

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>  
[info@vvcasd.org](mailto:info@vvcasd.org)

## REGULAR MEETING

Tuesday, January 5, 2021

7:00 p.m.

**Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.**

**To access the meeting via telephone please dial: 1-669-900-9128  
and/or via the Web at: <http://join.zoom.us>**

**Meeting ID: 837 8471 3866**

**Password: 429538**

**The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, [sgarner@vvcasd.org](mailto:sgarner@vvcasd.org), by Monday, Jan 4, at 5:00 p.m.**

## AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Stewart, and Redmon
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

A. Minutes of the Special Meeting on December 8, 2020 ..... page 1

B. Treasurer Report

(1) Monthly Financials ..... page 9

(2) Disbursements through December 18, 2020 ..... page 17

8. ACTION ITEMS

A. **Committees and Agencies:** Appoint directors to committees and external agencies, and develop a conference schedule..... page 23

B. **Rural Community Assistance Corporation (RCAC):** Remarks by Rural Development Specialist Loch Dreizler .....no board package

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

A. SGMA Newsletter No. 2, December 2020..... page 29

B. US Drought Monitor: California, December 15, 2020 ..... page 31

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

*NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.*

*If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.*

*Please silence all cell phones during the meeting, as a courtesy to others.*

*Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcasd.org>.*



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## **MINUTES Special Meeting**

**December 8, 2020**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Stewart who led the Pledge of Allegiance.

2. ROLL CALL: Director Stewart was present. Directors Brooks, Bumpass Gonzales, and Redmon participated via Zoom video conference.

### **OTHERS PRESENT**

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

### **3. ADDITIONS AND DELETIONS TO AGENDA**

There were none.

### **4. PUBLIC FORUM**

President Stewart invited public comments and there were none.

### **5. OPERATIONS REPORT**

O&M Manager Garner reported the District pumped 33.5 million gallons of water for November with an average daily demand of 1.08 million gallons. This is five percent less than last November. Vandenberg Village received 0.33 inches of rain in November bring the calendar year total of 7.36 inches.

Well levels (below ground surface) for November were 1B-144', 3A-146', and 3B-147'.

The welding is complete on Tank 1 and the paint crew will return next week. The exterior is complete on Tank 3 and the interior work will start after the Christmas holiday.

The field crew reported problems with the Supervisory Control and Data Acquisition (SCADA) system. There was damage to antenna cables during the work on the tanks and Applied Technology will be out to replace all the cables.

To conclude his report, O&M Manager Garner said the field crew had only one service line repair in the Clubhouse Estates area. There were no sanitary sewer overflows to report or staff anniversaries.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported the lobby remains closed but the phones and drive-up window are still available to customers. Next week, the office staff will be working primarily from home with only one staff member in the office at a time. Customers are encouraged to use our Dropbox or to pay via phone rather than visiting the office in person.

The Governor has not yet rescinded the stay on service shut-offs. The District is not hanging 48-hour notices, applying late fees, or locking off for non-payment. Pre-COVID, the delinquent accounts had a combined balance of approximately \$15,000. Today, 113 residential customers are 30+ days delinquent for a total of about \$26,000. Ten thousand of that amount is in the 30-day column and would not be subject to lock-off or a late fee. Eighteen customers have past due balances of more than \$500 and 11 customers have not made a payment in six months or longer. Staff is continuing to call those customers who would otherwise be locked off to keep them informed about the possible late fees to their account.

AS Manager Allen will attend the final ACWA/JPIA Leadership Essentials for the Water Industry program. Due to COVID, the program was put on hold temporarily while adjustments were made to be entirely virtual but classes resumed in September and are completing the program just a month later than scheduled.

AS Manager Allen is continuing to work with iWater to fine-tune the GIS system and will schedule a presentation to the board at a future meeting.

To conclude her report, at the November 5 Santa Barbara County Local Agency Formation Commission (LAFCO) meeting, it was announced the commission hired its very first employee. Michael Prater was hired as Executive Officer and he started on November 22. Mr. Prater stepped down as the Executive Officer of the San Luis Obispo LAFCO and previously worked for the Santa Barbara County Planning Department.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Board Meeting on November 3, 2020

B. Treasurer Report

1) Monthly Financials

2) Disbursements through November 30, 2020

**Motion by Director Redmon, seconded by Director Brooks to accept the consent calendar as presented.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

## 8. ACTION ITEMS

### A. **Director Wyckoff**

General Manager Barget read Director Wyckoff's Resolution before the following motion was made.

**Motion by Director Brooks, seconded by Director Stewart to adopt Resolution 217-20 to commend and thank Mr. Wyckoff for 20 years of service on the Board of Directors.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**Motion by Director Redmon, seconded by Director Bumpass to place a bronze plaque on a bench to honor Mr. Wyckoff as the longest-serving Director.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**B. Jim Levingston**

O&M Manager Garner read Mr. Levingston's Resolution before the following motion was made.

**Motion by Director Brooks, seconded by Director Stewart to adopt Resolution 218-20 expressing appreciation to Mr. Levingston upon retirement for 31 years of service.**

**Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

**C. Central Coast Community Energy (3CE)**

Susan Davidson and Oswaldo Martinez gave a presentation, which was included in the board package for the Directors.



## **D. California Special Districts Association (CSDA)**

Charlotte Holifield, Coastal Network Public Affairs Field Coordinator, updated Directors on new legislation and webinars that are being offered.

## **E. Board Officers**

After some discussion among the Directors, the following motion was made.

**Motion by Director Brooks, seconded by Director Redmon to keep the slate of Officers for 2021 as follows: President Stewart, Vice President Brooks, and Finance Officer Bumpass.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart**

**Noes: None**

**Abstain: None**

**Absent: None**

## **9. REPORTS**

### **A. Committees**

Director Brooks attended a SGMA meeting in November and said the next meeting will be January 27, 2021.

Director Stewart gave a virtual tour of VVCSD for the Region 5 ACWA Event. She was busy during November attending various committee meetings and webinars.

### **B. District Representatives to External Agencies**

There was nothing to report.

### **C. President**

President Stewart welcomed newly elected Director Richard Gonzales to the board. Director Gonzales introduced himself and said he has been a resident of Vandenberg Village since his military service at Vandenberg

Air Force Base in 1984 followed by a career in the fire service. He is looking forward to being a member of the board.

#### D. General Manager

General Manager Barget thanked Directors Brooks and Stewart for their kind words regarding his involvement with SGMA. He said he enjoyed working closely with Director Stewart developing the ACWA Region 5 virtual tour presentation.

He reminded everyone the office will be closed from December 24 through January 1. He congratulated and welcomed Director Gonzales to the District and looks forward to working with him.

Director Redmon asked if there was any update on a new well site. General Manager Barget said he in discussion with Randy Collins about having the State Lands Commission surveyor prepare a “Land Description” and a “Site and Location Map” for the new (Alternative E) site which the District could use to amend its lease application.

### 10. INFORMATIONAL CORRESPONDENCE

#### A. Certification of County Clerk/Registrar of Voters

#### B. US Drought Monitor: California, December 1, 2020

### 11. DIRECTORS FORUM

Director Bumpass welcomed Director Gonzales to the board and asked General Manager Barget if there was an update on the Floradale Bridge Project. He explained that the city of Lompoc staff is considering a fundamental change in direction of the sewer line replacement, horizontally directional drilling a pipeline underneath the bed of the Santa Ynez River within an existing easement instead of mounting the pipeline on the new bridge. Unfortunately, this would mean significant sunk costs on project design; however, a pipeline underneath the river could reduce construction costs and would certainly be less expensive to maintain and repair over the next 50 years. More information to follow.

Director Redmon expressed concern the builder of the new townhomes on Oak Hill Drive might try to install a sewer lift station to serve those

townhomes. He is opposed to the concept. General Manager Barget indicated the District's March 2017 Can and Will Serve Letter for the Villas on Oak Hill project specifically requires the developer to "extend the District's sewer collection system by constructing a new sewer main and manholes along Oak Hill Drive, subject to District approval, to serve the development."

Director Brooks said it will be a while before the condos on Oak Hill Drive will be completed and is not in favor of the builder installing a lift station. In conclusion, he welcomed Rich Gonzales to the board and thanked all the District employees for the hard work they do.

