

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>

info@vvcasd.org

MINUTES Regular Meeting

July 6, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart.

2. ROLL CALL: Directors Brooks and Stewart were present. Directors Bumpass, Gonzales, and Redmon participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, and Board Secretary Stephanie Garner were present.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 44.7 million gallons of water for June with an average daily demand of 1.5 million gallons. This is 1 percent more than last year. Vandenberg Village received no rain in June, keeping the calendar year total of 7.24 inches.

Well levels (below ground surface) for May were 1B-146', 3A-153', and 3B-135'.

Water agencies were notified in June of a possible chlorine shortage in California. O&M Manager Garner contacted the District's supplier, Olin Corporation, inquiring of any delays and the representative said they don't expect any problems meeting deliveries.

The field crew has experienced problems with the third soft starter on Well 3B kicking out. The manufacturer, Eaton Corporation, will be sending a technician here to diagnose the problem. PG&E may need to be contacted.

Crosno Construction completed work on the water tanks and General Manager Barget filed the Notice of Completion with the county on June 17.

The field crew flushed the entire water distribution system from June 28 to July 2.

O&M Manager Garner worked with Loch Dreizler, Rural Community Assistance Corporation, to complete and certify the District's Risk and Resilience Assessment and Emergency Response Plan with the EPA on June 29.

An invitation for bid was published and parts were ordered for the project to replace water service lines throughout the Oakhill Clusters condominiums. The new dump truck has been ordered, and the new Lift Station #2 equipment package will be ordered from Smith & Loveless by Friday.

The field crew repaired one copper service line and repaired five shut-off valves in June. The District had no sanitary sewer overflows to report.

To conclude his report, O&M Manager Garner said Patty LeCavalier celebrated her 18th anniversary at the District on June 2.

6. ADMINISTRATION REPORT

All administrative staff returned to the office, full-time effective Monday, June 14. The lobby, which has been closed to the public since March 19, 2020, was reopened to customers on July 1.

Per Cal-OSHA guidelines,

1. Sneeze guards have been installed at the front counter to minimize potential exposure to customers and staff.
2. Non-vaccinated customers and guests are asked to wear a mask. Signs are posted at the doors and surgical masks are available in the lobby and at the counter.
3. All non-vaccinated employees must wear a mask while in a building unless they are in a room by themselves.
4. A touchless hand sanitizer dispenser is available to customers in the lobby.
5. Employees who are ill must stay home, especially when exhibiting fever, cough, shortness of breath, or other symptoms of COVID-19. Working from home is an alternative to taking sick leave upon approval from a supervisor.

The District is required to have N95 masks available to employees. Cal OES supplied more than enough N95 masks, surgical masks, face shields, gloves, hand sanitizer, and disinfecting wipes.

The Governor rescinded the stay on service shut-offs effective September 30. In June, staff started working with delinquent customers to encourage them to bring down their balances before September 30. Any customers with a remaining past due balance will be placed on a 12-month payment plan.

Pre-COVID, delinquent accounts had a combined balance of approximately \$15,000. As of today, 124 customers are 30 or more days delinquent for a total of about \$28,000. Only \$16,000 of that amount is subject to lock-off or a late fee. Twelve customers have past due balances more than \$500 and four customers have not made a payment in six months or longer.

Last week, in Joe's stead, AS Manager Allen attended a Sustainable Groundwater Management Act (SGMA) governance meeting with staff representatives from all three Groundwater Sustainability Agencies (GSAs) in the Santa Ynez River Valley Groundwater Basin. One important topic was the review of the remaining schedule for Groundwater Sustainability Plan (GSP) preparation. A GSP is scheduled to be adopted

by the Western Management Area by the end of the year. VVCSD Directors will have the opportunity to discuss it at the regular meeting in December. Another governance meeting will be scheduled in August.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on June 1, 2021

B. Treasurer Report

1) Monthly Financials

2) Disbursements through June 30, 2021

Motion by Director Brooks, seconded by Director Redmon to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon and Stewart

Noes: None

Abstain: None

Absent: None

8. ACTION ITEMS

A. Lompoc Regional Wastewater Reclamation Plant (LRWRP) Upgrade Charges

Motion by Director Brooks, seconded by Director Bumpass to adopt Resolution 220-21 to continue collecting charges on the annual county tax roll for FY 2021-22.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

B. California Special Districts Association (CSDA) Election

Motion by Director Brooks, seconded by Director Gonzales to vote for Elaine Magner to represent the Coastal Network.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

C. Drought

Today General Manager Barget participated in a Santa Barbara County conference call regarding California's drought condition. Neither the county or the state have issued any mandatory requirements yet, so he suggested the District take a wait-and-see approach for now with an eye toward the eight mandatory water conservation measures that the Board adopted in 2015 in response to the last drought. He has informally reached out to city of Lompoc and MHCSD staff to coordinate drought response measures. If outdoor irrigation restrictions are imposed, he suggested all three agencies only allow irrigation on Wednesdays and Saturdays, before 10:00 a.m. and after 4:00 p.m.

The board agreed the best course of action is to hold off on taking any formal action at this time.

9. REPORTS

A. Committees

No committee meetings in June.

B. District Representatives to External Agencies

President Stewart attended her first in-person CSDA Board of Directors meeting in Sacramento on June 9. She will be attending the Annual CSDA Conference in August and the Fall ACWA Conference in November.

C. President

President Stewart appreciated the Directors supporting her nomination for a second term on the ACWA Region 5 Board of Directors.

D. General Manager

General Manager Barget attended the CSDA General Manager Leadership Summit at the Resort at Squaw Creek Resort last week. He thanked O&M Manager Garner for his work on the year-long Tank Rehabilitation Project. He also thanked AS Manager Allen for her hard work over the last year keeping the District fully functional during the COVID-19 pandemic and keeping everyone informed.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, June 29, 2021

B. Notice of Completion, Tank Rehabilitation Project, June 17, 2021

11. DIRECTORS FORUM

Director Redmon thanked the staff for his birthday card.

Director Stewart said she still feels the “swing” within the District.

12. ADJOURN

President Stewart declared the meeting adjourned at 7:36 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors