

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcsd.org>
info@vvcsd.org

SPECIAL MEETING

Tuesday, September 11, 2018

7:00 p.m.

AGENDA

Teleconference Notice: Pursuant to Government Code Section 54953(b) the Board meeting will include teleconference participation by Director Anthony Fox from: 190 Oakmont Avenue, Lompoc, CA.

This Agenda will be posted at the teleconference location. Public comment from this address shall be allowed pursuant to Government Code Section 54953.3.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Blair, Brooks, Bumpass, Fox, and Wyckoff
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on August 7, 2018..... page 1
- B. Treasurer Report
Disbursements through August 31, 2018 page 11

8. ACTION ITEMS

- A. **Farmers Market:** Consider a request from Mr. Steve Heuring, Vandenberg Village Association, to allow farmers markets to be held on the grassy area next to the district officeno material
- B. **Oak Hills Estate:** Consider a request for a can and will serve letter to serve the recently approved residential development project page 19
- C. **Sustainable Groundwater Management Act (SGMA):** Consider cost sharing and a conflict of interest code for the Western Management Area Groundwater Sustainability Agency, Santa Ynez River Valley Groundwater Basin page 23
- D. **Lift Station #1:** Consider finding the Lift Station #1 Replacement Project categorically exempt from the California Environmental Quality Act page 29

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- U.S. Drought Monitor September 4, 2018..... page 33

11. **DIRECTORS FORUM:** Any member of the Board may address the Board on any subject within the jurisdiction of the District.
12. **CLOSED SESSION:** Discuss the General Manager's working relationship with the Board, performance, salary, benefits, and term in accordance with his employment agreement.
13. **OPEN SESSION:** Announce and take any action resulting from closed session discussions on employee compensation and the General Manager
14. **ADJOURN**

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>

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MINUTES Regular Meeting

August 7, 2018

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Blair, Brooks, Bumpass and Wyckoff were present. Director Fox participated via telephone conference.

OTHERS PRESENT

Joe Barget, General Manager; Cynthia Allen, Administrative Services (AS) Manager; Mike Garner, Operations & Maintenance (O&M) Manager; and Rich Gracyk, Broadband Service Administrator for the city of Lompoc

3. ADDITIONS AND DELETIONS TO AGENDA - None

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 44.1 million gallons of water for the month of July with an average daily demand of 1.4 million gallons. This is 4 percent less than last July. There was no rain in July keeping the total at 8.7 inches for the calendar year.

Well levels (below ground surface) for July were 1B-143', 3A-141', and 3B-137'. There were no drops in levels from July.

The field crew collected the triennial lead and copper samples from 20 homes the week of July 16. Test results should be available this week and the homeowners who volunteered will receive letters with their results.

Jon Turner from Phoenix Engineering is waiting on the final wet well design from Armorock. After this issue is resolved, the project will be ready go out to bid.

Fisher Pump pulled Well 3B the week of July 16 for the scheduled 5-year rehabilitation. The bowls, impellers, and five sections of inner column pipe will be replaced. Also, the well will be chemically treated to remove iron bacteria build up.

Fisher Pump rebuilt all three booster pumps at Site 1 and Perry's Electric rehabbed all three motors for \$74,000. This is part of the District's scheduled 7-year maintenance on these critical pumps.

The field crew completed tasks outlined in Althouse and Meade's Restoration Monitoring Report (Year 2) for the Spoils Area Restoration Project. With permission from the California Department of Fish and Wildlife to access the site, the crew removed invasive weeds by hand and applied mulch around plants and oak trees.

Hopkins Technical gifted a brand-new chlorine pump to the District, replacing an aging pump. This was done to compensate for the lengthy delay on a new chlorine injection system which should be installed in the next couple of months.

The District recently purchased two new turbidity meters to replace obsolete ones: a flow-through meter that continuously measures turbidity in water juts after it's treated, and a table-top meter that measures samples taken at various locations during the treatment process. The cost of the new meters was \$6,700.

To conclude his report, O&M Manager Garner said the field crew repaired three polybutylene service lines and two angle-stops in July. There were no sewer system overflows in July.

Director Fox asked what will be done with the old turbidity meters. O&M Manager Garner said he would like to donate them to Mission Hills Community Services District because they do not have a turbidity meter.

6. ADMINISTRATION REPORT

AS Manager Allen reported the new administrative office is 99 percent complete and is working on punch list for the final inspection later this week. The new furniture is scheduled for delivery on August 27. If the certificate of occupancy is received, staff will open the new office to the public on September 4. Director Bumpass asked about a fit and finish warranty given by the contractor. AS Manager Allen said the work is warrantied for 12 months and is much like a mechanics lien. Director Brooks asked what specifically needs to be finished for the occupancy certificate. She said handicap signs need to be installed and the inside of the building needs to be inspected.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting June 5, 2018

B. Treasurer Report

- 1) Approval of Monthly Financials
- 2) Disbursements through July 31, 2018
- 3) Public Official Reimbursement Report

Motion by Director Blair, seconded by Director Wyckoff to accept the consent calendar as presented.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
Noes: None
Abstain: None
Absent: None

8. ACTION ITEMS

A. Leak Adjustment

General Manager Barget reviewed the District's ordinance which allows customers one leak adjustment in any 12-month period. In 2017, the District gave 40 leak adjustments, ranging from \$13.80 to \$620.61, for a total of \$3,294. He recommended against an exception to policy.

After some discussion the following motion was made:

Motion by Director Brooks, seconded by Director Bumpass to deny the request from Mr. and Mrs. Farrand for a leak adjustment.

