

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>  
[info@vvcasd.org](mailto:info@vvcasd.org)

## REGULAR MEETING

Tuesday, July 6, 2021

7:00 p.m.

## AGENDA

**Pursuant to Governor Newsom's Executive Order N-29-20, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.**

**To access the meeting via telephone please dial: 1-669-900-9128  
and/or via the Web at: <http://join.zoom.us>**

**Meeting ID: 837 8471 3866**

**Password: 429538**

**The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, [sgarner@vvcasd.org](mailto:sgarner@vvcasd.org), by Monday, May 31, at 5:00 p.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

A. Minutes of the Regular Meeting on June 1, 2021 ..... page 1

B. Treasurer Report

(1) Monthly Financials ..... page 7

(2) Disbursements through June 30, 2021..... page 15

8. ACTION ITEMS

A. **Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Charges:** Consider adopting Resolution 220-21 to continue collecting charges on the annual county tax roll for FY 2021-22 ..... page 21

B. **California Special Districts Association (CSDA) Election:** Vote for a director to represent the Coastal Network ..... page 23

C. **Drought:** Discuss measures the District may want to consider taking in response to statewide drought conditions.

9. REPORTS

A. Committees

B. District Representatives to External Agencies

C. Board President

D. General Manager

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, June 29, 2021 ..... page 29

B. Notice of Completion, Tank Rehabilitation Project, June 17, 2021  
..... page 31

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

*NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.*

*If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.*

*Please silence all cell phones during the meeting, as a courtesy to others.*

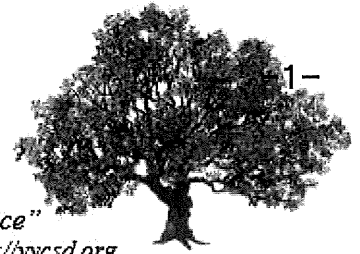
*Board package is available at the Vandenberg Village Public Library and on the District's website at [www.vvcsd.org](http://www.vvcsd.org).*





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## MINUTES Regular Meeting

June 1, 2021

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Brooks.

2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, and Redmon, participated via Zoom video conference. Director Stewart was absent.

### OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

### 3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

### 4. PUBLIC FORUM

Vice President Brooks invited public comments and there were none.

### 5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 42.4 million gallons of water for May with an average daily demand of 1.4 million gallons. This is 1 percent more than last year. Vandenberg Village received no rain in May, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for May were 1B-143', 3A-150', and 3B-134'.

Crosno Construction is completing welding repairs to the center column of Tank 3 and it will be back online next week.

The field crew had three copper service line repairs in May. There were no sanitary sewer overflows to report in the month.

To conclude his report, O&M Manager Garner said there were four anniversaries since the last meeting. AJ Rea 6 years on April 6, Dr. Cynthia Allen 28 years on April 15, Manny Perez 3 years on April 16, and Tina McManigal 21 years on May 30.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported the District lobby is still closed to the public. As reported last month, the office staff is working primarily from home with only one staff member in the office at a time, so masks are not required as often. However, the State of California is planning on reopening its offices on June 15. To coordinate with their reopening, all employees will return to the office on Monday, June 14 and staff hopes to open the doors to customers on July 1 per Cal-OSHA guidelines:

1. Sneeze guards will be installed at the front counter to minimize potential exposure to customers and staff. Customers and guests will be required to wear a mask. Signs will be posted at the doors.
2. A touchless hand sanitizer dispenser will be available to customers and social distancing decals will be installed in the lobby.
3. All employees must wear a mask while in a building unless they are in a room by themselves.
4. Fully vaccinated persons may be in a room together without a mask. However, if we do not know the vaccination status of a person then we will assume they are unvaccinated and a mask must be worn. (HIPAA prohibits the District from asking).
5. Employees who are ill must stay home. Especially when exhibiting fever, cough, shortness of breath, or other symptoms of COVID-19. Working from home is an alternative to taking sick leave upon approval from a supervisor.

The Governor has not yet rescinded the stay-on-service shut-offs. However, staff anticipates that will change soon. Before the District starts applying late fees, staff will contact every delinquent customer and give them the option of bringing their account current or a 12-month payment plan. Pre-COVID, the delinquent accounts had a combined balance of approximately \$15,000. As of today, 124 customers are 30 or more days delinquent for a total of about \$25,000. \$11,000 of that amount is in the 30-day column and would not be subject to lock-off or a late fee. Thirteen customers have past due balances of more than \$500 and five customers have not made a payment in six months or longer.

Today, a team of three auditors from Moss Levy & Hartzheim spent the day gathering preliminary data for the fiscal year-end 2021 audit. The auditors will return on August 19 and 20 to get the rest of the data to finalize the report.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on April 6, 2021

B. Treasurer Report

- 1) Monthly Financials
- 2) Disbursements through May 31, 2021
- 3) Schedule of Investments

**Motion by Director Redmon, seconded by Director Bumpass to accept the consent calendar as presented.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon**

**Noes: None**

**Abstain: None**

**Absent: Director Stewart**

## 8. ACTION ITEMS

## A. Association of Water Agencies (ACWA)

**Motion by Director Brooks, seconded by Director Redmon to adopt Resolution 219-21 nominating Director Katherine A. Stewart as a member of the Region 5 Board of Directors.**

### Roll Call:

**Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon**

**Noes: None**

**Abstain: None**

**Absent: Director Stewart**

## B. Drought

General Manager Barget talked about the Proclamation of a State of Emergency issued by the Governor with the Directors. There was no action taken.

## 9. REPORTS

### A. Committees

Directors Brooks reported he has been attending two Groundwater Sustainability Agency (GSA) meetings a month.

### B. District Representatives to External Agencies

The was nothing to report.

### C. President

President Stewart was absent.

### D. General Manager

General Manager Barget said two agency websites are great repositories of information on the Sustainable Groundwater Management Act (SGMA) and groundwater basins: Department of Water Resources (DWR) and the Santa Ynez River Water Conservation District (SYRWCD).

General Manager Barget and AS Manager Allen attended an online workshop on CalPERS prefunding programs. The District currently has an unfunded accrued pension liability (UAL) of \$1.5 million. Options available include: (1) reducing the current 24-year amortization schedule to 15 or 10 years, (2) making an additional discretionary payment (ADP) to eliminate or reduce the UAL, and (3) prefunding future pension costs by investing funds in the California Employers' Pension Prefunding Trust (CEPPT). He would like to schedule a Finance/Budget Committee meeting to review the information and discuss options.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, May 25, 2021

B. LAFCO Memorandum, Fiscal Year 2021-22 LAFCO Budget, dated May 7, 2021

11. DIRECTORS FORUM

Director Brooks said the District staff is strong, and he is fortunate to be working with them.

Director Redmon appreciated attending the virtual ACWA Spring Conference.

12. ADJOURN

**Vice President Brooks declared the meeting adjourned at 7:36 p.m.**

**Attest:**

**Signed:**

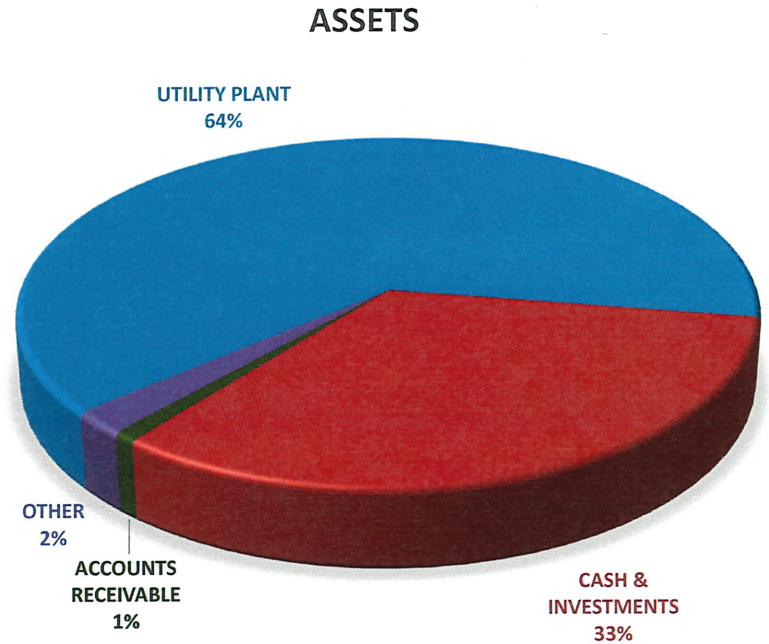
\_\_\_\_\_  
**Stephanie Garner**  
**Secretary, Board of Directors**

