/17/21-7/18/21
027794	08/05/21	SAN21	SANTA BARBARA COUNTY PUBL	554.61 2595.64	620 641	IRWM PLAN SHARE 1/21-6/21 REGIONAL WATER EFFICIENCY PROGRAM FY22
			Check Total.....:	3150.25		
027795	08/05/21	SOU01	SO.CALIFORNIA GAS CO.INC.	50.00	79000721	SO.CALIF GAS-WELL 1B 6/23/21-7/23/21

REPORT.: Aug 31 21 Tuesday
 RUN...: Aug 31 21 Time: 11:05
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 08-21 thru 08-21 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027795	08/05/21	SOU01	SO.CALIFORNIA GAS CO.INC.	17.84	84180721	SO.CALIF GAS-OFFICE 6/23/21-7/23/21
Check Total.....:				67.84		
027796	08/05/21	UND01	UNDERGROUND SERVICE ALERT	46.30	720210786	USA TICKETS 7/21
027797	08/05/21	USB02	U.S.BANK CORPORATE PAYMEN	1161.81	84080721	CARBONITE,TREND MICRO,AIR FRESHENER
				-182.04	84120621C	REGIST-ACWA SEMINAR-JB;CREDIT-LODGING-GM SUMMIT-JB
Check Total.....:				979.77		
027798	08/05/21	VAL04	VALLEY ROCK READY MIX, IN	395.44	21-18621	SLURRY-SERVICE LINE REPAIR-3944 PINEHURST DR.
027799	08/05/21	WAS01	WASTE MANAGEMENT CORPORAT	131.07	509525	TRASH COLLECTION-SHOP 7/21
				40.09	509529	TRASH COLLECTION-OFFICE 7/21
Check Total.....:				171.16		
027800	08/05/21	\A001	A.H. RATTEREE LC	231.85	000C10701	CUSTOMER REFUND-AHR0001-FIRE HYDRANT METER
027801	08/05/21	\C001	SHEILA COOK	21.83	000C10701	CUSTOMER REFUND-COO0015-4045 RIGEL AVE.
027802	08/05/21	\G003	DENNIS G. GRIMM	68.08	000C10701	CUSTOMER REFUND-GRI0025-411 TERRA WAY
027803	08/05/21	\H007	TONY HOISETH	27.03	000C10701	CUSTOMER REFUND-HOI0001-3892 NEPTUNE AVE.
027804	08/05/21	\M003	KENDALL L. MITCHELL	36.98	000C10701	CUSTOMER REFUND-MIT0007-657 MOONGLOW RD.
027805	08/05/21	\P004	DOUGLAS & JULIE PIKE	15.02	000C10701	CUSTOMER REFUND-PIK0003-4034 CAPELLA DR.
027806	08/05/21	\V002	MIKE A. AND DIANE L. VART	79.44	000C10701	CUSTOMER REFUND-VAR0008-4188 ARCTURUS AVE.
027807	08/19/21	/M076	EDWARD MILSTEIN	572.00	C10819	REPAIR DAMAGE FROM MANIFOLD LEAK-3768 URANUS AVE.
027808	08/19/21	AME02	AMERICAN INDUSTRIAL SUPPL	117.48	81701	BRONZE COUPLINGS,BUSHINGS,REDUCER-OAK HILL PROJECT
				261.56	81724	BRONZE BELL REDUCERS (QTY 12)-OAK HILL PROJECT
Check Total.....:				379.04		
027809	08/19/21	ARA01	ARAMARK UNIFORM SERV.INC.	153.82	252423	SHOP TOWELS 8/12/21
027810	08/19/21	AWA01	AMERICAN WTR WORKS ASSOC	459.00	1944696	AWWA MEMBERSHIP-BARGET 11/21-10/22
027811	08/19/21	CAL06	CALIFORNIA ELECTRIC SUPP	4708.88	1025188	TROUBLESHOOT SOFT STARTER
027812	08/19/21	COL01	JEFFREY COLE	326.00	C10817	MEAL,INCIDENTAL REIMB-TRI-STATE SEMINAR-COLE
027813	08/19/21	CWE04	CWEA	195.00	C10817	CWEA WASTEWATER COLLECTION 2 EXAM-M.PEREZ

