

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>

info@vvcasd.org

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with [California Government Code § 54954](#).

Regular Board Meeting

AGENDA

Tuesday, October 1, 2024

7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Heuring, and Stassi
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT
6. ADMINISTRATION REPORT
7. CONSENT CALENDAR
 - A. Minutes of the Regular Meeting on September 3, 2024 page 1
 - B. Treasurer Report
 - (1) Pro-forma Financial Statements as of August 31, 2024 .. page 11
 - (2) Disbursements through September 30, 2024..... page 23

8. ACTION ITEMS

- A. **Annual Audit:** Consider accepting the FY 2023-24 annual audit report from Moss, Levy & Hartzheim, LLP page 29
- B. **Resolution 234-24:** Approve Resolution 234-24 authorizing the withdrawal of funds from the Santa Barbara County Investment Pool page 31
- C. **Ordinance Revision:** Introduce, waive reading, and place for adoption revisions to the Code of Ordinances on the November 5 agenda page 37
- D. **First Amendment to SGMA Joint Powers Agreement:** Ratify Amendment 1 to the SGMA Joint Powers Agreement and authorize the Board President to sign page 43
- E. **2024 Election:** Discuss the upcoming vacancy on the board page 51

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- A. U.S. Drought Monitor: California, September 24, 2024 page 55
- B. Water Pumped vs Sold, September 2023 – August 2024 page 57
- C. Record of Survey APN 097-370-049, August 16, 2024 page 59

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

Notice Regarding Public Participation: For those who are unable to attend the meeting in person or electronically but who wish to provide public comment on matters that are within the jurisdiction of the District, please submit any comments and written materials to the District in

person or via electronic mail at administration@vvcasd.org. All submittals should indicate the board meeting date and agenda item number. Materials received by the District during and before the meeting will become part of the minutes and will be made available to the public under the Public Records Act.

This agenda was posted on the District website at <https://vvcasd.org> and 3745 Constellation Road, Vandenberg Village, California and notice was delivered under Government Code § 54950 et seq. This Agenda contains a brief general description of each item to be considered. The Board reserves the right to change the order in which items are heard. The full board package with staff reports and other written documentation is available on the District's website at <https://vvcasd.org>. If you need reasonable accommodation due to a disability, please contact the Board Secretary 24 hours before the meeting at (805) 733-2475.

Please silence cell phones during the meeting, as a courtesy to others.

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MINUTES Regular Meeting

September 3, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Bumpass who led the Pledge of Allegiance.

2. ROLL CALL: Directors, Brooks, Bumpass, Gonzales, Heuring, and Stassi were present.

OTHERS PRESENT

General Manager Cynthia Allen, Operations & Maintenance Manager Jeff Cole, Financial Services Manager Patricia LeCavalier.

3. ADDITIONS AND DELETIONS TO THE AGENDA: None

4. PUBLIC FORUM

President Bumpass invited public comments and there were none.

5. OPERATIONS REPORT

Operations and Maintenance Manager Cole reported the District pumped 45.9 million gallons of water in July with an average daily demand of 1.48 million gallons. This is 12 percent more than last year.

Mr. Cole went on to report the District pumped 45.9 million gallons of water in August with an average daily demand of 1.48 million gallons. This is 1.2 percent more than last year.

There were 0 inches of rain in June and August keeping the calendar year total at 15.87 inches.

The District's well levels for July were 1B at 142', 3A at 134', and 3B at 135'. The well levels for August were 1B at 143', 3A at 139', and 3B at 135'.

Mr. Cole reported that in July the field crew replaced three service lines and four angle stops. They also repaired Hydrant #43 after it was struck by a vehicle. A bollard was then installed near the hydrant to help prevent it from being struck in the future. It was noted that the field crew began removing brush at Site 1.

Pureflow delivered 3 truckloads of materials in July. This included garnet, gravel, and anthracite. It was reported that spools, fittings, new actuators, and other miscellaneous materials were also received.

Mr. Cole also reported on the completed Apollo Sewer project. R.L. Johnson began installing the 8" sewer main on July 22nd. The tie-in was completed on July 31st with clean up taking an additional day. During this project, it was discovered that CalTrans is exempt from USA Dig Alerts and is not required to mark their underground services. They do not receive notification of work being performed near their assets. This caused the contractor to accidentally cut the loops that were used to trigger the signal light located on Constellation Road and Apollo Way. R.L. Johnson complied with the conditions of their contract by contacting Underground Services Alert therefore the cost to repair the damaged CalTrans loops is our responsibility.

Mr. Cole noted that we had no sewer overflows in June. He shared that Avery Griffin completed the Sacramento State Treatment course and signed up to take his T1 exam on Wednesday, September 4th.

Operations and Maintenance Manager Cole reported that in August the crew replaced two service lines, two angle stops, and a 10" gate valve at Site 1. The Lead and Copper sampling has been completed and results are pending from the lab. Mr. Cole noted that the Apollo Sewer Project has been completed.

To conclude his report, Mr. Cole informed the Board that Juan Duran had completed his Sacramento State Treatment Course and is waiting for a date to take his T1 exam.

Director Bumpass asked Mr. Cole to verify the well levels after noticing a significant change in measurements. Mr. Cole commented that it could have been an error in the measurement, and it was noted that attention to where the levels are at next month should be looked at closely.

Director Gonzales thanked Mr. Cole and the field crew for their work done at the shop with the Pureflow deliveries. Director Gonzales asked about the status of the missing enclosure from Pureflow. Mr. Cole reported that the enclosure is currently being built and should be delivered sometime this month. It is unclear whether Pureflow would cover the cost of the enclosure. Director Gonzales also asked if Mr. Cole had seen any results from the USGS sampling of the three wells done in June. Mr. Cole has not been given the results yet.

6. ADMINISTRATION REPORT

Financial Services Manager LeCavailer reported on the disbursement's checks, noting that the first check for R.L. Johnson was voided and then replaced. This was a result of R.L. Johnson reducing their invoice by \$4,089 for the manhole materials. It was decided to order an updated product from Mid-State Concrete. Mrs. LeCavalier noted that, assuming all invoices have been received, the total project cost comes in at \$169,985. This is slightly over the amended budget of \$163,000.

Mrs. LeCavalier went on to discuss the Floradale Sewer Line Relocation Project. She has closed this out and has added it to the asset list. The final amount for the project comes in at \$2,179,711. The amended budget for this project was 2.25 million.

The Auditors visited on August 15th and 16th to review our financials for the fiscal year-end 2024. The auditors agreed that the capacity rights in the original 1974 Lompoc Wastewater plant of \$80,400 and the original 1977 interceptor line of \$820,715 should be included in the District's capacity rights. With these additions, along with the Floradale Sewer Line, and 2010 plant upgrade it brings the District's total capacity rights in the Regional Wastewater Management System to \$20,244,941. Mrs. LeCavalier noted that for reference, our combined total assets as of July are \$36,340,732 before the cumulative depreciation of \$13,660,319.

To conclude her report, Mrs. LeCavalier reported that two new office employees were hired and started on July 29th. Since then, both

employees have resigned from their positions for personal reasons. Office management has considered using Excel Temporary Services to fill the vacancies.

Director Gonzales thanked Financial Services Manager LeCavalier for squaring away the Floradale Sewer Line Project.

7. CONSENT CALENDAR

- A. Minutes of the Special Meeting on July 9, 2024
- B. Minutes of the Special Meeting on July 24, 2024
- C. Treasurer Report
 - (1) Pro-forma Financial Statements as of June 30, 2024
 - (2) Pro-forma Financial Statements as of July 31, 2024
 - (3) Investments as of June 30, 2024
 - (4) Disbursements through August 31, 2024
- D. Pro-forma Budget v Actual – Fiscal Year Ending 2024
- E. Public Official Reimbursement Report
- F. Report of Capacity Charges
- G. Exhibit A to Resolution 229-24 (Revised)

Motion by Director Brooks, seconded by Director Stassi to accept consent calendar as presented.

Roll Call Vote:

Ayes: Directors Brooks, Bumpass, Heuring, Gonzales, Stassi
Noes: None
Abstain: None
Absent: None

8. ACTION ITEM

A. Financial Policies

The Finance and Budget Committee met to review the Financial Policies. Director Gonzales reported that, after a few minor changes, Finance and Budget supports these policies. After a discussion between staff and Directors, the following motion was made.

Motion by Director Gonzales, seconded by Director Stassi to adopt edited Financial Policies presented by the Finance/Budget Committee.

Roll Call Vote

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

B. Investments

After much discussion between the Directors, the following motion was made. It was noted that the conversation of an additional transfer would be revisited in 3 months.

Motion by Director Stassi, seconded by Director Bumpass to approve the transfer of \$1.5 million from Santa Barbara County Treasury to California CLASS.

Roll Call Vote

Ayes: Directors Brooks, Bumpass, Gonzales, Heuring, Stassi
Noes: None
Abstain: None
Absent: None

C. Truck Decals

Director Stassi provided a handout going over points and counterpoints regarding vehicle decals. General Manager Allen provided a picture of a decal on a County vehicle. After much discussion, the following

motion was made, and it was decided to revisit this matter once the new Board has been seated.

Motion by Director Stassi, seconded by Director Gonzales to direct staff to convert the logo decal display on service vehicles from rear windows to side doors as time permits.

Roll Call Vote

Ayes: Directors Gonzales, Stassi
Noes: Directors Bumpass, Heuring
Abstain: Director Brooks
Absent: None

D. Water Tie-In

General Manager Allen noted there had been much discussion on this between the committees and spoke with the General Manager of Mission Hills CSD, Mike Garner. It was reported that if VVCSD were to connect to Mission Hills today, they could not supply us. An updated strategic plan is necessary, and an engineering study would be needed to move forward. It would be necessary to have a consultant look at the water and wastewater systems to make recommendations on how to be more efficient.

After much discussion between the staff and the Directors, it was established that the Water Tie-in remains an option, along with other discussed alternatives. General Manager Allen will send out RFPs for an engineering study and evaluation.

E. 2024 Election

Director Gonzales wanted to confirm the scheduling of December meetings. General Manager Allen explained that the regular meeting would be canceled and special a meeting would be held on the first Friday of December.

9. REPORTS

A. Committees

Ad-hoc Committee

Director Heuring reported that prior to the Ad-hoc Committee meeting a VVA meeting was held and attended by Library Director Sarah Bleyl. Ms. Bleyl gave an overview of the problems the Village Library currently faces. After the information was given by Ms. Bleyl, the ad-hoc committee agreed that there would be no reason to bring the Village Library underneath VVCSA. At the next VVA meeting, Director Heuring plans to propose the creation of an independent 510(c)(3) for the Village Library. Regarding street sweeping and parks and open space, it has been decided to table these topics for now and bring them back for discussion with the new Directors.

B. District Representatives to External Agencies

Director Gonzales reported that the SBCCSDA met in Buellton one month ago. They had a speaker from APCD come in to discuss the work she does with the County. Director Gonzales also reported that he and Director Stassi would be attending the Annual CSDA meeting in Indian Wells September 9th-12th. Director Gonzales commented that Finance and Budget met as well and all information from this meeting has already been discussed.

Director Brooks attended the September SGMA meeting. He commented that members are working on creating a policy regarding well verification.

Director Stassi represented VVCSA at the July SGMA meeting in place of Director Brooks. Director Stassi reported on their discussion of well usage data and a process for well verification using measurements and other tools to gather data. The agriculture community now has a member who will be able to participate in deliberations.

C. President

President Bumpass had no comments.

D. General Manager

General Manager Allen reported that the lead service line inventory had been submitted on July 10th to the Water Board. This was accepted by the Water Board on August 2nd, which makes us 3 months ahead of schedule. The full inventory can be found on the VVCSD website under the Water Quality tab found under Customer Service. State Lands reached out to the District regarding a complaint filed by a customer on Sirius Avenue. This customer discovered a large hole created by stormwater in the Burton Mesa chaparral. As flood control is out of VVCSD's jurisdiction, State Lands was then connected to the County's Director of Public Works.

A notice of completion has been filed with the County for the Sewer Main project. State law requires the notice to be filed within 15 days of completion. As part of the sewer main project, a pilot project was implemented. This project was done using manholes and concrete that included an anti-microbial concrete additive mixture by Penetron called BioMic. The additive creates a product that is self-repairing and protects against microbial corrosion. It is hoped that this will eliminate the need to line these manholes in the future and extend the life of the manholes and lines.

General Manager Allen noted that the General Conditions portion of the VVCSD contract template has been updated to include notification of CalTrans by the contractor when working within 200 ft of signal lights in Vandenberg Village.

To conclude her report, General Manager Allen will be presenting Ordinance revisions at the October meeting. These revisions will be brought back to the Board in November for adoption. Ordinance revisions will include two board meetings before they are adopted to have a 30-day comment period. During this time the public can make comments on these changes. The revised Ordinances will go into effect in December. It was noted that the revisions being made are minor. Dr. Allen will be adding the previously adopted change in Board compensation. There will also be changes to the Cross-Connection section as state law has changed and this needs to be updated. Dr. Allen will be adding an ADU section to the Ordinances as well.

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, August 29, 2024
- B. Water Pumped vs. Sold, July 2023 – June 2024
- C. Water Pumped vs. Sold, August 2023 – June 2024
- D. CSDA: Voting Receipt – Seat A Coastal Network
- E. Lead Service Line Inventory
- F. Notice of Completion – Sewer Main/Manhole Project

11. DIRECTORS FORUM

Director Heuring reported that he was invited to a Teams meeting with Santa Barbara County Capital Projects Manager Jill Van Wie and another participant who works with the Patel family. It was discussed that they would be funding a project within 6 months. Director Heuring is hopeful this will show progress and there will be a park and playground.

Director Bumpass thanked everyone for a very involved meeting.

12. ADJOURN

President Bumpass declared the meeting adjourned at 8:45 p.m.

