

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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"Pride in Community Service"

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MINUTES Special Meeting

November 5, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 3:30 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Stewart and Wyckoff were present. Director Redmon was absent.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, Finance Administrator, Patricia LeCavalier and the District's field intern Avenlea McGraw.

3. ADDITIONS AND DELETIONS TO AGENDA

No additions or deletions.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. ACTION ITEMS

A. Annual Audit

Alex Hom, lead auditor with Moss, Levy & Hartzheim, gave the District an unmodified clean opinion.

Motion by Director Wyckoff, seconded by Director Stewart to accept the Fiscal Year 2018-19 audit report prepared by Moss, Levy & Hartzheim.

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon

O&M Manager Garner introduced the District's field intern, Avenlea McGraw before leaving at 3:36 p.m. to tour Lift Station #1 and Camera Truck.

B. Lift Station #1 Replacement Project

General Manager Barget and O&M Manager Garner caravanned the Directors to the lift station. O&M Manager Garner and Jeff Cole explained the improved operation and additional capabilities of the new lift station which has a much larger wet well (7,676 gallons versus 1,034 gallons) and an automatic transfer switch to standby generator power when there are PG&E power outages.

C. Camera Truck:

O&M Manager Garner and Jeff Cole demonstrated the new camera truck which was purchased to maintain the Districts sewer lines.

The meeting was reconvened to the District office at 4:45 p.m.

6. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 45 million gallons of water for the month of October with an average daily demand of 1.5 million gallons. This is 24 percent more than last year. Vandenberg Village received no rain in October, keeping the calendar year total at 13.55 inches.

Well levels (below ground surface) for October were 1B-144', 3A-144', and 3B-138'.

The field crew repaired two service lines in October. There were no sewer overflows to report.

To conclude his report, O&M Manager Garner said he celebrated 35 dedicated years with the District on October 15.

7. ADMINISTRATION REPORT

AS Manager Allen said the District's logo had been redesigned and updated. The higher resolution will give a better picture for business cards and stationery. She also displayed the new home page design for the District's website.

AS Manager Allen she attended the California Association Local Agency Formation Commissions (CALAFCO), conference as a new alternate member. She gave a brief PowerPoint presentation about different LAFCOs throughout the state and LAFCO responsibilities.

8. CONSENT CALENDAR

A. Minutes from the Regular Meeting on October 1, 2019

B. Treasurer Report

1) Monthly Financials

2) Disbursements through October 31, 2019

Motion by Director Wyckoff, seconded by Director Stewart to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff

Noes: None

Abstain: None

Absent: None

9. ACTION ITEMS (Continued)

D. Website

After much discussion about what the Directors want and do not want on the website the following motion was made:

Motion by Director Stewart, seconded by Director Brooks to include photos, biographies, and an email address for directors and managers on the District website before January 1, 2020

Ayes: Directors Brooks, Bumpass, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: Director Redmon

10. REPORTS

A. Committees

Director Stewart attended a Groundwater Sustainability Agency (GSA) meeting and took a tour of Lompoc's Water Treatment Plant.

President Brooks received an email from Bill Buelow reporting the GSA and santaynezwater.org website is up and running.

B. District Representatives to External Agencies

Director Stewart gave a verbal report about the Region 5 Water Supply & Reliability East Bay Municipal Utility District in Oakland and the California Special District Association conference in Anaheim. These were included in the board package.

C. President

President Brooks said he would like to see the District staff work on developing a "Move the Needle" campaign for the TDS (total dissolved solids, in wastewater) next year.

D. General Manager Report

General Manager Barget reported The Mission Club hired a contractor, Michael Zazueta, to rehabilitate the entrance monuments at the entrance to Club House Road. The contractor has added stucco and a cap rock to the old block walls. Two members of the beautification coalition, Carolina Palacios and Elaine Contreras, are working on a flyer to raise about \$4,000 in additional funds needed to pay for landscaping and signage.

General Manager Barget attended the Fire Safety Town Hall at Cabrillo High School on October 30. Santa Barbara County Fire received a \$2.29 million grant which will be used to construct a fuel break north of Vandenberg Village and Mission Hills; clear vegetation around the perimeters of both communities and develop a Community Wildfire Protection Plan (CWPP).

Randy Collins from the State Lands Commission is in discussions with Tim Dillingham and Richard Brody from the California Department of Fish and Wildlife (CDFW) about the access road from Burton Mesa Boulevard to Well Site 1. Mr. Collins said CDFW's sentiment has changed and they are now receptive to the District using the road with restrictions such as backhoe and dump truck only and only during daylight hours, with the exception of emergencies. Mr. Collins will draft special conditions for a lease to the District that may be ready for approval early next year. General Manager Barget will meet with Mr. Collins on this issue in Sacramento on November 13.

To conclude his report, General Manager Barget will be on vacation before attending the Local Agency Investment Fund Conference in Sacramento, November 11-17 with Director Bumpass. AS Manager Allen will be the acting General Manager during his absence.

10. INFORMATIONAL CORRESPONDENCE

- A. Director Stewart's Trip Reports: Region 5 Water Supply & Reliability East Bay Municipal Utility District, September 5, and Special District Leadership Academy, September 25-28.
- B. Letter dated October 11, 2019, to Scott McGolpin, Santa Barbara County Public Works Director from the city of Lompoc regarding the Floradale Avenue Bridge.

11. DIRECTORS FORUM

President Brooks said he wants to schedule a Special Board Meeting on December 10 at 7:00 p.m. Director Stewart will be attending the ACWA Conference the week prior. He would like all Directors present to elect President, Vice President, and Finance Officer; and discuss

appointments to committees and external agencies. He welcomed Avenlea and thanked staff for all their work.

Director Bumpass asked what is the budget for the Floradale Bridge Project. General Manager Barget said approximately \$1.2 million. Director Bumpass asked if the District can get a key to the gate at Saturn Avenue and Highway 1 in case of an emergency. O&M Manager Garner said he will ask county fire.

Director Stewart would like to plan an ACWA Region 5 event in February or March of next year. The event would include a tour and presentation from NASA about how their satellites help with water legislation.


12. ADJOURN

President Brooks declared the meeting adjourned at 5:26 p.m.

Attest:

Signed:


Stephanie Garner
Secretary, Board of Directors


Christopher C. Brooks
President, Board of Directors