REPORT.: Aug 31 21 Tuesday
 RUN....: Aug 31 21 Time: 11:05
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 08-21 thru 08-21 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
027814	08/19/21	DEL04	DELANTY, MATHEW D.	800.00	212108061	L/S#2 SCADA PROGRAMMING AND TESTING
027815	08/19/21	FAM01	FAMCON PIPE & SUPPLY, INC	1001.59 848.25 1841.27	60047-001 60417-001 60801.001	ADAPTERS,BALL VALVES-OAK HILL PROJECT 2" BRASS ELBOWS-OAK HILL PROJECT ADAPTERS,ELBOWS,BALL VALVES-OAK HILL PROJECT
Check Total.....:				3691.11		
027816	08/19/21	FER01	FERGUSON ENTERPRISES INC	960.05 2023.83 148.70 317.86	9340769 9361022 9361096 9361022-1	REPAIR CLAMPS COUPLERS,TEES,PIPE,INSERTS-OAK HILL PROJECT-PO1696 BALL CORPS BRASS BUSHINGS,COUPLERS-OAK HILL PROJECT-PO#1696
Check Total.....:				3450.44		
027817	08/19/21	FIN01	FINANCIAL CREDIT NETWORK	26.01	157320721	COLLECTIONS COMMISSION-ROJ0009
027818	08/19/21	FRI01	FRIDRICH QUALITY PLUMBING	1907.78	12919	REPLACE WATER SERVICE MANIFOLD-561 ANDROMEDA DR.
027819	08/19/21	GAR01	MICHAEL J. GARNER	326.00	C10817	MEAL, INCIDENTAL REIMB-TRI-STATE SEMINAR-GARNER
027820	08/19/21	INK01	INKLINGS PRINTING CO.	61.22	118104	ADJUSTMENT FORMS (QTY 1,000)
027821	08/19/21	LOM01	CITY OF LOMPOC, FINANCE	39187.38	6811	WASTEWATER TREATMENT PLANT COSTS 7/21
027822	08/19/21	NAT01	NATIONAL GROUP TRUST	786.38	23940921	LONG-TERM DISABILITY 9/21
027823	08/19/21	OLI01	OLIN CORP - CHLOR ALKALI	4284.28	300003918	4,004 GALS NaOCL
027824	08/19/21	RAY01	RAY MORGAN COMPANY	359.67	3404886	COPIER-CONTRACT USAGE 8/7/21-9/6/21,FREIGHT
027825	08/19/21	RLJ01	RL JOHNSON CONSTRUCTION,	4100.00 -4100.00 43003.00	6060 6060C 6061	INSTALL HYDRANT-401 ST ANDREWS WAY CREDIT-INSTALL HYDRANT #77-546 SUNBEAM RD. INSTALL WATER LATERALS-OAK HILL CLUSTERS
Check Total.....:				43003.00		
027826	08/19/21	SAN09	SANTA BARBARA COUNTY	4010.00	C10817	VVCSD SHARE OF FY22 LAFCO BUDGET
027827	08/19/21	SHR01	SHRED-IT USA	100.60	182594626	DOCUMENT SHREDDING SERVICE 7/27/27
027828	08/19/21	SMI04	SMITHS ALARMS & ELECTRONI	90.00	054117	SECURITY-OFFICE 9/21-11/21
027829	08/19/21	STA09	STAPLES CREDIT PLAN	536.99	62000821	TONER,LABEL TAPE
027830	08/19/21	VJ001	V & J ROCK TRANSPORT INC	251.43	21481	FILL SAND,ROAD BASE-OAK HILL PROJECT
132668	08/05/21	PIT03	PITNEY BOWES	520.99	40080621	POSTAGE FOR METER

REPORT.: Aug 31 21 Tuesday
RUN....: Aug 31 21 Time: 11:05
Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
Cash Disbursement Detail Report
Check Listing for 08-21 thru 08-21 Bank Account.: 13100

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CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
192021	08/19/21	WEX01	WEX BANK	1660.07	73316498	346.64 GALS FUEL
366450	08/19/21	PIT03	PITNEY BOWES	845.28	01340721	POSTAGE FOR BILLS 7/21
Cash Account Total.....:				199526.53		
Total Disbursements.....:				199526.53		
Cash Account Total.....:				.00		