\_\_\_\_\_  
**Christopher Brooks**  
**Vice President, Board of Directors**



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT  
 Combined Balance Sheet  
 As of May 31, 2021

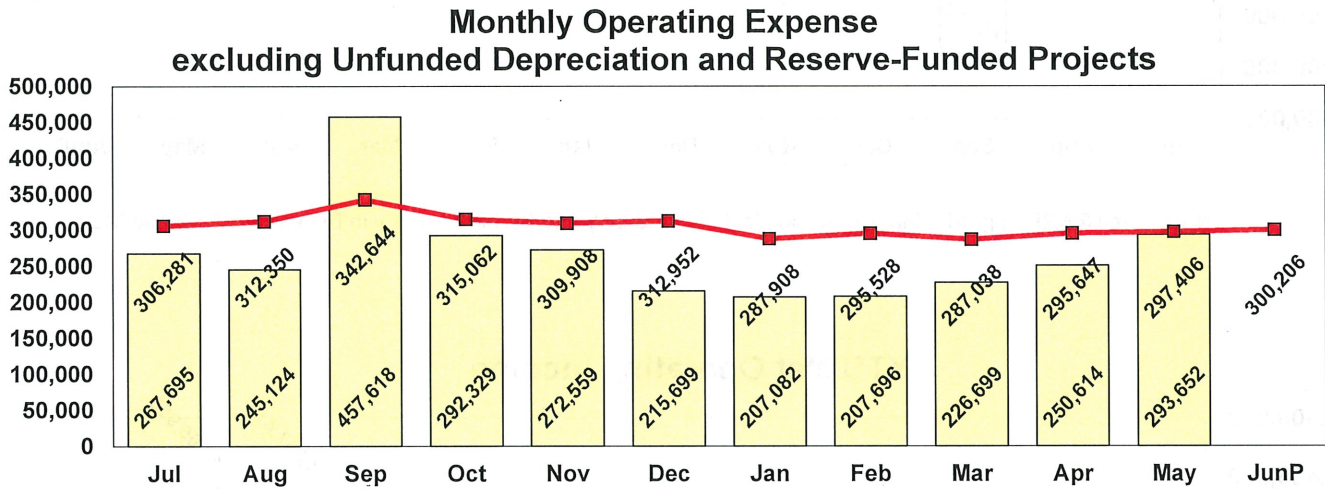
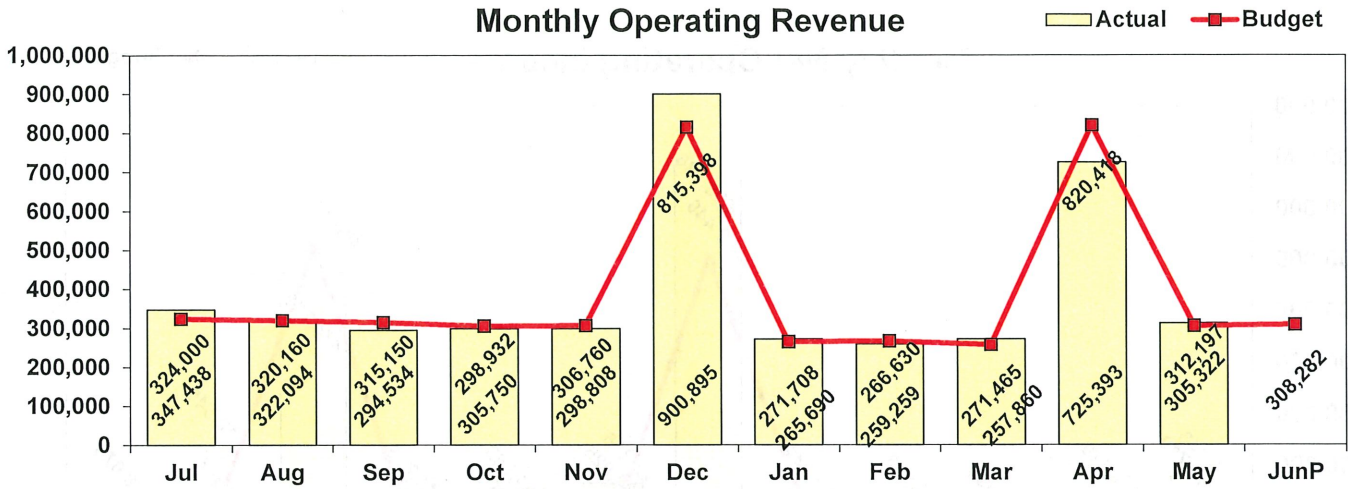
	2021 FYTD	FYE 2020	CHANGE
<b>ASSETS</b>			
UTILITY PLANT	\$23,057,672	\$22,697,384	\$360,288
CASH & INVESTMENTS	12,503,290	11,768,033	735,257
ACCOUNTS RECEIVABLE	229,508	285,838	(56,330)
OTHER	785,905	801,865	(15,960)
<b>TOTAL ASSETS</b>	<b>\$36,576,375</b>	<b>\$35,553,120</b>	<b>\$1,023,255</b>
<b>DEFERRED OUTFLOWS OF RESOURCES-PENSIONS</b>	<b>\$410,285</b>	<b>\$410,285</b>	<b>\$0</b>
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS</b>	<b>\$36,986,660</b>	<b>\$35,963,405</b>	<b>\$1,023,255</b>
<b>LIABILITIES</b>			
CURRENT LIABILITIES	\$581,823	\$575,454	\$6,369
UNEARNED REVENUE	139,692	139,692	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	6,110,739	6,110,739	0
NET PENSION LIABILITY	1,368,316	1,368,316	0
<b>TOTAL LIABILITIES</b>	<b>\$8,200,570</b>	<b>\$8,194,201</b>	<b>\$6,369</b>
<b>DEFERRED INFLOWS OF RESOURCES-PENSIONS</b>	<b>\$54,644</b>	<b>\$54,644</b>	<b>\$0</b>
<b>EQUITY</b>			
CONTRIBUTED CAPITAL	\$6,126,437	\$6,306,313	(\$179,876)
EQUITY	21,588,122	20,485,906	1,102,216
CURRENT EARNINGS	1,016,887	922,341	94,546
<b>TOTAL EQUITY</b>	<b>\$28,731,446</b>	<b>\$27,714,560</b>	<b>\$1,016,886</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS &amp; EQUITY</b>	<b>\$36,986,660</b>	<b>\$35,963,405</b>	<b>\$1,023,255</b>



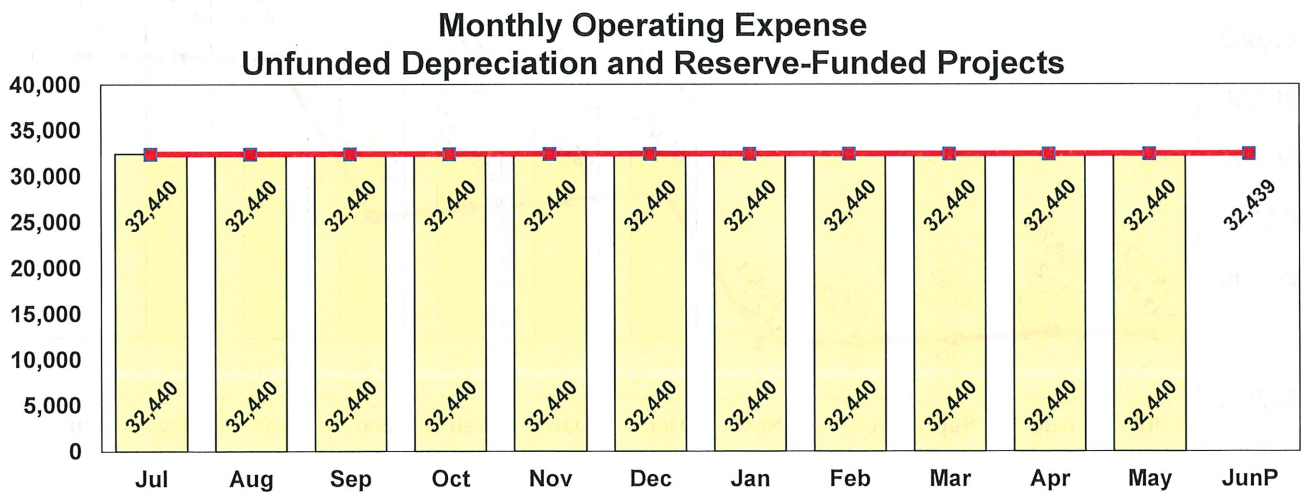




Operating Revenue and Expenses  
 Vandenberg Village Community Services District  
 July 1, 2020 to June 30, 2021



