

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT UNPAID STUDENT INTERN PROGRAM

Program Eligibility

This program is open to students from Lompoc Unified School District in their junior or senior year of high school or first-year Allan Hancock College students.

Participants must have an overall grade point average (GPA) of 2.50 or greater, with “C” grades or higher in Math and English courses. Evidence of participation in extracurricular activities such as sports, community service, music, work, etc. is a plus.

Because interns will be in a training capacity, these positions do not require significant previous work experience in the field. However, good communication skills, knowledge of computer applications, and the ability to establish and maintain effective working relationships is highly desirable. All interns must possess, or have the ability to obtain prior to employment, a valid Class C California driver license.

Internship Opportunities

- Administration (1 student)
- Operations (1 student)

How the Program Works

The internship program is designed to provide students with meaningful work experience in the water field. Administration interns work with administration staff on common tasks and special projects. Operations interns will work in the field with water operators to perform hands-on tasks involved with water treatment and distribution and wastewater collections.

Internship Term

Intern work hours will vary and be mutually agreeable between the intern and his/her supervisor. Interns are limited to working a maximum of 20 hours per week (Monday – Friday) and the term is limited to 960 hours per fiscal year (July 1 – June 30). The relationship may be terminated by the intern or the District at any time with or without notice. All internships terminate on September 30.

Compensation

The internship is an unpaid position. However, following 120 hours of successful internship with the District, VVCSD may pay for enrollment in the California State University, Sacramento Office of Water Programs (OWP) distance learning course appropriate to the intern’s training: Utility Management (Administration Intern) or Water Distribution System Operation and Maintenance (Operations Intern).

How to Apply

1. Visit VVCSD's website at <http://vvcasd.org>
2. Click Employment
3. Download the internship application PDF, complete the form, and submit it to VVCSD via email at administration@vvcasd.org, fax (805) 733-2109, or in person at 3745 Constellation Road before October 1.
4. Once your application is received, we will contact you via email and/or phone.
5. The General Manager and the management team will select one Administration Intern and one Operations Intern per application period.