REPORT.: Aug 31 21 Tuesday
 RUN...: Aug 31 21 Time: 11:05
 Run By.: PATTY LECAVALIER


VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 08-21 thru 08-21 Bank Account.: 13101

PAGE: 005
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
129490	08/06/21	PUB02	PUBLIC EMPLOYEES	1108.73	C10806	PERS EPMC PP#16
129491	08/06/21	PUB02	PUBLIC EMPLOYEES	1489.45	1C10806	PERS TDMC PP#16
129492	08/06/21	PUB02	PUBLIC EMPLOYEES	4314.21	2C10806	PERS EMPLR CONTRIB PP#16
129500	08/06/21	PER04	CALPERS 457 PLAN	800.00	C10806	EMPLOYER PERS 457 PP#16
129501	08/06/21	PER04	CALPERS 457 PLAN	1200.00	1C10806	EMPLOYEE PERS 457 PP#16
250290	08/20/21	PUB02	PUBLIC EMPLOYEES	1108.73	C10820	PERS EPMC PP#17
250291	08/20/21	PUB02	PUBLIC EMPLOYEES	1484.42	1C10820	PERS TDMC PP#17
250292	08/20/21	PUB02	PUBLIC EMPLOYEES	4308.56	2C10820	PERS EMPLR CONTRIB PP#17
250300	08/20/21	PER04	CALPERS 457 PLAN	800.00	C10820	EMPLOYER PERS 457 PP#17
250301	08/20/21	PER04	CALPERS 457 PLAN	1200.00	1C10820	EMPLOYEE PERS 457 PP#17
449600	08/20/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1775.38	C10820	STATE WH TAXES PP#17
449601	08/20/21	EMP01	EMPLOYMENT DEVELOP.DEPART	415.96	1C10820	STATE DISABILITY PP#17
464130	08/31/21	AFL01	AFLAC	362.50	C10831	AFLAC-PRETAX 8/21
464131	08/31/21	AFL01	AFLAC	2.88	1C10831	AFLAC-AFTER TAX 8/21
514230	08/20/21	EFT01	EFTPS	3899.67	C10820	FEDERAL WH TAXES PP#17
514231	08/20/21	EFT01	EFTPS	1005.22	1C10820	FICA MEDICARE PP#17
601423	08/31/21	COL03	COLONIAL LIFE & ACCIDENT	224.58	C10831	COLONIAL-PRETAX 8/21
674750	08/06/21	EFT01	EFTPS	3814.83	C10806	FEDERAL WH TAXES PP#16
674751	08/06/21	EFT01	EFTPS	62.00	1C10806	FICA SOCIAL SECURITY DR#8
674752	08/06/21	EFT01	EFTPS	1005.82	2C10806	FICA MEDICARE PP#16
759680	08/06/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1717.96	C10806	STATE WH TAXES PP#16
759681	08/06/21	EMP01	EMPLOYMENT DEVELOP.DEPART	408.31	1C10806	STATE DISABILITY PP#16
Cash Account Total.....:				32509.21		
Total Disbursements.....:				32509.21		
				=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A
FROM: Joe Barget, General Manager 
DATE: September 7, 2021
SUBJECT: Test Well

Recommendations:

- Do not extend the Test Well License Agreement with Santa Barbara County.
- Work with Santa Barbara County General Services on an agreement to convey the test well to the county.

Policy Implications:

- California Government Code § 61060 gives community services districts the rights and powers to “acquire any real or personal property within or outside the district, by contract or otherwise, to hold, manage, occupy, dispose of, convey, and encumber the property, and to create a leasehold interest in the property for the benefit of the district”. It also gives community services districts the power of eminent domain.
- VVCSD Code of Ordinances § 1.4.1 requires agreements with external agencies and organizations to be approved by the Board and signed by the President.

Resource Impacts: The District spent \$180,620 to drill the test well.

Alternatives Considered: Request an extension to the Test Well License Agreement, explore treatment options for removing arsenic, and pursue a long-term lease from the county for future wells.