Attest:

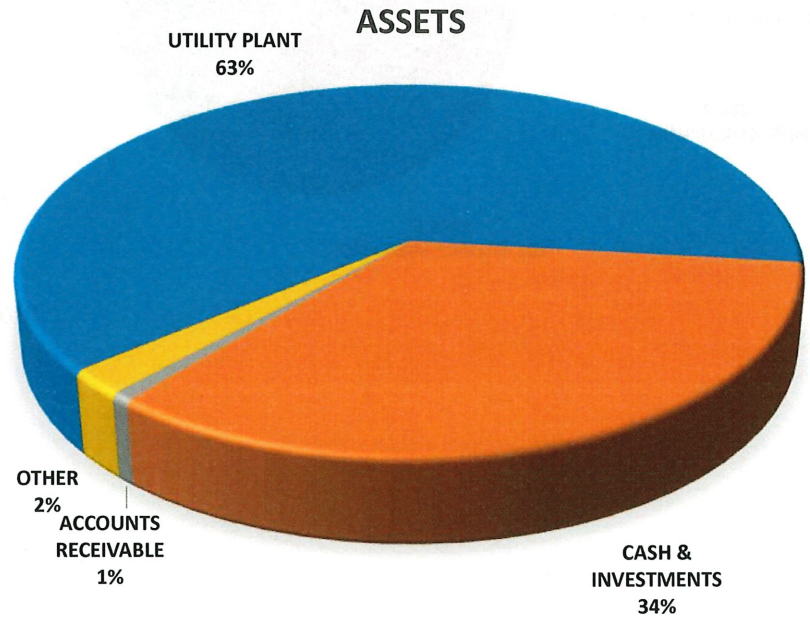
Signed:

Brianna Jennings
Secretary, Board of Directors

Robert Bumpass
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
Statement of Net Position
As of August 31, 2024

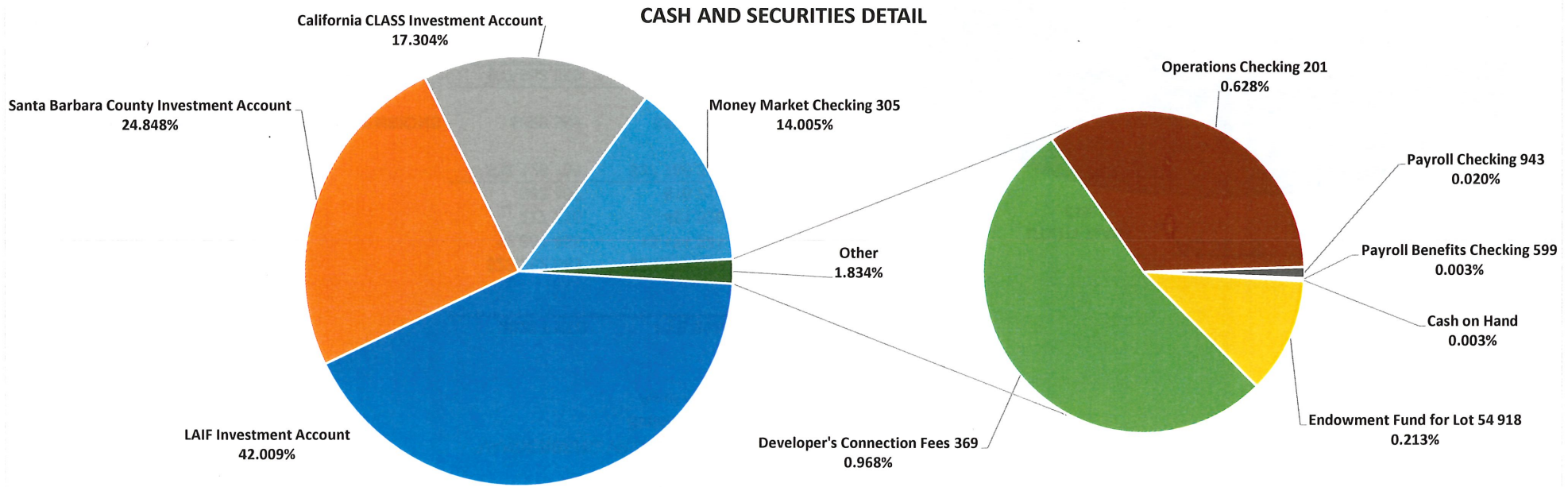
	2025 FYTD	FYE 2024	CHANGE
ASSETS			
UTILITY PLANT	\$23,382,583	\$23,347,339	\$35,244
CASH & INVESTMENTS	12,661,455	13,171,241	(509,786)
ACCOUNTS RECEIVABLE	277,715	451,526	(173,811)
OTHER	803,407	816,214	(12,807)
TOTAL ASSETS	<u>\$37,125,160</u>	<u>\$37,786,320</u>	<u>(\$661,160)</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$828,399	\$828,399	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u><u>\$37,953,559</u></u>	<u><u>\$38,614,719</u></u>	<u><u>(\$661,160)</u></u>
LIABILITIES			
CURRENT LIABILITIES	\$479,672	\$1,342,077	(\$862,405)
UNEARNED REVENUE	139,612	139,612	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	3,514,781	3,514,781	0
NET PENSION LIABILITY	1,964,345	1,964,345	0
TOTAL LIABILITIES	<u>\$6,098,410</u>	<u>\$6,960,815</u>	<u>(\$862,405)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$60,843	\$60,843	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$5,518,077	\$5,550,845	(\$32,768)
EQUITY	26,074,983	24,823,420	1,251,563
CURRENT EARNINGS	201,246	1,218,796	(1,017,550)
TOTAL EQUITY	<u>\$31,794,306</u>	<u>\$31,593,061</u>	<u>\$201,245</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u><u>\$37,953,559</u></u>	<u><u>\$38,614,719</u></u>	<u><u>(\$661,160)</u></u>



VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Cash Position Statement
 As of August 31, 2024

CASH AND SECURITIES DETAIL

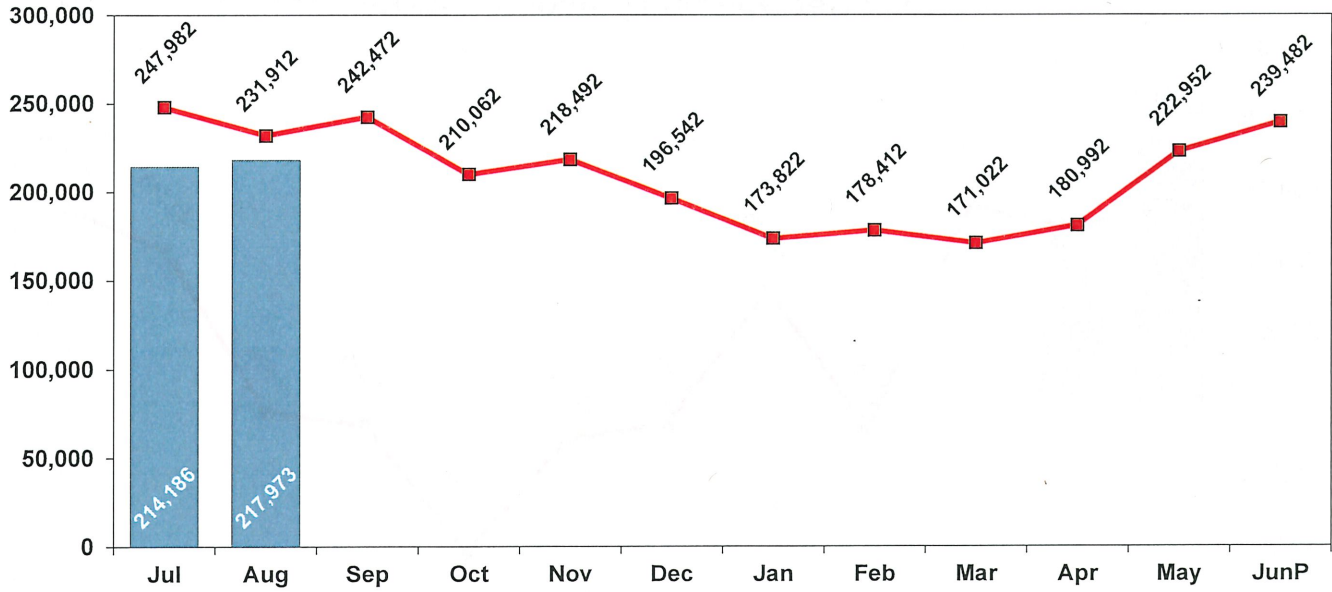
	2025 FYTD	FYE 2024	CHANGE
LAIF Investment Account	\$5,286,575	\$5,187,136	\$99,439
Santa Barbara County Investment Account	\$3,126,953	\$3,089,392	\$37,561
California CLASS Investment Account	2,177,579	2,157,744	19,835
Endowment Fund for Lot 54 918	26,781	26,567	214
Money Market Checking 305	1,762,454	2,425,322	(662,868)
Developer's Connection Fees 369	121,765	144,740	(22,975)
Developer's Conservation Fees 719	77,090	76,753	337
SUBTOTAL	\$12,579,197	\$13,107,655	(\$528,458)
Operations Checking 201	\$78,969	\$59,757	\$19,211
Payroll Checking 943	2,500	2,500	0
Payroll Benefits Checking 599	389	929	(540)
Cash on Hand	400	400	0
SUBTOTAL	\$82,258	\$63,586	\$18,671
TOTAL CASH AND SECURITIES	\$12,661,455	\$13,171,241	(\$509,786)



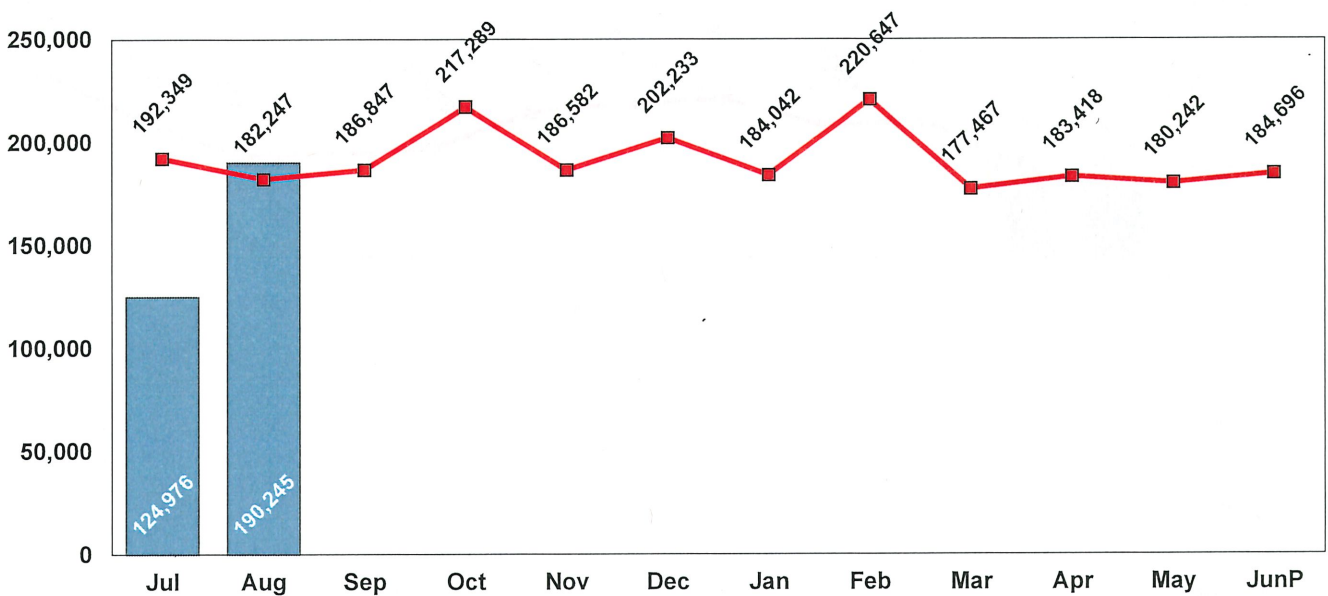
Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2024 to June 30, 2025