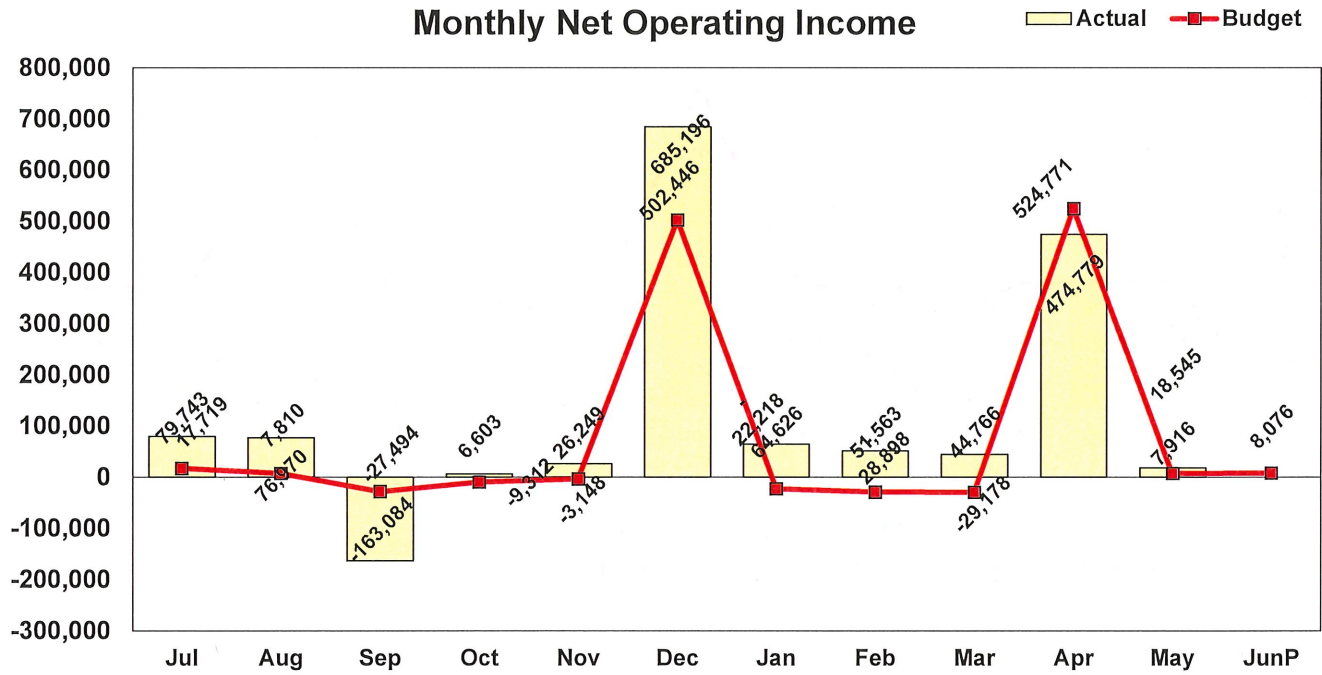
Sept. '20 - City of Lompoc FY20 Wastewater Treatment Shortfall \$172,506 FY20 Floradale Bridge Project \$53,441.