Discussion: In September 2016, the county approved a Test Well License Agreement with the District to drill and construct a test well at the old County

Fire Station 51. The agreement was subsequently extended for three years and will expire on September 13, 2021.

The District contracted with Hydrogeologist Rick Hoffman and Filipponi & Thompson Drilling, Inc., to drill and construct an 8-inch diameter test well there in 2017-18. The well produced sufficient water quantity but groundwater contained levels of arsenic above the maximum contaminant level (MCL) of 10 parts per billion (ppb) for drinking water.

Staff researched arsenic treatment methods and discovered technology exists to remove arsenic from groundwater, but treatment facilities are expensive to construct, operate, and maintain. On July 17-18, 2019, General Manager Barget and Operations & Maintenance Manager Garner visited two water agencies that treat groundwater for arsenic: Mammoth Lakes County Water District and Indian Wells Valley Water District. Based on information obtained from the visits, it would likely cost VVCS D on the order of \$4 million to construct an arsenic treatment facility and \$250,000 a year to operate and maintain it. Pursuing a long-term lease from the State Lands Commission for less than one acre of additional land between Well Sites 1 and 3 (where wells produce water with less than 6.7 ppb of arsenic) is a superior option.

When the license agreement was written in 2016, the old County Fire Station 51 property was vacant, in decay, and the County had no plans for its use. In May 2018, County Fire began remodeling an old, dilapidated building and later placed a new modular building there. The 4-acre property is now an operational training facility and County Fire intends to use the test well to supply non-potable water for firefighting training.

The Test Well License Agreement does not require the county to pay the District any money for the well. However, considering the significant benefit that County Fire could receive from the well, the county may be open to reimbursing the District for a portion of its cost.

The General Manager met with Connie Smith, real property specialist with County General Services, at the test well on August 17, and prepared a draft Test Well Conveyance Agreement for the county's consideration. The draft agreement asks the county to pay the District \$60,000 (about a third) of its cost to drill and construct the well.

Attachment: Draft Test Well Conveyance Agreement

THIS CONVEYANCE AGREEMENT is made and entered into by and between Vandenberg Village Community Services District, an independent special district (hereinafter referred to as “DISTRICT”) and the County of Santa Barbara, a political subdivision of the State of California (hereinafter referred to as “COUNTY”) for valuable consideration, receipt of which is hereby acknowledged, for the benefit of DISTRICT and COUNTY, their successors, and assigns.

Recitals

A. **WHEREAS**, COUNTY is the fee owner of improved land known as the old County Fire Station 51, located at 749 Burton Mesa Boulevard, near Lompoc, in the County of Santa Barbara, State of California, commonly identified as Assessor’s Parcel Number 097-371-013 (hereinafter “Property”); and

B. **WHEREAS**, DISTRICT and COUNTY entered into a two-year Test Well License Agreement on September 14, 2016, to allow DISTRICT to drill a Test Well on Property to determine if underlying groundwater was of satisfactory quantity and quality for municipal use; and

C. **WHEREAS**, DISTRICT and COUNTY extended the term of the Test Well License Agreement three additional years, through September 13, 2021; and

D. **WHEREAS**, DISTRICT drilled and constructed an 8-inch diameter polyvinyl chloride (PVC) Test Well, 820 feet deep, on Property at its sole expense for \$180,620 in 2017. The Test Well produced a satisfactory quantity of 400 gallons per minute; however, high levels of arsenic were detected in the water rendering it unsatisfactory for municipal use at this time; and

E. **WHEREAS**, in May 2018, Santa Barbara County Fire began developing the Property into a training facility and desires to use the Test Well as a source of non-potable water for firefighting training; and

F. **WHEREAS**, the Test Well License Agreement requires DISTRICT to convey the Test Well to COUNTY or destroy it, at COUNTY’s sole discretion, if water quality proves unsatisfactory for municipal use; and

G. **WHEREAS**, COUNTY desires to have DISTRICT convey the Test Well to COUNTY. In consideration for the significant benefit Santa Barbara County Fire will receive from the Test Well, COUNTY agrees to pay DISTRICT \$60,000 to reimburse DISTRICT for a portion of its expenses to drill and construct it.

