

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>

info@vvcasd.org

MINUTES Regular Meeting

October 1, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, and four members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA

No additions or deletions.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 42 million gallons of water for the month of September with an average daily demand of 1.4 million gallons. This is 10 percent more than last year. Vandenberg Village received no rain in September, bringing the calendar year total to 13.55 inches.

Well levels (below ground surface) for September were 1B-143', 3A-143', and 3B-137'.

The Lift Station #1 Replacement Project is 90 percent complete. After PG&E schedules the power transfer, the tie-ins will be done and the Lift Station will be on line. Once on line, the SCADA components will be installed and the old lift station will be demolished.

Jeff Cole and O&M Manager Garner went to La Verne to check progress of the new sewer camera van. The build-to-suit van is scheduled to be completed by the end of October.

Two soft starters have been ordered to replace the ones on Booster Pumps 2 and 3. This is a budgeted item of \$12,000; cost for both is \$8,500.

Director Brooks and O&M Manager Garner attended an Office Emergency Services (OES) meeting in September on the Public Safety Power Shutoff (PSPS). O&M Manager Garner attended another OES meeting with other water and sewer agencies about notifications from PG&E. OES surveyed each agency on preparedness and length of time without power. VVCSD is able to be without power for 4-5 days before fuel for standby generators becomes an issue. O&M Manager Garner is working with JB Dewar, the District's fuel provider to be high on their priority list.

The field crew repaired three water service lines. There were no sewer overflows for the month of September.

To conclude his report, O&M Manager Garner and Field Crew Service Person Manual Perez attended the annual Tri-State seminar in Las Vegas in August, which included a behind the scenes tour of Hoover Dam. There were two District anniversaries; Jeff Cole 17 years on August 5, and Joe Barget with 15 years on August 16.

6. ADMINISTRATION REPORT

In September AS Manager Allen attended the Lompoc Unified School District board meeting and spoke about the District's internship program.

She reported the District received two internship program applications, one for administration and one for operations. O&M Manager Garner and AS Manager Allen will meet with the applicants to determine their availability and expectations of the program.

AS Manager Allen applied for the JPIA Leadership Essentials for the Water Industry Program. She was accepted in August and will begin next month in Roseville. Over the next 12 months, she will attend quarterly two-day sessions and monthly webinars between sessions.

The District has a robust records retention program which was adopted by the board on March 6, 1997. All financial and administrative records from July 2008 through present are available in electronic format and approximately 50 percent of the records prior to July 2008 have been scanned and cataloged.

To conclude her report, she told the board the District receives about twelve public records request a year, and five are periodic requests for updated information from the same requesters. Most requests are fulfilled within a few days of receipt.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on August 6, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through September 30, 2019

C. VVCSD Summary Report of Capacity Charges June 30, 2019

Motion by Director Stewart, seconded by Director Wyckoff to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. **Burton Ranch Project**

Mission Hills Community Services District (MHCS D) General Manager Loch Dreizler and Board President Walt Fasold gave an overview of the past 19 years of history behind this project.

The Burton Ranch Project consists of 439 homes to be built on land across from Alan Hancock College. The development agreement expired at the end of 2018 with MHCS D. The city of Lompoc has offered the Developer 2007-rate connection fees to entice the Developer to have the city provide the water and sewer services.

There was a formal written agreement between MHCS D and the city of Lompoc stating Mission Hills would service this new development. Recently the Developer for the project approached MHCS D and said the Developer would be willing to make MHCS D an offer to make them happy and step aside, letting the city of Lompoc provide water and sewer services. After that meeting MHCS D received a draft civil complaint from the city. MHCS D sent a letter to the city in response to falsehoods in their complaint.

B. **Holiday Closure**

Motion by Director Stewart, seconded by Director Wyckoff to continue the practice of closing the District Office from December 24 through January 1 every year.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

C. **Local Agency Investment Fund (LAIF)**

General Manager Barget said LAIF is holding a conference in November in Sacramento and asked if any Director would like to attend with him. Director Bumpass said he will attend.

9. REPORTS

A. Committees

President Brooks attended a Sustainable Groundwater Management meeting last week and the board appointed a nine-member citizen's advisory group (CAG). The next meeting will be on October 23.

B. District Representatives to External Agencies

Nothing to report

C. President

President Brooks thanked the staff for their work. He attended a Lompoc Utility Commission meeting with General Manager Barget. He would like to see the District's strategic plan updated.

D. General Manager Report

General Manager Barget explained last-minute changes the California State Lands Commission made to the lease for Reservoir Site 5 after the board approved the lease on August 6. (Item 10.A)

General Manager Barget showed maps illustrating the District's pipelines and roads. A vegetation management plan will be prepared and sent to the California Department of Fish and Wildlife for approval, as required by the new California State Lands Commission lease for Site 5. A vegetation management plan will probably also be required to obtain access and a lease for the back road.

Ron Stassi with the Club House Road Beautification Coalition and General Manager Barget created a work plan showing progress and funds anticipated to complete the project. (Item 10.B)

To conclude his report, he said Directors Brooks and Stewart are not able to attend the regular board meeting on December 3 and suggested scheduling a special meeting on December 10 instead.

10. INFORMATIONAL CORRESPONDENCE

- A. California State Lands Commission Lease PRC. 7611.1 for Reservoir Site 5 reflecting additional language (in red text) added by the commission after VVCS D Board approval on August 6.
- B. Draft Work Plan – Club House Road Entrance Beautification, dated October 1, 2019.

11. DIRECTORS FORUM

Director Stewart said she attended the Association of California Water Agencies Region 5 meeting at the East Bay Municipal Utility District in Oakland, and the California Special Districts Association Annual Conference in Anaheim. She will provide a written report at the next board meeting.

Director Redmon identified and thanked everyone involved in the Club House Road Entrance Beautification Project.

Director Bumpass thanked staff for the update on the new camera van and the Lift Station #1 Replacement Project.

12. ADJOURN


President Brooks declared the meeting adjourned at 8:31 p.m.

Attest:

Signed:



Stephanie Garner
Secretary, Board of Directors



Christopher C. Brooks
President, Board of Directors