

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>

info@vvcasd.org

REGULAR MEETING

Tuesday, November 1, 2022

7:00 p.m.

AGENDA

Pursuant to AB 361, Directors may participate via teleconference. The public may only participate via teleconference. The meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 837 8471 3866

Password: 429538

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on October 4, 2022 page 1
- B. Treasurer Report
 - (1) Monthly Financials page 7
 - (2) Disbursements through October 31, 2022..... page 19
- C. Remote Teleconference Meetings: Find that (1) the Board has reconsidered the circumstances of the State of Emergency proclaimed by the Governor due to the threat of COVID-19, (2) the State of Emergency continues to directly impact the ability of its members to meet safely in person, and (3) state or local officials continue to impose or recommend measures to promote social distancing. Continue conducting Board meetings by remote teleconference as allowed by Assembly Bill (AB) 361.

8. ACTION ITEMS

- A. **Annual Audit:** Consider accepting the FY 2021-22 annual audit report from Moss, Levy & Hartzheim, LLP page 25
- B. **Capital Improvement Plan:** Consider referring a 20-year plan to the Finance/Budget Committee page 27

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, October 25, 2022 page 31

B. Letter dated October 21, 2022 to California Department of Water Resources Sustainable Groundwater Management Grant Program
..... page 33

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

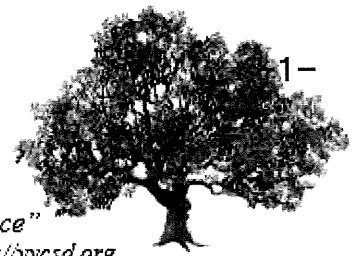
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.

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MINUTES Regular Meeting

October 4, 2022

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. **ROLL CALL:** Directors Brooks, Redmon, and Stassi were present. Directors Bumpass and Gonzales participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget and Director-elect Steve Heuring were present. Administrative Services (AS) Manager Cynthia Allen, Board Secretary Stephanie Garner, and Patrick Kennedy participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO THE AGENDA

General Manager Barget asked President Brooks to add the Directors Forum to the agenda.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner and the field crew were working at Lift Station 1 so General Manager Barget gave a brief report. Early that morning an equipment failure at Lift Station #1 resulted in a Category 3 sanitary sewer

overflow (SSO). The field crew constructed a makeshift earth berm to contain the spill and prevent it from reaching nearby Davis Creek. General Manager Barget and O&M Manager Garner met with Dong Chon and Julie Moore from the Lompoc Regional Wastewater Reclamation Plant to discuss Time Schedule Order (TSO) R3-2022-0005 they received from the Central Coast Regional Water Quality Control Board this year. The TSO requires VVCSO to perform five quarterly tests of treated water within our distribution system for boron, sulfates, and hexavalent chromium.

The field crew, working under Santa Barbara County Flood Control's FY 2022-23 Annual Routine Maintenance Plan, will be removing silt and vegetation from Davis Creek from October 6-14.

The District received 2.37 inches of rain in September.

O&M Manager Garner made a brief appearance to update to the Board on Lift Station 1. He believes a severe hammer caused a coupling to separate, creating a leak inside the wet well. Speed's in Santa Maria will be on location all night to pump the wet well. Approximately 200 gallons of sewage spilled.

6. ADMINISTRATION REPORT

AS Manager Allen reported staff amended the District's contract with Miller Landscaping to include haul-away service for Lot 54. Chuck Klein will continue maintenance and create piles for Miller Landscaping to haul away every Thursday beginning this week.

AS Manager Allen met with Director-elect Heuring last week and reviewed the District's Emergency Response Plan, the current budget, and the fiscal year 2021 audit. He was given copies of the Code of Ordinances and the Employee Handbook.

To conclude her report, AS Manager Allen is working on the District's application to renew the Special District Leadership Foundation District Transparency Certificate of Excellence. However, the application cannot be completed until all Directors complete Ethics and Sexual Harassment Prevention Training as required by law. If any Directors are unsure of their

compliance, contact Stephanie and she can give you the information. Both classes are available as self-paced online courses.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on September 6, 2022

B. Treasurer Report

1) Financial Statements

2) Disbursements through September 30, 2022

3) Public Official Reimbursement Report

C. Remote Teleconference Meetings

Motion by Director Stassi, seconded by Director Redmon to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. **Sustainable Ground Water Management Act (SGMA)**

Motion by Director Brooks, seconded by Director Bumpass to approve the draft multiparty consulting agreement with GSI Water Solutions, Inc., for SGMA related services and authorize the Board President to sign it, provided there are no changes.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None
Absent: None

B. Iron & Manganese Filter

General Manager Barget introduced Patrick Kennedy, President of Pureflow Filtration, who reviewed the history and operation of the filter. Mr. Kennedy believes this pilot study could help the District reduce chemical expenses, eliminate unnecessary equipment, and simplify operations.

Motion by Director Gonzales, seconded by Director Redmon to accept a \$6,500 quote from Pureflow Filtration Division to perform a pilot study on the iron & manganese filter and authorize the General Manager to sign it.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

C. Capital Improvement Plan

There was a lot of discussion among the Directors about the appropriate timespan for the plan, 10 versus 20 years. Director Redmon suggested considering the following for the plan: replacing (rather than rehabilitating) old pumps with newer energy-efficient pumps, security enhancements, electric vehicle charging stations, solar energy, and replacing roofs and heating, ventilation, and air conditioning (HVAC) systems in the office and shop. All the Directors appreciated the work and effort that went into the plan.

Motion by Director Stassi, seconded by Director Redmon to refer the plan to the Water/Wastewater Committee for their review and recommendation to the board.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stassi

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

There were no committee meetings.

B. District Representatives to External Agencies

Nothing to report.

C. President

President Brooks said he participated in the environmental and safety briefing at the Floradale Sewer Relocation Project with staff and field crew. He believes if any of the Directors would like to go to the project, they would be able to also have a safety briefing. Lastly, he wanted the Directors to think about electing officers for the next year.

D. General Manager

General Manager Barget received two important draft documents for review: the Municipal Services Review (MSR) from the Santa Barbara County Local Agency Formation Commission (LAFCO) and a biological resources assessment from Althouse and Meade. He will be taking a vacation from October 12-17.

10. INFORMATIONAL CORRESPONDENCE

US Drought Monitor: California, September 27, 2022

11. DIRECTORS FORUM

Director Redmon attended three virtual ACWA Continuing Legal Education Workshops in September.

12. CLOSED SESSION

The Board convened in a closed session at 8:35 p.m. to discuss employee compensation and the General Manager's working relationship with the Board.

13. OPEN SESSION

The Board reconvened for an open session at 9:16 p.m. Board President Brooks announced that no action was taken during the closed session.

14. ADJOURN

President Brooks declared the meeting adjourned at 9:17 p.m.

Attest:

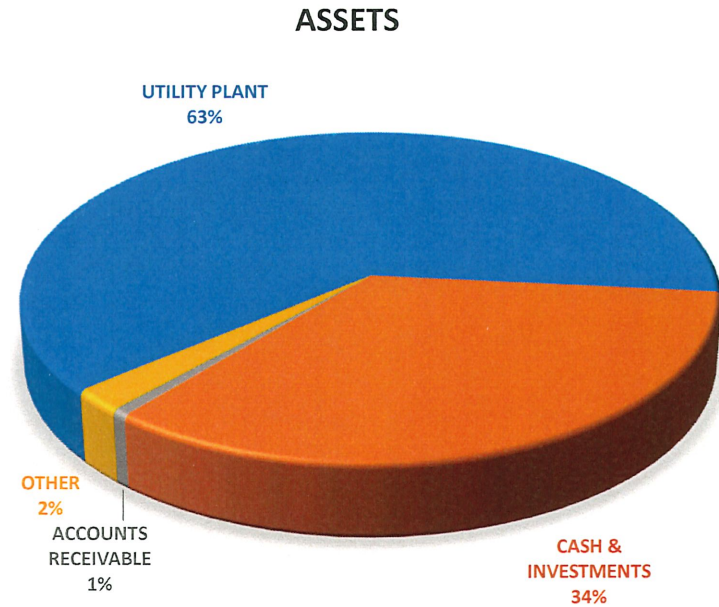
Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of September 30, 2022

	2023 FYTD	FYE 2022	CHANGE
ASSETS			
UTILITY PLANT	\$22,463,156	\$22,655,112	(\$191,956)
CASH & INVESTMENTS	12,273,087	12,174,904	98,183
ACCOUNTS RECEIVABLE	305,970	289,891	16,079
OTHER	787,855	801,192	(13,337)
TOTAL ASSETS	<u>\$35,830,068</u>	<u>\$35,921,099</u>	<u>(\$91,031)</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$372,363	\$372,363	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u>\$36,202,431</u>	<u>\$36,293,462</u>	<u>(\$91,031)</u>
LIABILITIES			
CURRENT LIABILITIES	\$483,147	\$577,457	(\$94,310)
UNEARNED REVENUE	139,296	139,296	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	4,835,758	4,835,758	0
NET PENSION LIABILITY	766,227	766,227	0
TOTAL LIABILITIES	<u>\$6,224,428</u>	<u>\$6,318,738</u>	<u>(\$94,310)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$708,479	\$708,479	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$5,864,022	\$5,913,072	(\$49,050)
EQUITY	23,402,224	22,496,604	905,620
CURRENT EARNINGS	3,278	856,569	(853,291)
TOTAL EQUITY	<u>\$29,269,524</u>	<u>\$29,266,245</u>	<u>\$3,279</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u>\$36,202,431</u>	<u>\$36,293,462</u>	<u>(\$91,031)</u>