Agreement

NOW THEREFORE, in consideration of the above, DISTRICT and COUNTY, their successors and assigns, do hereby agree as follows:

1. DISTRICT hereby conveys ownership of the Test Well to COUNTY.
2. COUNTY hereby accepts ownership of the Test Well "as-is" without any representations or warranties.
3. COUNTY agrees to pay DISTRICT the sum of \$60,000.
4. This Conveyance Agreement is effective on the date on which it is fully executed by both parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

DISTRICT

Vandenberg Village
Community Services District

COUNTY

County of Santa Barbara

By: _____
Katherine A. Stewart
President, Board of Directors

By: _____
Bob Nelson
Board of Supervisors Chair

Date: _____

Date: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
Michael A. Munoz
Deputy County Counsel

By: _____
Rachel Van Mullem
County Counsel

ATTEST:

APPROVED:

By: _____
Stephanie Garner
Secretary, Board of Directors

By: _____
Jeanette D. Pell
Director, General Services Department

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.B

FROM: Joe Barget, General Manager



DATE: September 7, 2021

SUBJECT: ACWA Election

Recommendation: Vote for a chair, vice chair, and board members to represent Region 5 of the Association of California Water Agencies (ACWA).

Policy Implications: The District has been a member of ACWA since 1989. We obtain insurance coverage and contract for employee health, dental, vision, and life insurance benefits through ACWA.

Resource Impacts:

- ACWA membership dues for 2021 were \$11,900.
- Annual costs of insurance and employee benefits through ACWA Joint Powers Insurance Authority (JPIA) are about \$47,000 and \$153,000, respectively.

Alternatives Considered: Authorize the primary District representative to ACWA (Director Brooks) to cast a ballot on behalf of the District.

Discussion: ACWA is divided into 10 geographic regions. VVCSD is a member of Region 5 which has 47 public agency members and extends from Santa Barbara County north to Contra Costa County.

The attached ballot lists candidates to represent Region 5 for the 2022-2023 term. The Board may vote for the slate of officers recommended by the Region 5 Nominating Committee or for individual candidates for each position. The ballot must be returned by September 30.

Attachment: ACWA Region 5 Board Ballot



Please return completed ballot by Sept. 30, 2021

E-mail: regionelections@acwa.com
 Mail: ACWA
 980 9th Street, Suite 1000
 Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 5 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

1

Nominating Committee's Recommended Slate

I concur with the Region 5 Nominating Committee's recommended slate below.

CHAIR: John L. Varela, Director, Santa Clara Valley Water District
VICE CHAIR: Jack Burgett, Vice President, Board of Directors, North Coast County Water District
BOARD MEMBERS:

- **Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- **Mary Bannister**, Director, Pajaro Valley Water Management Agency
- **Sarah Palmer**, Director, Zone 7 Water Agency
- **Katherine A. Stewart**, Director/Board President, Vandenberg Village Community Services District
- **Floyd Wicks**, Director, Montecito Water District

OR

Individual Board Candidate Nominations

I do not concur with the Region 5 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Sarah Palmer**, Director, Zone 7 Water Agency
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District
- John L. Varela**, Director, Santa Clara Valley Water District

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- Mary Bannister**, Director, Pajaro Valley Water Management Agency
- Jack Burgett**, Vice President, Board of Directors, North Coast County Water District
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- Mary Bannister**, Director, Pajaro Valley Water Management Agency
- Jack Burgett**, Vice President, Board of Directors, North Coast County Water District
- Sarah Palmer**, Director, Zone 7 Water Agency
- Paul Seger**, Director/Board President, Diablo Water District
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District
- Floyd Wicks**, Director, Montecito Water District