Roll call vote:

Ayes: Directors Brooks, Bumpass, Fox and Wyckoff

Noes: Director Blair

Abstain: None

Absent: None

B. Lompoc Regional Wastewater Reclamation Plant Upgrade Charges

President Brooks waived the reading of the resolution and the following motion was made:

Motion by Director Blair, seconded by Director Bumpass to adopt Resolution 210-18 electing to have LRWRP Upgrade Charges collected on the tax roll for Fiscal Year 2018-19.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff

Noes: None

Abstain: None

Absent: None

C. Soft Starter

Motion by Director Brooks, seconded by Director Wyckoff to ratify the General Manager's decision approving the replacement of the soft starter on Well 1B and to approve a \$5,000 increase in the FY 2018-2019 Capital Replacement Budget.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff

Noes: None

Abstain: None

Absent: None

D. New Administrative Office

Director Bumpass asked AS Manager Allen if the new office is not ready for staff on August 30-31 will the office remain open until the move-in date. She said yes, the office will only close to allow the phone system and computers to be moved. During that time staff and field crew will be available for customers. Director Fox suggested placement of a sign showing closure dates and an emergency phone number. General Manager Barget said he will prepare a press release and include pertinent information.

The Directors discussed whether or not to irrigate the turfed lot to bring the grass back. The Directors agreed the lot would have more curb appeal if the lot was green. O&M Manager Garner said he will look into repairing the irrigation system.

Staff Recommendations:

- 1. Close the District Office August 30-31 to allow staff to move into the new building.*
- 2. Cancel the September 4 regular board meeting and schedule a special board meeting on September 11 instead.*
- 3. Conduct a ribbon-cutting ceremony on September 10 at 10:00 a.m.*
- 4. Host an open house the week of September 10-14.*

5. *Determine furniture in the current building is surplus and donate it to the Santa Ynez River Water Conservation District.*
6. *Pursue a lot split to separate the turfed portion of APN 097-371-028 from the new administrative office and parking lot.*

Motion by Director Blair, seconded by Director Wyckoff to approve the staff recommendations, Items 1–6, for the new administrative office.

Roll call vote:

Ayes: Directors Blair, Brooks, Bumpass, Fox and Wyckoff

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

There were no committee meetings since the last board meeting.

B. District Representatives to External Agencies

President Brooks and General Manager Barget attended the first meeting of the Western Management Area Groundwater Sustainability Agency (WMA GSA) for the Santa Ynez River Valley Groundwater Basin on June 7 where a cost sharing formula based on weighted votes was approved. SYCSD will have 4 votes; Lompoc will have 2; MHCSD and VVCSD will each have 1 vote. President Brooks was elected chairman of the committee and Jim Mosby, vice-chairman. The next meeting is scheduled for September.

Director Blair and General Manager Barget attended the Santa Barbara County Special Districts Association meeting on July 23 in Goleta. The speaker was the architect for new Goleta West Sanitation District facilities.

C. President

President Brooks went to Maple High School to see the rainwater catchment system they just installed. The school received a \$5,000 water conservation grant from the District for this project.

President Brooks and General Manager Barget attended a Water Purveyors meeting in Buellton where Captain LaRocco, from Santa Barbara County Fire, and Nic Elmquist, from the Los Padres National Forest, gave presentations on recent fires and fire prevention work being performed by their respective agencies.

President Brooks and General Manager Barget also attended the July 18 Mission Hills CSD board meeting to hear a presentation from NBS on the capacity charge study their firm is performing for Mission Hills.

D. General Manager Report

The District did not receive responses from any public entities to the Notice of Surplus Land regarding the current district office. On August 1, the County Planning Commission approved the General Plan consistency determination on the surplus and sale of the property. Doctor Heath has decided not to make an offer and the District received no interest from a classified ad published in four local newspapers in June. General Manager Barget intends to list the property for sale with Tom Davidson, Lee & Associates Commercial Real Estate Services. Mr. Davidson was the broker involved in the sale and purchase of the former Rabobank building in 2015. Any sale of the property would subject to negotiation and approval of the board.

The city of Lompoc plans to accept a \$50,000 proposal from the Wallace Group from San Luis Obispo to design a replacement of the 10-inch Vandenberg Village Interceptor sewer line in conjunction with the County's Floradale Bridge Replacement Project. One other proposal was received, from BKF Engineers (the civil engineer firm for the bridge project), but it was considerably higher. The city public works department will manage the project but the District will be responsible for the entire cost.

County Public Works, Transportation Division, has conceded that VVCS D does have prior rights for water and sewer infrastructure within county owned and maintained roads everywhere within Vandenberg Village except for Tract 10034, Unit 1 and the golf course. The County will be raising the 27 manholes within the recent Hot Mix Asphalt (HMA) overlay project on Rigel, Vega, and Polaris Avenues.

The Lions Club, Rotary Club, and Vandenberg Village Association (VVA) have all expressed interest in planting trees and general beautification of the Club House Road entrance to village. This area is located on Lot 54 which is owned by the District. VVA board member Ron Stassi has offered to head a committee involving various stakeholders to develop a plan and present it to the VVCS D board for its decision. General Manager Barget asked the Directors to support this process.

General Manager Barget and Operations & Maintenance Manager Garner continue to work closely with Wildscape Restoration and four residents on Rigel Avenue and Agena Way to address dead ice plant on private property caused by herbicide that was inadvertently applied there in April.