12. ADJOURN

**President Stewart declared the meeting adjourned at 8:50 p.m.**

**Attest:**

**Signed:**

\_\_\_\_\_  
**Stephanie Garner**  
**Secretary, Board of Directors**

\_\_\_\_\_  
**Katherine Stewart**  
**President, Board of Directors**

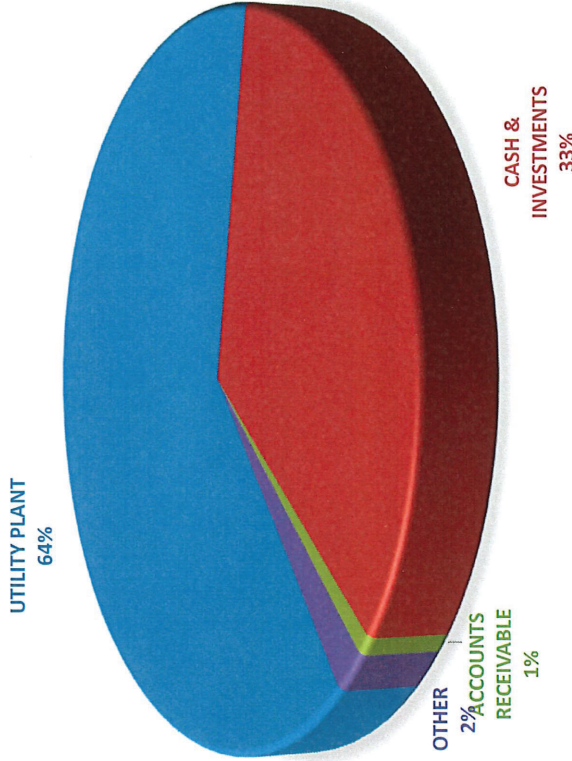


VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Combined Balance Sheet  
As of November 30, 2020

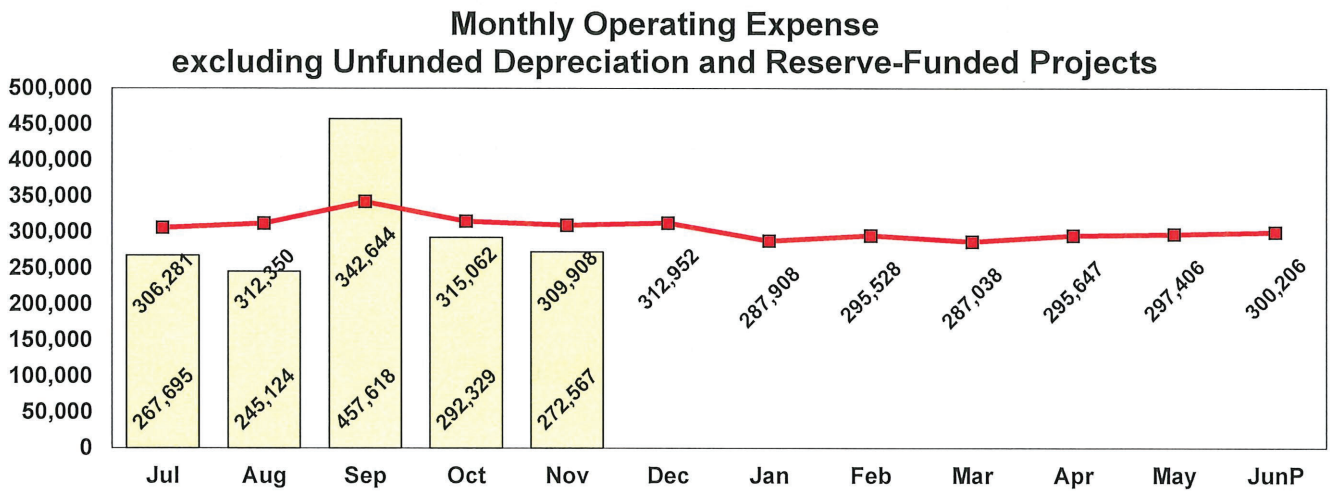
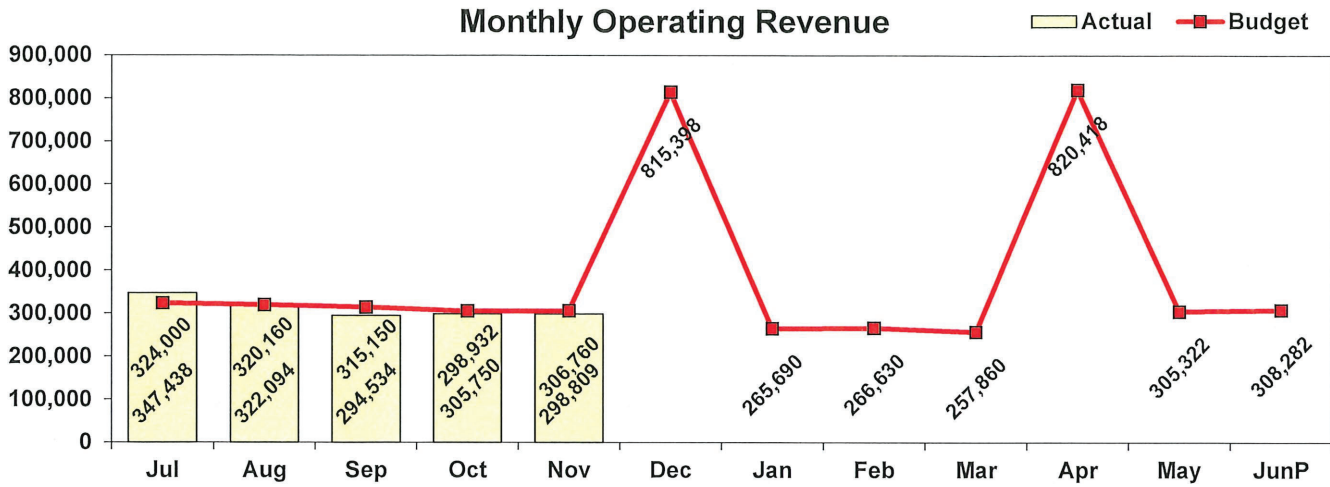
	2021 FYTD	FYE 2020	CHANGE
<b>ASSETS</b>			
UTILITY PLANT	\$23,037,755	\$22,697,384	\$340,371
CASH & INVESTMENTS	11,318,008	11,768,033	(450,025)
ACCOUNTS RECEIVABLE	232,337	285,838	(53,501)
OTHER	785,759	801,865	(16,106)
TOTAL ASSETS	\$35,373,859	\$35,553,120	(\$179,261)
<b>DEFERRED OUTFLOWS OF RESOURCES-PENSIONS</b>			
	\$410,285	\$410,285	\$0
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS</b>	<b>\$35,784,144</b>	<b>\$35,963,405</b>	<b>(\$179,261)</b>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$497,864	\$575,454	(\$77,590)
UNEARNED REVENUE	139,692	139,692	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,110,739	6,110,739	0
NET PENSION LIABILITY	1,368,316	1,368,316	0
TOTAL LIABILITIES	\$8,116,611	\$8,194,201	(\$77,590)
<b>DEFERRED INFLOWS OF RESOURCES-PENSIONS</b>			
	\$54,644	\$54,644	\$0
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$6,224,551	\$6,306,313	(\$81,762)
EQUITY	21,490,008	20,485,906	1,004,102
CURRENT EARNINGS	(101,670)	922,341	(1,024,011)
TOTAL EQUITY	\$27,612,889	\$27,714,560	(\$101,671)
<b>TOTAL LIABILITIES, DEFERRED INFLOWS &amp; EQUITY</b>	<b>\$35,784,144</b>	<b>\$35,963,405</b>	<b>(\$179,261)</b>