CLEAR FORM

2

AGENCY NAME

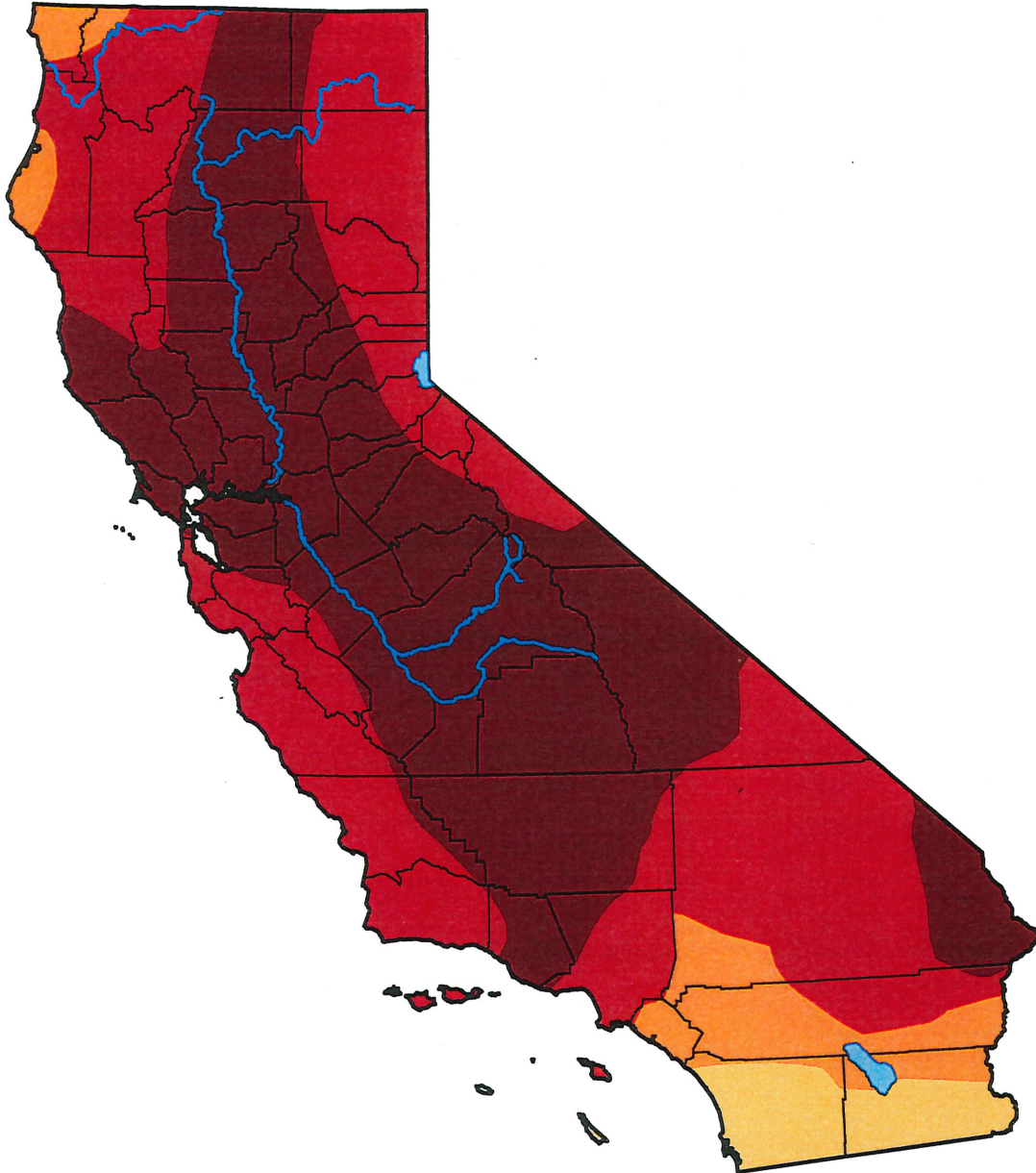
AUTHORIZED REPRESENTATIVE DATE

U.S. Drought Monitor California

August 31, 2021
(Released Thursday, Sep. 2, 2021)
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	100.00	95.56	88.37	47.40
Last Week <i>08-24-2021</i>	0.00	100.00	100.00	95.58	88.37	47.40
3 Months Ago <i>06-01-2021</i>	0.00	100.00	100.00	94.61	74.46	26.04
Start of Calendar Year <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
Start of Water Year <i>09-29-2020</i>	15.35	84.65	67.65	35.62	12.74	0.00
One Year Ago <i>09-01-2020</i>	20.39	79.61	54.38	31.78	3.04	0.00



Intensity:

None	D2 Severe Drought
D0 Abnormally Dry	D3 Extreme Drought
D1 Moderate Drought	D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

David Simeral
Western Regional Climate Center