At a public hearing on July 17, the Santa Barbara County Board of Supervisors approved a re-zone and the Oak Hills Estate project consisting of 29 single family residences. A Water/Wastewater Committee meeting is scheduled for August 16 to consider a can and will serve letter.

To conclude his report, General Manager Barget said the Fiscal Year 2017-18 audit will be performed August 9-10.

10. INFORMATIONAL CORRESPONDENCE - None

11. DIRECTORS FORUM

Director Blair thanked the staff for all the work they do.

Director Fox reported he will be undergoing back surgery and will be available after the end of August.

Director Bumpass supports the Lot 54 beautification committee concept but does not think it would be appropriate to spend above the \$2,200 the District received from the insurance claim for damage to the block wall in 2013.

12. ADJOURN

President Brooks declared the meeting adjourned at 8:32 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 09-18 From 8/1/2018 To 8/31/2018 Item: 7B
 Board Meeting Date 9/11/2018

Accounts Payable Amount		<u>\$81,058.08</u>	
Electronic Vendor Payment Amount	Check Numbers <u>25774-25836</u>	<u>\$1,648.37</u>	Void Checks <u>25706</u>
A/P Hand Check Amount	Confirmation Numbers <u>670831</u>		
Payroll Amount	Check Numbers	<u>\$79,229.38</u>	
Wire Transfers	Check Numbers <u>electronically transferred</u>		
	Wire Numbers		
Disbursements/Investments			
A/P Checks		81,058.08	
Electronic Vendor Payments		1,648.37	
A/P Hand Checks		0.00	
Payroll		79,229.38	
Investments		0.00	
TOTAL		<u><u>\$161,935.83</u></u>	

REPORT.: Sep 06 18 Thursday
 RUN...: Sep 06 18 Time: 14:38
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 08-18 Bank Account.: 13100

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 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information
025706	08/08/18	/A033	ALLEN, AINSLEY	-320.00	.00	-320.00	B80702u	Ck# 025706 Reversed
025774	08/07/18	ACW03	ACWA JOINT POWERS INSURAN	12864.22	.00	12864.22	0567705	GROUP MEDICAL, DENTAL, VISI ON, LIFE, EAP 9/18
025775	08/07/18	AME02	AMERICAN INDUSTRIAL SPPLY	34.78	.00	34.78	70770	BUSHINGS, THREAD COMPOUND- WELL SAMPLE SITES
025776	08/07/18	APP02	APPLIED EARTHWORKS, INC.	538.96	.00	538.96	3896-02	NATIVE AMERICAN CONSULT-C ULTURAL RESOURCES STUDY
025777	08/07/18	ARA01	ARAMARK UNIFORM SERV. INC.	202.22	.00	202.22	533499337	SHOP TOWELS 7/19/18
025778	08/07/18	BAN03	BANK OF AMERICA	1860.21	.00	1860.21	54240718	ARTWORK, SIGNAL BOOST, MONI TORS, DELL ALL-IN-ONE
025779	08/07/18	BAR01	BARTO, J.R.	429.02	.00	429.02	23360	REPAIR OFFICE AIR CONDITI ONING UNIT
025780	08/07/18	BRE01	BREMER AUTO PARTS	40.28 26.04	.00 .00	40.28 26.04	810186 810582	WIPER BLADES LIGHT BULBS, GREASE
Check Total.....:				66.32	.00	66.32		
025781	08/07/18	COV01	COVERALL MOUNTAIN & PACIF	160.00	.00	160.00	553151499	JANITORIAL SERVICE 8/18
025782	08/07/18	DEB01	DEBOLT ELECTRIC	160.00 25.00	.00 .00	160.00 25.00	8051-L 8051-M	INSTALL NEW SOFT START FO R WELL 1B-LABOR INSTALL NEW SOFT START FO R WELL 1B-MATERIAL
Check Total.....:				185.00	.00	185.00		
025783	08/07/18	HAC01	HACH COMPANY	2346.53	.00	2346.53	1042544	TUS300 FLOW-THRU TURBIDIT Y METER-PO#1641
Check Total.....:				3654.34	.00	3654.34	11052991	TUS200 TURBIDITY METER-PO #1641
Check Total.....:				6000.87	.00	6000.87		
025784	08/07/18	HAC01	HACH COMPANY	2396.00	.00	2396.00	11073152	HACH SERVICE AGREEMENT 8/ 18-7/19
025785	08/07/18	HAR01	HARBEN CALIFORNIA	2424.01	.00	2424.01	81282	FOOTAGE COUNTER FOR HARBE N SEWER JETTER
025786	08/07/18	HEA01	HEALTH SANITATION SERVICE	122.93	.00	122.93	30030718	TRASH COLLECTION-SHOP 7/1 8