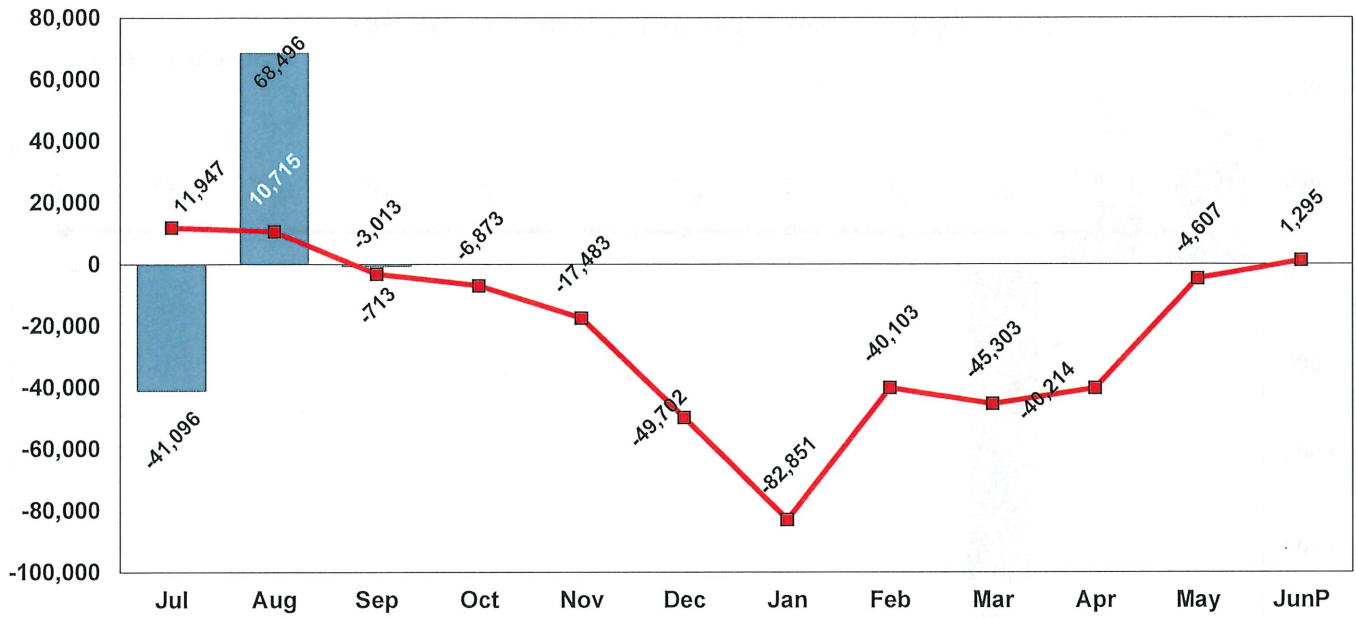


Change in Net Assets

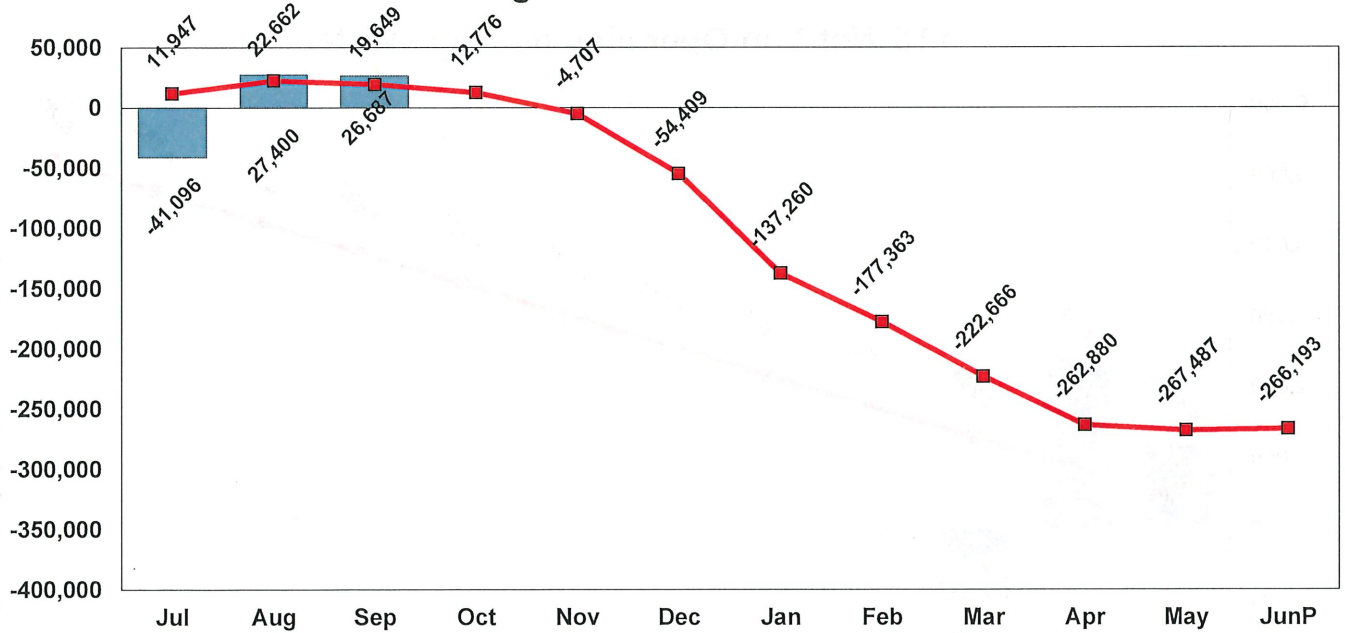
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