**ASSETS**

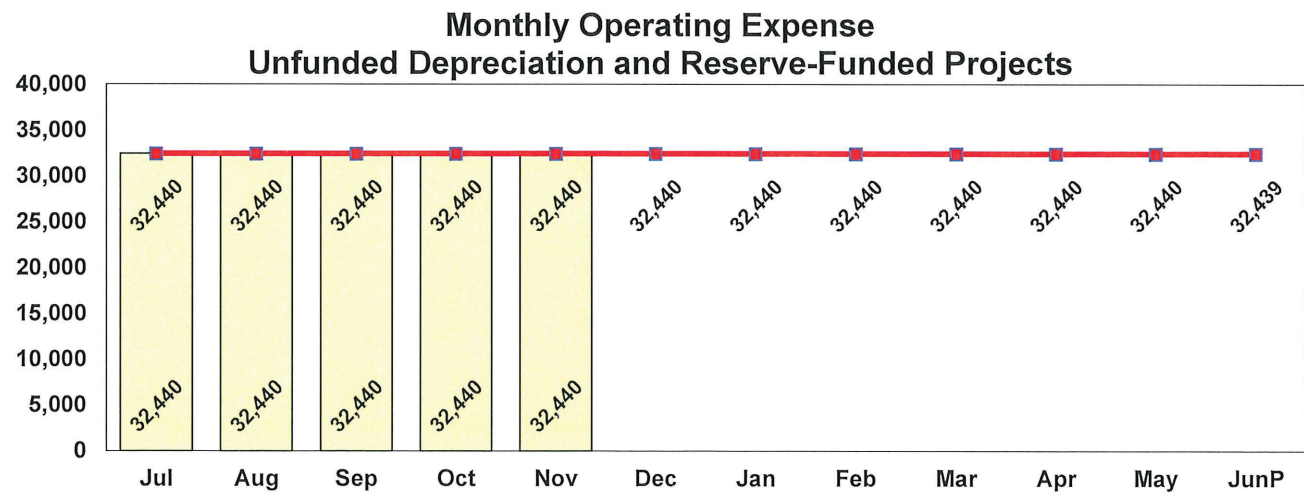




Operating Revenue and Expenses  
 Vandenberg Village Community Services District  
 July 1, 2020 to June 30, 2021



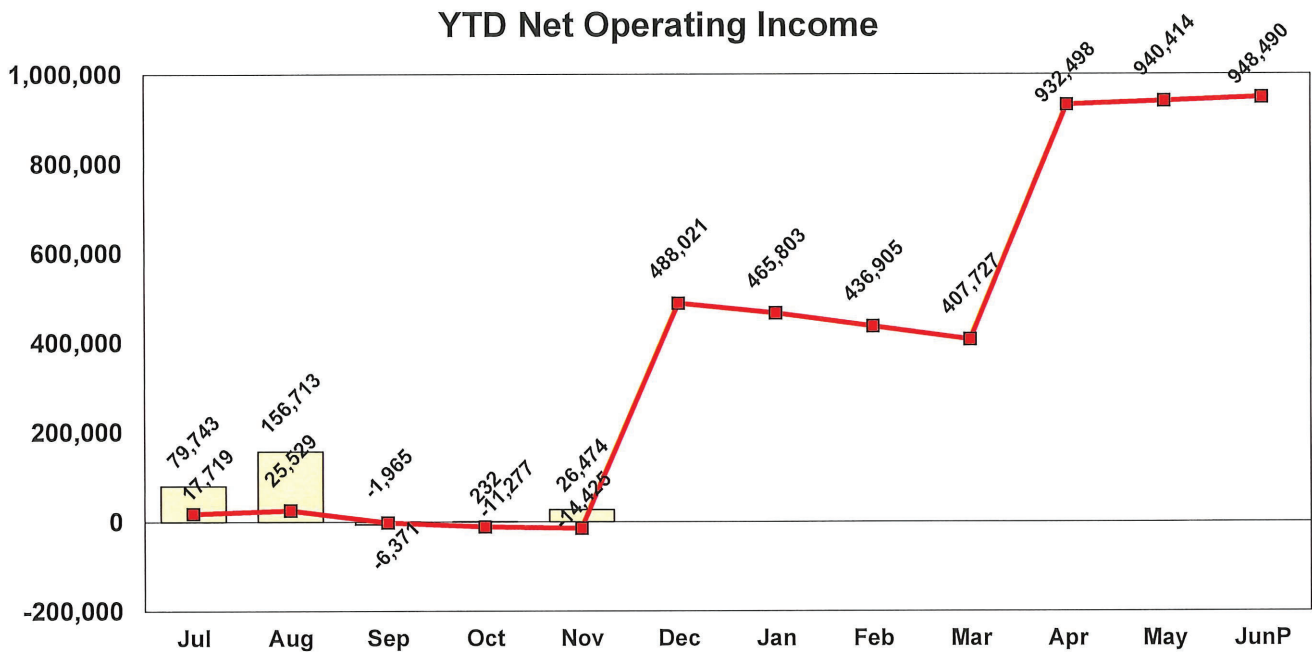
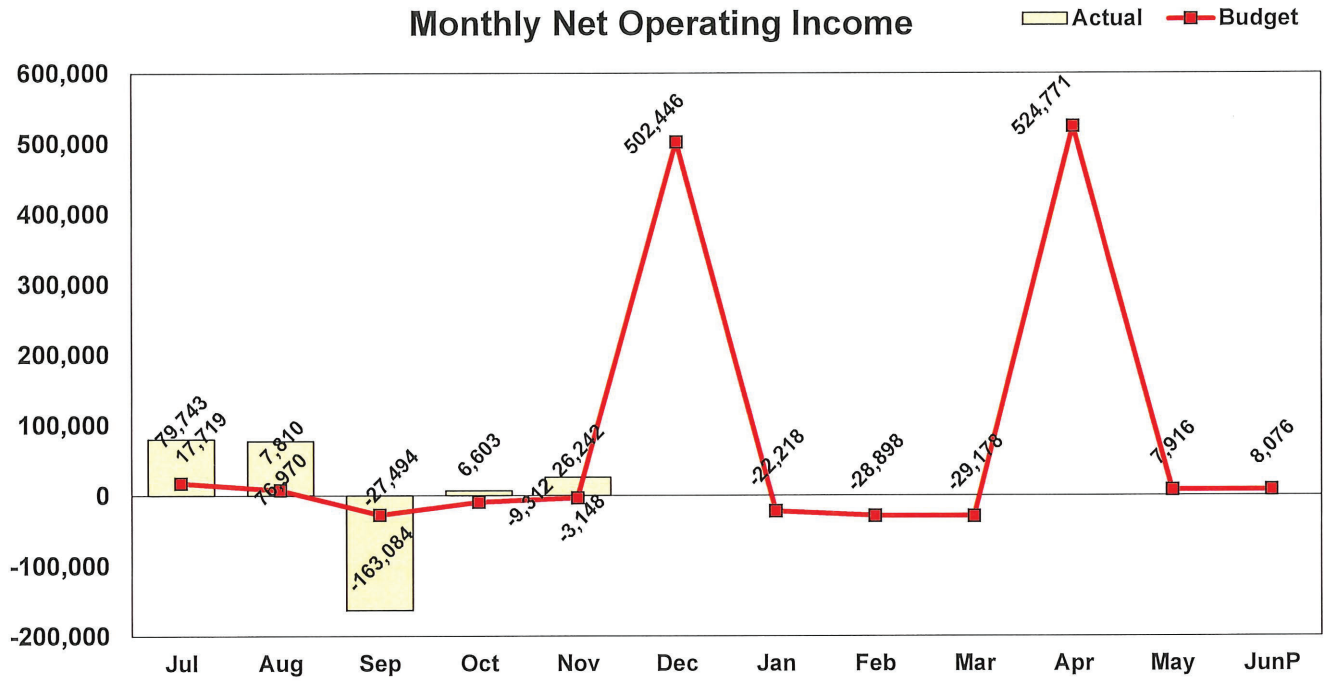
Sept. '20 - City of Lompoc FY20 Wastewater Treatment Shortfall \$172,506 FY20 Floradale Bridge Project \$53,441.