Monthly Operating Revenue - Water

Actual Budget



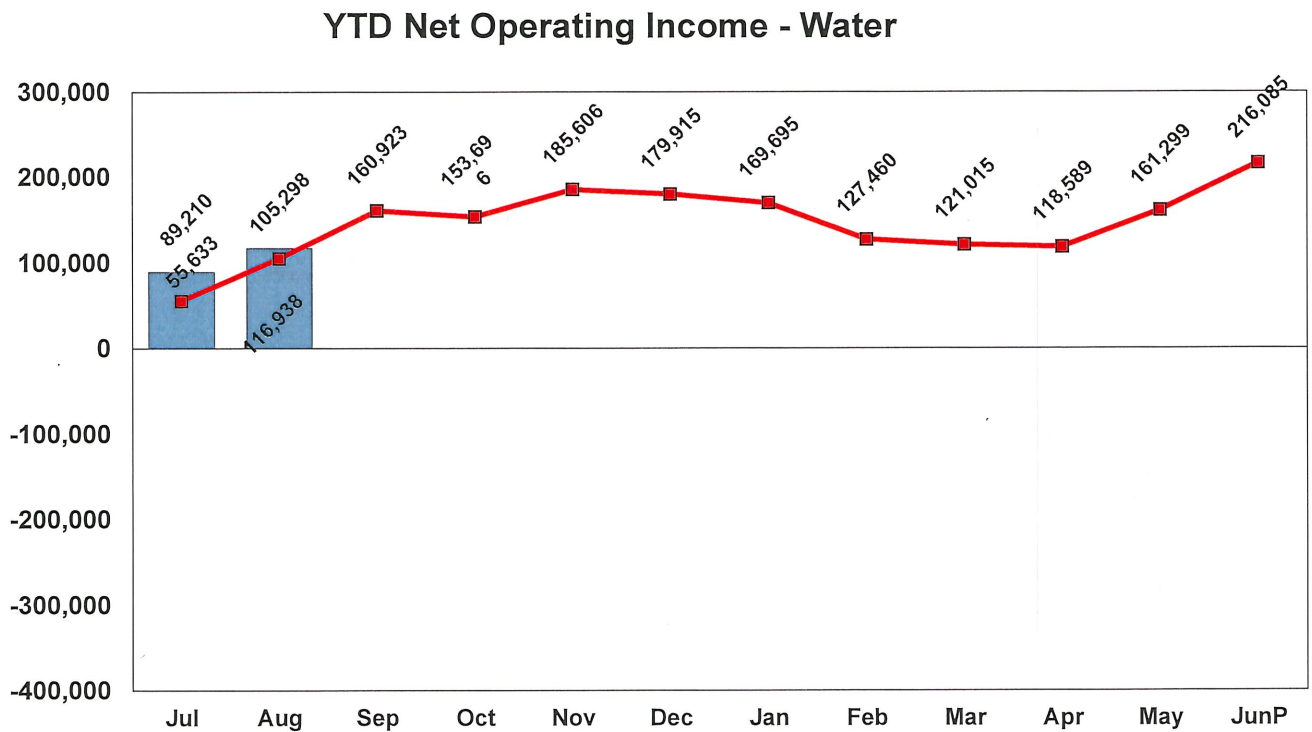
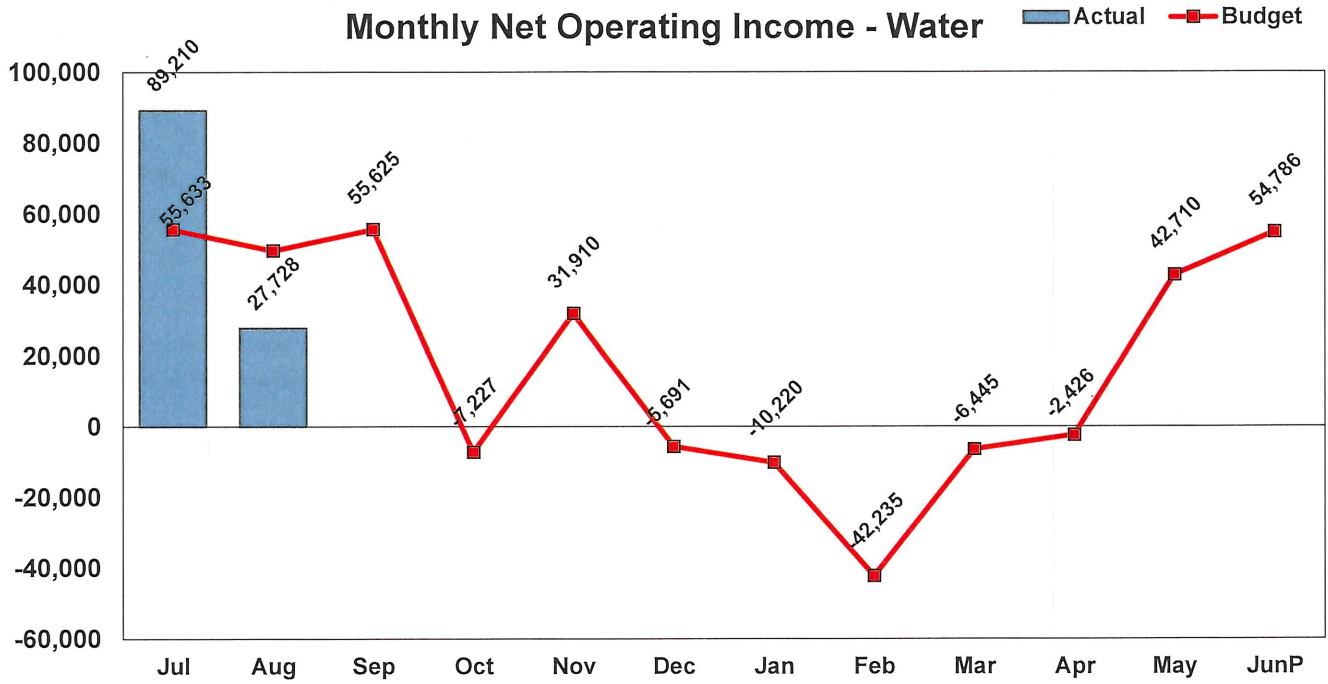
Monthly Operating Expense - Water



Operating Income

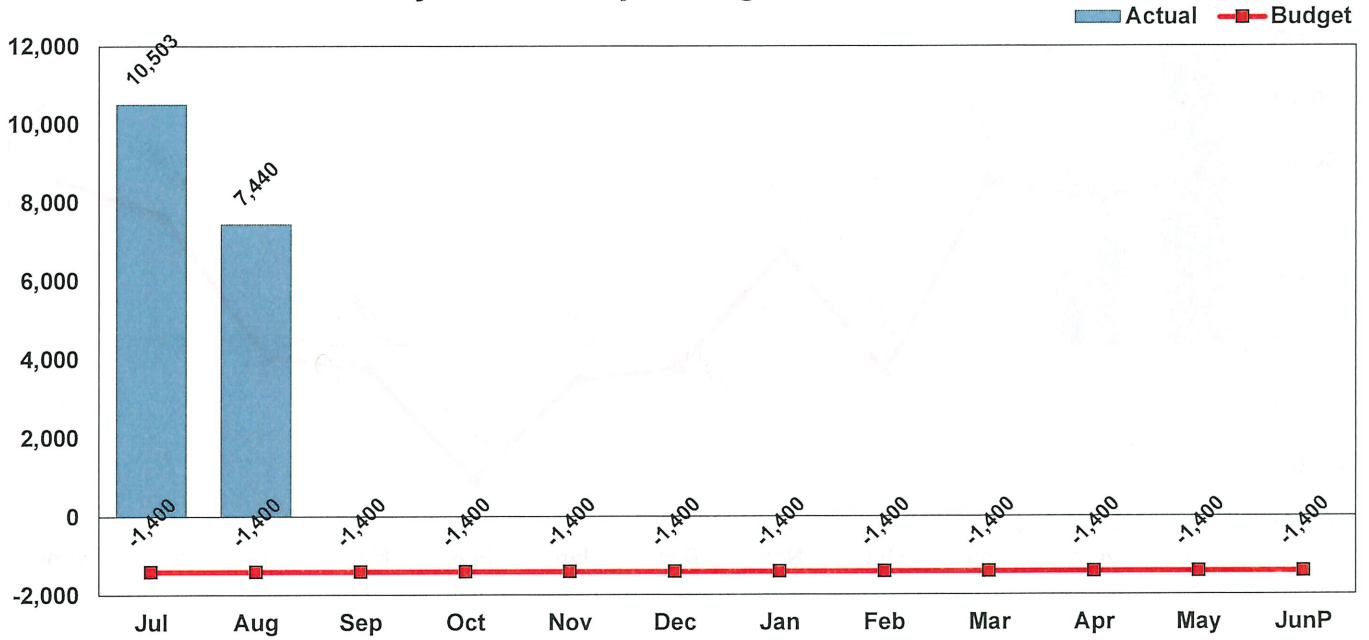
Vandenberg Village Community Services District

July 1, 2024 to June 30, 2025

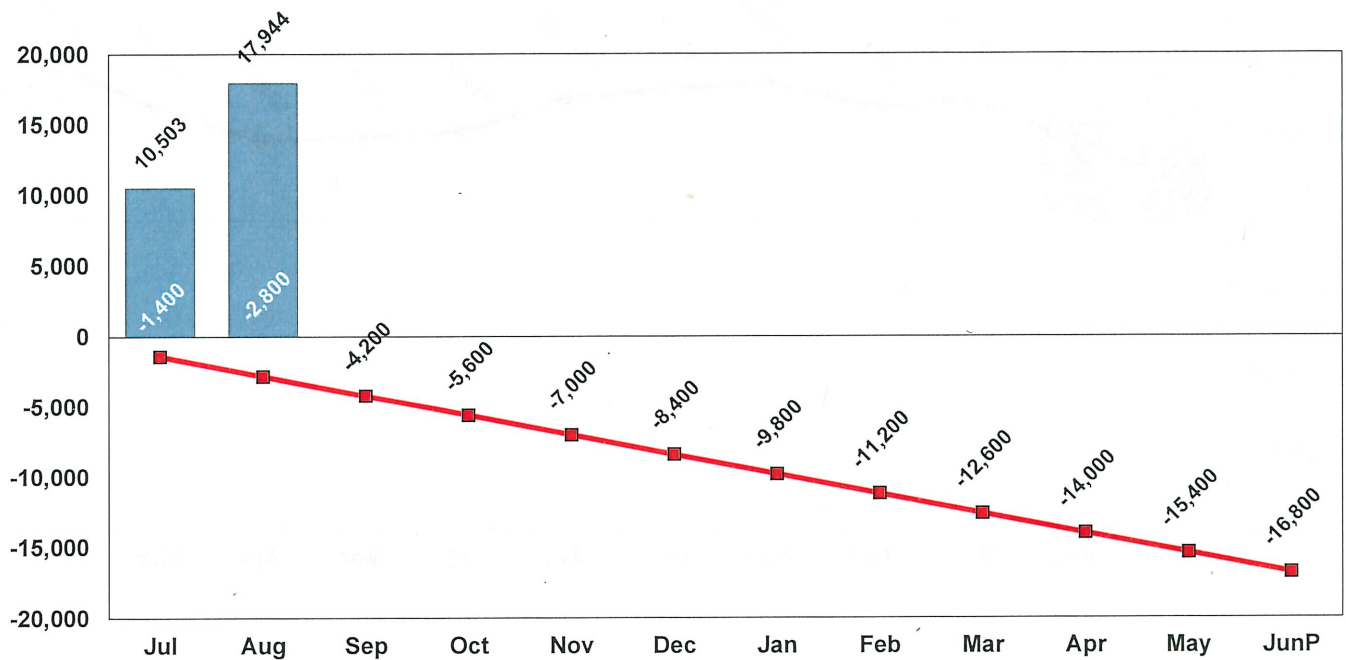


Non-Operating Income Vandenberg Village Community Services District July 1, 2024 to June 30, 2025