Monthly Change in Net Assets - Water

Actual Budget

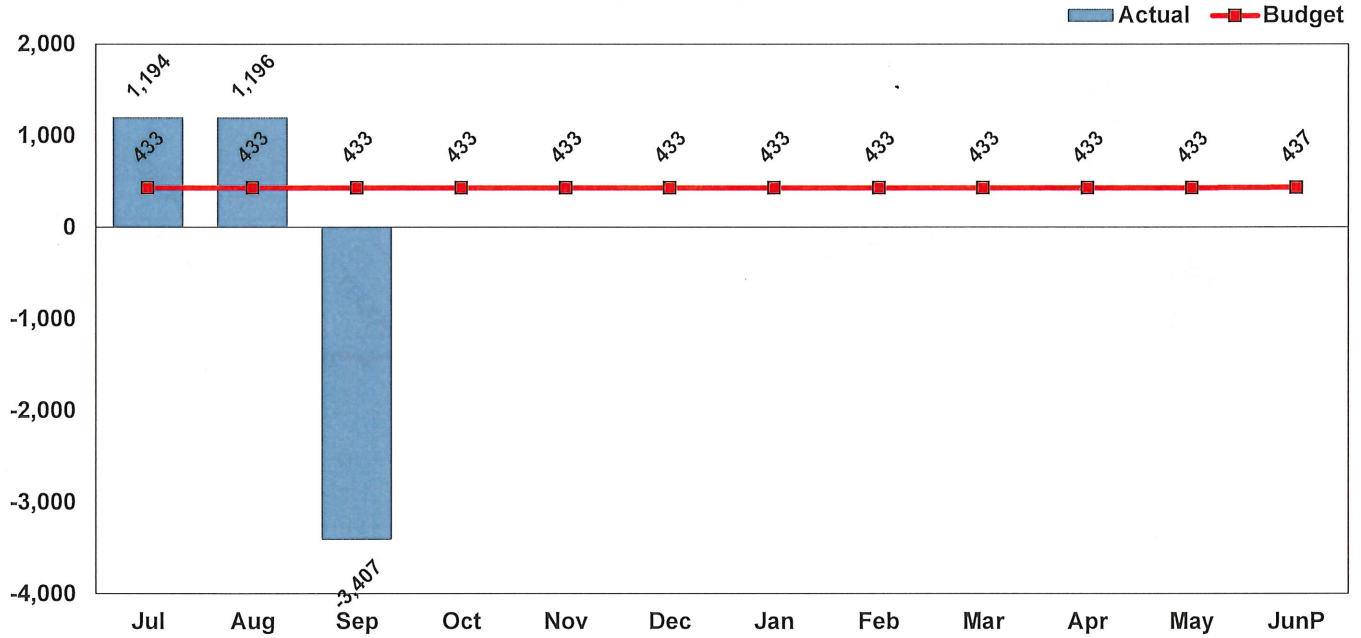


YTD Change in Net Assets - Water

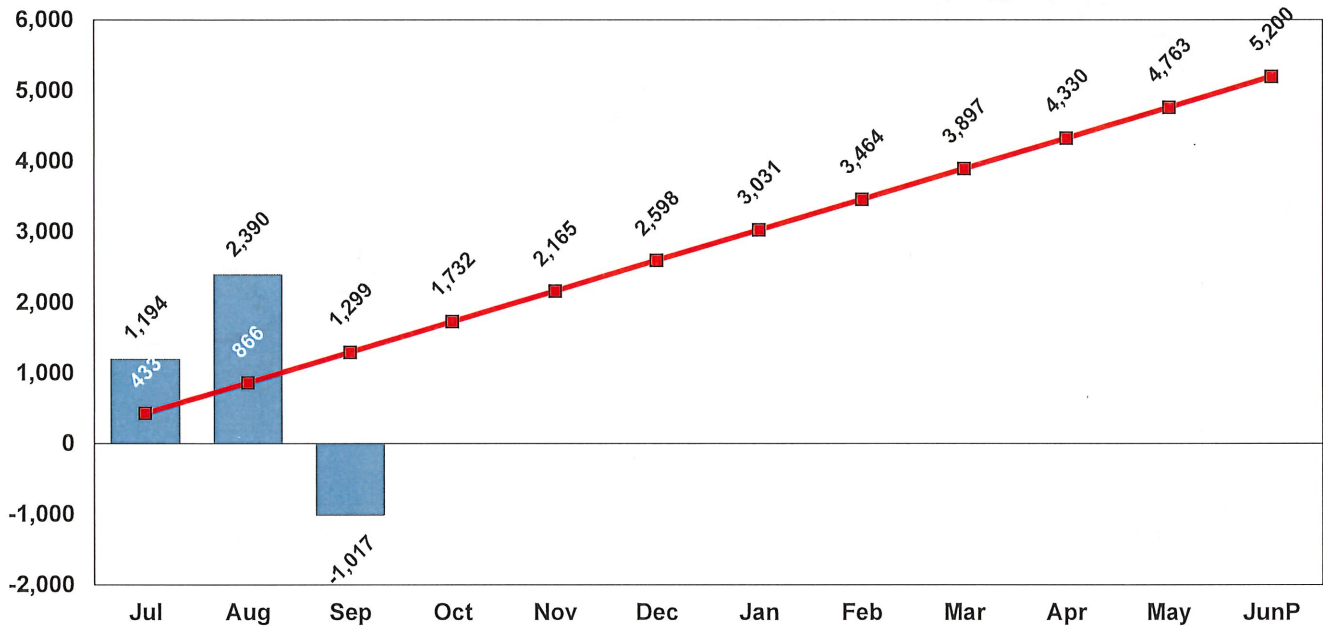


Non-Operating Income
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

Monthly Net Non-Operating Income - Water

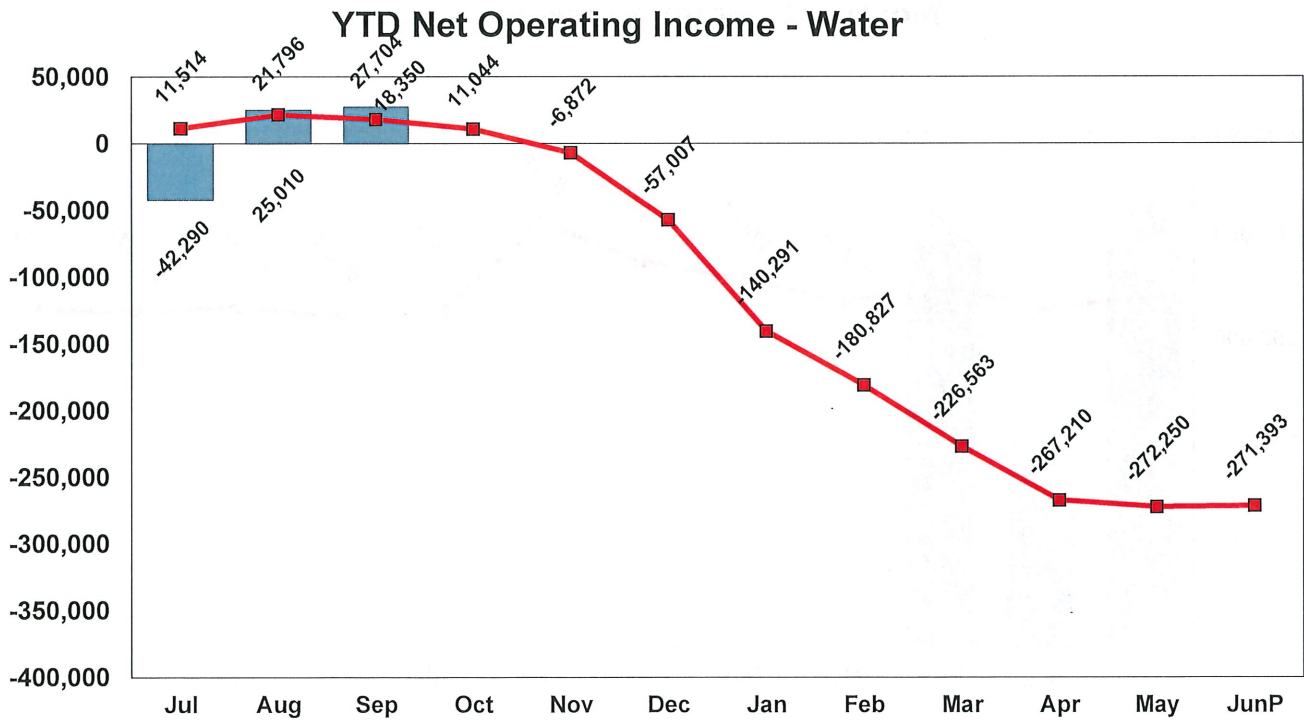
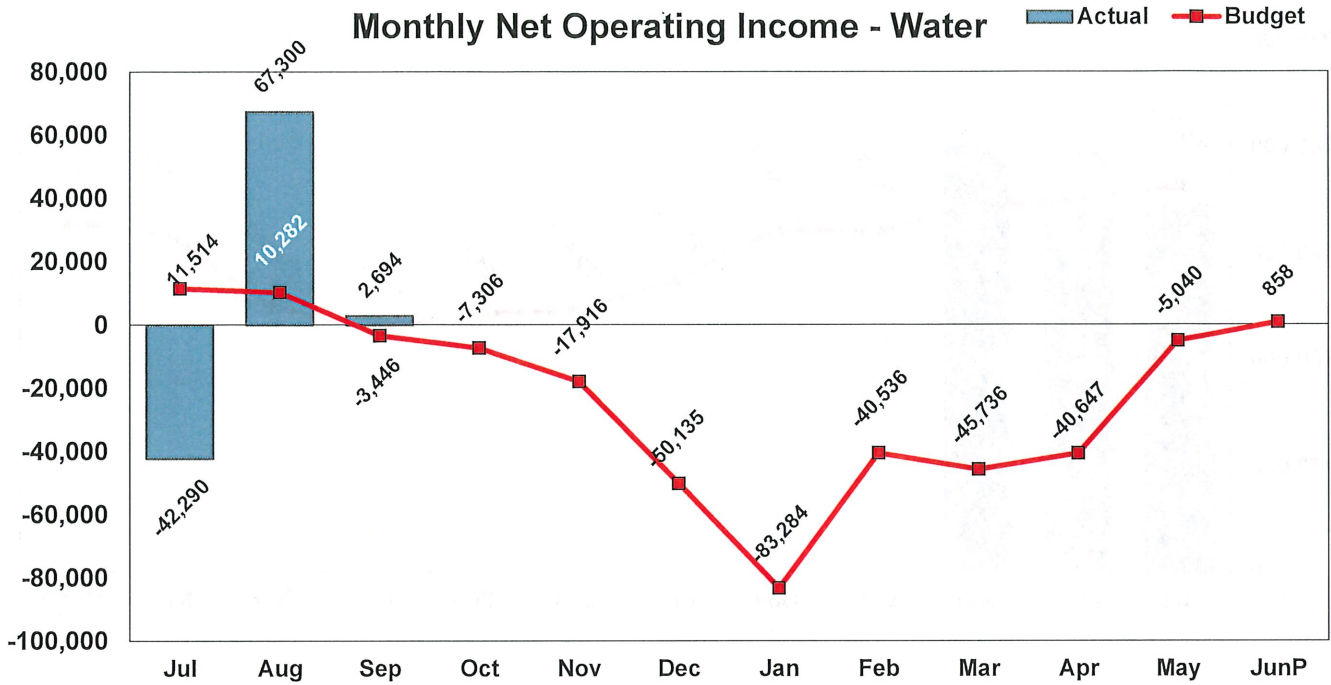


YTD Net Non-Operating Income - Water



Operating Income

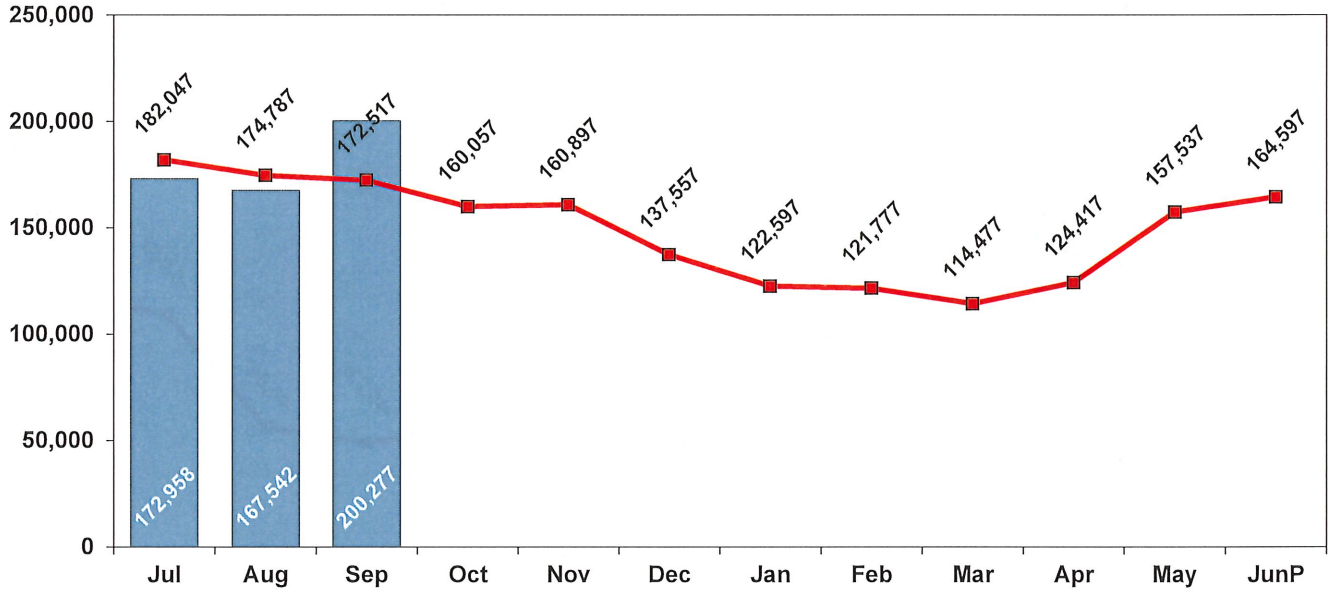
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023



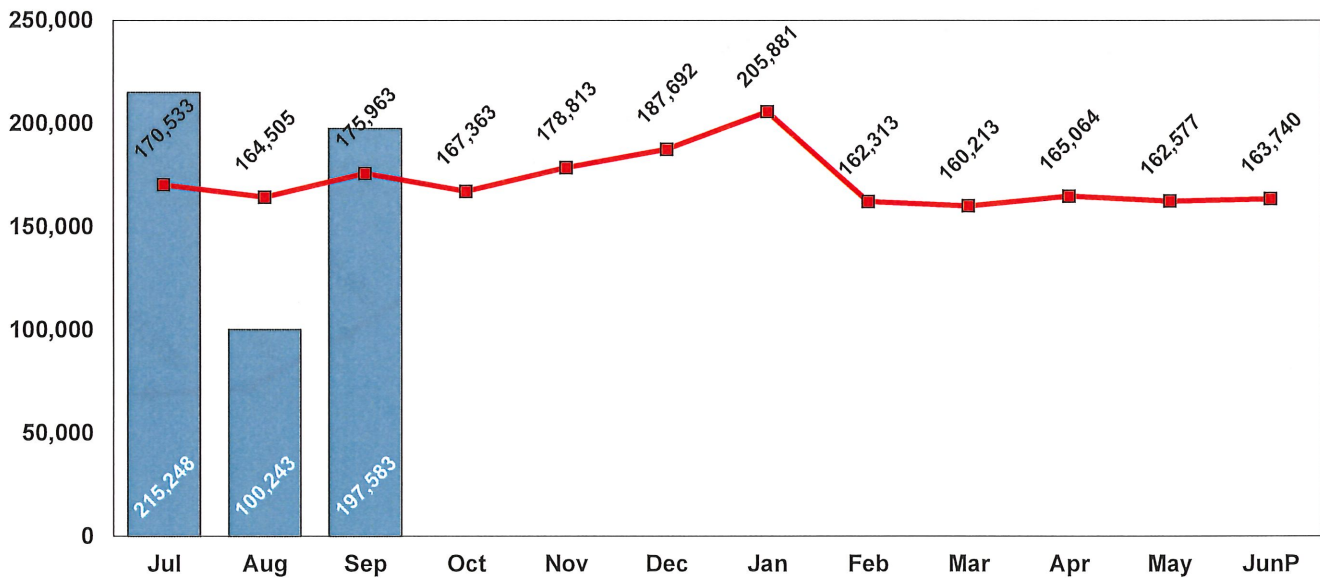
Operating Revenue and Expenses
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