## Operating Income

### Vandenberg Village Community Services District

July 1, 2020 to June 30, 2021

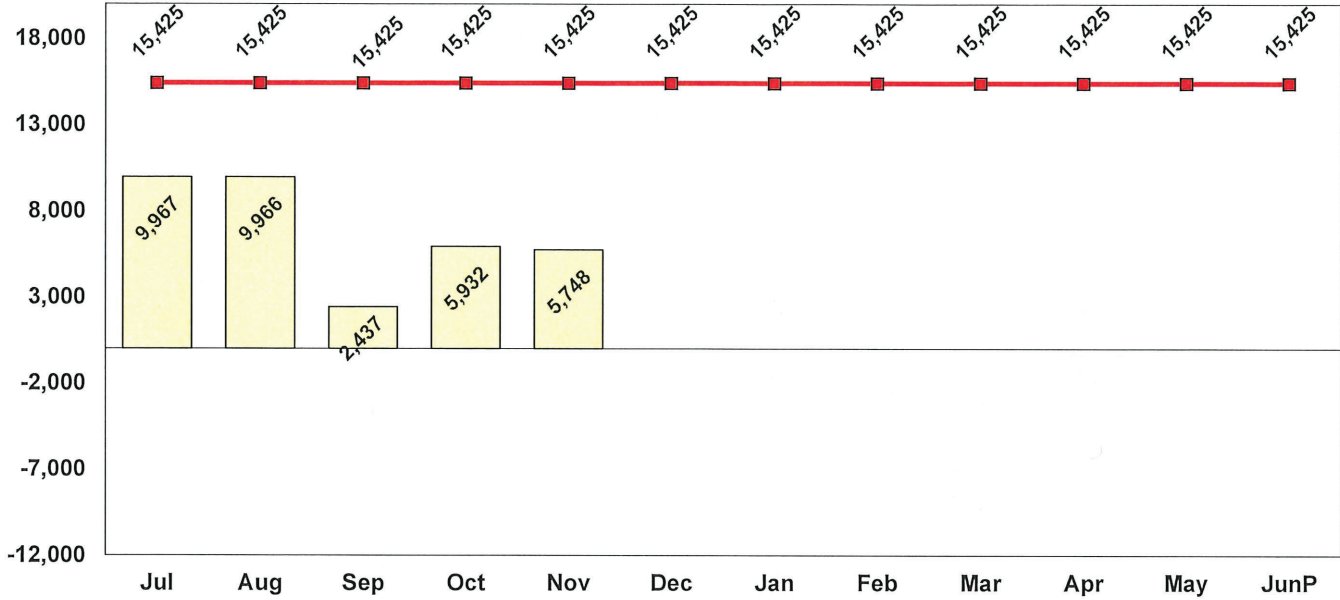




Non-Operating Income  
 Vandenberg Village Community Services District  
 July 1, 2020 to June 30, 2021

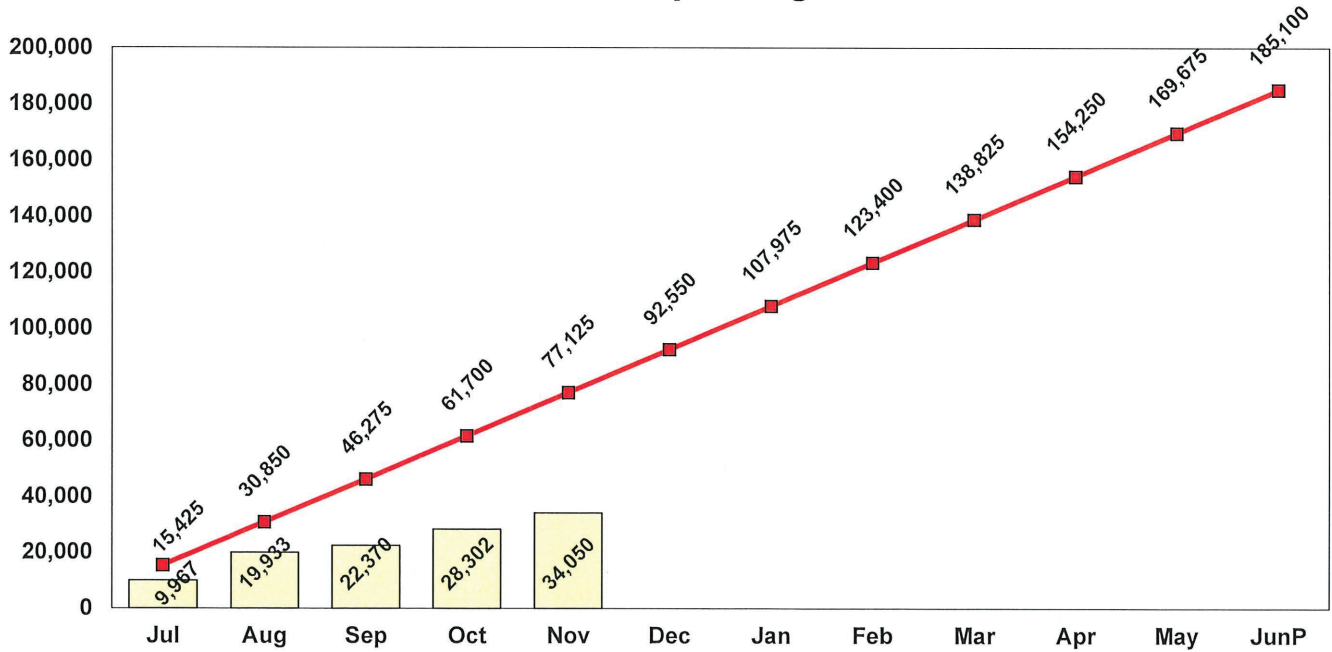
**Monthly Net Non-Operating Income**

Actual Budget



Sept.'20 - Fair Market Value adjustment.

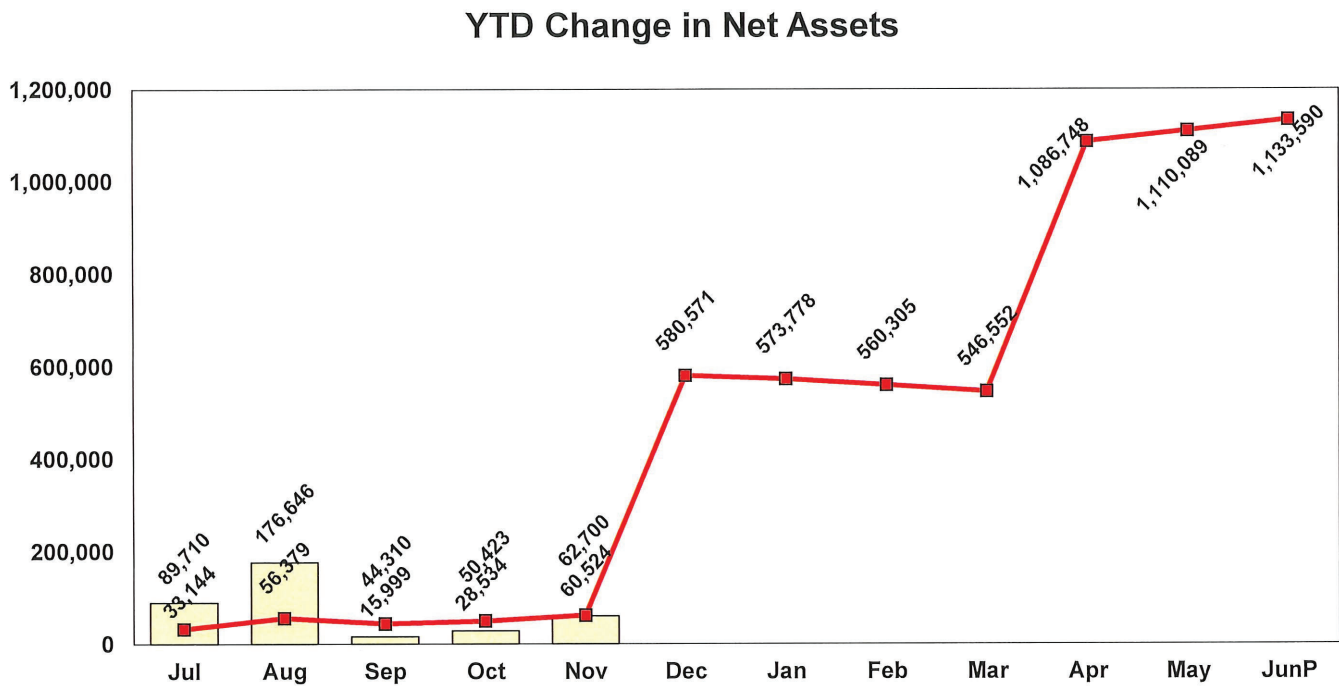
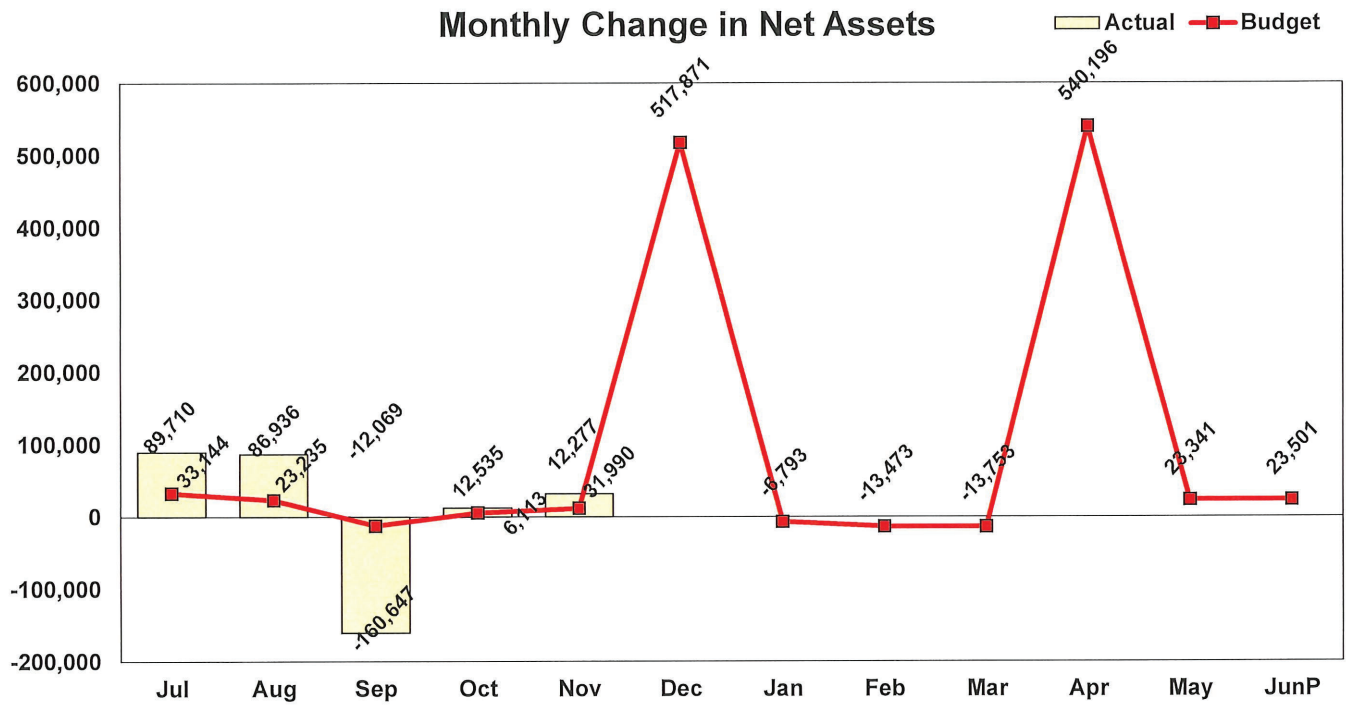
**YTD Net Non-Operating Income**