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
025786	08/07/18	HEA01	HEALTH SANITATION SERVICE	40.98	.00	40.98	50080718	TRASH COLLECTION-3757 CON STELLATION RD 7/18
Check Total.....:				163.91	.00	163.91		
025787	08/07/18	HOM02	HOME DEPOT	446.24	.00	446.24	10020718	VACUUM,MULCH,TOOLS,VALVE, ADPT,MOUNT FOR TURB.METER
025788	08/07/18	HOP02	HOPKINS TECHNICAL PROD	1382.97	.00	1382.97	618300755	CHLORINE SENSOR
025789	08/07/18	IRO01	IRON MOUNTAIN	54.02	.00	54.02	AECC090	DOCUMENT SHREDDING SERVIC E 6/27/18-7/24/18
025790	08/07/18	MIL01	MILLER LANDSCAPING AND MA	290.00	.00	290.00	52708	YARD MAINTENANCE 7/18
025791	08/07/18	NAT01	NATIONAL GROUP TRUST	867.02	.00	867.02	23940918	LONG-TERM DISABILITY 9/18
025792	08/07/18	NUT02	NUTRIEN AG SOLUTIONS, INC	324.74	.00	324.74	37070068	VEGETATION MANAGEMENT
025793	08/07/18	OLI01	OLIN CORP - CHLOR ALKALI	3836.16	.00	3836.16	2547738	3,996 GALS NaOCL
025794	08/07/18	PLC01	PLCS PLUS INTERNATIONAL,	650.00	.00	650.00	18-1054	SCADA MAINTENANCE-FILTER PUMP
				455.00	.00	455.00	18-1085	SCADA MAINTENANCE-CHLORIN E PUMP
Check Total.....:				1105.00	.00	1105.00		
025795	08/07/18	QUI03	QUINN COMPANY	906.12	.00	906.12	10010358	MULTIQUIP GENERATOR DCA25 US12C SERVICE-PO#1636
				1122.82	.00	1122.82	10010359	MULTIQUIP GENERATOR DCA70 US12U SERVICE-PO#1636
				3265.05	.00	3265.05	10010360	MULTIQUIP GENERATOR DCA40 OSSI SERVICE-PO#1636
Check Total.....:				5293.99	.00	5293.99		
025796	08/07/18	ROO01	ROOM MATES	3679.55	.00	3679.55	5801	SOLAR SHADES-3745 CONSTEL LATION RD-PO#1642
025797	08/07/18	SAN06	SANTA BARBARA COUNTY	1311.19	.00	1311.19	340-0718	PLANNING FEES-GENERAL PLA N CONSISTENCY
025798	08/07/18	SAN06	SANTA BARBARA COUNTY	351.21	.00	351.21	798-0718	FACADE PERMIT COMPLIANCE INSP-3745 CONSTELLATION
025799	08/07/18	SEN01	SENATE PUBLICATIONS AND F	246.57	.00	246.57	B80807	CALIFORNIA FLAGS (QTY 4)
025800	08/07/18	SOU01	SO.CALIFORNIA GAS CO.INC.	50.54	.00	50.54	79000718	SO.CALIF GAS-WELL 1B 6/21 /18-7/23/18

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025800	08/07/18	SOU01	SO.CALIFORNIA GAS CO.INC.	22.44	.00	22.44	84000718	SO.CALIF GAS-3757 CONSTEL LATION RD.6/21/18-7/23/18
				17.62	.00	17.62	84180718	SO.CALIF GAS-3745 CONSTEL LATION RD.6/19/18-7/19/18
Check Total.....:				90.60	.00	90.60		
025801	08/07/18	UND01	UNDERGROUND SERVICE ALERT	36.40	.00	36.40	720180767	USA TICKETS 7/18
025802	08/07/18	UNI02	UNIVAR USA INC	1756.24	.00	1756.24	LA657372	700 GALS NaHSO3
025803	08/07/18	USA01	USA BLUE BOOK	269.12	.00	269.12	628715	REFLECT TAPE,SAMPLING VAL VE,EXTINGUISHER CABINET
025804	08/07/18	USB02	U.S.BANK CORPORATE PAYMEN	224.40	.00	224.40	40P308	LODGING-GM LEADERSHIP SUM MIT-BARGET
				36.03	.00	36.03	4151457	DOOR STOPPERS, IN/OUT BOA RD
				20.17	.00	20.17	27010938	DOMAIN RENEWAL VVCS.D.ORG
				8867.68	.00	8867.68	32560718	REGIST,TV,NETWORK SWITCH, CARBONITE,FAN,WINDOWS 10
Check Total.....:				9148.28	.00	9148.28		
025805	08/07/18	\B002	BERTHA BAGDASARIAN	39.54	.00	39.54	000B80701	CUSTOMER REFUND-BAG0003-4 195 ARCTURUS AVE.
025806	08/07/18	\E001	BRIAN P. EVANS	43.88	.00	43.88	000B80701	CUSTOMER REFUND-EVA0014-4 638 TITAN AVE.
025807	08/07/18	\J007	BRAD & KRISTY JONES	25.42	.00	25.42	000B80701	CUSTOMER REFUND-JON0056-4 61 ST. ANDREWS WAY
025808	08/07/18	\K003	MICHELLE KEE	22.69	.00	22.69	000B80701	CUSTOMER REFUND-KEE0006-4 460 LIBRA DR.
025809	08/07/18	\L001	ROBERT J. LEWIS	10.60	.00	10.60	000B80701	CUSTOMER REFUND-LEW0015-2 53 ANTARES AVE.
025810	08/07/18	\L009	DONALD LINDSEY	94.09	.00	94.09	000B80701	CUSTOMER REFUND-LIN0022-3 382 CONSTELLATION RD.
025811	08/07/18	\M006	ANDREA MATTHEWS	12.43	.00	12.43	000B80701	CUSTOMER REFUND-MAT0024-3 465 CONSTELLATION RD.
025812	08/07/18	\P002	PLUS PROPERTY MANAGEMENT	89.11	.00	89.11	000B80701	CUSTOMER REFUND-PLU0126-5 57 VENUS AVE.
025813	08/07/18	\R002	ROSEBUD ENTERPRISES	28.68	.00	28.68	000B80701	CUSTOMER REFUND-ROS0038-4 131 CONSTELLATION RD.