Monthly Operating Revenue - Water

Actual Budget

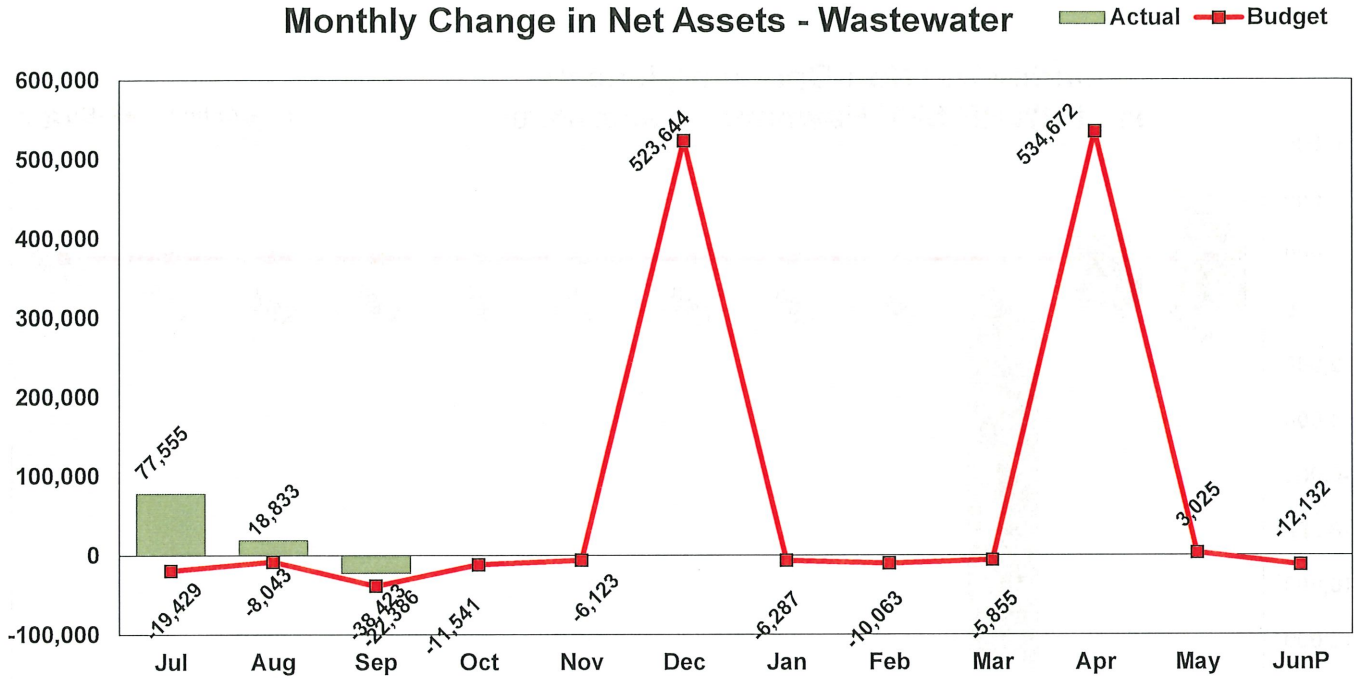


Monthly Operating Expense - Water

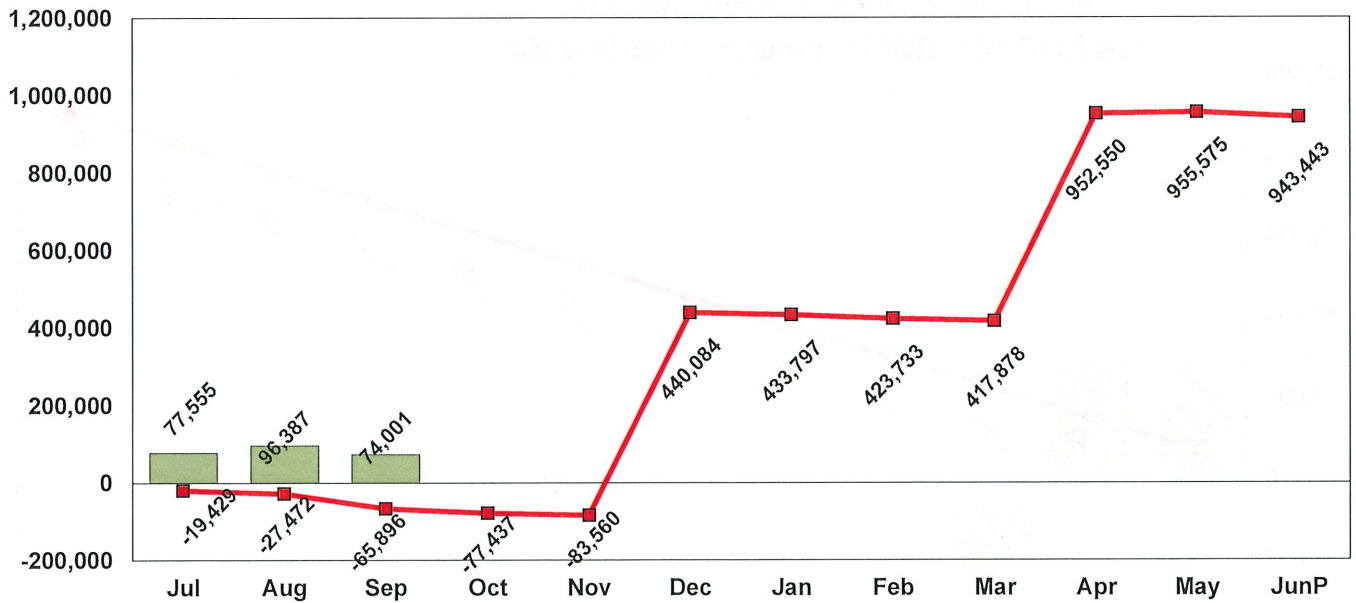


Change in Net Assets Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

Monthly Change in Net Assets - Wastewater

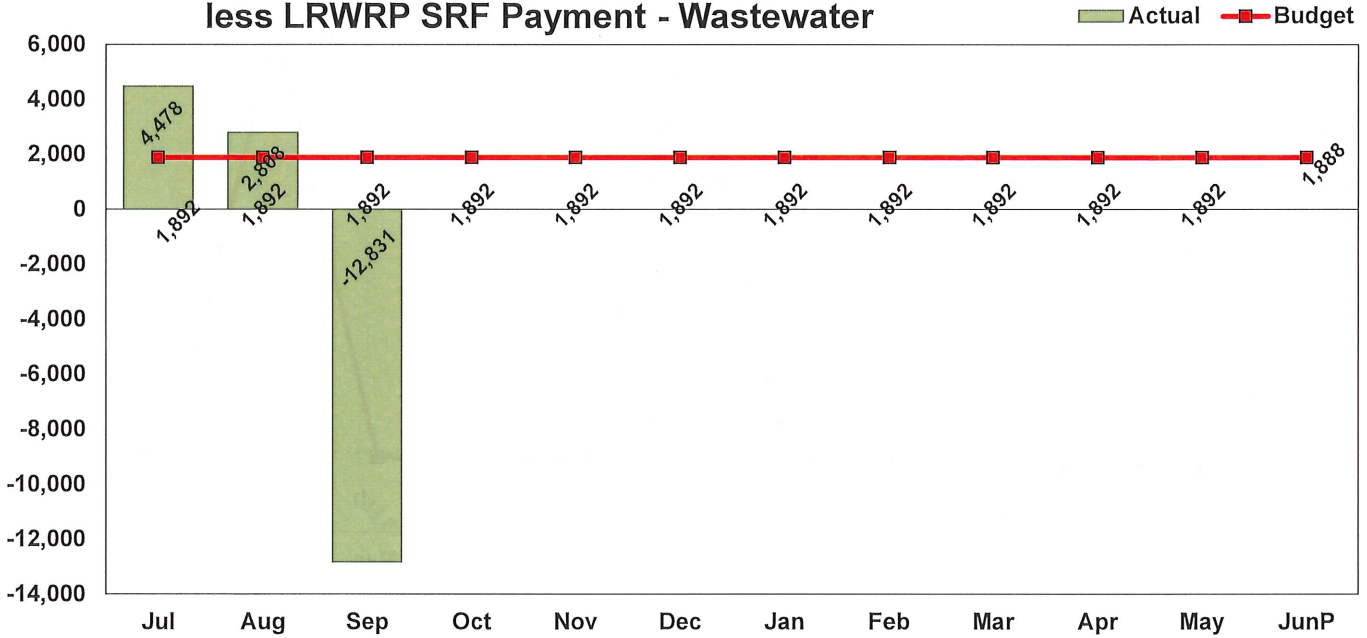


YTD Change in Net Assets - Wastewater

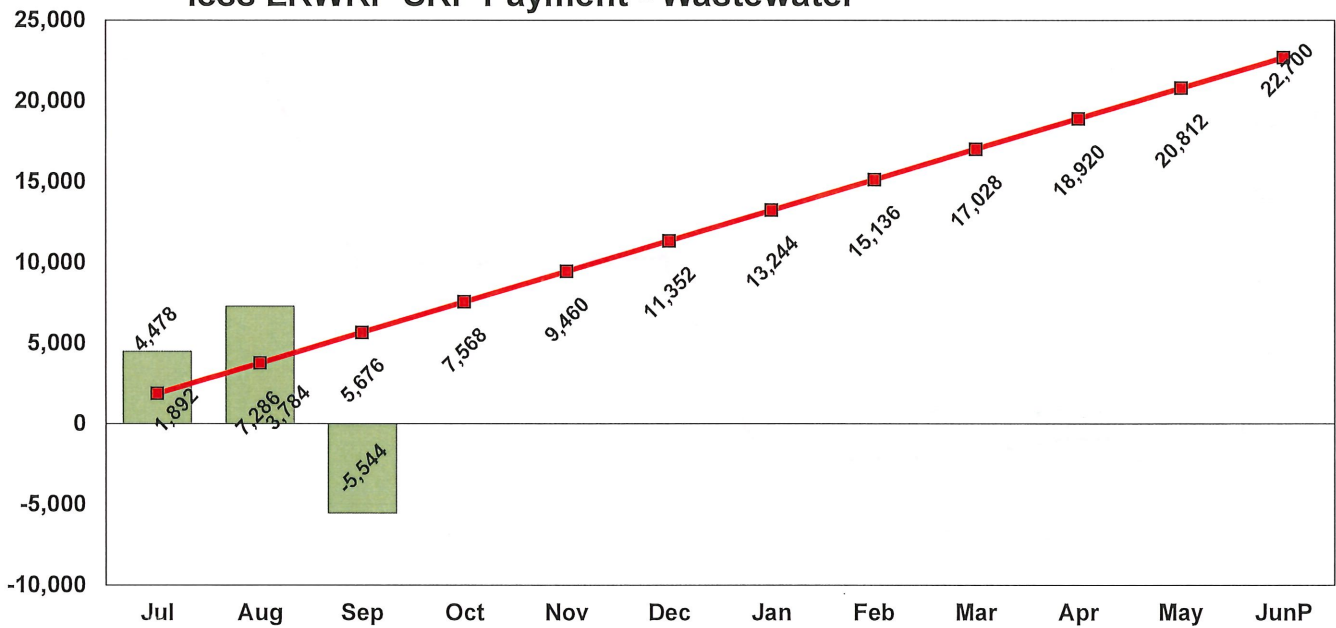


Non-Operating Income
Vandenberg Village Community Services District
July 1, 2022 to June 30, 2023