## Change in Net Assets

### Vandenberg Village Community Services District

#### July 1, 2020 to June 30, 2021



Statement of Cash Flow  
 Vandenberg Village Community Services District  
 For the Period from July 1, 2020 to June 30, 2021

	Water Fund	WW Fund	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash received from customers and users	\$ 877,902	\$ 700,901	
Cash payments for goods and services	(490,391)	(586,289)	
Cash payments to employees	(233,267)	(122,827)	
Net Cash Provided by Operating Activities			\$ 146,028
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>			
Purchase of capital assets	(646,890)	(11,698)	
Net Cash Used - Capital & Related Financing Activities			(658,588)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Investment income	33,464	29,071	
Net Cash Provided by Investing Activities			62,534
Net Increase (Decrease) in Cash & Cash Equivalents			(450,025)
Cash and cash equivalents, beginning of year			11,768,033
Cash and cash equivalents, year-to-date			<u>\$ 11,318,008</u>
<b>Reconciliation to the Statement of Net Assets:</b>			
Cash on hand	400		\$ 400
Cash and short term investments	3,281,699	8,035,909	11,317,608
			<u>\$ 11,318,008</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>			
Operating Income	\$ 104,381	\$ (240,102)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 80,870	\$ 237,347	
<b>Change in operating assets and liabilities:</b>			
(Increase) decrease in accounts receivable	20,019	(639)	
(Increase) decrease in other receivables	5,638		
(Increase) decrease in prepaid items	15,747	359	
Increase (decrease) in accounts payable	(27,992)	3,407	
Increase (decrease) in accrued payroll	(53,545)	(8,587)	
Increase (decrease) in customer deposits	(8,021)		
Increase (decrease) in compensated absences	17,145		
Net Cash Provided by Operating Activities	<u>\$ 154,243</u>	<u>\$ (8,215)</u>	<u>\$ 146,028</u>



# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 01-21 From 12/1/2020 To 12/18/2020  
 Board Meeting Date 1/5/2021 Item: 7B.2

Accounts Payable Amount	<u>\$68,882.80</u>	
Electronic Vendor Payment Amount		Void Checks <u>none</u>
Check Numbers	<u>27371-27397</u>	
A/P Hand Check Amount		
Confirmation Numbers		
Check Numbers		
Payroll Amount	<u>\$43,020.42</u>	
Wire Transfers		
Check Numbers	<u>electronically transferred</u>	
Wire Numbers		
Disbursements/Investments		
A/P Checks	68,882.80	
Electronic Vendor Payments	0.00	
A/P Hand Checks	0.00	
Payroll	43,020.42	
Investments	0.00	
TOTAL	<u><u>\$111,903.22</u></u>	



REPORT.: Dec 21 20 Monday  
 RUN....: Dec 21 20 Time: 16:49  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 12-20 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
027371	12/10/20	/V001	ANGELICA VILLANUEVA	150.00	.00	150.00	C01210	RETROFIT REIMB-CLOTHES WA
027372	12/10/20	ACW03	ACWA JOINT POWERS INSURAN	12746.72	.00	12746.72	0658639	GROUP MEDICAL,DENTAL,VISI
027373	12/10/20	ARA01	ARAMARK UNIFORM SERV.INC.	153.82	.00	153.82	56167	SHOP TOWELS 12/3/20
027374	12/10/20	CAL07	STATE OF CALIFORNIA	2592.00	.00	2592.00	WD0175861	SWRCB WASTE DISCHARGE FEE
				682.00	.00	682.00	WD0180964	NPDES DRINKING WATER DISC
			Check Total.....:	3274.00	.00	3274.00		
027375	12/10/20	CAL16	CALIF STATE WATER RESOURC	60.00	.00	60.00	49010221	TREATMENT 2 RENEWAL-COLE
027376	12/10/20	CLS01	CLINICAL LABS OF SAN	257.00	.00	257.00	977881	BACTERIA, IRON, MANGANESE, P
027377	12/10/20	COV01	COVERALL MOUNTAIN & PACIF	391.00	.00	391.00	553171838	JANITORIAL SERVICE 12/20
027378	12/10/20	FER01	FERGUSON ENTERPRISES INC	226.71	.00	226.71	8856608	1 1/2" FLANGE, 1" ELLS, 1"
				1950.93	.00	1950.93	8872783	1.6" FLANGED ADAPTERS(QTY
			Check Total.....:	2177.64	.00	2177.64		
027379	12/10/20	HOM02	HOME DEPOT	322.54	.00	322.54	10021120	MASKS, AXE, BATTERIES, FUEL,
027380	12/10/20	LOM01	CITY OF LOMPOC, FINANCE	40725.60	.00	40725.60	4710	11/20 M&O
027381	12/10/20	MAI01	MTC.SUPERINTENDENTS ASSOC	35.00	.00	35.00	C01209	2021 DUES-MTC.SUPERINTEND
				35.00	.00	35.00	1C01209	2021 DUES-MTC.SUPERINTEND
			Check Total.....:	70.00	.00	70.00		
027382	12/10/20	MIL01	MILLER LANDSCAPING AND MA	150.00	.00	150.00	58035	OFFICE YARD MAINTENANCE 1
027383	12/10/20	MIS01	MISSION PAVING, INC.	500.00	.00	500.00	4426	ASPHALT REPAIR-294 BURNHA
027384	12/10/20	NAT01	NATIONAL GROUP TRUST	941.73	.00	941.73	1207	LONG-TERM DISABILITY 1/21
027385	12/10/20	PIT03	PITNEY BOWES	828.91	.00	828.91	01341120	POSTAGE FOR BILLS 11/20
027386	12/10/20	QUI03	QUINN COMPANY	330.00	.00	330.00	16279201	RENT CHIPPER FOR VEGETATI
027387	12/10/20	SOU01	SO.CALIFORNIA GAS CO.INC.	70.17	.00	70.17	79001120	SO.CALIF GAS-WELL. 1B 10/2
				42.32	.00	42.32	84181120	SO.CALIF GAS-OFFICE 10/21
			Check Total.....:	112.49	.00	112.49		
027388	12/10/20	UND01	UNDERGROUND SERVICE ALERT	24.85	.00	24.85	120200782	USA TICKETS 11/20
027389	12/10/20	UPS01	UPS	54.58	.00	54.58	V85948490	OVERNIGHT SHIPMENT-SCADA