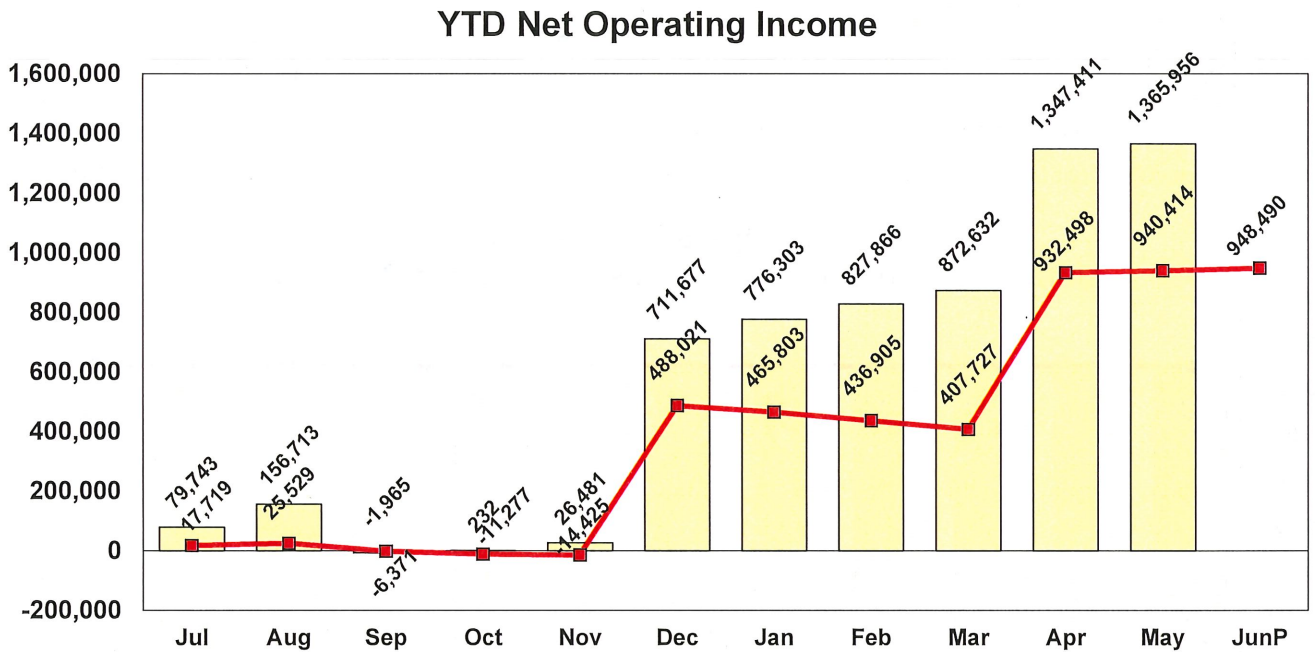
## Operating Income

### Vandenberg Village Community Services District

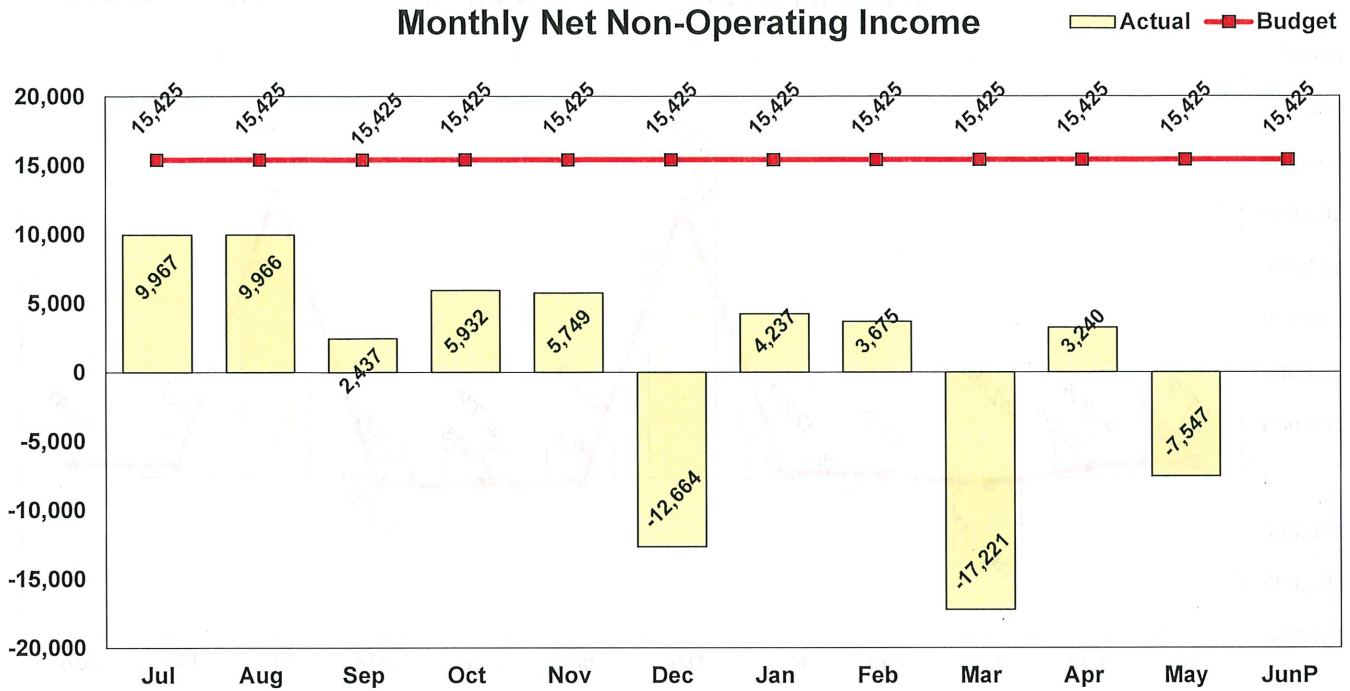
July 1, 2020 to June 30, 2021



Note: The LRWRP Upgrade Charge revenue is deposited by Santa Barbara County in December, April and May.

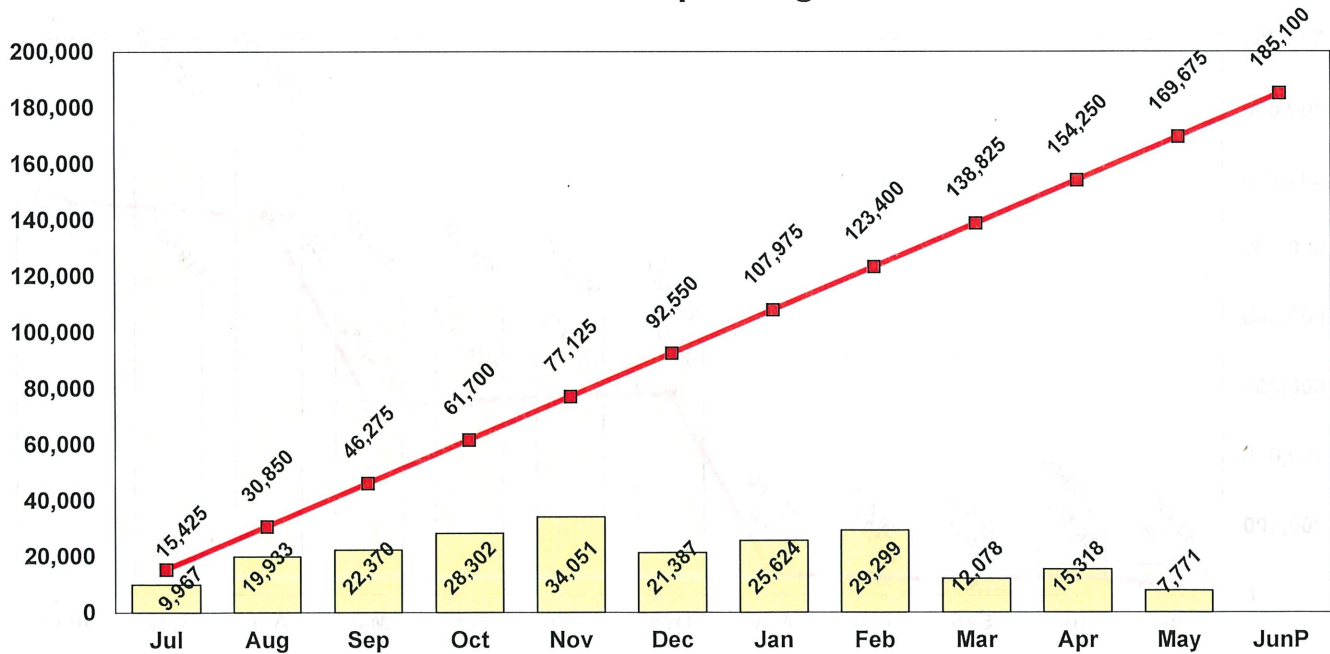


Non-Operating Income  
 Vandenberg Village Community Services District  
 July 1, 2020 to June 30, 2021



Sep.'20, Dec.'20, Mar'21 - Fair Market Value adjustment. May 21 - Asset retirement.