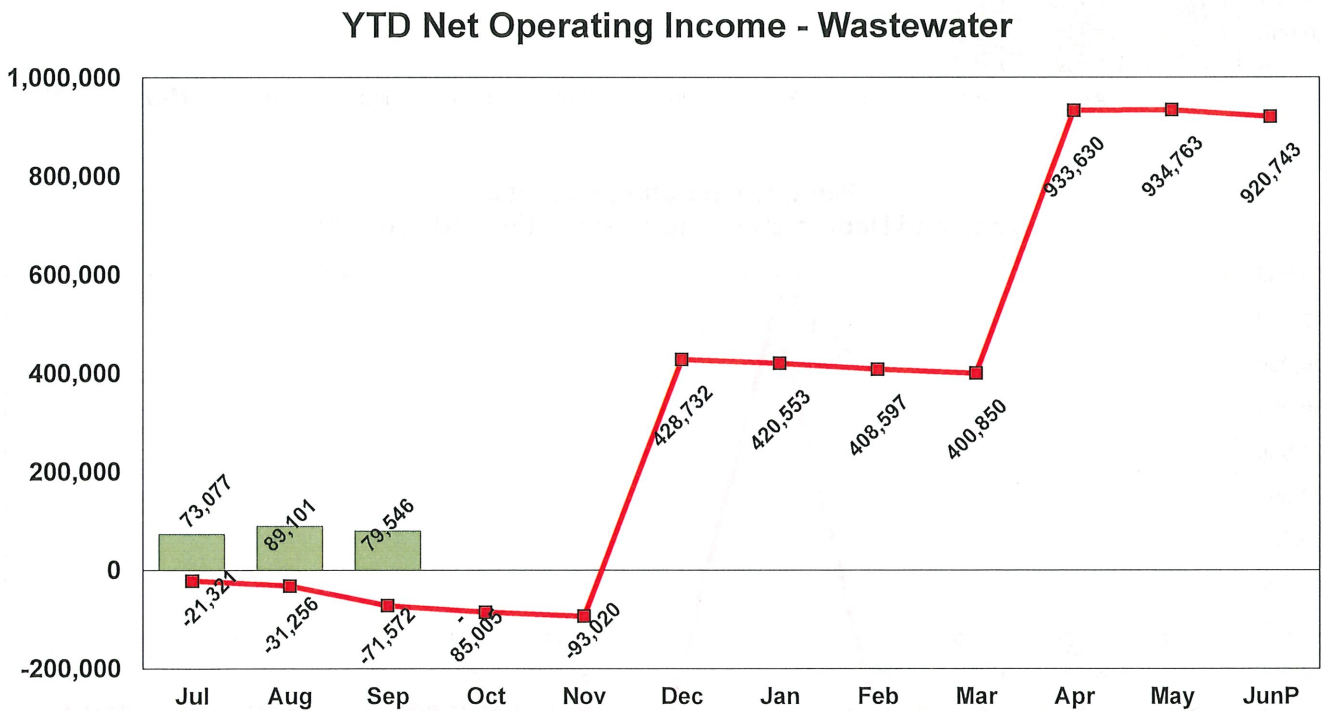
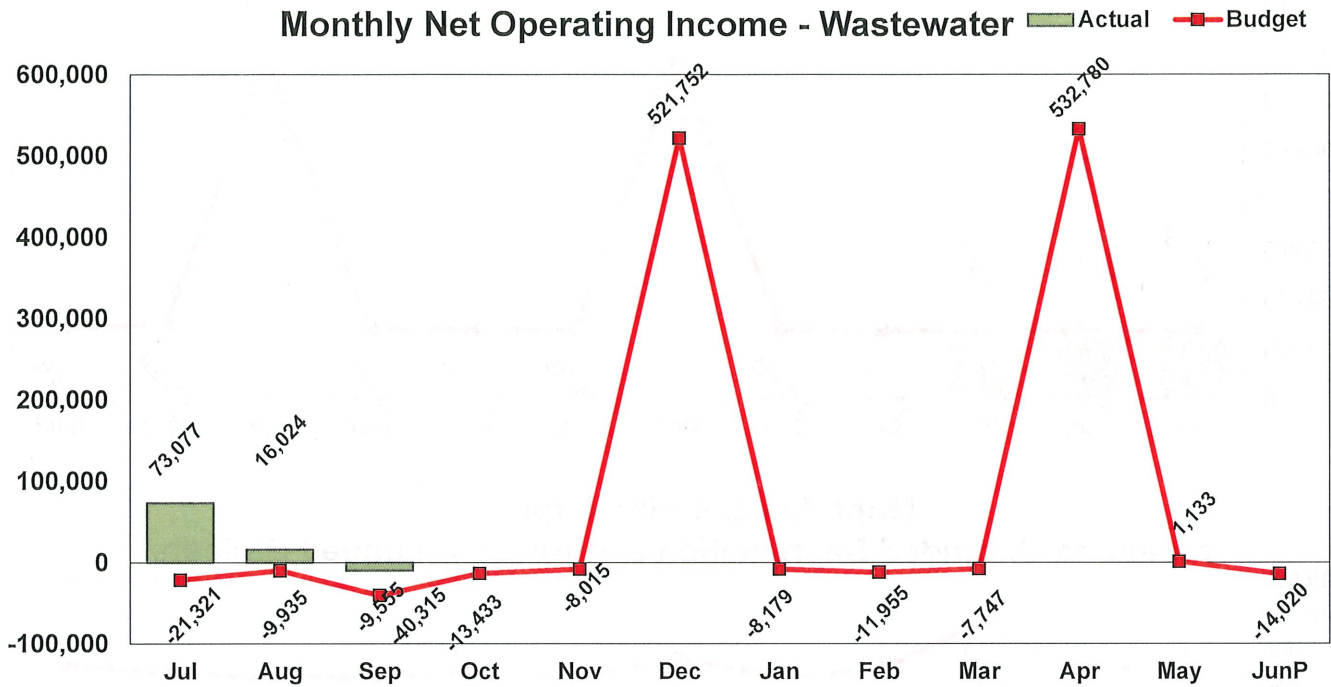
**Monthly Net Non-Operating Income
less LRWRP SRF Payment - Wastewater**



**YTD Net Non-Operating Income
less LRWRP SRF Payment - Wastewater**

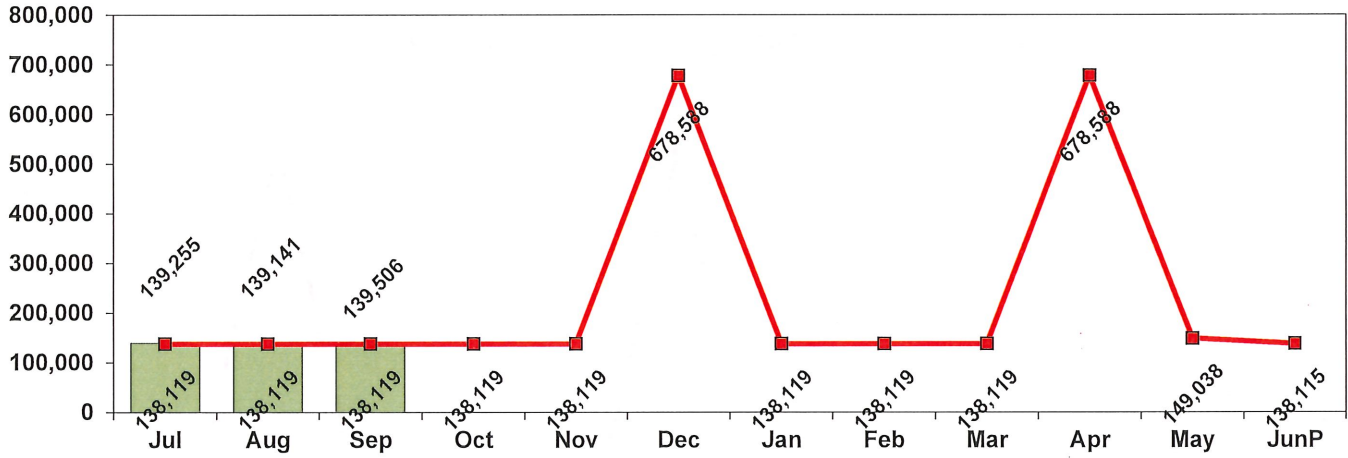


Operating Income Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

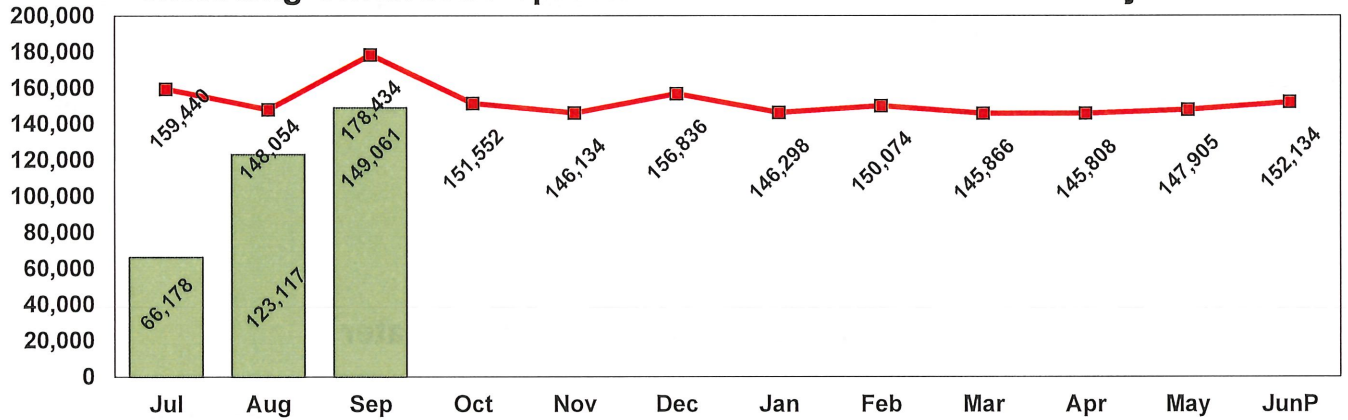


Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2022 to June 30, 2023

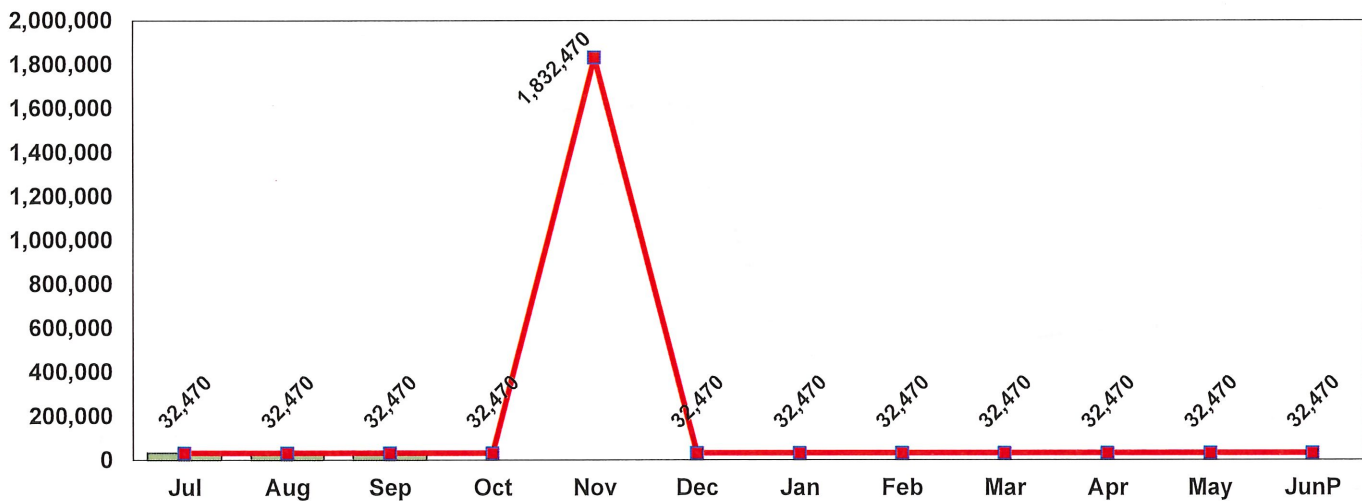
Monthly Operating Revenue - Wastewater ■ Actual ■ Budget