VANDENBERG VILLAGE CSD
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025814	08/07/18	\T003	JOSHUA C. TACY	30.65	.00	30.65	000B80701	CUSTOMER REFUND-TAC0001-4 135 OAKWOOD CT.
025815	08/08/18	/A033	ALLEN, AINSLEY	320.00	.00	320.00	B80702Y	Ck# 025815->025706 Repla cement
025816	08/22/18	ALT01	ALTHOUSE AND MEADE, INC.	710.00	.00	710.00	10189	ACCESS ROAD BIO REPORT 7/ 18
025817	08/22/18	AME02	AMERICAN INDUSTRIAL SUPPLY	130.38	.00	130.38	70904	COVERALLS
025818	08/22/18	AWA01	AMERICAN WTR WORKS ASSOC	420.00	.00	420.00	1593009	AWWA MEMBERSHIP 11/18-10/ 19 BARGET
025819	08/22/18	CLS01	CLINICAL LABS OF SAN	377.00	.00	377.00	964106	MONTHLY BACTERIA, IRON, MAN GANESE, PHYSICAL TEST 7/18
025820	08/22/18	FEN01	FENCE FACTORY	1422.07	.00	1422.07	507517	FENCING FOR 3745 CONSTELL ATION RD.
025821	08/22/18	FIS01	FISHER PUMP & WELL SVC, I	84.00	.00	84.00	5672	FENCING FOR 3745 CONSTELL ATION RD.
025822	08/22/18	FRO01	FRONTIER	90.70	.00	90.70	28850818	BOOSTER PUMP STANDBY COUP LING
025823	08/22/18	HAC01	HACH COMPANY	249.18	.00	249.18	49050818	FRONTIER 733-2475/2109 8/ 13/18-9/12/18
025824	08/22/18	JOB01	JOBS AVAILABLE INC.	45.00	.00	45.00	B80822	FRONTIER 733-3615/3975/SC ADA 8/13/18-9/12/18
025825	08/22/18	LOM02	LEE CENTRAL COAST NEWSPAP	17.94	.00	17.94	126671	VIALS, WIPERS FOR TU5300 T URBIDITY METER
025826	08/22/18	MOR01	MORE OFFICE SOLUTIONS	388.48	.00	388.48	2162159	JOBS AVAILABLE SUBSCRIPTI ON
025827	08/22/18	NEW01	NEWTON CONSTRUCTION	10927.05	.00	10927.05	1711007	PUBLIC NOTICE-INVITING BI DS-3757 CONSTELLATION RD. COPIER USAGE, MONTHLY BILL S, FREIGHT ON TONER 7/18 CONSTRUCTION-3745 CONSTEL LATION RD. 7/18

Check Total.....: 1465.25

Check Total.....: 339.88

REPORT.: Sep 06 18 Thursday
 RUN....: Sep 06 18 Time: 14:38
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 08-18 Bank Account.: 13100

PAGE: 005
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
025828	08/22/18	OLI01	OLIN CORP - CHLOR ALKALI	3849.60	.00	3849.60	2558608	4,010 GALS NaOCL
025829	08/22/18	PER01	PERRY'S ELECTRIC MOTORS &	1998.77	.00	1998.77	22120	REPAIR 100HP MOTOR-WELL 3 B
025830	08/22/18	PIT03	PITNEY BOWES	828.17	.00	828.17	40080718A	POSTAGE FOR BILLS 7/18
025831	08/22/18	SHR01	SHRED-IT USA	61.29	.00	61.29	125391184	DOCUMENT SHREDDING SERVIC E 7/18
025832	08/22/18	STA09	STAPLES CREDIT PLAN	242.53	.00	242.53	62000718	TONER,ADD ROLLS,FOLDERS,P ENS,CORK BOARD,CORR TAPE
025833	08/22/18	USA01	USA BLUE BOOK	260.67	.00	260.67	648380	"A" LOCKS (QTY 18)
025834	08/22/18	WES05	WESTERN EXTERMINATOR CO.	59.50	.00	59.50	6286009	MONTHLY SERVICE FOR GOPHE R CONTROL 7/18
025835	08/27/18	SAN18	SANTA BARBARA COUNTY SDA	120.00	.00	120.00	B80824	SBCSDA DINNER/MEETING-BLA IR,BARGET,GARNER
025836	08/29/18	CWE04	CWEA	358.00	.00	358.00	B80829	CWEA COLLECTION 1 EXAM & MEMBERSHIP - M.PEREZ
670831	08/22/18	CHE02	CHEVRON & TEXACO BUSINESS	1648.37	.00	1648.37	53989649	390.2 GALS FUEL
Cash Account Total.....:				82706.45	.00	82706.45		
Total Disbursements.....:				82706.45	.00	82706.45		
Cash Account Total.....:				.00	.00	.00		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
222400	08/24/18	EMP01	EMPLOYMENT DEVELOP,DEPART	1720.46	.00	1720.46	B80824	STATE WH TAXES PP#17
222401	08/24/18	EMP01	EMPLOYMENT DEVELOP,DEPART	334.59	.00	334.59	1B80824	STATE DISABILITY PP#17
253550	08/10/18	EFT01	EFTPS	3577.67	.00	3577.67	B80810	FEDERAL WH TAXES PP#16
253551	08/10/18	EFT01	EFTPS	966.52	.00	966.52	1B80810	FICA MEDICARE PP#16
376140	08/10/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80810	EMPLOYER PERS 457 PP#16
376141	08/10/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80810	EMPLOYEE PERS 457 PP#16
376150	08/10/18	PUB02	PUBLIC EMPLOYEES	3754.22	.00	3754.22	B80810	PERS EMPLR CONTRIB PP#16
376151	08/10/18	PUB02	PUBLIC EMPLOYEES	1130.62	.00	1130.62	1B80810	PERS EPMC PP#16
376152	08/10/18	PUB02	PUBLIC EMPLOYEES	1406.94	.00	1406.94	2B80810	PERS TDMC PP#16
468970	08/24/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	B80824	EMPLOYER PERS 457 PP#17
468971	08/24/18	PER04	CALPERS 457 PLAN	945.00	.00	945.00	1B80824	EMPLOYEE PERS 457 PP#17
468980	08/24/18	PUB02	PUBLIC EMPLOYEES	1130.62	.00	1130.62	B80824	PERS EPMC PP#17
468981	08/24/18	PUB02	PUBLIC EMPLOYEES	1403.28	.00	1403.28	1B80824	PERS TDMC PP#17
468982	08/24/18	PUB02	PUBLIC EMPLOYEES	3750.22	.00	3750.22	2B80824	PERS EMPLR CONTRIB PP#17
589240	08/24/18	EFT01	EFTPS	3603.08	.00	3603.08	B80824	FEDERAL WH TAXES PP#17
589241	08/24/18	EFT01	EFTPS	970.30	.00	970.30	1B80824	FICA MEDICARE PP#17
808724	08/31/18	AFL01	AFLAC	388.18	.00	388.18	B80831	AFLAC-PRETAX 8/18
898240	08/10/18	EMP01	EMPLOYMENT DEVELOP,DEPART	1705.65	.00	1705.65	B80810	STATE WH TAXES PP#16
898241	08/10/18	EMP01	EMPLOYMENT DEVELOP,DEPART	333.29	.00	333.29	1B80810	STATE DISABILITY PP#16