REPORT.: Dec 21 20 Monday  
 RUN...: Dec 21 20 Time: 16:49  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 12-20 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
027390	12/10/20	USB02	U.S.BANK CORPORATE PAYMEN	4009.87	.00	4009.87	32561120	TIERZERO;DELL SERVER, SERV
027391	12/10/20	VAL08	VALLEY ROLL-OFF SERVICE	200.00	.00	200.00	10345	EMPTY ROLL-OFF BINS AT SH
027392	12/10/20	WAS01	WASTE MANAGEMENT CORPORAT	129.69	.00	129.69	0492687	TRASH COLLECTION-SHOP 11/
				40.18	.00	40.18	0492691	TRASH COLLECTION-OFFICE 1
			Check Total.....:	169.87	.00	169.87		
027393	12/10/20	WEX01	WEX BANK	904.23	.00	904.23	69045672	245.79 GALS FUEL
027394	12/10/20	\K001	JAMES B. KOFF	88.73	.00	88.73	000C01101	CUSTOMER REFUND-KOF0002-4
027395	12/10/20	\M002	PATRICIA M. MEINHOLD	67.92	.00	67.92	000C01101	CUSTOMER REFUND-MEI0007-4
027396	12/10/20	\T001	JOE M. TORRES	65.17	.00	65.17	000C01101	CUSTOMER REFUND-TOR0009-4
027397	12/10/20	\V005	THOMAS L. VAN DE VEIRE	106.13	.00	106.13	000C01101	CUSTOMER REFUND-VAN0095-4

Cash Account Total.....: 68882.80  
 Total Disbursements.....: 68882.80  
 Cash Account Total.....: .00



REPORT.: Dec 21 20 Monday  
 RUN.: Dec 21 20 Time: 16:49  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)  
 Check Listing for 12-20 Bank Account.: 13101

PAGE: 003  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
332900	12/11/20	PUB02	PUBLIC EMPLOYEES	1207.50	.00	1207.50	C01211	PERS EPMC PP#25
332901	12/11/20	PUB02	PUBLIC EMPLOYEES	1554.66	.00	1554.66	1C01211	PERS TDMC PP#25
332902	12/11/20	PUB02	PUBLIC EMPLOYEES	4682.42	.00	4682.42	2C01211	PERS EMPLR CONTRIB PP#25
332910	12/11/20	PER04	CALPERS 457 PLAN	600.00	.00	600.00	C01211	EMPLOYER PERS 457 PP#25
332911	12/11/20	PER04	CALPERS 457 PLAN	1270.00	.00	1270.00	1C01211	EMPLOYEE PERS 457 PP#25
529550	12/11/20	EFT01	EFTPS	4027.97	.00	4027.97	C01211	FEDERAL WH TAXES PP#25
529551	12/11/20	EFT01	EFTPS	68.20	.00	68.20	1C01211	FICA SOCIAL SECURITY DR12
529552	12/11/20	EFT01	EFTPS	1057.66	.00	1057.66	2C01211	FICA MEDICARE PP#25
741760	12/11/20	EMP01	EMPLOYMENT DEVELOP.DEPART	1822.21	.00	1822.21	C01211	STATE WH TAXES PP#25
741761	12/11/20	EMP01	EMPLOYMENT DEVELOP.DEPART	287.24	.00	287.24	1C01211	STATE DISABILITY PP#25

Cash Account Total.....: 16577.86  
 Total Disbursements.....: 16577.86  
 =====



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.A

FROM: Joe Barget, General Manager 

Stephanie Garner, Board Secretary 

DATE: January 5, 2021

SUBJECT: Committees and Agencies

**Recommendations:**

- Confirm Board President Stewart's appointments to standing committees and external agencies.
- Approve Director Gonzales to attend the CSDA Special District Leadership Academy in South Lake Tahoe in September 2021.
- Develop a conference schedule for use in preparing the budget for FY 2021-22 (next fiscal year which begins July 1, 2021).

**Policy Implications:**

- District Ordinance § 1.2.4 requires the President to appoint standing committees and representatives to external agencies at the first meeting in January of every year. Appointments are subject to the confirmation of the Board.
- District Ordinance § 1.3.3 sets the following compensation levels for Board members:
  - \$100 per board meeting
  - \$50 per standing committee meeting
  - \$75 per Groundwater Sustainability Agency (GSA) committee meeting for the primary and alternate member

- Directors are reimbursed for travel and other expenses to attend conferences, training, and monthly meetings of the Santa Barbara County Chapter of the California Special Districts Association. Board members are not otherwise compensated for attending conferences, training, ad hoc committee meetings, or other events.

**Resource Impacts:** The estimated annual Directors Expense budget for FY 2021-22, based on historic levels of attendance at these conferences and all other Director expenses is \$33,000.

**Alternatives Considered:** The Board President may consider factors such as seniority, background, availability, and interests in making appointments.

**Discussion:** The Board has three standing committees. The District is one of four voting members on the GSA Committee for the Western Management Area of the Santa Ynez River Valley Groundwater Basin which was formed in 2018. Ad-hoc committees are appointed as needs arise.

President Stewart's proposed appointments to standing committees and external agencies are attached.

The District is an active member of the California Special Districts Association (CSDA), the Santa Barbara County Chapter of the CSDA, and the Association of California Water Agencies (ACWA). A Director occasionally attends quarterly meetings of the Santa Ynez River Water Conservation District (SYRWCD).

The annual Directors Expense budget funds salaries, local training, and attendance levels at the following major conferences:

- Annual CSDA (2 directors)
- Annual CSDA Special Districts Legislative Days (1 director)
- Fall ACWA (1 director)
- Spring ACWA (2 directors)

In 2020, Director Stewart was appointed to the CSDA Board of Directors, elected to the ACWA Region 5 Board of Directors, and selected for membership on the ACWA Groundwater Committee and ACWA Water Quality Committee. CSDA funds director travel and per diem for its board and committee meetings. ACWA does not fund travel and per diem for region

board meetings or committee meetings so those expenses need to be budgeted and paid by VVCSD.

In addition to these conferences, the General Manager recommends new Director Richard Gonzales attend CSDA's Special District Leadership Academy. This training provides a wealth of information and a solid foundation for directors and managers of special districts. The academy is only offered once or twice a year and consists of four modules:

- Governance Foundations
- Setting Direction/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Staff recommends developing a conference schedule for use in preparing the budget for the next fiscal year. A schedule also enables the Board Secretary to make reservations well in advance to secure the best hotel rooms and take advantage of early-registration discounts.