### YTD Net Non-Operating Income

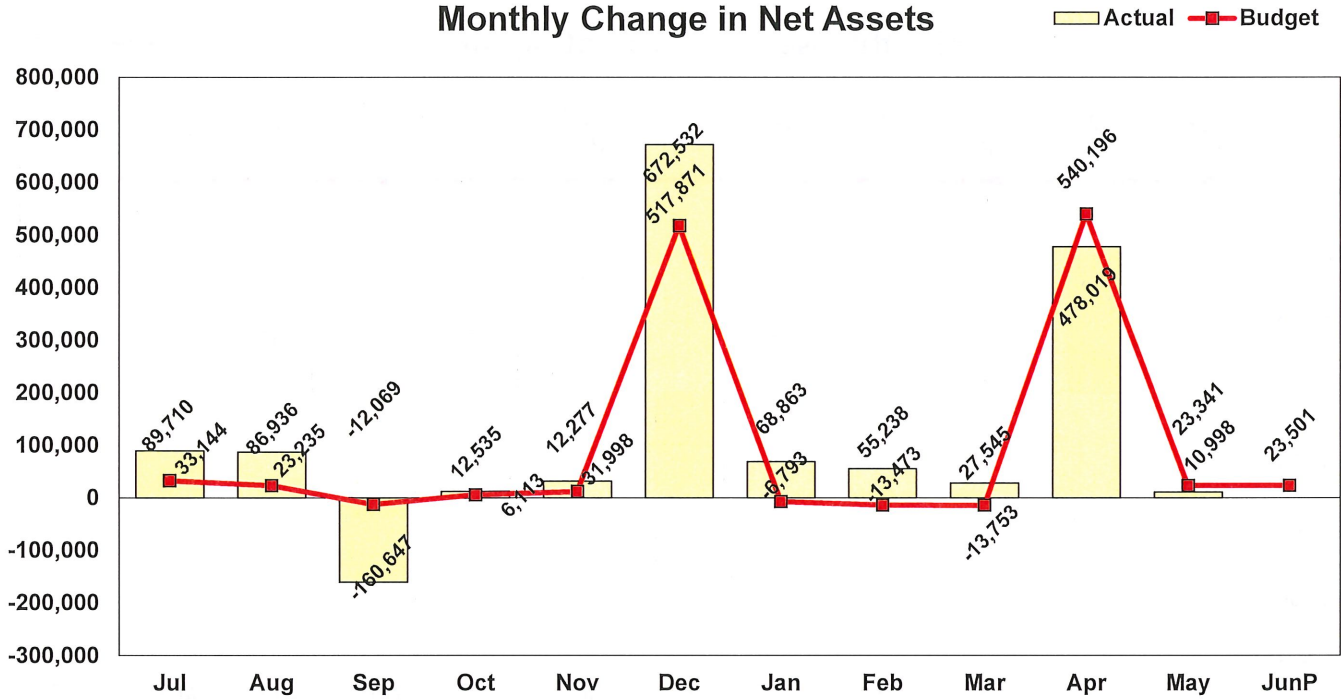


## Change in Net Assets

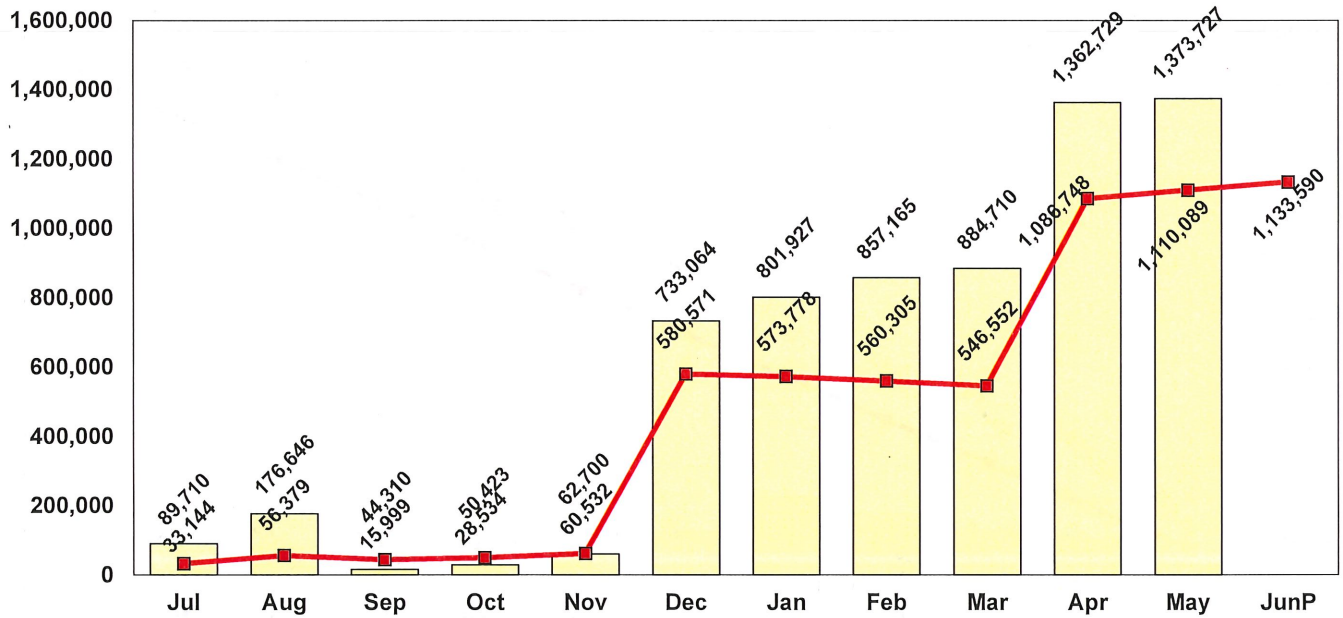
### Vandenberg Village Community Services District

#### July 1, 2020 to June 30, 2021

### Monthly Change in Net Assets



### YTD Change in Net Assets





Statement of Cash Flow  
Vandenberg Village Community Services District  
For the Period from July 1, 2020 to May 31, 2021

	Water Fund	WW Fund	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash received from customers and users	\$ 1,713,484	\$ 2,606,737	
Cash payments for goods and services	(831,736)	(941,854)	
Cash payments to employees	(484,742)	(253,576)	
Net Cash Provided by Operating Activities			\$ 1,808,313
 <b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>			
Purchase of capital assets	(1,050,641)	(72,157)	
Net Cash Used - Capital & Related Financing Activities			(1,122,438)
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Investment income	29,924	19,458	
Net Cash Provided by Investing Activities			49,382
Net Increase (Decrease) in Cash & Cash Equivalents			<u>735,257</u>
Cash and cash equivalents, beginning of year			11,768,033
Cash and cash equivalents, year-to-date			<u><u>\$ 12,503,291</u></u>
 Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,117,532	9,385,359	12,502,891
			<u><u>\$ 12,503,291</u></u>
 <b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>			
Operating Income	\$ 147,631	\$ 861,485	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 177,430	\$ 571,594	
<b>Change in operating assets and liabilities:</b>			
(Increase) decrease in accounts receivable	12,476	9,732	
(Increase) decrease in other receivables	5,638		
(Increase) decrease in prepaid items	15,602	359	
Increase (decrease) in accounts payable	99,404	(23,276)	
Increase (decrease) in accrued payroll	(49,403)	(8,587)	
Increase (decrease) in customer deposits	(10,350)		
Increase (decrease) in compensated absences	(1,421)		
Net Cash Provided by Operating Activities	<u>\$ 397,006</u>	<u>\$ 1,411,307</u>	<u>\$ 1,808,313</u>





# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 07-21 From 6/1/2021 To 6/30/2021  
 Board Meeting Date 7/6/2021 Item: 7B.2

Accounts Payable Amount \$1,034,636.80

Check Numbers 27679-27727

Void Checks 27395

Electronic Vendor Payment Amount \$2,291.39

Confirmation Numbers 102021, 613609, 637373

A/P Hand Check Amount \_\_\_\_\_

Check Numbers \_\_\_\_\_

Payroll Amount \$81,067.23

Check Numbers electronically transferred

Wire Transfers \_\_\_\_\_

Wire Numbers \_\_\_\_\_

### Disbursements/Investments

A/P Checks	1,034,636.80
Electronic Vendor Payments	2,291.39
A/P Hand Checks	0.00
Payroll	81,067.23
Investments	0.00
<b>TOTAL</b>	<u><u>\$1,117,995.42</u></u>



REPORT.: Jun 30 21 Wednesday  
 RUN....: Jun 30 21 Time: 11:40  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 06-21 thru 06-21 Bank Account.: 13100

PAGE: 001  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027395	06/24/21	\M002	PATRICIA M. MEINHOLD	-67.92	000C01101u	Ck# 027395 Reversed
027679	06/10/21	ACW03	ACWA JOINT POWERS INSURAN	12252.82	0668621	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 7/21
027680	06/10/21	AME02	AMERICAN INDUSTRIAL SUPPL	136.57	80960	BUSHINGS,TEES,NIPPES-TANK 3;BALL VALVE-SPRAY RIG
027681	06/10/21	ARA01	ARAMARK UNIFORM SERV.INC.	206.57	196325	CONTINUOUS TOWELS,SHOP TOWELS,SOAP 6/3/21
027682	06/10/21	CLS01	CLINICAL LABS OF SAN	1087.00	980962	BACT,IRON,MANG,PHYS,PFAS,HALO,THM,123TCP TEST 4/21
027683	06/10/21	COV01	COVERALL MOUNTAIN & PACIF	391.00	553175628	JANITORIAL SERVICE 6/21
027684	06/10/21	CRO04	CROSNO CONSTRUCTION INC.	87879.84	200712-8	TANK REHAB-TANK 1 & 3
027685	06/10/21	DOW01	DOWNTOWN FORD SALES	35052.96	318208	2020 FORD F150XL 1FTEX1C87NFA04171-PO#1681
027686	06/10/21	ICO01	ICONIX WATERWORKS INC.	188.59	116025345	4 MEGA LUG C900 KIT(2),4 MJ 90 IMP,PIPE WRAP
027687	06/10/21	IND02	INDUSTRIAL TRUCK BODIES	4787.46	21-15006	VEHICLE #22 TRUCK BOXES,CAB GUARD,LIGHTS
027688	06/10/21	MIL01	MILLER LANDSCAPING AND MA	150.00	59050	OFFICE YARD MAINTENANCE 5/21
027689	06/10/21	MOS01	MOSS,LEVY & HARTZHEIM	1000.00	28039	FY21 AUDIT CHARGES
027690	06/10/21	NAT01	NATIONAL GROUP TRUST	800.88	23940721	LONG-TERM DISABILITY 7/21
027691	06/10/21	OLI01	OLIN CORP - CHLOR ALKALI	4239.34	2972927	3,962 GALS NaOCL
027692	06/10/21	PGE01	PACIFIC GAS & ELECT. INC.	21427.84	68720521	PGE CHARGES 4/19/21-5/17/21
027693	06/10/21	RAY01	RAY MORGAN COMPANY	326.97	3341976	COPIER CONTRACT USAGE 6/7/21-7/6/21;TONER FREIGHT
027694	06/10/21	REA02	REARDON'S LOCKSMITH SERVI	404.55	22065	A3650WO LOCKS (QTY 12)
027695	06/10/21	SAN01	SANTA YNEZ RIVER	13687.00	SGMA2021	WESTERN MANAGEMENT AREA GSA COST SHARE (SGMA)
027696	06/10/21	SOU01	SO.CALIFORNIA GAS CO.INC.	56.31 79.22	79000521 84180521	SO.CALIF GAS-WELL 1B 4/23/21-5/24/21 SO.CALIF GAS-OFFICE 4/23/21-5/24/21
			Check Total.....:	135.53		
027697	06/10/21	STA11	STATEWIDE TRAFFIC SAFETY	69.30	03018490	SANDBAGS TO HOLD DOWN SIGNS
027698	06/10/21	UND01	UNDERGROUND SERVICE ALERT	26.50	520210775	USA TICKETS 5/21
027699	06/10/21	USB02	U.S.BANK CORPORATE PAYMEN	824.16	32560521	REG.WATER SUMMIT;TIERZERO;REG/LODGING-TRI-STATE
027700	06/10/21	WAS01	WASTE MANAGEMENT CORPORAT	129.69	505441	TRASH COLLECTION-SHOP 5/21