Cash Account Total.....: 29955.64
 Total Disbursements.....: 29955.64

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B

FROM: Water/Wastewater Committee
(Director Brooks & Director Blair)

BY: Joe Barget, General Manager 
Cynthia Allen, Administrative Services Manager 
Mike Garner, Operations & Maintenance Manager

DATE: September 11, 2018

SUBJECT: Oak Hills Estate

Recommendation: Issue a can and will serve letter to Oak Hills Estate, LLC, for the Oak Hills Estate residential development.

Policy Implications: Resolution 134-98 establishes procedures for requesting water and wastewater services. It prescribes a two-step process whereby the Board must approve intent to serve, and can and will serve letters.

Resource Impacts:

- The District has the capacity to serve this development.
- The development would increase groundwater pumpage from the Lompoc Uplands Groundwater Basin by about 11.6 acre-feet per year (AFY), but any increase in net consumptive use could be mitigated through the District's water conservation program.
- The District would receive \$430,969 in fees based on current rates as follows: water capacity charges (\$130,268), wastewater capacity charges (\$176,001), and water conservation in-lieu fees (\$124,700).

Alternatives Considered: Deny service. Impose additional requirements.

Discussion: The Oak Hills Estate residential development consists of 29 single family houses on a 16.88-acre parcel located on the north side of Oak Hill Drive. The VVCS D Board issued an intent to serve letter for this parcel 23 years ago, on October 9, 1995.

The Santa Barbara County Board of Supervisors approved the following on July 17, 2018:

- Rezone from Residential Ranchette (1 unit per 10 acres, RR-10) to Design Residential (1.8 units per acre, DR-1.8)
- Final Environmental Impact Report (EIR)
- Vesting Tentative Tract Map
- Development Plan

The EIR estimated 11.6 AFY of increased groundwater pumpage which is below the County's 12 AFY threshold of significance for the Lompoc Groundwater Basin.

David Swenk from Urban Planning Concepts, representing the developer, met with the Water/Wastewater Committee on August 16 to review the project and request a can and will serve letter.

General Manager Barget provided an easement clearance letter for the final tract map to the County Surveyor Office on August 7. Operations & Maintenance Manager Garner and Jeff Cole are in the process of reviewing and providing comments on draft project improvement plans for water and wastewater infrastructure.

This can and will serve letter contains an additional condition that the developer must submit plans for the planting of oak trees on the VVCS D-owned open space parcel (APN 097-371-076) as required by the County's conditions of approval.

The Water/Wastewater Committee recommends issuing the attached can and will serve letter.

Attachment: Can and will serve letter

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3757 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

DRAFT

Mr. Gary Blake
Oak Hills Estate, LLC
3130 Skyway Drive, Suite 601
Santa Maria, CA 93455

SUBJECT: Can and Will Serve Letter for Oak Hills Estate Residential Development

Dear Mr. Blake:

At the special meeting on September 11, 2018, the Vandenberg Village Community Services District (VVCSD) Board of Directors reviewed your request for water and wastewater services for the future development of 29 single-family residences in the Oak Hills Estate Development Plan, 15VP-00000-00001. Our review was based on Santa Barbara County Board of Supervisors certification of the Final Environmental Impact Report (17EIR-00000-00001) and approval of the development plan on July 17, 2018.

This project has been approved for service based on a determination the estimated water demand of 11.6 acre-feet per year (AFY) can be mitigated through the District's Water Conservation Program with developer paid retrofits for 29 single family equivalents (SFE) and a determination there is adequate wastewater capacity remaining in the District's collection system and the Lompoc Regional Wastewater Reclamation Plant.

