

# VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436  
Telephone: (805) 733-2475 • Fax: (805) 733-2109



*"Pride in Community Service"*

<http://vvcasd.org>

[info@vvcasd.org](mailto:info@vvcasd.org)

## **MINUTES Regular Meeting**

**June 1, 2021**

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by Vice President Brooks.

2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, and Redmon, participated via Zoom video conference. Director Stewart was absent.

### OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner participated via Zoom video conference.

### 3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

### 4. PUBLIC FORUM

Vice President Brooks invited public comments and there were none.

### 5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 42.4 million gallons of water for May with an average daily demand of 1.4 million gallons. This is 1 percent more than last year. Vandenberg Village received no rain in May, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for May were 1B-143', 3A-150', and 3B-134'.

Crosno Construction is completing welding repairs to the center column of Tank 3 and it will be back online next week.

The field crew had three copper service line repairs in May. There were no sanitary sewer overflows to report in the month.

To conclude his report, O&M Manager Garner said there were four anniversaries since the last meeting. AJ Rea 6 years on April 6, Dr. Cynthia Allen 28 years on April 15, Manny Perez 3 years on April 16, and Tina McManigal 21 years on May 30.

## 6. ADMINISTRATION REPORT

AS Manager Allen reported the District lobby is still closed to the public. As reported last month, the office staff is working primarily from home with only one staff member in the office at a time, so masks are not required as often. However, the State of California is planning on reopening its offices on June 15. To coordinate with their reopening, all employees will return to the office on Monday, June 14 and staff hopes to open the doors to customers on July 1 per Cal-OSHA guidelines:

1. Sneeze guards will be installed at the front counter to minimize potential exposure to customers and staff. Customers and guests will be required to wear a mask. Signs will be posted at the doors.
2. A touchless hand sanitizer dispenser will be available to customers and social distancing decals will be installed in the lobby.
3. All employees must wear a mask while in a building unless they are in a room by themselves.
4. Fully vaccinated persons may be in a room together without a mask. However, if we do not know the vaccination status of a person then we will assume they are unvaccinated and a mask must be worn. (HIPAA prohibits the District from asking).
5. Employees who are ill must stay home. Especially when exhibiting fever, cough, shortness of breath, or other symptoms of COVID-19. Working from home is an alternative to taking sick leave upon approval from a supervisor.

The Governor has not yet rescinded the stay-on-service shut-offs. However, staff anticipates that will change soon. Before the District starts applying late fees, staff will contact every delinquent customer and give them the option of bringing their account current or a 12-month payment plan. Pre-COVID, the delinquent accounts had a combined balance of approximately \$15,000. As of today, 124 customers are 30 or more days delinquent for a total of about \$25,000. \$11,000 of that amount is in the 30-day column and would not be subject to lock-off or a late fee. Thirteen customers have past due balances of more than \$500 and five customers have not made a payment in six months or longer.

Today, a team of three auditors from Moss Levy & Hartzheim spent the day gathering preliminary data for the fiscal year-end 2021 audit. The auditors will return on August 19 and 20 to get the rest of the data to finalize the report.

## 7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on April 6, 2021

B. Treasurer Report

1) Monthly Financials

2) Disbursements through May 31, 2021

3) Schedule of Investments

**Motion by Director Redmon, seconded by Director Bumpass to accept the consent calendar as presented.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon**

**Noes: None**

**Abstain: None**

**Absent: Director Stewart**

## 8. ACTION ITEMS

## **A. Association of Water Agencies (ACWA)**

**Motion by Director Brooks, seconded by Director Redmon to adopt Resolution 219-21 nominating Director Katherine A. Stewart as a member of the Region 5 Board of Directors.**

### **Roll Call:**

**Ayes: Directors Brooks, Bumpass, Gonzales, and Redmon**

**Noes: None**

**Abstain: None**

**Absent: Director Stewart**

## **B. Drought**

General Manager Barget talked about the Proclamation of a State of Emergency issued by the Governor with the Directors. There was no action taken.

## **9. REPORTS**

### **A. Committees**

Directors Brooks reported he has been attending two Groundwater Sustainability Agency (GSA) meetings a month.

### **B. District Representatives to External Agencies**

The was nothing to report.

### **C. President**

President Stewart was absent.

### **D. General Manager**

General Manager Barget said two agency websites are great repositories of information on the Sustainable Groundwater Management Act (SGMA) and groundwater basins: Department of Water Resources (DWR) and the Santa Ynez River Water Conservation District (SYRWCD).

General Manager Barget and AS Manager Allen attended an online workshop on CalPERS prefunding programs. The District currently has an unfunded accrued pension liability (UAL) of \$1.5 million. Options available include: (1) reducing the current 24-year amortization schedule to 15 or 10 years, (2) making an additional discretionary payment (ADP) to eliminate or reduce the UAL, and (3) prefunding future pension costs by investing funds in the California Employers' Pension Prefunding Trust (CEPPT). He would like to schedule a Finance/Budget Committee meeting to review the information and discuss options.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, May 25, 2021

B. LAFCO Memorandum, Fiscal Year 2021-22 LAFCO Budget, dated May 7, 2021

11. DIRECTORS FORUM

Director Brooks said the District staff is strong, and he is fortunate to be working with them.

Director Redmon appreciated attending the virtual ACWA Spring Conference.

12. ADJOURN

**Vice President Brooks declared the meeting adjourned at 7:36 p.m.**

**Attest:**

**Signed:**

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**Stephanie Garner**  
**Secretary, Board of Directors**

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**Christopher Brooks**  
**Vice President, Board of Directors**