

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcsd.org>

info@vvcsd.org

MINUTES Regular Meeting

April 2, 2019

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Brooks who led the Pledge of Allegiance.

2. ROLL CALL: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff were present.

OTHERS PRESENT

General Manager Joe Barget, Administrative Services (AS) Manager Cynthia Allen, Operations & Maintenance (O&M) Manager Mike Garner, Finance Administrator Patricia LeCavalier, and four members of the public.

3. ADDITIONS AND DELETIONS TO AGENDA

No additions or deletions.

4. PUBLIC FORUM

President Brooks invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 19.93 million gallons of water for the month of March with an average daily demand of 664,000 gallons. This is 8 percent less than last year. Vandenberg Village received 2.46 inches of rain in March, bringing the calendar year total to 12.41 inches.

Well levels (below ground surface) for March were 1B-142', 3A-140', and 3B-137'.

The location for the new lift station has been staked out and the wet well and manhole were delivered from Armorock. Before the contractor can begin work, the field crew will test the soil for high water levels.

O&M Manager Garner completed and filed all five required year-end water reports with the State Water Resources Control Board. The Consumer Confidence Report will be completed by the end of the month.

The field crew repaired two water service lines in March and there were no sewer system overflows.

O&M Manager Garner and city of Lompoc Wastewater Resources Protection Technician, Katrina Dorsey, visited Hapgood Elementary School to talk about water and wastewater. In April O&M Manager Garner will be attending the Water Science program at Miguelito Elementary School and Career Day at Vandenberg Middle School.

To conclude his report, two dedicated employees celebrated anniversaries with the District; Jim Levingston 30 years on March 6, and Stephanie Garner with 18 years on March 20.

6. ADMINISTRATION REPORT

AS Manager Allen attended the Central Coast Chapter of the American Public Works Association luncheon on March 14 to receive the District's award for Public Works Project of the year.

The closing date for the sale of the old District office has been delayed to rid the building of termites and rodents.

To conclude her report, AS Manager Allen completed and filed the annual compensation report with the State Controller's Office.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on March 5, 2019

B. Treasurer Report

- 1) Monthly Financials
- 2) Disbursements through March 31, 2019

Motion by Director Redmon, seconded by Director Stewart to accept the consent calendar as presented.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

8. ACTION ITEMS

A. Capital Budget [Public Hearing]

President Brooks opened the public hearing at 7:10 p.m.

Jim Causby, 264 Vega Avenue, asked about maintaining the new sewer equipment and if the entire sewer system will be surveyed. O&M Manager Garner said the equipment will be maintained as required and the entire sewer system will be charted.

Dr. Charles Blair, 176 Alcor Avenue, supports the District purchasing new equipment and maintaining the District's sewer system infrastructure.

The public hearing was closed at 7:22 p.m. After some discussion and comments about the budget, Director Bumpass made the following motion

Motion by Director Bumpass seconded by Director Stewart to adopt the Fiscal Year (FY) 2019-20 capital budgets for Water and Wastewater Enterprise Funds

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

B. Operating Budget [Public Hearing]

President Brooks opened the public hearing at 7:24 p.m.

Jim Causby asked about the Floradale Bridge Project. General Manager Barget explained the project involves designing and building a new bridge which supports the District's and Vandenberg Air Force Base's sewer mains to the city of Lompoc. The project should begin construction in May 2020.

After some discussion the following motion was made and the public hearing was closed at 7:35 p.m.

Motion by Director Bumpass, seconded by Director Stewart to adopt the Fiscal Year (FY) 2019-20 Operating Budgets for Water and Wastewater Enterprise Funds which include a 3-percent cost of living increase for all employees effective July 1, 2019 and to approve FY 2019-20 Administrative Overhead Fees of 19.73 percent.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

C. Water Conversation

Motion by Director Stewart, seconded by Director Wyckoff to hold a "Water Conversation" event on May 1 to mark the beginning of Water Awareness Month.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

D. Student Interns

Motion by Director Redmon, seconded by Director Stewart to direct staff to continue research for an unpaid student intern program.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

E. Auditing Services

Motion by Director Stewart, seconded by Director Wyckoff to award a three-year contract to Moss, Levy & Hartzheim, LLP for professional auditing services.

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

F. Local Agency Formation Commission (LAFCO)

Motion by Director Stewart, seconded by Director Redmon to vote for Jay Freeman as Regular Special District Member on Santa Barbara LAFCO

Ayes: Directors Brooks, Bumpass, Redmon, Stewart and Wyckoff
Noes: None
Abstain: None
Absent: None

Motion by Director Redmon, seconded by Director Stewart to vote for Cynthia Allen as Alternate Special District Member on Santa Barbara LAFCO.

Ayes: Directors Brooks, Bumpass, Redmon, and Stewart
Noes: None
Abstain: Director Wyckoff
Absent: None

9. REPORTS

A. Committees

Water/Wastewater Committee met on March 18 and discussed items on this agenda.

Finance/Budget Committee met on March 19 and discussed items on this agenda.

B. District Representatives to External Agencies

Nothing to report

C. President

President Brooks thanked the staff for their work.

D. General Manager Report

General Manager Barget met with engineers from REC Solar on March 5 and suggested revising their site plan to access The Mission Club's solar project using the existing access road into and through the golf course maintenance yard. REC Solar revised the plan accordingly and County Fire is no longer requiring any easements from the District.

The Club House Road Entrance Beautification Committee met on March 27 and agreed on recommended signage for the entrance walls: "Country Club Estates" on the left and "Home of The Mission Club" on the right. General Manager Barget will prepare a staff report for a Board decision at the next meeting. Althouse and Meade is preparing a landscape design based on coast live oaks, to be planted by service clubs, with other native vegetation.

Supervisor Hartmann is having Office Hours at the District office on Wednesday, April 3, from 4:00-6:00 p.m.

Association of California Water Agency's (ACWA) new Executive Director, Dave Eggerton will visit the District on April 11 from 1:30-3:00 p.m. General Manager Barget is working with ACWA Regional Affairs Representative Brian Sanders to develop an itinerary.

The American Association of University Women requested General Manager Barget serve on a water discussion panel at their April 23 meeting.

General Manager Barget suggested canceling the May 7 regular meeting and schedule a special meeting on May 17 at 10:00 a.m. Directors Brooks and Stewart and General Manager Barget will be attending the ACWA Spring Conference May 5-7.

To conclude his report, General Manager Barget will be taking a vacation April 12-16 and O&M Manager Garner will be acting General Manager.

10. INFORMATIONAL CORRESPONDENCE

A. VVCSD Water Conservation Program, March 18, 2019

B. US Drought Monitor California, August 25, 2015

C. US Drought Monitor California, March 26, 2019

11. DIRECTORS FORUM

Director Bumpass thanked Patricia LeCavalier and Cynthia Allen for their work on the budget.

Director Redmon thanked Patricia LeCavalier for her efforts on the budget and asked General Manager Barget to keep the Directors informed about Governor Newsom's proposed water tax. Lastly, he suggested looking into using the grassy area southwest of the District office to house solar panels to offset the rising cost of electricity.

Director Stewart asked if the million-gallon water tanks were full during the drought. O&M Manager Garner said they are always full.

12. ADJOURN

President Brooks declared the meeting adjourned at 8:27 p.m.

Attest:

Signed:

Stephanie Garner
Secretary, Board of Directors

Christopher C. Brooks
President, Board of Directors