Monthly Net Non-Operating Income - Water



YTD Net Non-Operating Income - Water



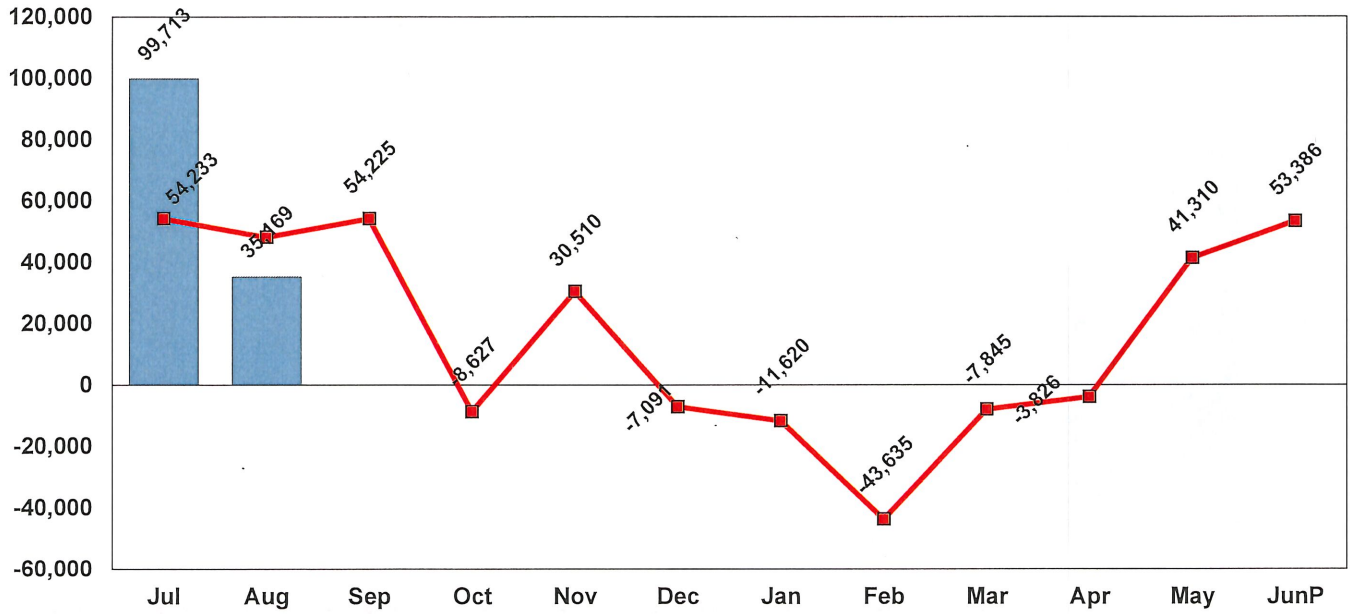
Change in Net Assets

Vandenberg Village Community Services District

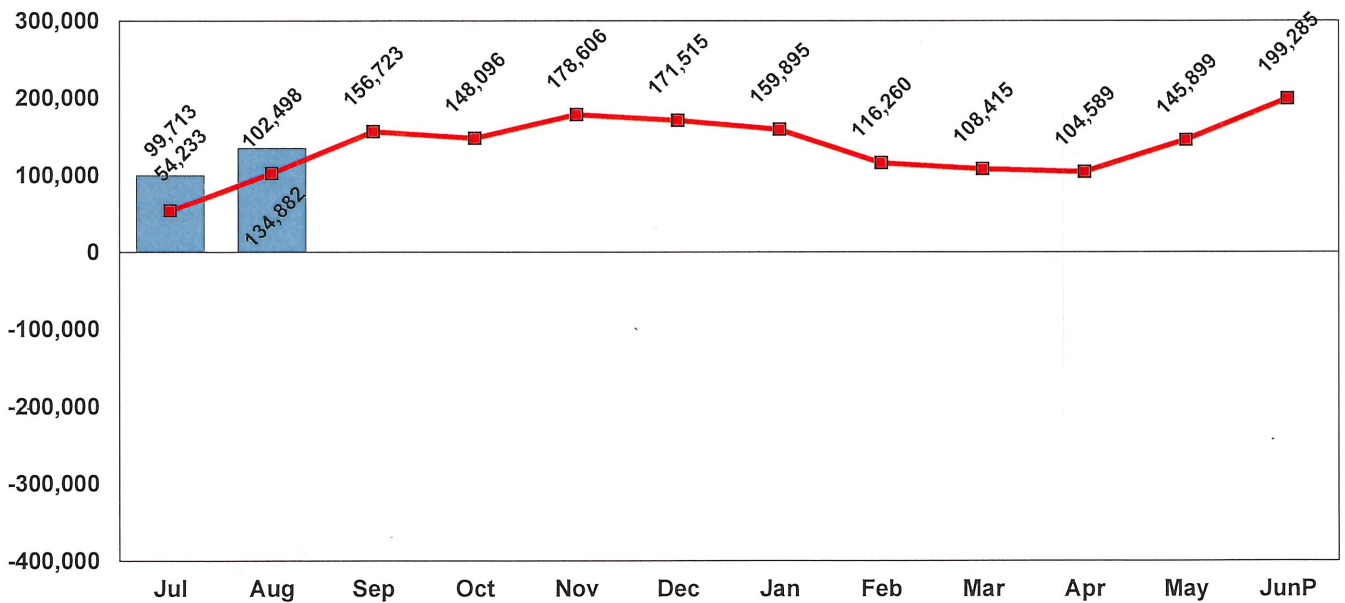
July 1, 2024 to June 30, 2025

Monthly Change in Net Assets - Water

Actual ■ Budget

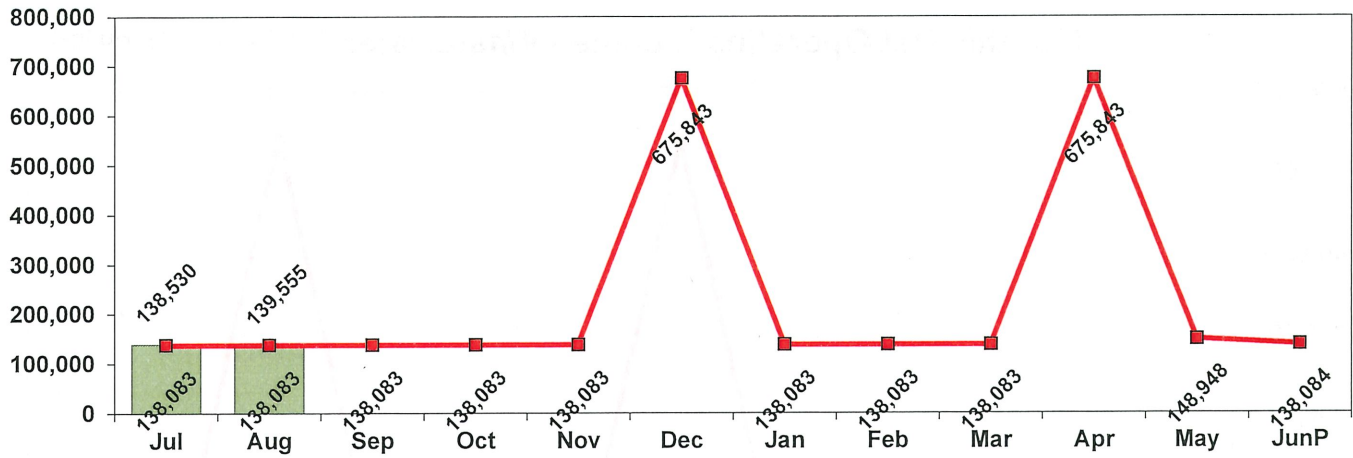


YTD Change in Net Assets - Water

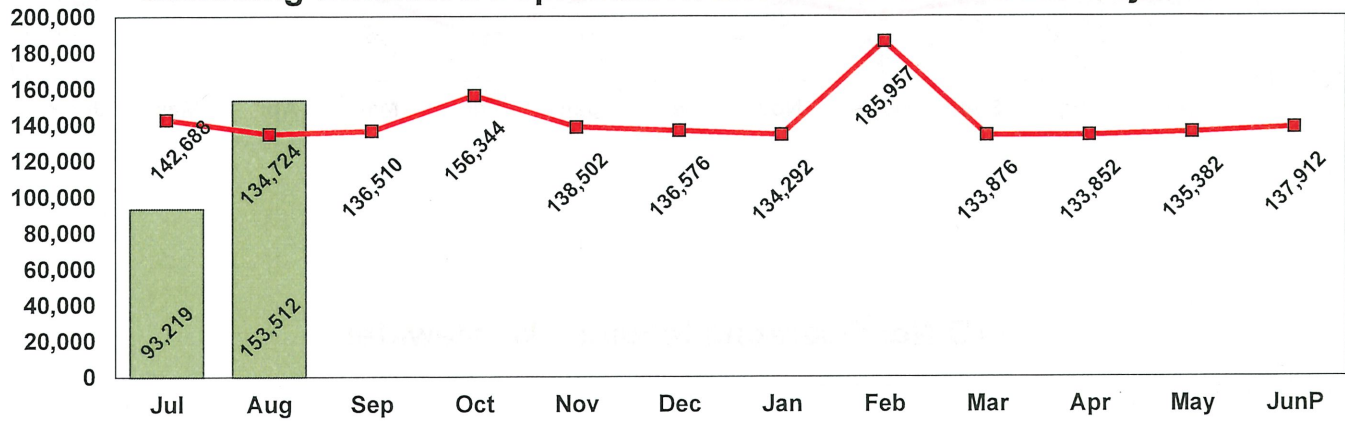


Operating Revenue and Expenses
 Vandenberg Village Community Services District
 July 1, 2024 to June 30, 2025

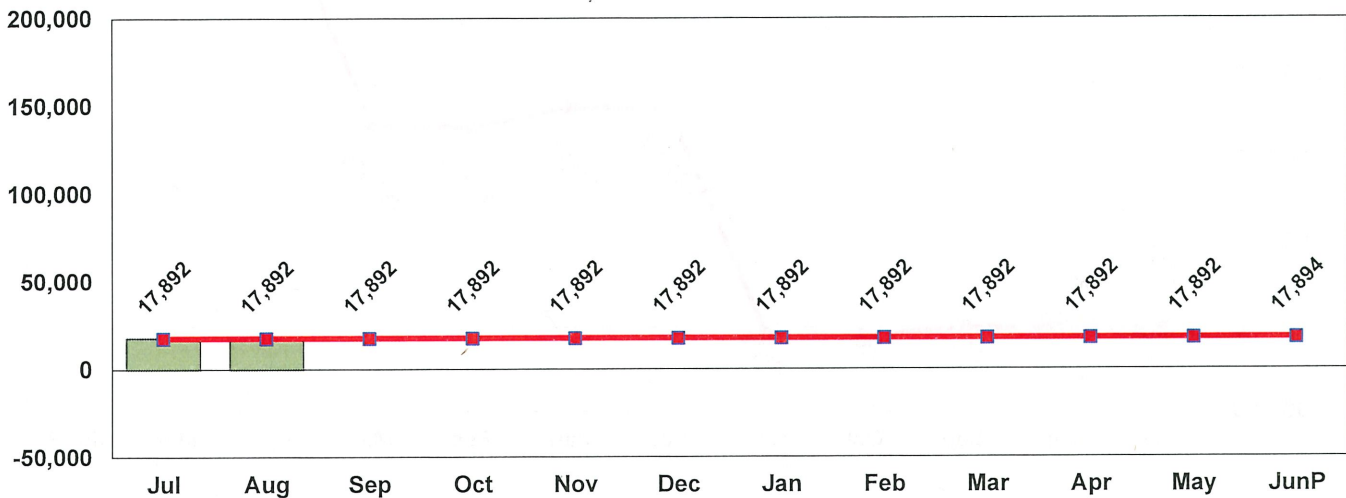
Monthly Operating Revenue - Wastewater ■ Actual ■ Budget



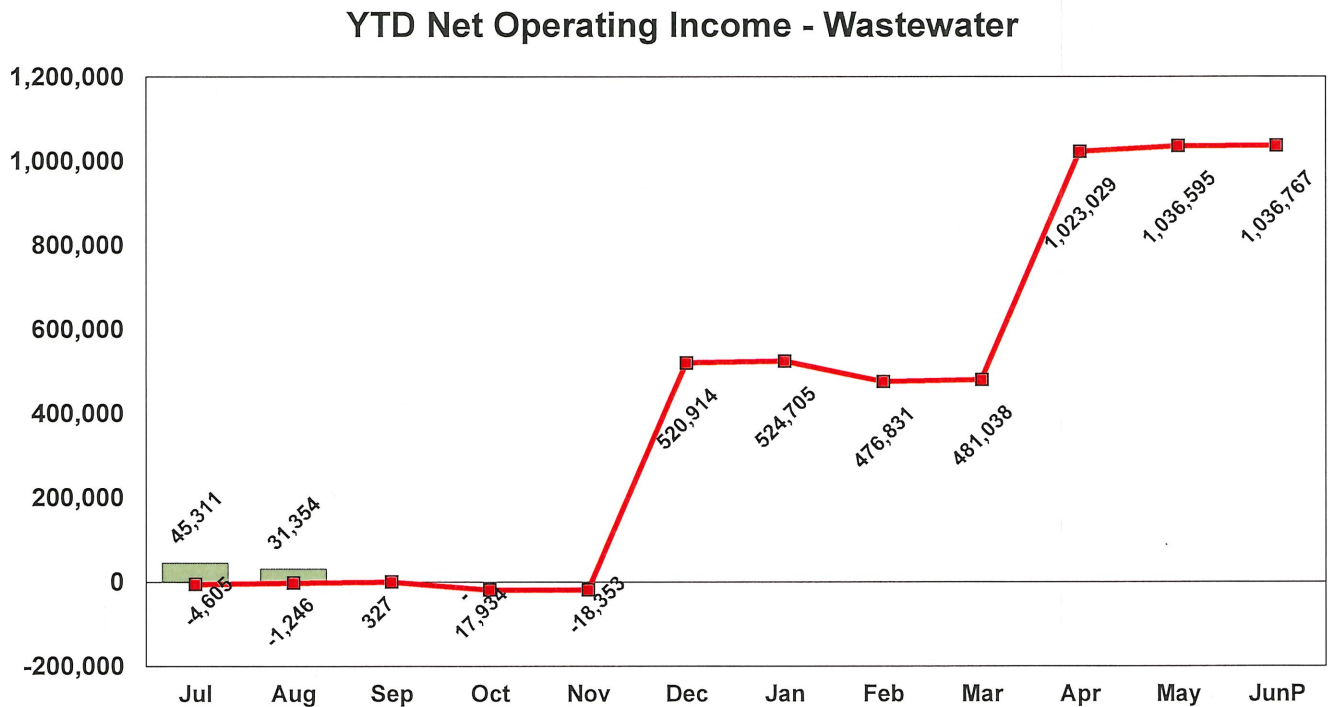
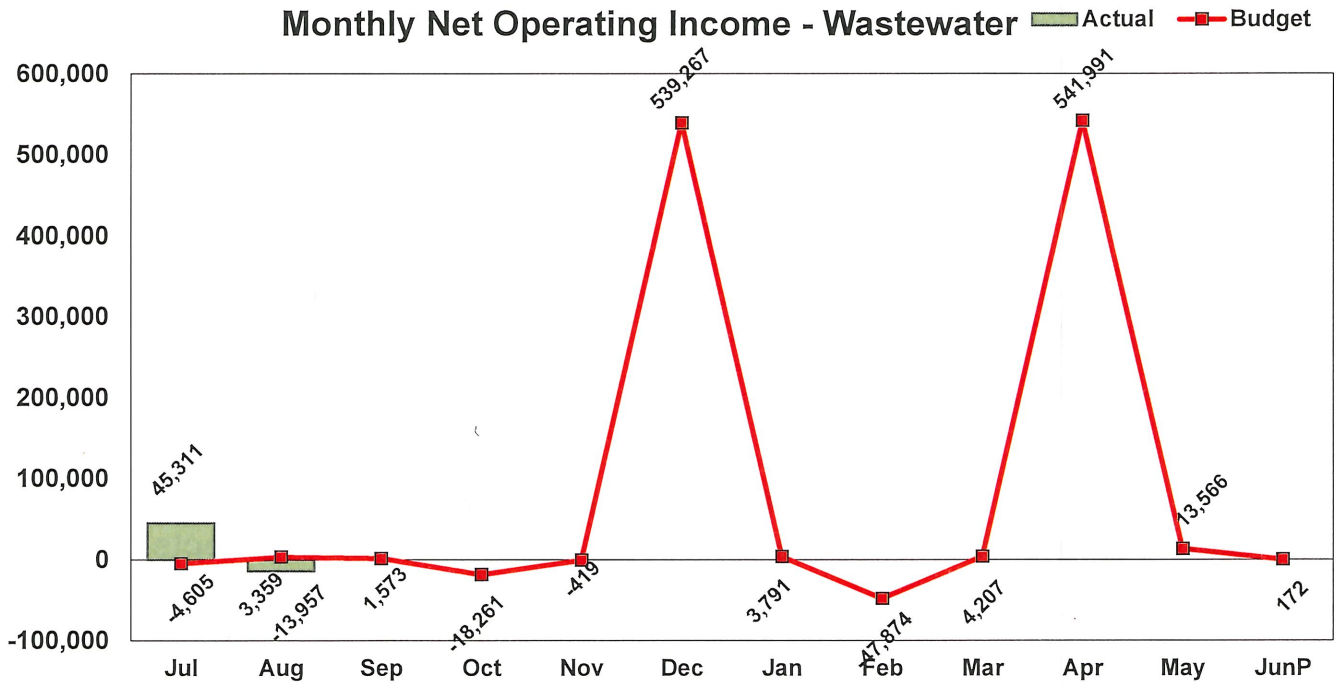
**Monthly Operating Expense
 excluding Unfunded Depreciation and Reserve-Funded Projects**