Said utility services are to be provided as conditioned below, and subject to VVCSD rules, regulations, water and wastewater capacity charges, and other fees in effect at the time of connection to the VVCSD water and wastewater systems. Developer shall:

1. Submit for VVCSD review and approval, construction drawings prepared by a California Registered Professional Engineer for the final water and wastewater system layouts, including mains and laterals, and construction details to American Water Works Association (AWWA) potable water system standards, Standard Specifications for Public Works Construction, and VVCSD Standards, whichever are more stringent.
2. Submit for VVCSD review and approval, mitigation, long-term maintenance, and funding plans for the planting of oak trees on VVCSD-owned open space parcel (APN 097-371-076) as required by Condition 31 (Off-Site Habitat Mitigation) of Conditions of Approval, Oak Hills Estate Vesting Tentative Tract Map, Case No. 15TRM-00000-00001/TM 14,180, dated July 17, 2018.
3. Prepare easement and/or rights of way documents suitable for recordation. File Notice of Completion with the County Recorder for the water and wastewater underground contract work and allow the 30-day lien period to expire.

4. Prepare title conveyance documents for the water and wastewater facilities for transfer to VVCSD designating the size, type, lineal feet, and monetary value of water and wastewater lines and number of hydrants and manholes.
5. Prepare as-built or record drawings of the water and wastewater systems. Provide two sets of 24" x 36" drawings and an electronic set in PDF format.
6. Provide bond, letter of credit, cash, or other surety acceptable to District for 25 percent of utility costs for a one-year warranty period following acceptance by District.

This letter constitutes a Can and Will Serve letter for water and wastewater services for the Oak Hills Estate Residential Development project. In accordance with VVCSD Resolution 134-98, this letter is valid for a period of two years and remains valid as long as construction commences within two years and progresses continuously until completion.

Our staff looks forward to working with you through the construction of quality infrastructure and facilities that will serve your development.

Sincerely,

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Christopher Brooks, President
Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.C

FROM: Joe Barget, General Manager



DATE: September 11, 2018

SUBJECT: Sustainable Groundwater Management Act (SGMA)

Recommendations:

- Affirm the Western Management Area Groundwater Sustainability Agency (WMA GSA) Committee's decision and agree to share the costs to develop a Groundwater Sustainability Plan (GSP) and other SGMA expenses based on weighted vote.
- Direct the District's representative to approve the weighted-vote cost share and to adopt the attached Conflict of Interest (COI) Code for the agency.

Policy Implications:

- SGMA requires a GSP (or GSPs) to be adopted for the Santa Ynez River Valley Groundwater Basin by January 30, 2022.
- At the December 6, 2016, meeting the Board adopted Resolution 204-16 to join with other local agencies in forming a GSA, and approved a Memorandum of Agreement (MOA) to form a GSA.
- Director Brooks is the District's primary representative on the WMA GSA Committee. Director Fox is the alternate.

Resource Impacts:

- The estimated cost of developing a GSP for the WMA is \$1.1 million.
- The Santa Ynez River Water Conservation District (SYRWCD) obtained a \$1 million Proposition 1 Sustainable Groundwater Planning (SGWP) Grant for the preparation of three GSPs, one for each of the three management areas in the Santa Ynez River Valley Groundwater Basin.

Resource Impacts (continued):

- The goal is for each management area to receive approximately one-third of the Proposition 1 Grant funds.
- Weighted votes and cost shares are:

Agency	Weighted Vote	Cost Share
SYRWCD	4	50%
Lompoc	2	25%
VVCSD	1	12.5%
MHCSD	1	12.5%

- VVCSD's 12.5% cost share is expected to be about \$45,000 per year over the next three years. VVCSD's FY 2018-19 Operating Budget contains \$40,000 for SGMA.
- SGMA is going to require significant management staff time over the next 3-5 years.

Alternatives Considered: None

Discussion: There are four voting members of the WMA GSA Committee: SYRWCD, Lompoc, VVCSD, and MHSCD. The committee held its first meeting on June 7. One of their first and most important decisions was to decide how to allocate SGMA costs including the development of a GSP for the WMA. The committee discussed alternatives and voted unanimously to share costs based on their weighted votes.

Subsequently, some MHCSD directors had concerns with this arrangement and the vote cast by their committee member, Director Bruce Nix, in its favor. They felt the relative volume of water pumped should factor into the cost share equation. MHCSD pumps about half the volume as VVCSD but under the weighted-vote allocation would pay the same cost. The MHCSD Board ultimately agreed with the weighted-vote formula.

This issue surfaced a good question without a good answer: Do the GSA Committee members have the independence to vote as they see fit on issues, or must their votes reflect the position of the district board or city council they represent?

Bill Buelow from the SYRWCD has assumed staff responsibility for GSA committee administration. On the two important issues of cost sharing and the COI Code, Mr. Buelow has requested documentation that committee members' votes reflect the approval of their respective agencies.

GSAs are required to adopt a COI Code within six months of their first meeting. The SYRWCD in consultation with their legal counsel modified its COI Code to suit the WMA and other management areas. SYRWCD properly noticed this code on August 6, 2018.

Attachment:

Conflict of Interest Code

**GROUNDWATER SUSTAINABILITY AGENCY FOR THE
WESTERN MANAGEMENT AREA IN THE SANTA YNEZ RIVER GROUNDWATER BASIN
CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin (WMA).