**Attachments:**

1. 2021 Board of Directors
2. FY 2020-21 Conference Schedule
3. Letter to Santa Barbara County Chapter of the CSDA

## 2021 Board of Directors

### Vandenberg Village Community Services District

<b>Officers</b>	<b>Director</b>
President	Stewart
Vice President	Brooks
Finance Officer	Bumpass

<b>Committees</b>	<b>Director</b>
Finance/Budget	Bumpass *
	Redmon
Legal/Personnel	Gonzales *
	Bumpass
Water/Wastewater	Brooks *
	Stewart
Groundwater Sustainability Agency (GSA)	Brooks (primary)
	Stewart (alternate)

*\* Committee chair*

<b>Agencies</b>	<b>Director</b>
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Brooks *
	Stewart
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Stewart *
	Gonzales
Santa Ynez River Water Conservation District	Stewart *
	Redmon

*\* Primary agency representative*

<b>FY 2020-21 Conference Schedule</b>				
	<b>Annual CSDA</b>	<b>Fall ACWA</b>	<b>Spring ACWA/CLE</b>	<b>Annual SDLD</b>
Director	Aug 30-Sep 2, 2021 Monterey	Nov 29-Dec 3, 2021 Pasadena	May 2-6, 2022 Sacramento	May 17-18, 2022 Sacramento
Brooks				
Bumpass				
Gonzales				
Redmon				
Stewart				

<i>Estimated Cost (per person)</i>	<b>\$2,533</b>	<b>\$2,887</b>	<b>\$3,064</b>	<b>\$2,181</b>
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# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*  
<http://vvcasd.org>  
[info@vvcasd.org](mailto:info@vvcasd.org)

January 5, 2021

Santa Barbara County *Chapter of the* California Special Districts Association  
c/o Santa Maria Public Airport District  
3217 Terminal Drive  
Santa Maria, CA 93455

Ladies and Gentlemen:

Per Article II, Section 2 (Voting Rights) of the Bylaws of the Santa Barbara County *Chapter of the* California Special Districts Association, dated September 23, 2013, the Board of Directors of Vandenberg Village Community Services District designates the following individuals to exercise its right to vote:

**Representative: Director Katherine Stewart**

**Alternate: Director Richard Gonzales**

Approved at the regular board meeting on January 5, 2021.

Sincerely,

Katherine A. Stewart  
President, Board of Directors



## Santa Ynez River Valley Groundwater Basin

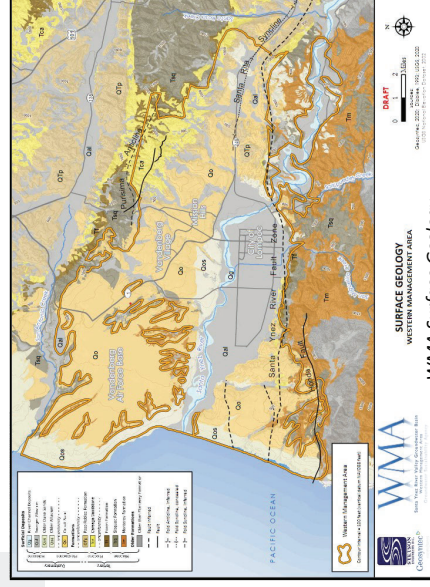
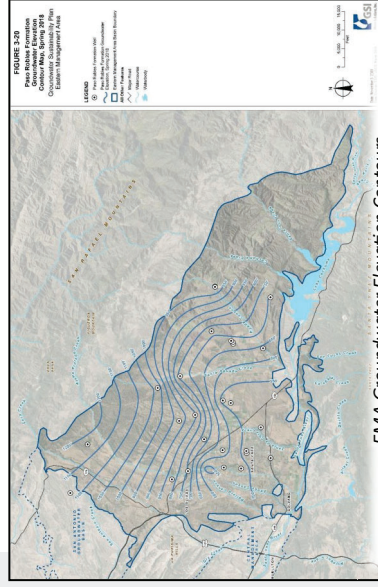
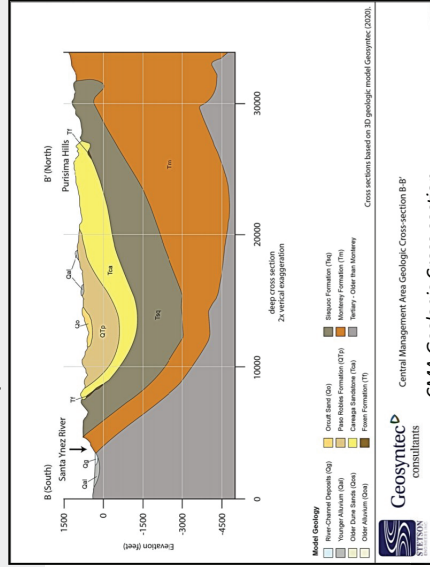
The Sustainable Groundwater Management Act (SGMA), enacted January 2015, creates a new framework for groundwater management. The management plan developed by this process will regulate future groundwater use and will be completed in early 2022.

In accordance with SGMA, DRAFT Hydrogeological Conceptual Models (HCM) have been prepared for each management area within the Santa Ynez River Groundwater Basin, including the Eastern Management Area (EMA), the Central Management Area (CMA), and the Western Management Area (WMA). Each HCM describes the basin setting and outlines the physical characteristics of the specific management area, identifies principal aquifers, and the uses and users of groundwater. The HCM documents for the EMA, CMA, and WMA are **now available for public review and comment** at [SantaYnezWater.org](http://SantaYnezWater.org). Additional DRAFT documents describing groundwater conditions will be released for public review and comment, soon.

### Hydrogeological Conceptual Model:

Provides understanding of basin setting, physical characteristics and basin geometry (geology), hydrogeologic conditions, land use, and groundwater uses and users.

HCMs include a series of geologic maps and scaled cross-sections to provide a representation and geographic view of different data sets, as demonstrated by these examples from the draft HCMs.



Check [SantaYnezWater.org](http://SantaYnezWater.org) for schedule of Public Meetings and Workshops

## Sustainable Management Criteria

Sustainable Groundwater Management is defined by the management and use of groundwater in a manner that can be maintained during the planning and implementation horizon, 20 years, without causing undesirable results.

Avoidance of undesirable results is measured through **six sustainability indicators:**



The Groundwater Sustainability Agency Committees will request public feedback on the **six sustainability indicators** and associated undesirable results based on findings presented by the basin's consultants. Public feedback to establish undesirable results thresholds will be considered to work toward sustainable groundwater management. Public participation is important at this step to develop appropriate undesirable results thresholds in order to develop a plan for sustainable groundwater management. For meeting announcements and information on how to participate, please visit the website at [SantaYnezWater.org](http://SantaYnezWater.org).

For more information, meeting announcements, and draft documents, please visit [SantaYnezWater.org](http://SantaYnezWater.org) or call (805) 693-1156 ext. 403



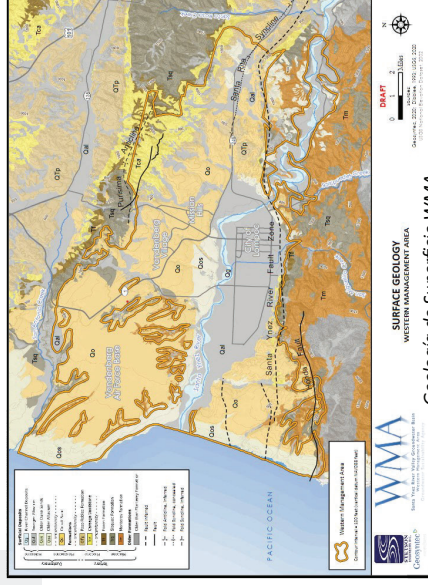
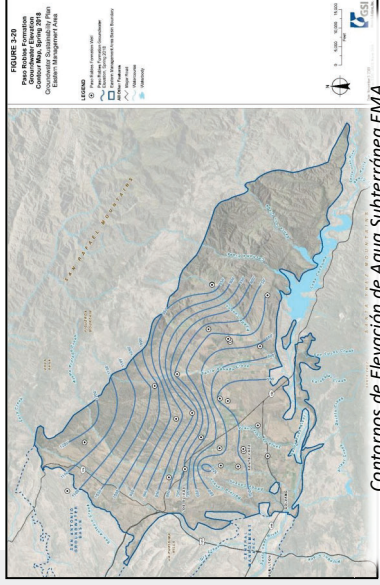
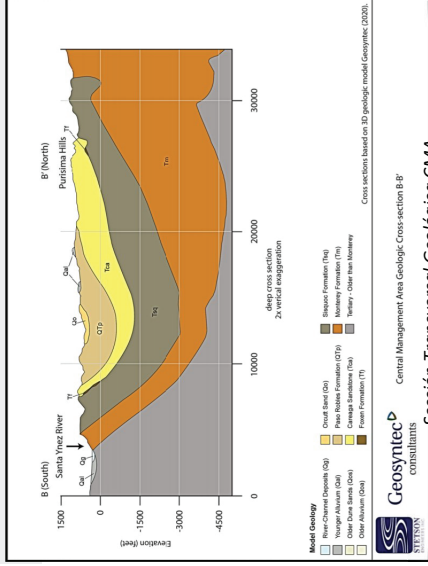
## Cuenca de Agua Subterránea del Valle del Río Santa Ynez

La Ley de Gestión Sostenible del Agua Subterránea (SGMA, por sus siglas en inglés), promulgada en enero del 2015, crea un nuevo marco para la sostenibilidad del agua subterránea. El plan de sostenibilidad desarrollado por este proceso regulará el uso futuro del agua subterránea y se completará a principios de 2022.