**Monthly Operating Expense
excluding Unfunded Depreciation and Reserve-Funded Projects**



**Monthly Operating Expense
Unfunded Depreciation and Reserve-Funded Projects**



Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2022 to September 30, 2022

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 509,308	\$ 413,427	
Cash payments for goods and services	(320,628)	(241,144)	
Cash payments to employees	(166,688)	(83,899)	
Net Cash Provided by Operating Activities			\$ 110,375
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(4,195)	(19,439)	
Net Cash Used - Capital & Related Financing Activities			(23,634)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	15,309	(3,867)	
Net Cash Provided by Investing Activities			11,442
Net Increase (Decrease) in Cash & Cash Equivalents			98,183
Cash and cash equivalents, beginning of year			12,174,905
Cash and cash equivalents, year-to-date			\$ 12,273,087
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,864,342	9,408,345	12,272,687
			\$ 12,273,087
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 27,704	\$ (17,865)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 52,347	\$ 161,566	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(27,930)	(4,473)	
(Increase) decrease in prepaid items	12,957	380	
Increase (decrease) in accounts payable	10,391	(41,001)	
Increase (decrease) in accrued payroll	(18,488)	(10,222)	
Increase (decrease) in customer deposits	(3,539)		
Increase (decrease) in compensated absences	(31,451)	-	
Net Cash Provided by Operating Activities	\$ 21,991	\$ 88,384	\$ 110,375

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 11-22 From 10/1/2022 To 10/31/2022
 Board Meeting Date 11/1/2022 Item: 7B.2

Accounts Payable Amount \$88,022.10

Check Numbers 28474-28528

Void Checks 28299

Electronic Vendor Payment Amount \$34,153.26

Confirmation Numbers 180162, 367276, 798161

A/P Hand Check Amount

Check Numbers

Payroll Amount \$85,921.60

Check Numbers electronically transferred

Wire Transfers

Wire Numbers

Disbursements/Investments

A/P Checks	88,022.10
Electronic Vendor Payments	34,153.26
A/P Hand Checks	0.00
Payroll	85,921.60
Investments	0.00
TOTAL	<u><u>\$208,096.96</u></u>

REPORT.: Oct 27 22 Thursday
 RUN...: Oct 27 22 Time: 10:12
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 10-22 thru 10-22 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028299	10/13/22	ALL08	ALLIED FENCE COMPANY	-6815.00	2923u	Ck# 028299 Reversed
028474	10/13/22	ALL08	ALLIED FENCE COMPANY	6815.00	2923y	Ck# 028474->028299 Replacement
028475	10/13/22	/S001	GARRETT SABIN	150.00	C21005	RETROFIT REIMB-CLOTHES WASHER
028476	10/13/22	ACW03	ACWA JOINT POWERS INSURAN	11035.90	0693797	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 11/22
028477	10/13/22	AMA01	AMAZON CAPITAL SERVICES	274.39	WYKJ-NG34	COFFEE SUPPLIES;TELEPHONE HEADSET;CALENDAR/PLANNER
028478	10/13/22	AME02	AMERICAN INDUSTRIAL SUPPL	43.83	86276	RESTRAINING BRACKET FOR LS#1 FORCE MAIN
028479	10/13/22	APP01	APPLIED TECHNOLOGY GROUP,	120.00	25272	SCADA RADIO REPAIRS
028480	10/13/22	ARA01	ARAMARK UNIFORM SERV.INC.	172.47	20113957	SHOP TOWELS 10/6/22
028481	10/13/22	CLS01	CLINICAL LABS OF SAN	400.00	990455	BACTERIA,IRON,MANGANESE,PHYSICAL,123TCP TESTS 8/22
028482	10/13/22	COV01	COVERALL MOUNTAIN & PACIF	391.00	553185596	JANITORIAL SERVICE 10/22
028483	10/13/22	HOM02	HOME DEPOT	363.11	10020922	INSTALL-CHEM SAFETY SHOWER;POLY;RELOCATE EYEWASH
028484	10/13/22	HPS01	HPS WEST, INC.	158.82	1201	CABLES FOR METER READING TABLET & LAPTOP
028485	10/13/22	JPI02	ACWA/JPIA	3387.18	C21013	WORKERS' COMP PREMIUM 7/22-9/22
028486	10/13/22	LOM01	CITY OF LOMPOC, FINANCE	261.99 37.31	9906 872547	LANDFILL CHARGES 9/22 LANDFILL CHARGES 8/22
			Check Total.....:	299.30		
028487	10/13/22	MIL01	MILLER LANDSCAPING AND MA	175.00	61891	OFFICE YARD MAINTENANCE 9/22
028488	10/13/22	NAT01	NATIONAL GROUP TRUST	844.44	23941122	LONG-TERM DISABILITY 11/22
028489	10/13/22	PIT03	PITNEY BOWES	934.71	01340922	POSTAGE FOR BILLS 9/22
028490	10/13/22	QUI03	QUINN COMPANY	723.94	22990601	RENT CHIPPER FOR VEGETATION MANAGEMENT
028491	10/13/22	RAY01	RAY MORGAN COMPANY	401.26	3877856	COPIER-USAGE 10/7/22-11/6/22;TONER FREIGHT
028492	10/13/22	SAN18	SANTA BARBARA COUNTY SDA	300.00	C21012	2023 SBCCSDA MEMBERSHIP
028493	10/13/22	STA09	STAPLES CREDIT PLAN	842.93	62001022	OFFICEJET PRINTER, PAPER, TONER
028494	10/13/22	UND01	UNDERGROUND SERVICE ALERT	883.25	920220789	USA TICKETS 9/22
028495	10/13/22	UNI02	UNIVAR SOLUTIONS USA INC.	1249.87	50612753	380 GALs NaHSO3

REPORT.: Oct 27 22 Thursday
 RUN....: Oct 27 22 Time: 10:12
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 10-22 thru 10-22 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028496	10/13/22	USB02	U.S.BANK CORPORATE PAYMEN	1320.24	32560922	LDG-CSDA;STARLINK;AM PRIME;JACKET;REG-WST DSCHR-MG
028497	10/13/22	WAS01	WASTE MANAGEMENT CORPORAT	163.65	542925	TRASH COLLECTION-SHOP 9/22
				48.48	542929	TRASH COLLECTION-OFFICE 9/22
			Check Total.....:	212.13		
028498	10/13/22	WAT04	WATTS REGULATOR CO	3232.50	15699581	BACKFLOW SOFTWARE SUBSCRIPTION 7/23/22-7/22/23
028499	10/13/22	WEX01	WEX BANK	1780.53	84324647	306.96 GALS FUEL
028500	10/13/22	\E002	EBBERT'S REALTY	14.26	000C20901	CUSTOMER REFUND-EBB0071-4209 CONSTELLATION RD.
028501	10/13/22	\H002	KUCHENG HU	144.05	000C20901	CUSTOMER REFUND-HU00003-130 MIZAR PL.
028502	10/13/22	\S017	MATTHEW T. SMOCK	64.11	000C20901	CUSTOMER REFUND-SMO0003-244 REGULUS AVE.
028503	10/13/22	\V003	STEPHANIE VEGA	71.57	000C20901	CUSTOMER REFUND-VEG0011-169 GEMINI AVE.
028504	10/13/22	\V004	PHILLIP A. VERROCO	174.13	000C20901	CUSTOMER REFUND-VER0012-702 VOYAGER RD.
028505	10/24/22	SAN18	SANTA BARBARA COUNTY SDA	80.00	C21024	SBCCSDA DINNER MEETING-BARGET, ALLEN
028506	10/27/22	/B085	TIFFANY BRAMBILA	160.00	C21027	RETROFIT REIMB-1 HE TOILET-168 HERCULES AVE.
028507	10/27/22	/M077	BARBARA MANCHESTER	160.00	C21027	RETROFIT REIMB-1 HE TOILET-440 OAKHILL TERRACE
028508	10/27/22	ACW04	ACWA	13690.00	C21025	2023 ACWA ANNUAL AGENCY DUES
028509	10/27/22	ALL01	CYNTHIA ALLEN	161.88	C21025	MILEAGE REIMB-NIPOMO CSD,APWA,SBCCSDA MEETINGS-CA
028510	10/27/22	ALT01	ALTHOUSE AND MEADE, INC.	2795.00	13785	NEW WELL SITE-BIOLOGICAL ASSESSMENT,RPT 7/22-9/22
028511	10/27/22	ARA01	ARAMARK UNIFORM SERV.INC.	202.15	20123532	CONTINUOUS TOWELS,SHOP TOWELS 10/20/22
028512	10/27/22	BAN03	BANK OF AMERICA	683.46	28021022	LODGING-SPECIAL DIST.LEADERSHIP ACADEMY-HEURING
028513	10/27/22	BAN03	BANK OF AMERICA	389.55	54241022	REGIST.-CYBERSECURITY,APWA EASEMENT-CA;AIR FRESHNR
028514	10/27/22	CAL16	CALIF STATE WATER RESOURC	60.00	125471122	TREATMENT 2 RENEWAL-#12547 GARNER
028515	10/27/22	COM03	COMCAST	343.21	10521022	INTERNET,CABLE,VOICE-OFFICE 10/20/22-11/19/22
028516	10/27/22	COR01	CORBIN WILLITS SYSTEM INC	769.14	C210151	SERVICE & ENHANCEMENT FEE 11/22
028517	10/27/22	CSD01	CALIFORNIA SPECIAL	8186.00	309-2023	2023 CSDA MEMBERSHIP RENEWAL
028518	10/27/22	FRO01	FRONTIER	114.25	28851022	FRONTIER 733-2109 10/13/22-11/12/22

REPORT.: Oct 27 22 Thursday
 RUN...: Oct 27 22 Time: 10:12
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 10-22 thru 10-22 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
028518	10/27/22	FRO01	FRONTIER	288.73	49051022	FRONTIER 733-3615/3975/SCADA 10/13/22-11/12/22
Check Total.....:				402.98		
028519	10/27/22	HAC01	HACH COMPANY	3000.00	13288242	HACH ANNUAL SUPPORT CONTRACT 10/16/22-10/15/23
028520	10/27/22	ICO01	ICONIX WATERWORKS INC.	867.08	216047905	COUPLERS
028521	10/27/22	MAN01	MANZANIA NURSERY	297.40	9856	PLANTS AND PLANT CAGES FOR LOT 54
028522	10/27/22	MIS01	MISSION PAVING, INC.	500.00	4881	ASPHALT REPAIR-4463 GREENBRIER RD.
028523	10/27/22	OLI01	OLIN CORP - CHLOR ALKALI	8917.80	900197443	4,028 GALS NaOCL
				8745.11	900199688	3,950 GALS NaOCL
Check Total.....:				17662.91		
028524	10/27/22	QUI03	QUINN COMPANY	1611.10	23120101	RENT MINI EXCAVATOR FOR VEGETATION MANAGEMENT
028525	10/27/22	SPE01	SPEED'S OIL TOOL SERV.INC	5055.40	68986	PULL NONHAZ WASTEWATER FOR L/S#1 REPAIR
028526	10/27/22	STE04	STERICYCLE, INC.	239.05	2565538	DOCUMENT SHREDDING SERVICE 9/27/22,10/11/22
028527	10/27/22	VAL04	VALLEY ROCK READY MIX, IN	466.02	22-24604	SLURRY-PB REPLACE-4463 GREENBRIER RD.
028528	10/27/22	WES05	WESTERN EXTERMINATOR CO.	74.85	880453	GOPHER CONTROL SERVICE 10/22
367276	10/01/22	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	367276	TIERZERO CLOUD COMMUNICATIONS ACCT FEES 10/22
798161	10/13/22	PGE01	PACIFIC GAS & ELECT. INC.	31945.92	68720922	PGE CHARGES 8/17/22-9/15/22
Cash Account Total.....:				120332.54		
Total Disbursements.....:				120332.54		
Cash Account Total.....:				.00		