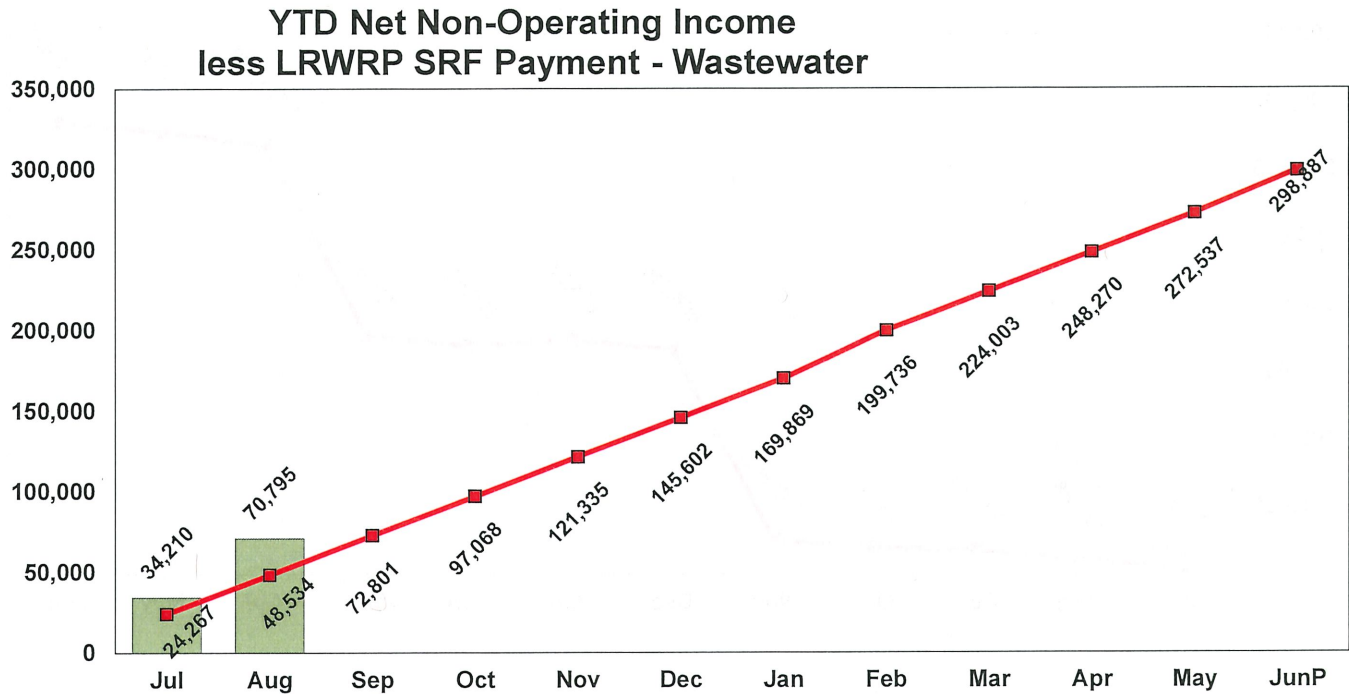
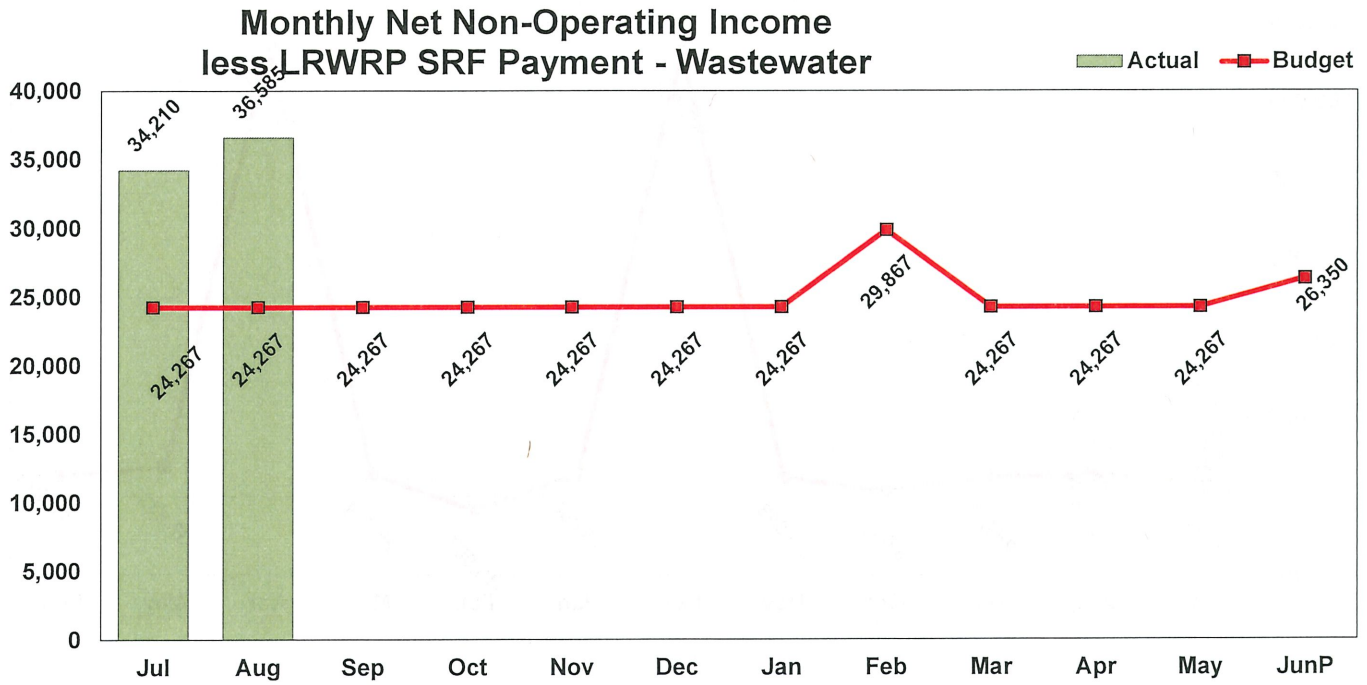
**Monthly Operating Expense
 Unfunded Depreciation and Reserve-Funded Projects**



Operating Income
Vandenberg Village Community Services District
July 1, 2024 to June 30, 2025



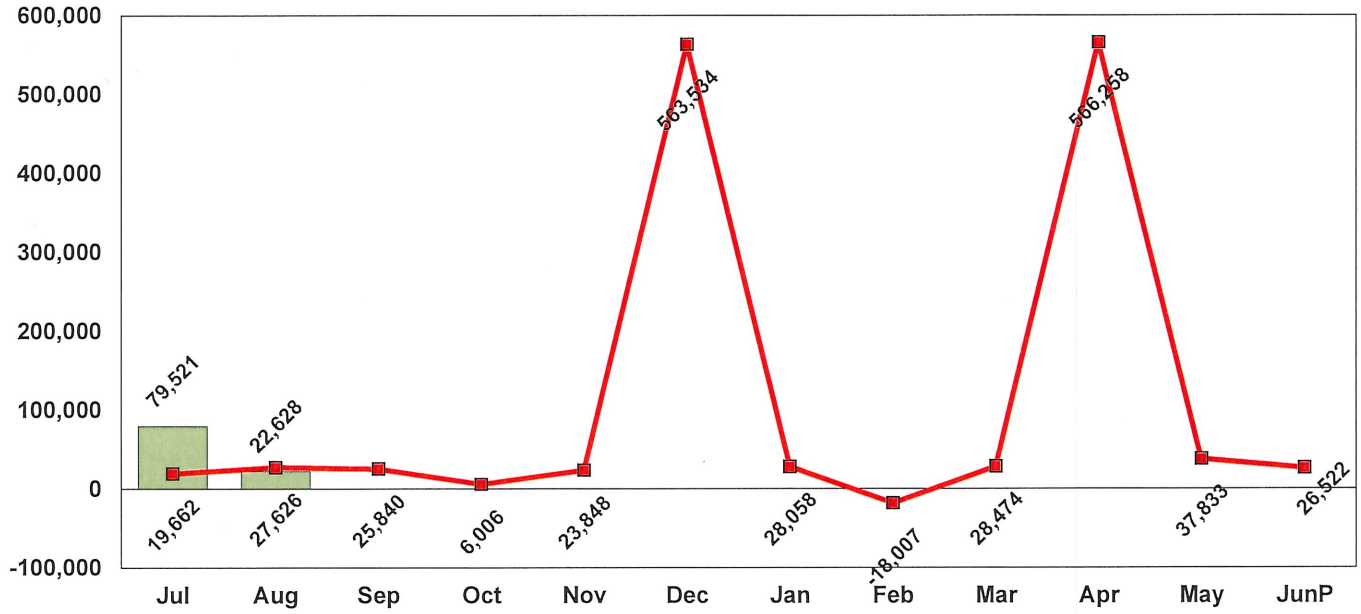
Non-Operating Income Vandenberg Village Community Services District July 1, 2024 to June 30, 2025



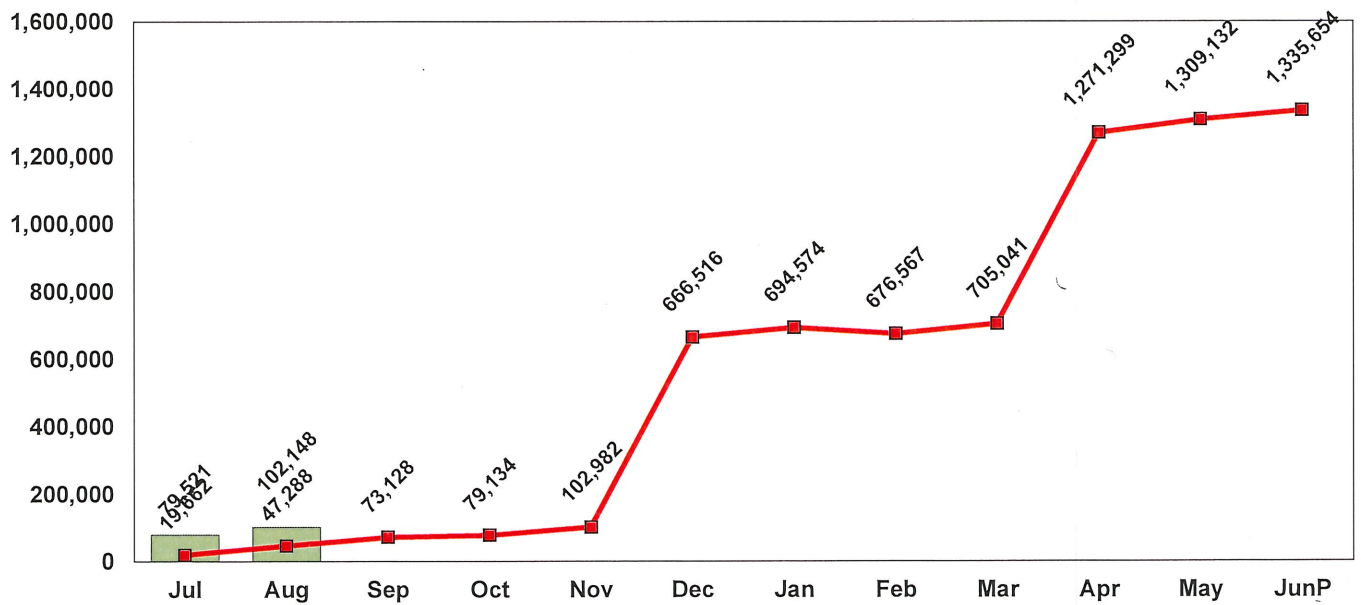
Change in Net Assets Vandenberg Village Community Services District July 1, 2024 to June 30, 2025

Monthly Change in Net Assets - Wastewater

Actual Budget



YTD Change in Net Assets - Wastewater



Statement of Cash Flow
Vandenberg Village Community Services District
For the Period from July 1, 2024 to August 31, 2024

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 494,694	\$ 306,892	
Cash payments for goods and services	(234,356)	(879,293)	
Cash payments to employees	(115,443)	(52,614)	
Net Cash Provided by Operating Activities	<u>\$ 144,895</u>	<u>\$ (625,015)</u>	\$ (480,120)
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(31,978)	(167,447)	
Net Cash Used - Capital & Related Financing Activities			(199,426)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	98,964	70,795	
Net Cash Provided by Investing Activities			169,759
Net Increase (Decrease) in Cash & Cash Equivalents			<u>(509,786)</u>
Cash and cash equivalents, beginning of year	2,926,956	10,244,285	13,171,241
Cash and cash equivalents, year-to-date	3,138,837	9,522,617	<u>\$ 12,661,455</u>
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	3,138,437	9,522,617	12,661,055
			<u>\$ 12,661,455</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income (excluding Connection fees)	\$ 116,938	\$ (4,430)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 37,895	\$ 126,287	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	63,983	28,807	
(Increase) decrease in prepaid items	12,807	-	
Increase (decrease) in accounts payable	(41,248)	(767,110)	
Increase (decrease) in accrued payroll	(22,685)	(8,569)	
Increase (decrease) in customer deposits	(1,448)	-	
Increase (decrease) in compensated absences	(21,346)	-	
Net Cash Provided by Operating Activities	<u>\$ 144,895</u>	<u>\$ (625,015)</u>	<u>\$ (480,120)</u>
Reconciliation to other financial statements			
Net operating income/(loss)	116,938	(4,430)	
Non-operating income (<i>Interest Revenue/Fair Market Value Offset</i>)	17,944	70,795	
Total YTD Net Income (<i>Current Earnings on Statement of Net Position</i>)	<u>134,882</u>	<u>66,364</u>	<u>201,246</u>
Add back YTD Unfunded Depreciation		35,784	
YTD Change in Net Assets on Revenue and Expense charts	<u>134,882</u>	<u>102,148</u>	<u>237,030</u>

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 10-24 From 9/1/2024 To 9/30/2024
 Board Meeting Date 10/1/2024 Item: 7B.2

Accounts Payable Amount \$131,241.94

Check Numbers 29596-29643

Void Checks none

Electronic Vendor Payment Amount \$1,477.21

Confirmation Numbers 827203, 899593

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$86,264.36

Check Numbers electronically transferred,
10101-10104

Investment Transfers _____

Confirmation Numbers _____

Disbursements/Investments

A/P Checks 131,241.94

Electronic Vendor Payments 1,477.21

A/P Hand Checks 0.00

Payroll 86,264.36

Investments 0.00

TOTAL \$218,983.51

REPORT.: Sep 25 24 Wednesday
 RUN....: Sep 25 24 Time: 15:55
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 09-24 thru 09-24 Bank Account.: 13100