Designated employees may file their statements online which will be submitted to the County Clerk, Recorder and Assessor. Statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

Designated employees who file using a paper Form 700 shall file with the WMA. Upon receipt of the statement filed by a designated employee other than General Counsel and Consultants, a copy shall be retained with the WMA and the original shall be forwarded to the County Clerk, Recorder and Assessor. Statements filed by the General Counsel and Consultants shall be retained by the WMA. Paper statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

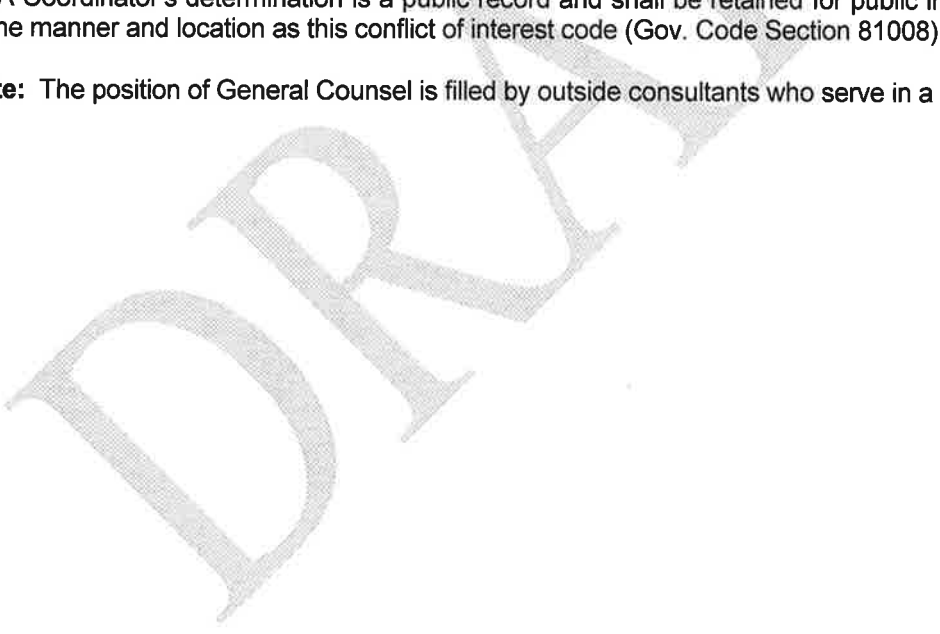
**APPENDIX
DESIGNATED POSITIONS AND
DISCLOSURE CATEGORIES**

I. <u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Board of Directors	1, 2, 3
Secretary/Treasurer	1, 2, 3
Groundwater Sustainability Agency Coordinator	1, 2, 3
Groundwater Sustainability Agency Staff	1, 2, 3
General Counsel	1, 2, 3
Consultants/New Positions	*

*Consultants/New positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Groundwater Sustainability Agency (GSA) Coordinator may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The GSA Coordinator's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Gov. Code Section 81008).

Note: The position of General Counsel is filled by outside consultants who serve in a staff capacity.



II. Disclosure Categories:

Category 1

A designated employee in this category must report all investments and business positions in business entities and sources of income, including receipt of gifts, loans, and travel payments, from any source that provides leased facilities, services, supplies, materials or equipment of the type utilized by the WMA.

Category 2

A designated employee in this category must report all interests in real property located in whole or in part within the boundaries of the WMA or within two miles of the WMA boundaries, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Category 3

A designated employee in this category must report all investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from entities that have filed a claim, or have a claim pending against the WMA.

DRAFT

Notice of Exemption

To: Clerk of the Board
County of Santa Barbara
105 E. Anapamu St., Room 407
Santa Barbara, CA 93101
(805)568-2240
(805)568-2249 FAX
sbcob@co.santa-barbara.ca.us

From: Vandenberg Village Community Services District
3757 Constellation Road
Lompoc, CA 93436
(805) 733-2475
(805) 733-2109 FAX
administration@vvcasd.org

Project Title: Lift Station #1 Replacement Project

Project Location: APN 097-371-067
Lompoc, CA 93436

Description of Nature, Purpose, and Beneficiaries of Project:

Replace the original wet well & dry well configured lift station which was constructed in 1961, and the wet-well mounted pumps which were retrofitted in 1996, with a completely new lift station facility that includes wet well (slightly larger), Smith & Loveless equipment package, electrical and control panels, and an automatic transfer switch for the 56-kW standby generator.

This lift station is a critical piece of infrastructure. It conveys sewage from roughly one-third of the Vandenberg Village community to the Lompoc Regional Wastewater Reclamation Plant (LRWRP) for treatment as required by National Pollutant Discharge Elimination System (NPDES) Permit Number CA0048127.

Lead Agency: Vandenberg Village Community Services District (VVCSD)

Exempt Status:

Categorically exempt per Section 15302(c) of the 2016 California Environmental Quality Act (CEQA) Statute and Guidelines.

Reasons Why Project Is Exempt:

The project replaces an existing utility facility involving negligible expansion of capacity.

Contact Person/Telephone: Joe Barget, General Manager, (805) 733-2475

Signature

Date

Date Received for Filing:

U.S. Drought Monitor California

September 4, 2018
(Released Thursday, Sep. 6, 2018)
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	13.78	86.22	47.58	22.89	2.77	0.00
Last Week 08-28-2018	13.78	86.22	47.58	21.05	2.77	0.00
3 Months Ago 06-05-2018	30.39	69.61	37.08	20.75	2.78	0.00
Start of Calendar Year 01-02-2018	55.70	44.30	12.69	0.00	0.00	0.00
Start of Water Year 09-26-2017	77.88	22.12	8.24	0.00	0.00	0.00
One Year Ago 09-05-2017	77.88	22.12	8.24	0.04	0.00	0.00

Intensity:

- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions.
Local conditions may vary. See accompanying text summary for forecast statements.

Author:
David Miskus
NOAA/NWS/NCEP/CPC