REPORT.: Jun 30 21 Wednesday  
 RUN...: Jun 30 21 Time: 11:40  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 06-21 thru 06-21 Bank Account.: 13100

PAGE: 002  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027700	06/10/21	WAS01	WASTE MANAGEMENT CORPORAT	40.18	505445	TRASH COLLECTION-OFFICE 5/21
			Check Total.....:	169.87		
027701	06/10/21	\B003	RICHARD A. BILLINGS	22.55	000C10501	CUSTOMER REFUND-BIL0007-4446 LIBRA DR.
027702	06/10/21	\H004	MARY HOLT	21.29	000C10501	CUSTOMER REFUND-HOL0004-283 ORION AVE.
027703	06/10/21	\I001	LESLIE INIGUEZ	230.03	000C10501	CUSTOMER REFUND-INI0001-177 ALDEBARAN AVE.
027704	06/10/21	\N001	KENDRA M. NOBLE	95.41	000C10501	CUSTOMER REFUND-NOB0001-4188 ARCTURUS AVE.
027705	06/10/21	\R008	BRISELDA M. RUIZ	122.47	000C10501	CUSTOMER REFUND-RUI0008-511 SUNBEAM RD.
027706	06/10/21	\S005	ROSINA ST JOHN	10.34	000C10501	CUSTOMER REFUND-SAI0004-526 VENUS AVE.
027707	06/10/21	\S012	JUNE M SCHWARTZ	29.08	000C10501	CUSTOMER REFUND-SCH0016-440 OAKHILL TERRACE
027708	06/10/21	\S013	WILLIAM SCHULTZ	51.46	000C10501	CUSTOMER REFUND-SCH0049-515 CYPRESS CT.
027709	06/24/21	\M002	PATRICIA M. MEINHOLD	67.92	000C01101y	Ck# 027709->027395 Replacement
027710	06/24/21	/D001	TOAN DANG	150.00	C10615	RETROFIT REIMB-CLOTHES WASHER-DAN0004
027711	06/24/21	ARA01	ARAMARK UNIFORM SERV.INC.	153.82	207544	SHOP TOWELS 6/17/21
027712	06/24/21	CLS01	CLINICAL LABS OF SAN	227.00	981432	BACTERIA, IRON, MANGANESE, GEN. PHYSICAL TESTS 5/21
027713	06/24/21	COR01	CORBIN WILLITS SYSTEM INC	769.14	C106151	SERVICE AND ENHANCEMENT FEE 7/21
027714	06/24/21	CRO04	CROSNO CONSTRUCTION INC.	36556.33	200712-9	RETENTION-TANK 1, 3, 5A, 5B REHAB
027715	06/24/21	CSI01	COATING SPECIALIST & INSP	14145.50	10588	COATING INSPECTION SERVICES-TANKS 1 & 3 REHAB
027716	06/24/21	FRO01	FRONTIER	101.62 274.78	28850621 49050621	FRONTIER 733-2109 6/13/21-7/12/21 FRONTIER 733-3615/3975/SCADA 6/13/21-7/12/21
			Check Total.....:	376.40		
027717	06/24/21	LOM01	CITY OF LOMPOC, FINANCE	784451.48	6258	5/21 M&O;SRF LOAN PAYMENT-LRW RP UPGRADE
027718	06/24/21	OLI01	OLIN CORP - CHLOR ALKALI	5210.90	2979736	4,870 GALS NaOCL
027719	06/24/21	PIT02	PITNEY BOWES INC	87.00	018290180	INK FOR POSTAGE MACHINE
027720	06/24/21	PIT03	PITNEY BOWES	844.69	01340521	POSTAGE FOR BILLS 5/21
027721	06/24/21	SHR01	SHRED-IT USA	189.08	182230298	DOCUMENT SHREDDING SERVICE 5/18/21,6/2/21

REPORT.: Jun 30 21 Wednesday  
 RUN....: Jun 30 21 Time: 11:40  
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report  
 Check Listing for 06-21 thru 06-21 Bank Account.: 13100

PAGE: 003  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027722	06/24/21	SMI04	SMITHS ALARMS & ELECTRONI	180.00	052846	SECURITY-SHOP, BOOSTER BLDG 7/21-9/21
027723	06/24/21	SPE01	SPEED'S OIL TOOL SERV.INC	1662.50	65467	PULL WASTEWATER FOR L/S#1 REPAIR
027724	06/24/21	STA11	STATEWIDE TRAFFIC SAFETY	442.63	03018682	SIGNS FOR HYDRANT FLUSHING; SAFETY VESTS
027725	06/24/21	SYN01	SYNCB/AMAZON	598.72	87140621	MASK SIGNS,SANITIZER/DISPENSER,DECALS;CAM;LOCKS
027726	06/24/21	UNI02	UNIVAR SOLUTIONS USA INC.	2701.23	49226864	1,000 GALS NaHSO3
027727	06/24/21	WES05	WESTERN EXTERMINATOR CO.	63.00	8292640	GOPHER CONTROL SERVICE 6/21
102021	06/10/21	WEX01	WEX BANK	1715.67	72258282	317.27 GALS FUEL;WEX CHEVRON LATE FEES
613609	06/10/21	HOM02	HOME DEPOT	54.73	10020521	PARTS FOR JOHN DEERE GATOR SPRAY RIG
637673	06/10/21	PIT03	PITNEY BOWES	520.99	40080521	POSTAGE FOR METER
Cash Account Total.....:				1036928.19		
Total Disbursements.....:				1036928.19		
Cash Account Total.....:				.00		

REPORT.: Jun 30 21 Wednesday  
 RUN...: Jun 30 21 Time: 11:40  
 Run By.: PATTY LECAVALIER

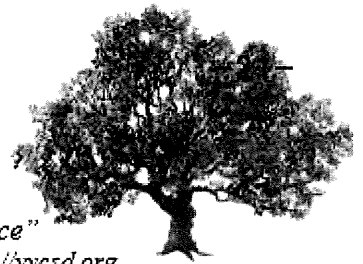
VANDENBERG VILLAGE CSD  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 06-21 thru 06-21 Bank Account.: 13101

PAGE: 004  
 ID #: PY-DP  
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
91200	06/25/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1687.84	C10625	STATE WH TAXES PP#13
91201	06/25/21	EMP01	EMPLOYMENT DEVELOP.DEPART	400.13	1C10625	STATE DISABILITY PP#13
214273	06/30/21	COL03	COLONIAL LIFE & ACCIDENT	224.58	C10630	COLONIAL-PRETAX 6/21
445040	06/25/21	EFT01	EFTPS	3778.28	C10625	FEDERAL WH TAXES PP#13
445041	06/25/21	EFT01	EFTPS	966.98	1C10625	FICA MEDICARE PP#13
471380	06/30/21	AFL01	AFLAC	362.50	C10630	AFLAC-PRETAX 6/21
471381	06/30/21	AFL01	AFLAC	2.88	1C10630	AFLAC-AFTER TAX 6/21
554100	06/11/21	EFT01	EFTPS	3818.63	C10611	FEDERAL WH TAXES PP#12
554101	06/11/21	EFT01	EFTPS	55.80	1C10611	FICA SOCIAL SECURITY DR#6
554102	06/11/21	EFT01	EFTPS	986.12	2C10611	FICA MEDICARE PP#12
711290	06/11/21	PUB02	PUBLIC EMPLOYEES	1090.25	C10611	PERS EPMC PP#12
711291	06/11/21	PUB02	PUBLIC EMPLOYEES	1452.72	1C10611	PERS TDMC PP#12
711292	06/11/21	PUB02	PUBLIC EMPLOYEES	4283.91	2C10611	PERS EMPLR CONTRIB PP#12
711300	06/11/21	PER04	CALPERS 457 PLAN	1200.00	C10611	EMPLOYER PERS 457 PP#12
711301	06/11/21	PER04	CALPERS 457 PLAN	1200.00	1C10611	EMPLOYEE PERS 457 PP#12
761600	06/11/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1706.92	C10611	STATE WH TAXES PP#12
761601	06/11/21	EMP01	EMPLOYMENT DEVELOP.DEPART	402.66	1C10611	STATE DISABILITY PP#12
798830	06/25/21	PUB02	PUBLIC EMPLOYEES	1090.25	C10625	PERS EPMC PP#13
798831	06/25/21	PUB02	PUBLIC EMPLOYEES	1437.41	1C10625	PERS EPMC PP#13
798832	06/25/21	PUB02	PUBLIC EMPLOYEES	4266.37	2C10625	PERS EMPLR CONTRIB PP#13
798840	06/25/21	PER04	CALPERS 457 PLAN	1200.00	C10625	EMPLOYER PERS 457 PP#13
798841	06/25/21	PER04	CALPERS 457 PLAN	1200.00	1C10625	EMPLOYEE PERS 457 PP#13
				-----		
Cash Account Total.....:				32814.23		
				-----		
Total Disbursements.....:				32814.23		
				=====		