REPORT.: Oct 27 22 Thursday
 RUN....: Oct 27 22 Time: 10:12
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 10-22 thru 10-22 Bank Account.: 13101

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
193130	10/14/22	PUB02	PUBLIC EMPLOYEES	1526.22	C21014	PERS EPMC PP#21
193131	10/14/22	PUB02	PUBLIC EMPLOYEES	1169.67	1C21014	PERS EPMC PP#21
193132	10/14/22	PUB02	PUBLIC EMPLOYEES	4497.20	2C21014	PERS EMPLR CONTRIB PP#21
193140	10/14/22	PER04	CALPERS 457 PLAN	550.00	C21014	EMPLOYER PERS 457 PP#21
193141	10/14/22	PER04	CALPERS 457 PLAN	1150.00	1C21014	EMPLOYEE PERS 457 PP#21
289980	10/28/22	PUB02	PUBLIC EMPLOYEES	1526.22	C21028	PERS TDMC PP#22
289981	10/28/22	PUB02	PUBLIC EMPLOYEES	1169.67	1C21028	PERS EPMC PP#22
289982	10/28/22	PUB02	PUBLIC EMPLOYEES	4497.20	2C21028	PERS EMPLR CONTRIB PP#22
289990	10/28/22	PER04	CALPERS 457 PLAN	550.00	C21028	EMPLOYER PERS 457 PP#22
289991	10/28/22	PER04	CALPERS 457 PLAN	1150.00	1C21028	EMPLOYEE PERS 457 PP#22
578440	10/14/22	EFT01	EFTPS	4777.63	C21014	FEDERAL WH TAXES PP#21
578441	10/14/22	EFT01	EFTPS	62.00	1C21014	FICA SOCIAL SECURITY DR10
578442	10/14/22	EFT01	EFTPS	1077.28	2C21014	FICA MEDICARE PP#21
593320	10/28/22	EFT01	EFTPS	4564.00	C21028	FEDERAL WH TAXES PP#22
593321	10/28/22	EFT01	EFTPS	1034.66	1C21028	FICA MEDICARE PP#22
826880	10/28/22	EMP01	EMPLOYMENT DEVELOP.DEPART	1933.70	C21028	STATE WH TAXES PP#22
826881	10/28/22	EMP01	EMPLOYMENT DEVELOP.DEPART	307.91	1C21028	STATE DISABILITY PP#22
872000	10/14/22	EMP01	EMPLOYMENT DEVELOP.DEPART	2026.84	C21014	STATE WH TAXES PP#21
872001	10/14/22	EMP01	EMPLOYMENT DEVELOP.DEPART	318.58	1C21014	STATE DISABILITY PP#21

Cash Account Total.....:				33888.78		

Total Disbursements.....:				33888.78		
				=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A

FROM: Joe Barget, General Manager
Cynthia Allen, Administrative Services Manager *CA*
Patricia LeCavalier, Finance Administrator *PL*

DATE: November 1, 2022

SUBJECT: Annual Audit

Recommendation: Accept the Fiscal Year 2021-22 audit report prepared by Moss, Levy & Hartzheim.

Policy Implications:

- California Government Code § 61118 requires the boards of directors of community services districts to provide for regular audits of the district's accounts and records pursuant to § 26909.
- California Government Code § 26909 requires the audit to conform to generally accepted auditing standards, and the District to file the audit with the auditor-controller and the local agency formation commission within 12 months of the end of the fiscal year.

Resource Impacts: There is \$8,115 in the budget for the preparation of this audit.

Alternatives Considered: Do not accept the audit.

Discussion: Moss, Levy & Hartzheim performed the annual audit of the District's financial statements August 22-23, 2022. The Fiscal Year 2021-22 audit report states that the District has \$23 million in total net capital assets. Assets exceeded liabilities by \$29.3 million as of June 30, 2022. This is an increase of \$0.9 million from the fiscal year that ended June 30, 2021.

Compared to FYE 21, operating revenues decreased by 0.3% to \$4.63 million and operating expenses decreased by 10% to \$3.47 million.


Government Accounting Standards Board (GASB) 68 requires disclosure of the CalPERS pension valuation on the Statement of Net Position. This is discussed in depth in the Notes to basic financial statements at the end of the Basic financial statements provided by Moss, Levy & Hartzheim.

There were no material problems. Cynthia Allen and Patricia LeCavalier (finance staff) and Directors Robert Bumpass and Daniel Redmon (Finance/Budget Committee) have done an excellent job of watching over the District's finances.

Attachment: Final audit will be provided to the Directors under separate cover.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B
FROM: Water/Wastewater Committee
Directors Brooks & Stassi
BY: Joe Barget, General Manager 
DATE: November 1, 2022
SUBJECT: Capital Improvement Plan

Recommendation: Refer the attached 20-year capital improvement plan to the Finance/Budget Committee for review and consideration.

Policy Implications:

- California Government Code § 61110 requires the Board to adopt an annual (or biennial) budget before September 1 that conforms to generally accepted accounting and budgeting procedures for special districts.
- The Governmental Accounting Standards Board (GASB) is the independent, private-sector organization that establishes accounting and financial reporting standards for state and local governments that follow Generally Accepted Accounting Principles (GAAP).
- District Ordinance § 1.6.5 establishes a \$5,000 threshold for capital assets.
- A capital improvement plan is an important financial planning tool for developing annual budgets, establishing rates and charges, and maintaining or replacing utility infrastructure and other capital assets.

Resource Impacts:

- VVCSD is strictly an enterprise district with two enterprise funds: a Water Fund and a Wastewater Fund.

Resource Impacts (continued):

- The District does not have a general fund. It does not receive any property tax, special tax, assessment, or general fund revenue. Other than modest non-operating revenue, interest on investments, and an occasional grant, rates and charges are the only sources of revenue.
- Capital projects are funded from capital reserves. Capital reserves balances as of June 30, 2022:
 - Water Fund – **\$975,000**
 - Wastewater Fund – **\$6.1 million** (the Floradale Sewer Relocation Project will reduce reserves by \$2.5 million)
- Estimated funds required to accomplish this capital improvement plan:

Fund	First 10 Years	All 20 Years
Water	\$7.4 million	\$14.8 million
Wastewater	\$3.0 million	\$35.4 million
Total	\$10.4 million	\$50.2 million

Alternatives Considered: A 5-year, 10-year, or 15-year plan.

Discussion: General Manager Barget developed and presented a 20-year capital improvement plan to the Board at the October 4 meeting. It consists of three sections, or three Excel spreadsheets: *Water*, *Wastewater*, and *Combined*. Costs for projects listed in the Combined section are allocated 50% Water and 50% Wastewater.

The board reviewed and discussed the plan, then decided to refer it to the Water/Wastewater Committee for review and consideration.

Directors Brooks and Stassi, the Water/Wastewater Committee, met on October 19 to review the plan in more detail with General Manager Barget and Operations & Maintenance Manager Garner. Changes made to the previous version include:

- Replacing the Inserter/Folder machine in FY 28-29.
- Repairing or replacing the roof on the District Office in FY 28-29.

- Replacing the heating, ventilation, and air conditioning (HVAC) system in the District Office in FY 38-39.
- Displaying costs in \$K instead of thousand dollars to improve readability.

The committee discussed the condition of the District's pavements at length. The "Pavement Assessment Report" prepared by Pavement Engineering in April 2020, was used as a basis for the cost figures in the plan. This report identified the access road to Well Site 1 (50% Water, 50% Wastewater) and the pavement within Well Site 3 (100% Water) as the two areas in the worst condition and the most expensive to rehabilitate. None of the District's pavements are 100% Wastewater.

The capital improvement plan currently reflects a single, \$2.2 million comprehensive pavement project in FY 25-26 to rehabilitate or maintain all pavements. Three alternatives were discussed that could mitigate or delay that cost spike:

- Dividing pavement work into two or more projects and programming them in two or more fiscal years.
- Delaying the comprehensive pavement project to a later fiscal year.
- Removing the old asphalt pavement on the access road to Well Site 1 and replacing it with a (lower cost) gravel road.

The committee discussed "the most expensive asset to replace" concept and agreed on a groundwater well. The District's three wells are 35-45 years old and will eventually need to be replaced. Well 3A will be 50 years old in 2027. The capital improvement plan assumes the first well replacement in FY 27-28.

The committee supports using a 4.00% annual rate of inflation and noted that Tuckfield & Associates used the same figure in the "Water, Wastewater, and Street Sweeping Rate Study" prepared for Mission Hills Community Services District in June 2022.

Attachments:

1. 20-Year Capital Improvement Plan (WATER)
2. 20-Year Capital Improvement Plan (WASTEWATER)
3. 20-Year Capital Improvement Plan (COMBINED)

20-Year Capital Improvement Plan (WATER)

Vandenberg Village CSD

Description	Fiscal Year																			
	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37	37-38	38-39	39-40	40-41	41-42	42-43
Wells																				
1B (100 hp)	\$28K	-	-	-	-	-	\$89K	-	-	-	-	-	\$44K	-	-	-	-	-	\$143K	-
3A (150 hp)	-	-	-	-	\$83K	-	-	-	-	-	\$41K	-	-	-	-	-	\$132K	-	-	-
3B (100 hp)	-	-	\$30K	-	-	-	-	-	\$97K	-	-	-	-	-	\$47K	-	-	-	-	-
Replacement Wells	-	-	-	-	\$3,042K	-	-	-	-	-	-	-	\$4,163K	-	-	-	-	-	-	-
Iron & Manganese Filter																				
Inspect	-	-	\$6K	-	-	-	-	-	-	-	-	-	\$11K	-	-	-	-	-	-	-
Replace Media	-	-	-	\$75K	-	-	-	-	-	-	-	-	-	\$112K	-	-	-	-	-	-
Filter Pump (25 hp)	-	-	\$10K	-	-	-	-	-	-	\$14K	-	-	-	-	-	-	\$18K	-	-	-
Booster Station 1 Pumps																				
1 (75 hp)	-	\$10K	-	-	-	-	-	-	\$14K	-	-	-	-	-	-	\$18K	-	-	-	-
2 (75 hp)	-	\$10K	-	-	-	-	-	-	\$14K	-	-	-	-	-	-	\$18K	-	-	-	-
3 (100 hp)	-	\$10K	-	-	-	-	-	-	\$14K	-	-	-	-	-	-	\$18K	-	-	-	-
Booster Stations 4 & 5																				
Booster Station 4 (25 hp)	-	-	-	-	-	\$7K	-	-	-	-	-	-	\$9K	-	-	-	-	-	-	-
Booster Station 5 (25 hp)	\$6K	-	-	-	-	-	-	\$8K	-	-	-	-	-	\$10K	-	-	-	-	-	-
Water Tanks																				
Inspections	-	\$16K	-	-	\$18K	-	-	\$20K	-	-	\$23K	-	-	\$26K	-	-	\$29K	-	-	-
Tank 1 (300,000 gal)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tank 3 (500,000 gal)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tank 5A (1,000,000 gal)	-	-	-	-	-	-	\$183K	-	-	-	-	-	-	-	-	-	-	-	-	-
Tank 5B (1,000,000 gal)	-	\$150K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other																				
Valve Truck	-	-	-	-	-	-	-	-	-	-	\$455K	-	-	-	-	-	-	-	-	-
Generator	-	-	-	-	-	\$200K	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Meters (2,600 total)	-	-	-	-	-	-	-	-	-	\$750K	-	-	-	-	-	-	-	-	-	-
Hydrants (201 total)	-	\$125K	-	-	\$141K	-	-	\$159K	-	-	\$178K	-	-	\$201K	-	-	\$226K	-	-	-
Valves (518 total)	-	-	\$125K	-	-	\$141K	-	-	\$159K	-	-	\$178K	-	-	\$201K	-	-	\$226K	\$235K	\$244K
Air/Vac Valves (23 total)	-	-	-	-	-	-	-	-	-	-	-	-	\$25K	-	-	-	-	-	-	-
Lab Equipment	\$25K	-	-	-	-	-	-	-	-	-	\$38K	-	-	-	-	-	-	-	-	-
Pavement (Site 3)	-	-	\$200K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pavement (Site 5)	-	-	\$60K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Combined (50%)	-	\$25K	\$981K	-	\$111K	\$56K	\$31K	\$7K	\$131K	\$27K	\$77K	\$37K	\$47K	\$40K	-	\$72K	\$36K	\$10K	-	\$51K
Total	\$59K	\$346K	\$1,412K	\$75K	\$3,395K	\$404K	\$303K	\$194K	\$429K	\$791K	\$812K	\$215K	\$4,299K	\$389K	\$248K	\$126K	\$441K	\$236K	\$378K	\$295K