PAGE: 001
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
029596	09/05/24	/D002	MAXIME DUBUC	40.00	C40905	RETROFIT REIMB-1 HE TOILET-4372 AQUARIUS RD.
029597	09/05/24	ACW03	ACWA JOINT POWERS INSURAN	3070.71	0703765	GROUP MEDICAL,DENTAL,VISION,LIFE,EAP 10/24;ADJUST
029598	09/05/24	AMA01	AMAZON CAPITAL SERVICES	62.89	TPKV-NGKT	FOOT REST,USB CABLES,NAME PLATES
029599	09/05/24	AME02	AMERICAN INDUSTRIAL SUPPL	52.29	94519	3/4" RODS & NUTS,THREAD COMPOUND FOR VALVE MTC
029600	09/05/24	BAN03	BANK OF AMERICA	426.97	54240824	1PASSWORD,REFRIGERATOR FILTERS,FRAUD
029601	09/05/24	BOO01	BOOT BARN, INC.	200.00	398968	SAFETY BOOTS FOR COLE
029602	09/05/24	CLS01	CLINICAL LABS OF SAN	565.00	1007648	BACTERIA,IRON,MANG,SULFATE,BORON,PHYS TESTS 7/24
029603	09/05/24	COM03	COMCAST	360.33	10520824	INTERNET-OFFICE 8/20/24-9/19/24
029604	09/05/24	COR04	CORE & MAIN LP	133.33	V510230	1" METER COUPLING (QTY 2)
029605	09/05/24	DEW02	J B DEWAR	761.36	349394	SOLUBLE OIL FOR WELL PUMPS
029606	09/05/24	FLU02	FLUME, INC.	140.08	2214	REBATE FOR FLUME SMART HOME WATER MONITOR (QTY 1)
029607	09/05/24	HOM02	HOME DEPOT	231.65	10020824	MORTAR FOR MANHOLE LIDS,TOOLS,RODENT CONTROL
029608	09/05/24	HPS01	HPS WEST, INC.	537.71	3084	OUTPUT MODULE FOR OCTAVE METERS AT SHOP (QTY 3)
029609	09/05/24	LOM01	CITY OF LOMPOC, FINANCE	29491.38	15481	WASTEWATER TREATMENT COSTS 7/24
029610	09/05/24	MAR02	MARBORG INDUSTRIES	63.51 179.98	6243691 6243827	TRASH COLLECTION-OFFICE 8/24 TRASH COLLECTION-SHOP 8/24
			Check Total.....:	243.49		
029611	09/05/24	MIL01	MILLER LANDSCAPING AND MA	200.00	65916	OFFICE YARD MAINTENANCE 8/24
029612	09/05/24	MIS01	MISSION PAVING, INC.	650.00	5440	ASPHALT REPAIR-109 & 119 AURIGA AVE.
029613	09/05/24	OLI01	OLIN CORP	9424.60	900463026	3,970 GALS NaOCL
029614	09/05/24	PGE01	PACIFIC GAS & ELECT. INC.	41957.67	6872-0824	PGE CHARGES 7/16/24-8/14/24
029615	09/05/24	SOU01	SO.CALIFORNIA GAS CO.INC.	75.24 16.35	79000824 84180824	SO.CALIF GAS-WELL 1B 7/22/24-8/21/24 SO.CALIF GAS-OFFICE 7/22/24-8/21/24
			Check Total.....:	91.59		
029616	09/05/24	UBE01	UBEO WEST LLC	485.52	4619483	COPIER CONTRACT USAGE 9/7/24-10/6/24;TONER FREIGHT
029617	09/05/24	UND01	UNDERGROUND SERVICE ALERT	39.60	820240781	USA TICKETS 8/24

REPORT.: Sep 25 24 Wednesday
 RUN...: Sep 25 24 Time: 15:55
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 09-24 thru 09-24 Bank Account.: 13100

PAGE: 002
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
029618	09/05/24	UNI01	UNITED RENTALS NORTHWEST,	7284.44	238303822	STEEL PLATES-PO#1753
029619	09/05/24	USA01	USA BLUE BOOK	1037.09	460918	O2/LEL/CO/H2S SENSORS;SHOVELS
				105.48	465275	SQUARE SHOVELS (QTY 2)
			Check Total.....:	1142.57		
029620	09/05/24	USB02	U.S.BANK CORPORATE PAYMEN	9489.71	32560824	TRAINING,MS EXCHANGE,FUEL,STARLINK,ACROBAT,SOUNDER
029621	09/05/24	VAL04	VALLEY ROCK READY MIX, IN	331.87	24-33067	SLURRY=SERVICE LINE REPAIR-109 & 119 AURIGA AVE.
029622	09/05/24	VES01	VESTIS	211.65	20623766	CONTINUOUS TOWELS,SHOP TOWELS 8/22/24
029623	09/05/24	\C009	CALIFORNIA WEST	31.55	000C40801	CUSTOMER REFUND-CAL0035-3943 CONSTELLATION RD.
029624	09/05/24	\D001	ANTHONY DELIRA	55.67	000C40801	CUSTOMER REFUND-DEL0042-401 MARS AVE.
029625	09/05/24	\O001	OAK HILL PARTNERS LLC	40.25	000C40801	CUSTOMER REFUND-OAK0024-250 OAK HILL DR.
029626	09/05/24	\T003	YOSHIAKI TANOUYE	19.59	000C40801	CUSTOMER REFUND-TAN0009-4033 CLUBHOUSE RD.
029627	09/19/24	/L031	SERGIO LEDESMA	80.00	C40919	RETROFIT REIM - 2 HE TOILETS - 4092 CONSTELLATION
029628	09/19/24	APP01	APPLIED TECHNOLOGY GROUP,	685.38	INV102752	BACKUP SCADA RADIOS (QTY 2)
029629	09/19/24	BRE01	BREMER AUTO PARTS	8.68	13568	H-173 FUEL HOSE
029630	09/19/24	CAL16	CALIF STATE WATER RESOURC	70.00	C40906	TREATMENT 1 CERTIFICATION-GRIFFIN
029631	09/19/24	COV01	COVERALL MOUNTAIN & PACIF	391.00	553199607	JANITORIAL SERVICE 9/24
029632	09/19/24	FRO01	FRONTIER	174.73	28850924	FRONTIER 733-2475 09/13/24-10/12/24
				349.46	49050924	FRONTIER 733-3615/3975/SCADA SYS. 9/13/24-10/12/24
			Check Total.....:	524.19		
029633	09/19/24	GON01	GONZALES SR, RICHARD R.	999.24	C40919	MILEAGE, MEALS, INCID.REIM.-CSDA CONF. GONZALES
029634	09/19/24	LOM01	CITY OF LOMPOC, FINANCE	792.77	15477	LANDFILL CHARGES 8/24
029635	09/19/24	NAT01	NATIONAL GROUP TRUST	558.04	23941024	LONG-TERM DISABILITY 10/24
029636	09/19/24	OCC01	OCCU-MED, LTD.	425.00	09247830A	HEATHER, DIANNA - PRE-EMPLOYMENT EXAM
029637	09/19/24	RLJ01	RL JOHNSON CONSTRUCTION,	13936.07	3264	REPLACE SEWER MAIN-CONSTELLATION/APOLLO-RETENTION
029638	09/19/24	SAN21	SANTA BARBARA COUNTY PUBL	2333.75	936	REGIONAL WATER EFFICIENCY PROGRAM FY24
029639	09/19/24	SCH02	SCHNEIDER ELECTRIC USA IN	1762.79	95163830	COMBINATION I/O MODULES-SCADA UPGRADE

REPORT.: Sep 25 24 Wednesday
 RUN....: Sep 25 24 Time: 15:55
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 09-24 thru 09-24 Bank Account.: 13100

PAGE: 003
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
029640	09/19/24	SMI04	SMITHS ALARMS & ELECTRONI	180.00	081523	SECURITY-SHOP 10/24-12/24
029641	09/19/24	STA04	STASSI, RONALD	479.44	C40919	MILEAGE, MEALS, INCID, REIM.-CSDA CONF. STASSI
029642	09/19/24	VES01	VESTIS	167.27	20633481	SHOP TOWELS 9/5/24
029643	09/19/24	WES05	WESTERN EXTERMINATOR CO.	74.85	67422176	GOPHER CONTROL SERVICE 09/24
827203	09/19/24	PIT03	PITNEY BOWES	1112.69	01340824	POSTAGE FOR BILLS 08/24
899593	09/01/24	TIE01	TIERZERO CLOUD COMMUNICAT	364.52	502199	TIERZERO CLOUD COMMUNICATIONS ACCT FEES 9/24
Cash Account Total.....:				132719.15		
Total Disbursements.....:				132719.15		
Cash Account Total.....:				.00		

REPORT.: Sep 25 24 Wednesday
 RUN...: Sep 25 24 Time: 15:55
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 09-24 thru 09-24 Bank Account.: 13101

PAGE: 004
 ID #: PY-DP
 CTL.: VAN

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
10103	09/13/24	CAL23	STATE OF CALIFORNIA-FRANC	263.08	C40913	WITHHOLDING ORDER PP#18
278519	09/13/24	EFT01	EFTPS	37.10	1C40904	FICA MEDICARE PP#TERM
336023	09/13/24	PUB02	PUBLIC EMPLOYEES	12969.00	3C40913	FY25PERS ER CONTRIB-CLSSC
336030	09/13/24	PUB02	PUBLIC EMPLOYEES	1652.79	C40913	PERS TDMC PP#18
336031	09/13/24	PUB02	PUBLIC EMPLOYEES	615.35	1C40913	PERS EPMC PP#18
336032	09/13/24	PUB02	PUBLIC EMPLOYEES	3517.95	2C40913	PERS EMPLR CONTRIB PP#18
336050	09/13/24	PER04	CALPERS 457 PLAN	750.00	C40913	EMPLOYER PERS 457 PP#18
336051	09/13/24	PER04	CALPERS 457 PLAN	1000.00	1C40913	EMPLOYEE PERS 457 PP#18
336064	09/13/24	PUB02	PUBLIC EMPLOYEES	146.67	4C40913	FY25PERS ER CONTRIB-PEPRA
531680	09/13/24	EMP01	EMPLOYMENT DEVELOP.DEPART	1412.33	C40913	STATE WH TAXES PP#18
531681	09/13/24	EMP01	EMPLOYMENT DEVELOP.DEPART	343.71	1C40913	STATE DISABILITY PP#18
785190	09/13/24	EFT01	EFTPS	3680.53	C40913	FEDERAL WH TAXES PP#18
785191	09/13/24	EFT01	EFTPS	9.30	1C40913	FICA SOCIAL SECURITY DR#9
785192	09/13/24	EFT01	EFTPS	908.34	2C40913	FICA MEDICARE PP#18

Cash Account Total.....:				27306.15		
Total Disbursements.....:				27306.15		
				=====		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.A

FROM: Cynthia Allen, General Manager CA
Patricia LeCavalier, Financial Services Manager PL

DATE: October 1, 2024

SUBJECT: Annual Audit

Recommendation: Accept the Fiscal Year 2023-24 audit report prepared by Moss, Levy & Hartzheim.

Policy Implications:

- California Government Code § 61118 requires the boards of directors of community services districts to provide for regular audits of the district's accounts and records under California Government Code § 26909.
- California Government Code § 26909 requires the audit to conform to generally accepted auditing standards, and the District to file the audit with the auditor-controller and the local agency formation commission within 12 months of the end of the fiscal year.

Resource Impacts: There is \$8,695 in the budget for the preparation of this audit.

Alternatives Considered: Do not accept the audit.

Discussion: Moss, Levy & Hartzheim performed the annual audit of the District's financial statements on August 15 and 16, 2024. The Fiscal Year 2023-24 audit report states that the District has \$23.3 million in total net capital assets.

Assets exceeded liabilities by \$31.6 million as of June 30, 2024. This is an increase of \$1.2 million from the fiscal year that ended June 30, 2023.

Compared to FYE 23, operating revenues increased by 7.6% to \$4.75 million and operating expenses increased by 10.9% to \$3.94 million.

Government Accounting Standards Board (GASB) 68 requires disclosure of the CalPERS pension valuation on the Statement of Net Position. This is discussed in depth in the Notes to basic financial statements at the end of the Basic financial statements provided by Moss, Levy & Hartzheim.

There were no material problems. The office staff and Finance/Budget Committees have done an excellent job of watching over the District's finances.

Attachment: Final audit will be provided to the Directors under separate cover.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B
FROM: Cynthia Allen, General Manager ^{CA}
Patricia LeCavalier, Financial Services Manager ^{PL}
DATE: October 1, 2024

SUBJECT: Withdrawal from the Santa Barbara County Investment Pool

Recommendations: Adopt Resolution 234-24 authorizing the withdrawal of funds from the Investment Pool and providing a disclaimer of liability to the County Treasurer.

Policy Implications: Santa Barbara County Investment Policy § 27.4, adopted April 29, 2024, requires a resolution from the legislative body authorizing the withdrawal of funds for deposit or investment outside of the Investment Pool and providing a disclaimer of liability.

Resource Impacts: At this time, the interest rate earned on the Santa Barbara County Investment Pool is substantially below that of California CLASS.

Alternatives Considered: Do not withdraw money from the Santa Barbara County Investment Pool.

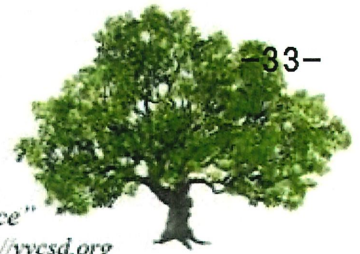
Discussion: We provided a copy of our September minutes to the Santa Barbara County Auditor-Controller to transfer funds from the Santa Barbara Investment Pool to California CLASS. The funds transfer was completed on September 26. However, the Santa Barbara County Chief Investment Officer has requested a resolution for future transfers that includes a disclaimer of liability.

