

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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Resolution 208-18

June 5, 2018

EXPRESSING APPRECIATION TO DR. CYNTHIA A. ALLEN FOR 25 YEARS OF DEDICATED SERVICE

WHEREAS, Cynthia A. Allen was hired on April 15, 1993; and

WHEREAS, she learned and mastered the administrative, financial, and management functions of a special district by successively holding the positions of Customer Service Representative I & II, Accounts Payable/Payroll Clerk, Human Resources/Support Services Administrator, Office Manager, and Administrative Services Manager; and

WHEREAS, she has played a pivotal role in preparing annual budgets for the District. Each year, January through March, she goes into "budget mode", gathering financial data to assemble the personnel and administrative portion; and working closely with the Operations & Maintenance Manager on the operations, maintenance, repair, and capital portion. She shepherds the process of reviewing a draft budget with the Finance/Budget Committee and presenting a final budget to the Board of Directors for adoption. Due to her tenacity, Vandenberg Village Community Services District has consistently adopted its final budget in the month of April prior to each fiscal year—earlier than most public agencies in California; and

WHEREAS, over the years Cindy has acquired significant knowledge, skills, and expertise in the rate-setting arena. Since the passage of Proposition 218 in 1996, water and sewer rates have become far more complicated, difficult, and controversial. Many agencies hire consultants to do the grunt work and dodge heat from the public. Here, Cindy does the rate-setting work, takes heat, and saves the District approximately \$50,000 that would otherwise be spent on rate consultants every three to five years. In 2017, she effected two significant changes in rate structure: shifting the Lompoc Regional Wastewater Reclamation Plant Upgrade Charge from the monthly District bill to the annual County Property Tax bill, and reducing the number of water-rate tiers from four to two; and

WHEREAS, as a member of an ad hoc committee, she helped negotiate the purchase of the vacant Rabobank building for \$590,000 in 2015, managed the selection of an architect firm, Ravatt, Albrecht and Associates for design; and managed the award of a construction project to Newton Construction to transform the building into a new administrative office. When completed later this year, the District will move from its outdated, 2,000 square foot space into a completely remodeled, 4,400 square foot office building; and

WHEREAS, noteworthy personal achievements within the last five years include:

- A Doctorate Degree in Public Policy and Administration from Walden University
- Certifications from the State Water Resources Control Board as a Grade 2 Water Distribution Operator and Grade 1 Water Treatment Operator
- Certification from the Special District Leadership Foundation as a Special District Administrator
- Appointment to the Board of Directors of the Santa Ynez River Water Conservation District in 2015, and election as its President for 2016, 2017 and 2018

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Vandenberg Village Community Services District does hereby commend and express its appreciation to Dr. Cynthia Allen for 25 years of dedicated service to the residents of Vandenberg Village.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 5th day of June, 2018, upon motion by Director Blair, seconded by Director Wyckoff, and as approved by the following vote:

AYES: Directors Blair, Brooks, Bumpass, Fox and Wyckoff
NOES: None
ABSTAIN: None
ABSENT: None



Christopher Brooks, President
Board of Directors

ATTEST:



Stephanie Garner
Secretary to the Board of Directors