Inflation: 4.00%

20-Year Capital Improvement Plan (WASTEWATER)

Vandenberg Village CSD

Description	Fiscal Year																			
	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37	37-38	38-39	39-40	40-41	41-42	42-43
LRWRP	\$183K	\$71K	\$71K	\$17K	\$17K	\$64K	\$66K	\$69K	\$72K	\$75K	\$77K	\$81K	\$84K	\$87K	\$91K	\$94K	\$98K	\$102K	\$106K	\$30,000K
Interceptor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lift Stations																				
1	-	-	-	-	-	-	-	-	-	-	\$139K	-	-	-	-	-	-	-	-	-
2	-	-	-	-	-	-	-	-	-	-	-	-	-	\$112K	-	-	-	-	-	-
3	-	-	-	-	-	-	-	-	\$112K	-	-	-	-	-	-	-	-	-	-	-
4	-	-	-	-	-	-	-	-	\$112K	-	-	-	-	-	-	-	-	-	-	-
Manholes (546 total)	-	-	-	\$50K	-	-	-	-	\$61K	-	-	-	-	\$75K	-	-	-	-	-	-
Sewer Mains (31 miles)	-	-	-	\$200K	-	-	-	-	\$244K	-	-	-	-	\$297K	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sewer Jetter	-	-	-	-	-	-	-	-	-	-	-	\$114K	-	-	-	-	-	-	-	-
Camera Van	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$504K	-	-
Generator LS #1	-	-	-	-	-	\$60K	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Generator Portable	-	-	-	-	-	\$42K	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Combined (50%)	-	\$25K	\$981K	-	\$111K	\$56K	\$31K	\$7K	\$131K	\$27K	\$77K	\$37K	\$47K	\$40K	-	\$72K	\$36K	\$10K	-	\$51K
Total	\$183K	\$96K	\$1,052K	\$267K	\$128K	\$222K	\$97K	\$76K	\$732K	\$102K	\$293K	\$232K	\$131K	\$611K	\$91K	\$166K	\$134K	\$616K	\$106K	\$30,051K

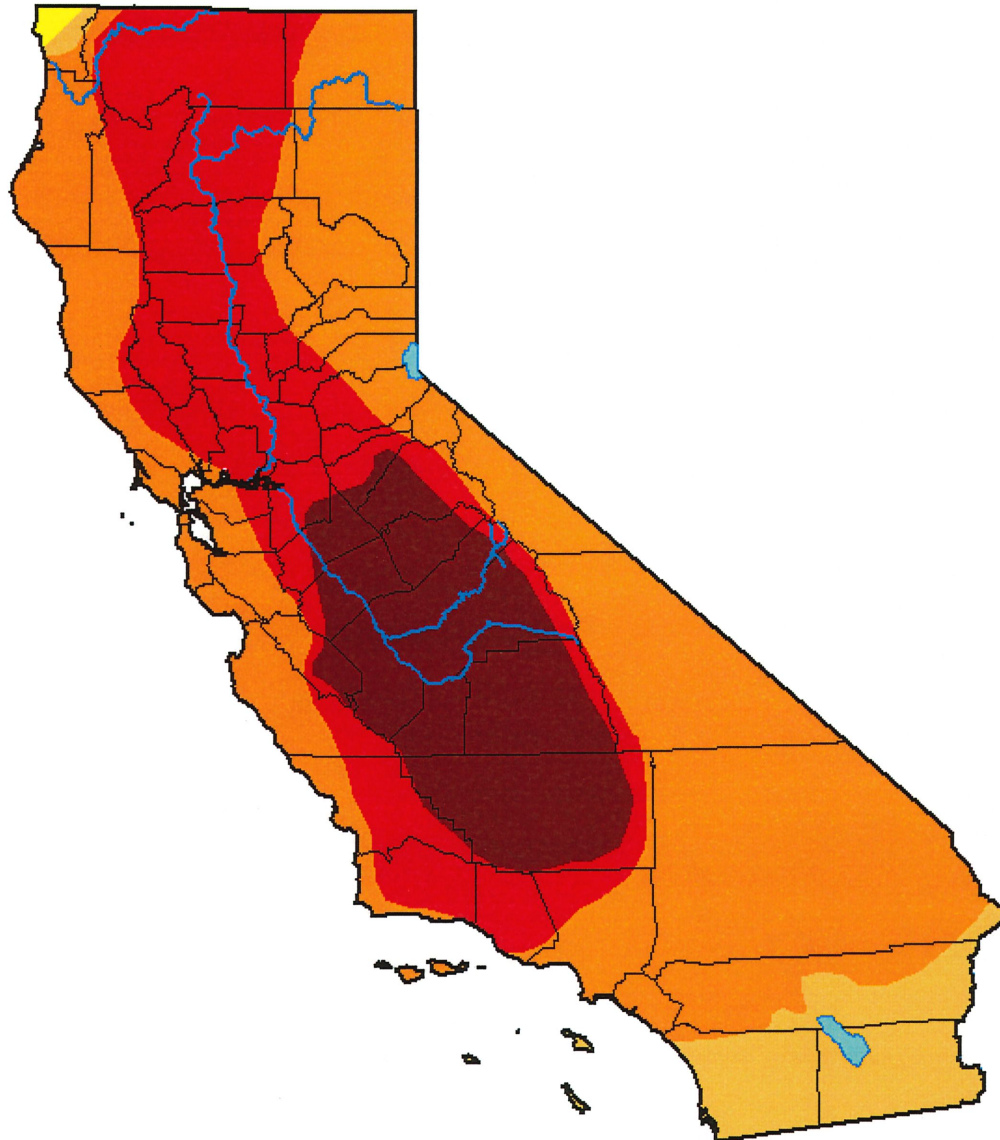
20-Year Capital Improvement Plan (COMBINED)

Vandenberg Village CSD

Description	Fiscal Year																			
	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37	37-38	38-39	39-40	40-41	41-42	42-43
Vehicles																				
Pickup Trucks F150 (3)	-	\$50K	-	-	-	\$59K	\$61K	-	\$66K	-	-	-	\$77K	\$80K	-	\$87K	-	-	-	\$101K
Pickup Truck F250	-	-	-	-	\$55K	-	-	-	-	-	-	\$73K	-	-	-	-	-	-	-	-
Dump Truck F-650	-	-	-	-	-	-	-	-	-	-	\$153K	-	-	-	-	-	-	-	-	-
Backhoe	-	-	-	-	\$166K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Utility Task Vehicle	-	-	-	-	-	-	-	-	\$28K	-	-	-	-	-	-	-	-	-	-	-
Sedan	-	-	\$41K	-	-	-	-	-	-	\$54K	-	-	-	-	-	-	\$71K	-	-	-
Equipment																				
SCADA System	-	-	-	-	-	-	-	-	\$168K	-	-	-	-	-	-	-	-	-	-	-
Copy Machine	-	-	\$11K	-	-	-	-	\$14K	-	-	-	-	\$17K	-	-	-	-	-	\$20K	-
Insertter/Folder	-	-	-	-	-	\$21K	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Office																				
HVAC System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$57K	-	-	-	-
Roof	-	-	-	-	-	\$32K	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pavement																				
Site 1 & Access Road	-	-	\$1,800K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Office Parking Lot	-	-	\$110K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	-	\$50K	\$1,962K	-	\$221K	\$112K	\$61K	\$14K	\$262K	\$54K	\$153K	\$73K	\$94K	\$80K	-	\$144K	\$71K	\$20K	-	\$101K

U.S. Drought Monitor California

October 25, 2022
(Released Thursday, Oct. 27, 2022)
Valid 8 a.m. EDT



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	99.77	91.83	43.06	16.57
Last Week 10-18-2022	0.00	100.00	99.77	91.83	40.91	16.57
3 Months Ago 07-26-2022	0.00	100.00	99.78	97.47	59.81	12.74
Start of Calendar Year 01-04-2022	0.00	100.00	99.30	67.62	16.60	0.84
Start of Water Year 09-27-2022	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago 10-26-2021	0.00	100.00	100.00	93.81	83.33	38.74

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Adam Hartman
NOAA/NWS/NCEP/CPC



droughtmonitor.unl.edu

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109

-33-



"Pride in Community Service"

October 21, 2022

California Department of Water Resources
Sustainable Groundwater Management Grant Program
Attention: Kelley List
PO Box 942836
Sacramento, CA 94236-0001

**Subject: Santa Ynez River Valley Groundwater Basin
SGMA Implementation Funding | Prop 68, Round 2**

Dear Ms. List:

Vandenberg Village Community Services District is one of the five public agency members of the Western Management Area (WMA) Groundwater Sustainability Agency (GSA), Santa Ynez River Valley Groundwater Basin. I was on the ground floor for the formation of the WMA GSA Committee and have served as its only chair June 2018. I write this letter in support of the Santa Ynez Basin's application for SGMA Implementation Funding under Prop 68, Round 2.

The Santa Ynez River Water Conservation District is submitting a proposal under the Sustainable Groundwater Management Grant Program to fund Groundwater Sustainability Plans (GSPs) for the Eastern, Central, and Western Management Areas of the basin.

Projects and management actions outlined in our GSPs will achieve sustainability goals. Grant funds will be used for the following: SGMA compliance, water conservation, groundwater monitoring, metering, stream gauges, and water recycling.

Please contact me at cbrooks@vvcasd.org, (805) 588-1635, or General Manager Joe Barget at jbarget@vvcasd.org, (805) 733-2475, for questions or additional information.

Sincerely,

Christopher Brooks
President, Board of Directors

c: Bill Buelow, Groundwater Program Manager, Santa Ynez River Water Conservation District