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vcsd.org>

[info@vcsd.org](mailto:info@vcsd.org)

## Resolution 220-21

### ELECTING TO HAVE LRWRP UPGRADE CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2021-2022

**WHEREAS**, Vandenberg Village Community Services District was established in 1983 as a local government agency under California Government Code Section 61000, et seq., for the purpose of providing water and wastewater services to the community of Vandenberg Village, an unincorporated area of Santa Barbara County north of Lompoc; and

**WHEREAS**, pursuant to Government Code Section 61115(a)(1), the Board of Directors (the "Board") of the Vandenberg Village Community Services District (the "District") is authorized to establish rates and charges for services and facilities that the District provides; and

**WHEREAS**, on July 1, 2010, the District entered into a 35-year Wastewater Service Agreement with the City of Lompoc which requires the District to pay a proportionate share of the \$115 million Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Project which was completed in 2009; and

**WHEREAS**, on June 1, 2010, the Board passed and adopted an ordinance prescribing LRWRP Upgrade charges to be collected on the monthly bills; and

**WHEREAS**, pursuant to Government Code Section 61115(b), the Board desires to provide for the collection of LRWRP Upgrade charges on the tax roll with the general taxes for Fiscal Year 2021-2022; and

**WHEREAS**, the District General Manager prepared and filed with the Board a report that describes each affected parcel of real property and the amount of charges and delinquencies for each affected parcel for the year; and

**WHEREAS**, a public hearing was held on August 1, 2017, at 7:00 p.m. at which the Board heard and considered all objections and protests to the report; and

**WHEREAS**, such notice was published pursuant to Government Code Section 6066 as appears by the affidavit of publication on file in the office of the Secretary; and



**NOW, THEREFORE IT IS HEREBY RESOLVED AND ORDERED** as follows:

1. Pursuant to Government Section 61115(b) the election is hereby made to continue to have the LRWRP Upgrade charges collected on the tax roll in the same manner, by the same persons, at the same time as, together with, and not separately from, the general taxes.
2. The report and the charges therein are adopted and determined to be final, and the charges shall be collected on the tax roll of the County of Santa Barbara in the manner provided by law.
3. The Administrative Services Manager of the District is hereby authorized, prior to the submission to the Santa Barbara County Auditor-Controller, to make any necessary modifications to such LRWRP Upgrade charges to correct any errors, omissions or inconsistencies in the listing or categorization of parcels (provided that any such modifications shall not result in an increase in the applicable LRWRP Upgrade charges to any category of parcels).
4. District staff is directed to file a copy of the report with the Auditor-Controller of Santa Barbara County on or before August 10, 2021.
5. The Auditor-Controller of Santa Barbara County shall, upon receipt of the report, enter the amount of the charges set forth therein against the respective lots or parcels as they appear on the assessment roll for Fiscal Year 2021-2022.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 6<sup>th</sup> day of July, 2021 upon motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and as approved by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Katherine Stewart, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Stephanie Garner  
Secretary to the Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B

FROM: Joe Barget, General Manager

DATE: July 7, 2021

SUBJECT: California Special Districts Association (CSDA) Election

**Recommendation:** Vote for a director from the Coastal Network of CSDA.

**Policy Implications:** The District has been an active member of CSDA since 2000 and may vote for directors from our network.

**Resource Impacts:**

- CSDA membership dues for 2021 were \$7,253.
- Annual membership dues for the Santa Barbara County Chapter of the CSDA are \$300.

**Alternatives Considered:** Do not vote.

**Discussion:** CSDA is divided into six networks (formerly called regions) with each having three seats on the CSDA Board of Directors. CSDA directors hold staggered, three-year terms.


VVCSD is in the Coastal Network. Three candidates are vying for the open Seat A, 2022-2024 Term. Voting is done through Simply Voting software used by CSDA. Ballots are due by July 16.

**Attachments:**

1. Ballot
2. Candidate Information for Elaine Magner
3. Candidate Information for Hugh Rafferty

# Ballot

**CSDA**  
Online Voting



**California Special Districts Association**  
*Districts Stronger Together*

Home   How It Works   Logout Joe Barget

---

**CSDA Board of Directors Election Ballot - Term 2022-2024; Seat A - Coastal Network**

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**Please vote for your choice**

Choose **one** of the following candidates:

- Elaine Magner\*
- Hugh Rafferty

\*Incumbent

Elaine Magner\* [\[view details\]](#)

Hugh Rafferty [\[view details\]](#)



**California Special Districts Association**  
*Districts Stronger Together*

## 2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

**Name:** Elaine Magner

**District/Company:** Pleasant Valley Recreation and Park District

**Title:** Board Director

**Elected/Appointed/Staff:** Elected

**Length of Service with District:** Since February 2008

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I currently serve on the CSDA Board of Directors as the Vice President. As the CSDA Vice President I serve on all CSDA committees. In the past I have been on the Fiscal, Audit, Elections and Bylaws, Membership and Professional Development and provide input to many of the CSDA Expert Feedback Teams including Human Resources and Personnel, Governance and Revenue Teams. Also I am one of the three CSDA board directors on the Special Districts Leadership Foundation (SDLF) and the CSDA representative on the SDLF Scholarship Committee.

I attend CSDA Legislative Days and Exhibitors Showcase annually.

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

No

**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

Serve as the Pleasant Valley Recreation and Park District representative to the Ventura County Special Districts Association. Am one of the PVRPD Board members on the City of Camarillo/PVRPD Liaison Committee focusing on senior needs including facilities.

**4. List civic organization involvement:**

Member of the Camarillo Health Care District Early Morning Executive Panel – pre-COVID.



Fellow Coastal Network Members,

Having represented the Coastal Network as a CSDA Board member since 2016, I'm requesting your support for re-election.

I'm currently CSDA Board Vice President, having also served as Secretary and Treasurer. I've chaired the Fiscal and Membership committees, now serving as the ex-officio on all CSDA committees. I'm a representative to the Special Districts Leadership Foundation and their Scholarship Committee. I've completed the SDLF Leadership Academy, and regularly attend the annual Legislative Days, Annual Conference and Exhibitor Showcases.

As a Director for the Pleasant Valley Recreation and Park District Board since 2008, I've served as Board Chair, on the Personnel and Liaison Committees, and as PVRPD's representative to the Ventura County Special Districts Association and CSDA. I have been honored by VCSDA as Director of the Year.

My career in Public Service for 31 years was in law enforcement Human Resources. Following my retirement, I worked as a contract investigator for the Department of Justice.

My experience on the PVRPD Board and my work as a public servant has provided me with a solid foundation of experience, enabling me to represent your District's interests on the CSDA Board.

As a board member, I represent all special districts in the Coastal Network, supporting CSDA's on-going efforts to offer educational classes and informative conferences and their pro-active legislative advocacy and policy proposals that impact all Special Districts.

If re-elected, I will continue to work with board members and staff to further advocacy efforts at the state and national level, increase membership, and further enhance services provided to member agencies.

I would appreciate your district's support in my re-election as the Coastal Network representative on the CSDA Board of Directors. I respectfully ask for your vote.