Attachments:

- Resolution 234-24
- Santa Barbara County Investment Policy § 27 et seq.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcisd.org>
info@vvcisd.org

Resolution 234-24

October 1, 2024

WITHDRAWING FUNDS FROM THE SANTA BARBARA COUNTY COMBINED INVESTMENT POOL

WHEREAS, on March 23, 1989, the Vandenberg Village Community Services District Board of Directors authorized the establishment of an alternative depository pursuant to Government Code § 61053; and

WHEREAS, on January 9, 1992, the Board of Directors did authorize the deposit of Vandenberg Village Community Services District monies in the Santa Barbara County Combined Investment Pool per the provisions of Government Code § 53684 for the purpose of investment as stated therein; and

WHEREAS, the Board of Directors has appointed a District Treasurer per Government Code § 61053 to make withdrawals of Vandenberg Village Community Services District monies from the Santa Barbara County Combined Investment Pool as authorized by Government Code § 53684(d); and

WHEREAS, the Board of Directors wishes to maximize the performance of the reserves in its care and, therefore, desires to authorize the withdrawal of funds from the Santa Barbara County Combined Investment Pool for the purpose of investing or depositing those funds outside the Santa Barbara County Combined Investment Pool with the objectives of safeguarding the principal, increasing liquidity, and realizing maximum return per Government Code § 53600.5; and

WHEREAS, the Board of Directors acknowledges that the funds withdrawn from the Santa Barbara County Combined Investment Pool shall become the responsibility of the District and the Santa Barbara County Treasurer shall not be held responsible or liable for the withdrawal of funds or investments purchased with the withdrawn funds; and

NOW, THEREFORE IT IS HEREBY RESOLVED AND ORDERED that pursuant to and in accord with Section 27.4 of the Santa Barbara County Treasurer Investment Policy Statement 2024-2025, the Board of Directors of the Vandenberg Village Community Services District authorizes the withdrawal of funds from the Santa Barbara County Combined Investment Pool from time to time, the amount to be determined by majority vote of the legislative body of the District.

PASSED AND ADOPTED by the Board of Directors of the Vandenberg Village Community Services District this 1st day of October 2024, upon motion by Director ____, seconded by Director ____, and as approved by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert Bumpass, President
Board of Directors

ATTEST:

Brianna Jennings
Secretary to the Board of Directors

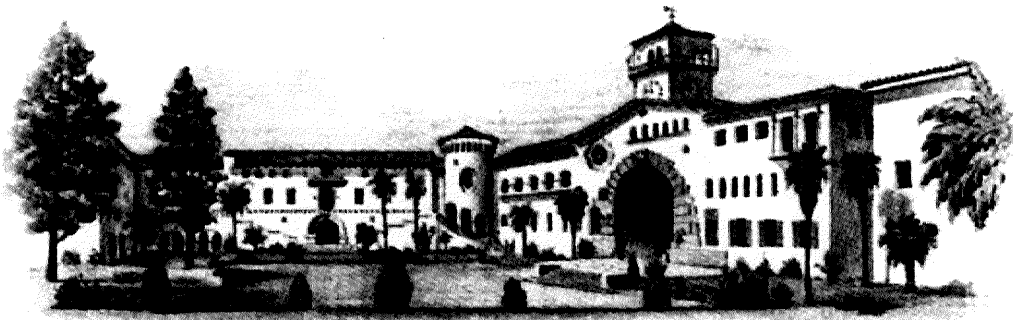
SECRETARY'S CERTIFICATE

I, Brianna Jennings, Secretary of the Board of Directors of the Vandenberg Village Community Services District, hereby certify that the foregoing is a true and correct copy of Resolution No. 234-24 passed and adopted by the Board of Directors of the Vandenberg Village Community Services District at its Regular Meeting held on the 1st day of October 2024.

Brianna Jennings
Secretary, Board of Directors

SANTA BARBARA COUNTY

TREASURER



INVESTMENT POLICY

STATEMENT

2024 - 2025

Harry E. Hagen, CPA
Treasurer-Tax Collector

Daniel A. Chandler, CPA
Chief Investment Officer

27. PARTICIPANT WITHDRAWAL

- 27.1 Investment Pool participants who seek to withdraw funds for normal cash flow purposes of less than \$1 million shall obtain approval from the Santa Barbara County Auditor-Controller. In addition, prior written approval from the Treasurer is required for normal cash flow withdrawals of \$1 million or greater. The Treasurer will honor requests to withdraw funds at a one-dollar net asset value.
- 27.2 Any requests to withdraw funds for the purpose of external investing or depositing funds outside the of the Investment Pool, regardless of the amount, shall be subject to the consent of the Treasurer. In accordance with CGC §27136 et seq. and §27133(h) et seq., such requests for withdrawals must first be made in writing to the Treasurer. These requests are subject to the Treasurer's consideration of the stability and predictability of the Investment Pool.

Assessment of the effect of a proposed withdrawal on the stability and predictability of the investments in the Investment Pool will be based on the following criteria:

- a) The amount of the withdrawal
 - b) The Remaining balance of the total Investment Pool and the agency portion of the Pool
 - c) Current market conditions
 - d) Effect on predicted cash flows
 - e) Determination of sufficient balances remaining to cover the pro-rata administrative charges permitted by section 25.2 of this policy
 - f) The Treasurer has adequate information to make a proper finding that other Investment Pool participants will not be adversely affected
- 27.3 Investment Pool participants withdrawing funds will not recognize GASB 31 fair market value gains or losses, except in extraordinary circumstances as defined by the Treasurer at the time. To protect other Investment Pool participants, participants withdrawing funds for the purpose of external investing or depositing funds outside of the Investment pool shall obtain approval from the Treasurer prior to reinvesting those funds back into the Pool.
- 27.4 All funds withdrawn from the Investment Pool for the purpose of investing or depositing those funds outside the Investment Pool shall become the responsibility of the legislative body requesting the action. The Treasurer shall in no manner be held responsible or liable for withdrawal of funds or investments purchased with said funds. The request of any legislative body, by resolution, authorizing the withdrawal of funds for deposit or investment outside the Investment Pool must provide a disclaimer of liability. The Treasurer shall not honor such withdrawal request if a disclaimer clause is not provided.

28. LEGISLATIVE CHANGES

Any State of California legislative action that further restricts allowable maturities, investment type, or percentage allocations will be incorporated into our pool management and into this policy.

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.C
FROM: Cynthia Allen, General Manager *CA*
DATE: October 1, 2024
SUBJECT: Code of Ordinance Revisions

Recommendation: Waive reading of the revised Code of Ordinances and set a public hearing for November 5, 2024.

Policy Implications:

- California Government Code § 61045(g) requires the Board to adopt policies for the operation of the District.
- California Government Code § 61060(a) and § 61060(b) provide the Board the authority to adopt, by ordinance, rules and regulations for the administration, operation, and use and maintenance of the facilities and services.
- California Government Code § 25120 specifies how Ordinances are to be adopted.
- California Government Code § 61112(e) states that the board of directors shall adopt and annually review the District's investment policy. The District's policy can be found in Ordinance § 1.6.7.
- California Government Code § 66018 requires the board of directors to hold a public hearing before enacting a new fee that is not a rate or charge for water or sewer service.
- California Government Code § 66324(b) exempts Accessory Dwelling Units (ADU) from capacity charges unless the ADU is constructed with a new single-family dwelling.
- California Government Code § 66324(d) prohibits a separate water or wastewater connection for Accessory Dwelling Units unless the ADU is constructed with a new single-family dwelling.

- California Water Code § 20202 allows for a five percent annual increase to director compensation.

Resource Impacts: The director's salary expense will increase by approximately \$1,800 for fiscal year 2024-25.

Discussion: In addition to minor grammatical, spelling, and Government Code reference corrections, the ordinance revisions include:

- Ordinance § 1.3.3. – Increases director compensation from \$100 to \$150 per board meeting; \$50 to \$75 per standing committee meeting and \$75 to \$90 for SGMA meetings following Government Code § 61047(b) and Water Code § 20202 as approved at the March 5, 2024 regular meeting.
- Ordinance § 2.11.3., § 2.16.4., § 2.20.4., and § 3.2.1. – Adds rules for Accessory Dwelling Units.
- Ordinance § 2.16.3 and § 2.20.3. – Updates the Cross Connection Control Plan per Health and Safety Code § 116407 and includes fees for non-compliance under Government Code § 66018.

Directors were provided a redline version of the Code of Ordinances before the Board meeting.

Attachment:

- Ordinance Revisions (under separate cover)
- Notice of Public Hearing

Ordinance Revisions

Global	<ul style="list-style-type: none">< Corrected grammatical errors as needed< Corrected spelling errors as needed< Corrected Government Code references as required< Changed <i>Administrative Services Manager</i> to <i>Financial Services Manager</i>
Ordinance 1	<ul style="list-style-type: none">< Removed the Village Library as a location for posting the agenda as it is no longer an option< Increased director compensation from \$100 to \$150 per board meeting; \$50 to \$75 per standing committee meeting and \$75 to \$90 for SGMA meetings
Ordinance 2	<ul style="list-style-type: none">< Updated the Cross Connection Control Plan< Added rules for Accessory Dwelling Unit water and wastewater connections
Ordinance 3	<ul style="list-style-type: none">< Added rules for Accessory Dwelling Units capacity charges
Ordinance 4	<ul style="list-style-type: none">< No changes

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on October 1, 2024, the Board of Directors of Vandenberg Village Community Services District introduced a revised Code of Ordinances. In addition to minor grammatical, spelling, and Government Code reference corrections, the ordinance revisions include:

- Ordinance § 1.3.3. – Changes director compensation from \$100 to \$150 per board meeting and \$50 to \$75 per standing committee meeting following Government Code § 61047(b) and Water Code § 20202.
- Ordinances § 2.11.3., § 2.16.4., § 2.20.4., and § 3.2.1. – Adds rules for Accessory Dwelling Units.
- Ordinances § 2.16.3 and § 2.20.3. – Updates the Cross Connection Control Plan per Health and Safety Code § 116407 and includes fees for non-compliance under Government Code § 66018.

The Board of Directors will conduct a public hearing at its regular meeting at **7:00 p.m.** on Tuesday, **November 5, 2024**, at the District Office Conference Room, **3745 Constellation Road**, Vandenberg Village, California to adopt the ordinance revisions.

This notice is published under Government Code § 6062a.

A copy of the complete proposed Code of Ordinances is available for public review at the District Office at 3745 Constellation Road and online at <http://vvcasd.org>.

Date of Posting: October 2, 2024
Location of Posting: Vandenberg Village Community Services District

/s/
Cynthia Allen, Ph.D.
General Manager
Vandenberg Village Community Services District

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.D
FROM: Directors Brooks & Stassi, VVCSD SGMA Representatives
BY: Cynthia Allen, General Manager *CA*
DATE: October 1, 2024
SUBJECT: Amendment 1 to SGMA JPA Agreement

Recommendations:

- Ratify Amendment 1 to the Joint Exercise of Powers Agreement for the Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency (JPA).
- Authorize Board President Bumpass to sign it on behalf of the District.

Policy Implications:

- In September 2014, Governor Jerry Brown signed into law a three-bill legislative package composed of AB 1739 (Dickinson), SB 1168 (Pavley), and SB 1319 (Pavley), collectively known as SGMA.
- California Government Code § 6500 et seq., the Joint Exercise of Powers Act, governs joint powers agencies.
- District Ordinance § 1.4.1 requires agreements with external agencies to be approved by the Board and signed by the President.

Resource Impacts: None

Alternatives Considered: None

Discussion: In 2023, VVCSD entered into an agreement with the Santa Ynez River Water Conservation District, Mission Hills Community Services District, the city of Lompoc, and the Santa Barbara County Water

Agency to create a Joint Powers Agency for the Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency (JPA).

The attached First Amendment to the Joint Powers Agreement allows a non-voting Agricultural Representative to be added to the board of directors. This amendment was endorsed by the JPA directors at their July 24, 2024 meeting and requires ratification by each member agency's legislative body.

Attachment: First Amendment to the Joint Exercise of Powers Agreement for the Santa Ynez River Valley Basin Western Management Area Groundwater Sustainability Agency

FIRST AMENDMENT
TO JOINT EXERCISE OF POWERS AGREEMENT FOR
SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN
WESTERN MANAGEMENT AREA GROUNDWATER SUSTAINABILITY AGENCY

This Agreement is made and effective as of _____, 2024 (Effective Date), pursuant to the California Joint Exercise of Powers Act (Govt. Code, §§ 6500, et seq.) by and among the City of Lompoc (“Lompoc”); Mission Hills Community Services District (“Mission Hills”); Vandenberg Village Community Services District (“Vandenberg”); Santa Ynez River Water Conservation District (“SYRW”); and Santa Barbara County Water Agency (“Santa Barbara”) and is the First Amendment of that certain “Joint Exercise of Powers Agreement Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency dated November 28, 2023 (“JPA”).

The JPA is amended in the following:

A. Article 2.7 is amended to read as follows:

“Article 2.7 “Director(s)” and “Alternate Director(s)” means a Director, Alternate Director, or Agricultural Representative appointed by a Member or appointed by the Directors representing the Members pursuant to Articles 7.2; 7.3; and 7.8.”

B. Article 2.16 is added to read as follows:

“Article 2.16 “Agricultural Representative” means an individual appointed pursuant to Article 7.8 to serve on the Board of Directors as a non-voting member for the purpose of representing the agricultural interests within the WMA.”

C. Article 6.2(a) and (b) are amended to read as follows:

- (a) "The approval of the Board of Directors as specified in Article 11.3;"
- (b) "Amendment of the Agreement in accordance with Article 17.2; and"

D. Article 7.1 is amended to read as follows:

"Article 7.1 Formation of the Board of Directors. The WMA GSA shall be governed by a Board of Directors ("Board"). Directors shall include one representative from each of the Members identified in Article 6.1, and one Agricultural Representative appointed pursuant to Article 7.8."