De acuerdo con la SGMA, se han preparado BORRADORES de Modelos Conceptuales Hidrogeológicos (HCM, por sus siglas en inglés) para cada área de gestión dentro de la Cuenca de Agua Subterránea del Río Santa Ynez, incluyendo el Área de Gestión Oriental (EMA, por sus siglas en inglés), el Área de Gestión Central (CMA, por sus siglas en inglés) y el Área de Gestión Occidental (WMA, por sus siglas en inglés). Cada HCM describe el entorno de la cuenca y describe las características físicas del área de gestión específica, identifica los principales acuíferos, y los usos y usuarios del agua subterránea. Los documentos de HCM para EMA, CMA, y WMA ya **están disponibles para su revisión y comentarios públicos en [SantaYnezWater.org](http://SantaYnezWater.org)**. Pronto se publicarán documentos BORRADORES adicionales que describen las condiciones del agua subterránea para su revisión y comentarios públicos.

**Modelo Conceptual Hidrogeológico:** Proporciona una comprensión del entorno de la cuenca, las características físicas y la geometría de la cuenca (geología), las condiciones hidrogeológicas, el uso de la tierra y los usos y usuarios del agua subterránea.

Los HCM incluyen una serie de mapas geológicos y secciones transversales escaladas para proporcionar una representación y vista geográfica de diferentes conjuntos de datos, como lo demuestran estos ejemplos de los borradores de HCM.



Visite

[SantaYnezWater.org](http://SantaYnezWater.org) para conocer el calendario de Reuniones Públicas y Talleres

## Criterios de Gestión Sostenible

La Gestión Sostenible del Agua Subterránea se define como la gestión y uso del agua subterránea de manera que se pueda mantener durante el horizonte de planeación e implementación, 20 años, sin generar resultados indeseables.

El evitar resultados indeseables se mide a través de seis indicadores de sostenibilidad:



Los Comités de la Agencia de Sostenibilidad del Agua Subterránea solicitarán la retroalimentación del público sobre los seis indicadores de sostenibilidad y los resultados indeseables asociados basados en los hallazgos presentados por los consultores de la cuenca. Se considerará que la retroalimentación del público para establecer umbrales de resultados no deseados tiene como fin la gestión sostenible del agua subterránea. La participación pública es importante en este paso para desarrollar umbrales de resultados indeseables apropiados con el fin de desarrollar un plan de sostenibilidad del agua subterránea. Para conocer los anuncios de reuniones e información sobre cómo participar, visite el sitio web [SantaYnezWater.org](http://SantaYnezWater.org).

Para obtener más información, anuncios de reuniones, y documentos preliminares, visite

[SantaYnezWater.org](http://SantaYnezWater.org)  
o llame al (805) 693-1156 ext. 403



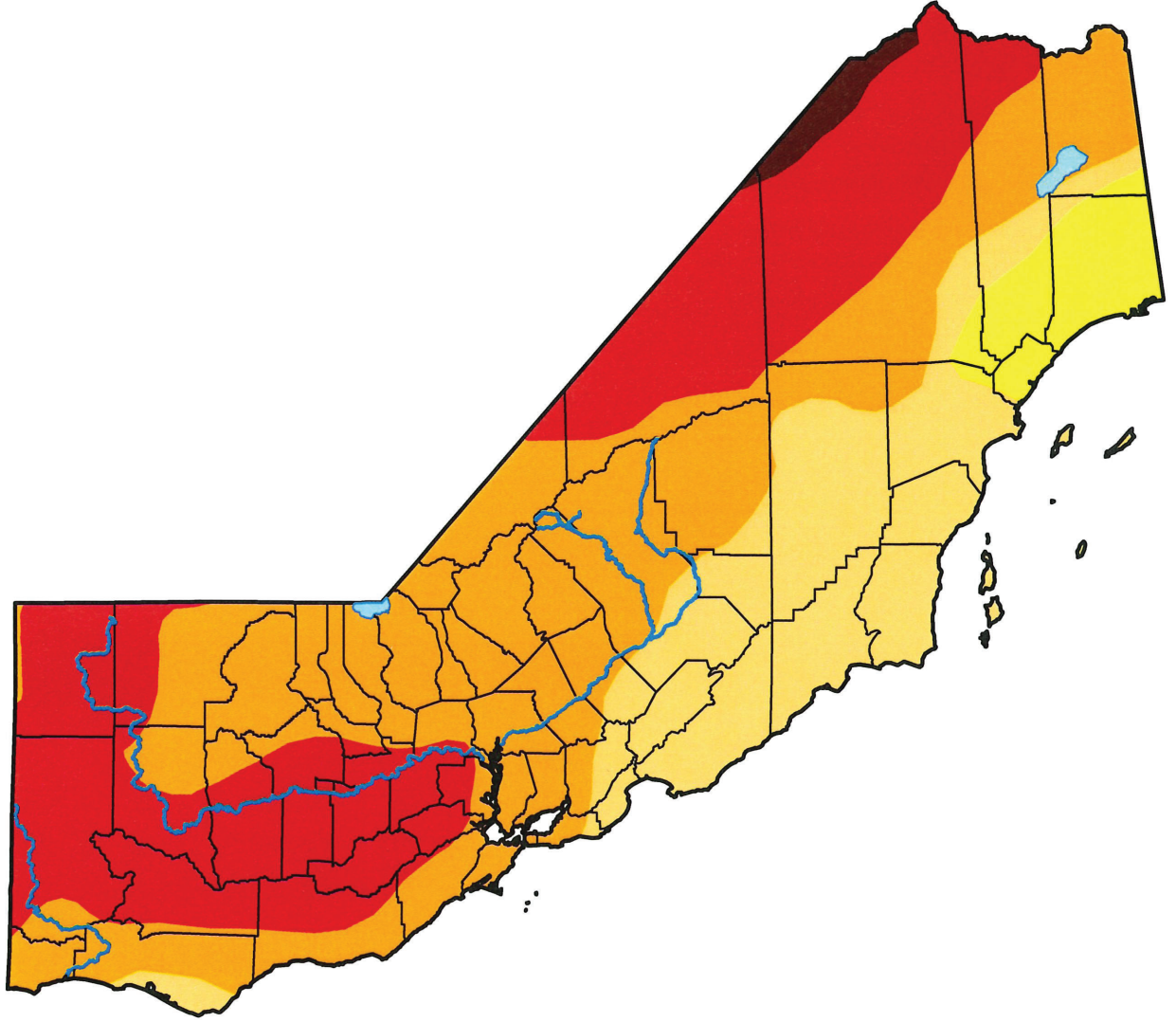
Geosyntec consultants  
Central Management Area Geological Cross-section B-B  
Sección Transversal Geológica CMA

SURFACE GEOLOGY  
WESTERN MANAGEMENT AREA  
Geología de Superficie WMA

Contornos de Elevación de Agua Subterránea EMA

# U.S. Drought Monitor California

**December 15, 2020**  
(Released Thursday, Dec. 17, 2020)  
Valid 7 a.m. EST



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	95.17	74.35	33.75	1.19
<b>Last Week</b> <i>12-08-2020</i>	0.00	100.00	95.17	66.79	21.30	0.00
<b>3 Months Ago</b> <i>09-15-2020</i>	15.62	84.38	67.09	35.26	3.17	0.00
<b>Start of Calendar Year</b> <i>12-31-2019</i>	96.43	3.57	0.00	0.00	0.00	0.00
<b>Start of Water Year</b> <i>09-29-2020</i>	15.35	84.65	67.65	35.62	12.74	0.00
<b>One Year Ago</b> <i>12-17-2019</i>	96.43	3.57	0.00	0.00	0.00	0.00

**Intensity:**

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

**Author:**  
David Simeral  
Western Regional Climate Center