Sincerely,

Elaine L. Magner, Director  
Pleasant Valley Recreation and Park District



California Special  
Districts Association  
*Districts Stronger Together*

### 2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Hugh Rafferty

District/Company: Santa Maria Public Airport District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA Secondary Legislative Committee

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

California Credit Union League - PAC and Advocacy Committee

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Santa Barbara County Chapter CSDA

4. List civic organization involvement:

Santa Barbara County Taspayers Association

Chamber of Commerce - Leadership Santa Maria

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

CSDA Board of Directors 2021 – 2023 Election Candidate Statement

I am the Past-president of the Santa Maria Public Airport District, and currently serve as Board Secretary. I have served on the District board for 10 years.

I'm the Past-president of the Santa Barbara County Chapter of CSDA, and continue to serve on the Board of Directors. I've served on the board for approximately 7 years. In addition, I currently serve on the CSDA Secondary Legislative Committee, and have served on the HR Support Committee.

I'm a past member of the Santa Maria Valley Chamber of Commerce Board of Directors, and currently serve on its Leadership Santa Maria Valley Board.

I'm an Honorably Discharged Marine Corps Veteran, and was designated a Lifetime Honorary Commander Emeritus by the 30<sup>th</sup> Space Wing at Vandenberg Air Force Base.

I hold a BA degree in General Studies, an MA in Human Development and Management, and a Ph. D in Management.

In addition to the above, I serve/have served in the following capacities:

- . Board Member and Past President – Santa Barbara County Taxpayers Association
- . Current President – Committee to Improve North (Santa Barbara) County
- . Chairman – Volunteer Leadership Committee, California Credit Union League
- . Board Member – California Credit Union League Advocacy Committee and Political Action Committee

I'm the recipient of several California Assembly, California State Senate and Congressional Certificates of Recognition, as well as Chamber of Commerce Citizen of the Year, and California Credit Union League Volunteer of the Year Awards.

My work with these various organizations has brought me into contact with numerous City, County, State and Federal elected officials, as well as managers and directors and employees of a number of special districts, and I hope to bring these experiences to the CSDA Board of Directors

I hope you will consider me for election to the CSDA Coastal Network board position.

---

Hugh Rafferty



# U.S. Drought Monitor California

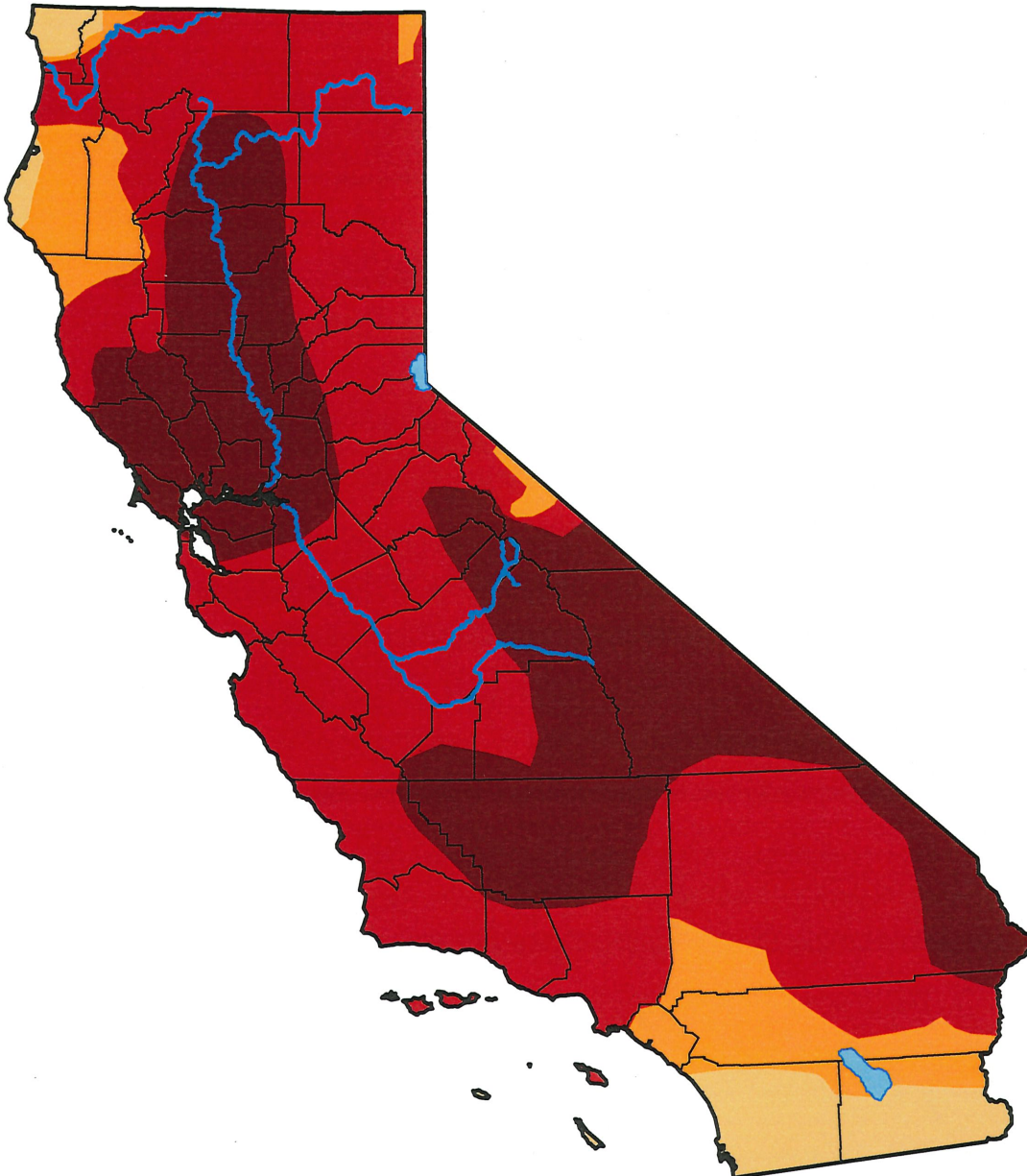
June 29, 2021

(Released Thursday, Jul. 1, 2021)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	100.00	94.73	85.44	33.32
<b>Last Week</b> <i>06-22-2021</i>	0.00	100.00	100.00	94.73	85.44	33.32
<b>3 Months Ago</b> <i>03-30-2021</i>	0.77	99.23	90.66	64.02	31.76	5.36
<b>Start of Calendar Year</b> <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
<b>Start of Water Year</b> <i>09-29-2020</i>	15.35	84.65	67.65	35.62	12.74	0.00
<b>One Year Ago</b> <i>06-30-2020</i>	41.79	58.21	46.74	20.84	2.45	0.00



**Intensity:**

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

**Author:**

Deborah Bathke  
National Drought Mitigation Center





Recorded in Official Records  
County of Santa Barbara  
Joseph E. Holland  
County Clerk-Recorder

REQUESTED BY AND  
AFTER RECORDING RETURN TO:

Vandenberg Village Community  
Services District  
3745 Constellation Road  
Lompoc, CA 93436

**DOC# 2021-0045533**

06/17/2021	Titles: 1	Pages: 1
04:08 PM		
SBC	Fees	\$0.00
	Taxes	\$0.00
E20	CA SB2 Fee	\$0.00
	<b>Total</b>	<b>\$0.00</b>

**NOTICE OF COMPLETION**

**Tank Rehabilitation Project**

NOTICE IS HEREBY GIVEN by Vandenberg Village Community Services District, 3745 Constellation Road, Lompoc, CA 93436, a public body, corporate and politic, which is the owner in fee or of an easement of the following described real property: four welded-steel water storage tanks, associated filter vessels, and piping.

That on or about July 8, 2020, this District entered into a contract with Crosno Construction, Inc., for the works of rehabilitating the tanks, filter vessels, and piping on that certain real property hereinbefore described; that said structures and/or improvements were completed on June 17, 2021, located on property owned by Vandenberg Village Community Services District in Santa Barbara County, CA. The real property is located on APN 097-371-046 (Well Sites 1 & 3) and APN 097-350-022 (Reservoir Site 5).

That the Traveler Casualty and Surety Company of America is the surety under the contract bonds furnished in connection with said contract; and that the work contemplated in said contract has been completed and accepted by Vandenberg Village Community Services District.

I certify under penalty of perjury that the foregoing is true and correct.

June 17, 2021, Lompoc, CA.



Joe Barget  
General Manager  
Vandenberg Village Community Services District