E. Article 7.2 is amended to read as follows:

"Article 7.2 Appointment of Director. Directors shall be appointed by the representative Member's governing body. Each Director representing a Member shall be an elected official or member of management of the appointing Member. This provision shall not be applicable to the Agricultural Representative Director position which shall be filled pursuant to Article 7.8 and subject to Article 7.9."

F. Article 7.8 is added to read as follows:

"Article 7.8 Appointment of Agricultural Representative Director. The Agricultural Representative Director shall be appointed pursuant to the nomination policy adopted by the voting Directors, and as may be amended from time to time. Approval of said nomination shall be by a majority of the Board as provided for in Article 11.3(a). Upon such an

appointment and approval, the Agricultural Representative shall serve as a non-voting member of the Board.”

G. Article 7.9 is added to read as follows:

“Article 7.9 Requirements for Agricultural Representative. The Agricultural Representative Director shall be appointed as set forth in Article 7.8 and shall serve for the term approved by the voting Directors or until resignation or removal by a Supermajority Approval of the Board per Article 11.3(b). The Agricultural Representative shall serve on the Board for the purpose of representing the agricultural interests within the WMA and should be adequately qualified to represent said interests and pursuant to the nomination policy adopted by the voting Directors, which may be amended from time to time.”

G. Article 11.2 (f) is added to read as follows:

“(f) The Agricultural Representative Director position shall be non-voting.”

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

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IN WITNESS WHEREOF, the Members have executed this First Amendment of the Joint Exercise of Powers Agreement Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency dated November 28, 2023 to be effective on the date stated above.

CITY OF LOMPOC
A California Municipal Corporation
100 Civic Center Plaza
Lompoc, California 93438-8001

MISSION HILLS COMMUNITY SERVICES DISTRICT
1550 Burton Mesa Blvd.
Lompoc, California 93436

By: _____
(Print name) _____
(Title) _____
Date: _____

By: _____
(Print name) _____
(Title) _____
Date: _____

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
3745 Constellation Road
Lompoc, California 93436-1401

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
P.O. Box 719
Santa Ynez, CA 93460

By: _____
(Print name) _____
(Title) _____
Date: _____

By: _____
(Print name) _____
(Title) _____
Date: _____

(Signatures Continued on the Following Page)

SANTA BARBARA COUNTY WATER AGENCY

ATTEST:
INSERT NAME
County Executive Officer
Clerk of the Board, Ex Officio Clerk of the
Santa Barbara County Water Agency

**SANTA BARBARA COUNTY WATER
AGENCY:**

By: _____
Deputy Clerk

By: _____
Chair, Board of Directors

Date:

RECOMMENDED FOR APPROVAL:
Santa Barbara County Water Agency

APPROVED AS TO FORM:
Risk Management

By: _____
Department Head

By: _____
Risk Management

APPROVED AS TO FORM:

INSERT NAME
County Counsel

**APPROVED AS TO ACCOUNTING
FORM:**

INSERT NAME
Auditor-Controller

By: _____
Deputy County Counsel

By: _____
Deputy

ACKNOWLEDGED AND APPROVED BY:

**SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN
WESTERN MANAGEMENT AREA GROUNDWATER SUSTAINABILITY AGENCY**

By: _____
Secretary to the Board of Directors

By: _____
Chairman

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.E

FROM: Cynthia Allen, General Manager *CA*

DATE: October 1, 2024

SUBJECT: Director Appointment

Recommendation: Approve the attached Notice of Vacancy for publication and plan to appoint a new Director at the December 6 board meeting.

Policy Issues: California Government Code § 1780 governs a vacancy in any elective office on the governing board of a special district and:

- Allows the remaining members of the board to fill the vacancy either by appointment or by calling an election.
- Requires the remaining members of the board to make an appointment within 60 days after either the date on which the district board was notified of the vacancy or the effective date of the vacancy, whichever is later.
- Requires the district to post a notice of vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment.
- States that if the vacancy occurs in the first half of a term of office, the person appointed to fill the vacancy shall fill the position until the next general election.

Resource Impacts: Some staff time.

Alternatives Considered:

- Refer the issue to the Legal/Personnel Committee for further discussion.

- Do not appoint anyone before February 4, 2025, in which case the County Board of Supervisors may appoint a person to fill the vacancy.

Discussion: Director-elect Garner has chosen not to accept the position for which he pulled papers and has notified the Board of his resignation effective December 6, 2024. The Board of Directors has until February 4, 2025 to appoint a board member.

The remaining members of the board have three choices: appoint someone, call an election, or allow the County Board of Supervisors to appoint someone. These choices and other information are spelled out in California Government Code § 1780.

Staff recommends the Board approve the attached Notice of Vacancy for publication and plan to appoint a person to fill the vacancy at the December 6 special board meeting. The appointed director will hold the position until the general election on November 3, 2026.

Attachment: Notice of Vacancy

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
3745 Constellation Road · Lompoc, CA 93436
Phone (805) 733-2475 Fax (805) 733-2109

**NOTICE OF VACANCY ON THE BOARD OF DIRECTORS
For the Vandenberg Village Community Services District
and the Intent to Appoint**

To all interested and qualified persons:

There will be a vacancy on the Board of Directors for the Vandenberg Village Community Services District due to the resignation of Director-elect Michael Garner effective December 6, 2024.

The remaining Directors intend to appoint a person to this vacancy at a Board meeting to be held at the District office at the address above on December 6, 2024, at noon. The appointment will be for the term of office until the general election on November 3, 2026.

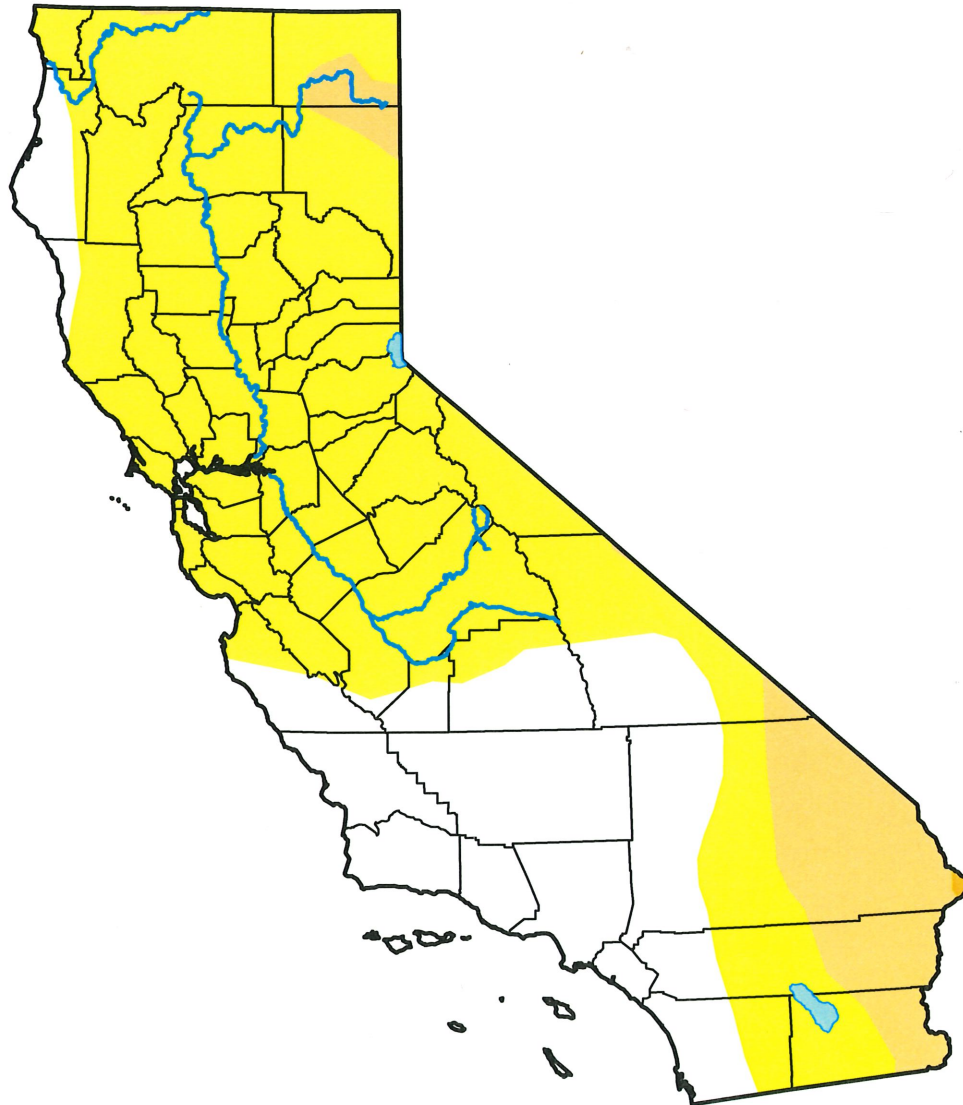
Any person interested in being appointed to the Board of Directors should submit a letter of interest to the District General Manager **no later than noon on Friday, November 29, 2024**. All letters from candidates will be provided to the Board members. Qualified candidates must reside within the service boundaries of the District and be a registered voter.

It is suggested that letters of interest include your reasons for wanting to serve, any experience and qualifications that relate to the position of Director, and any other information that you feel might be of benefit to the selection and appointment by the Board of Directors.







If you have any questions, please contact Cynthia Allen, General Manager, at (805) 733-2475 or callen@vvcasd.org.

U.S. Drought Monitor California

September 24, 2024
(Released Thursday, Sep. 26, 2024)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

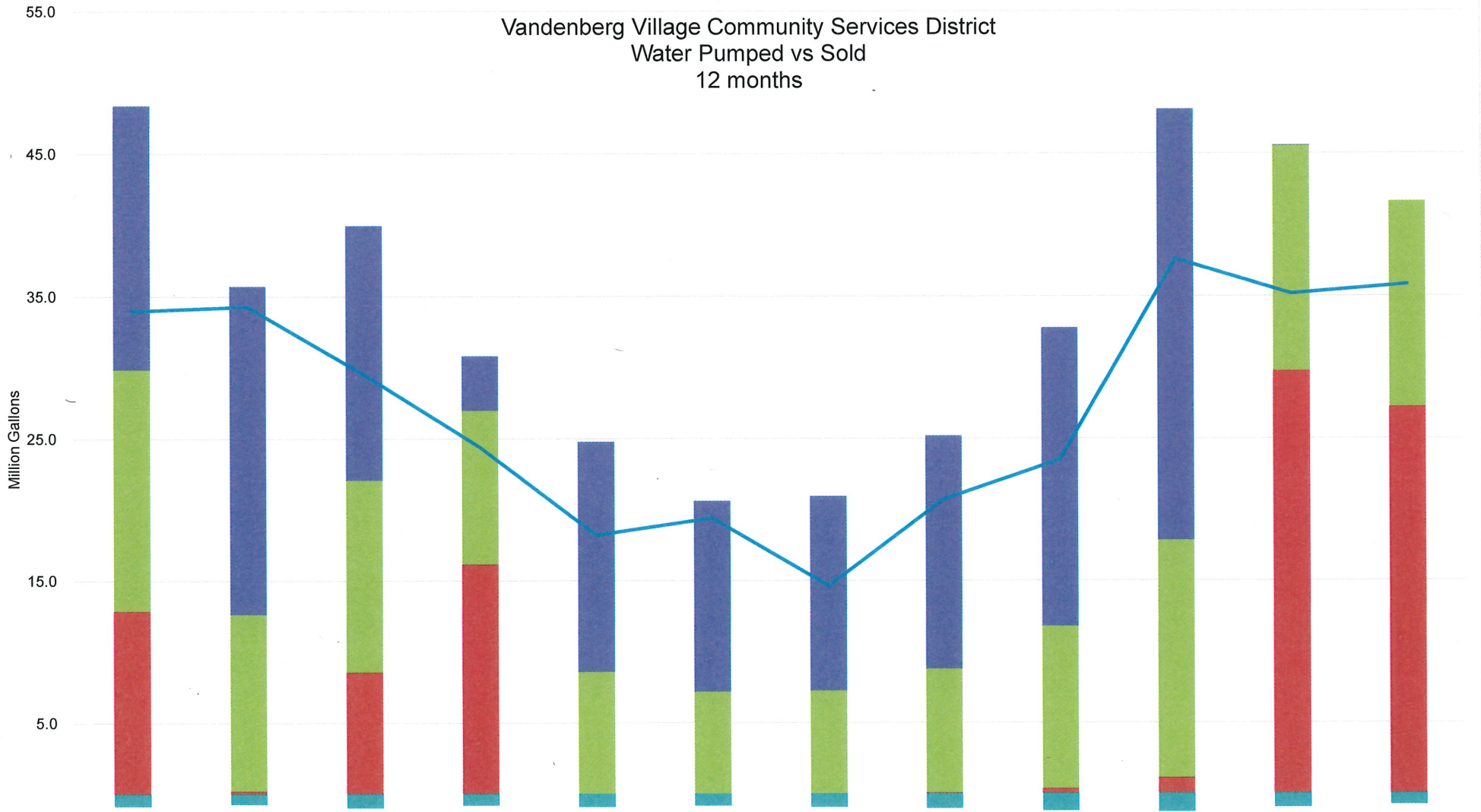
Brad Rippey
U.S. Department of Agriculture



droughtmonitor.unl.edu

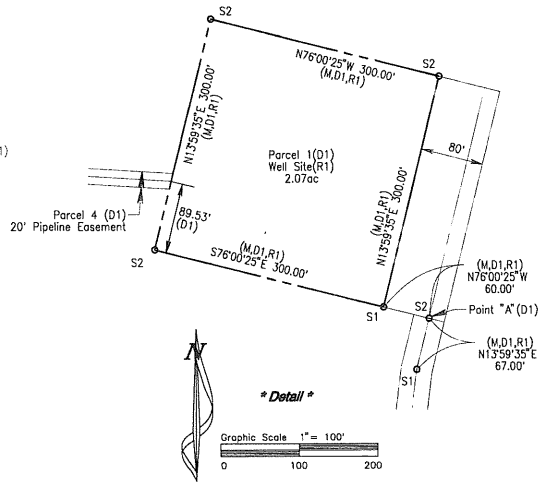
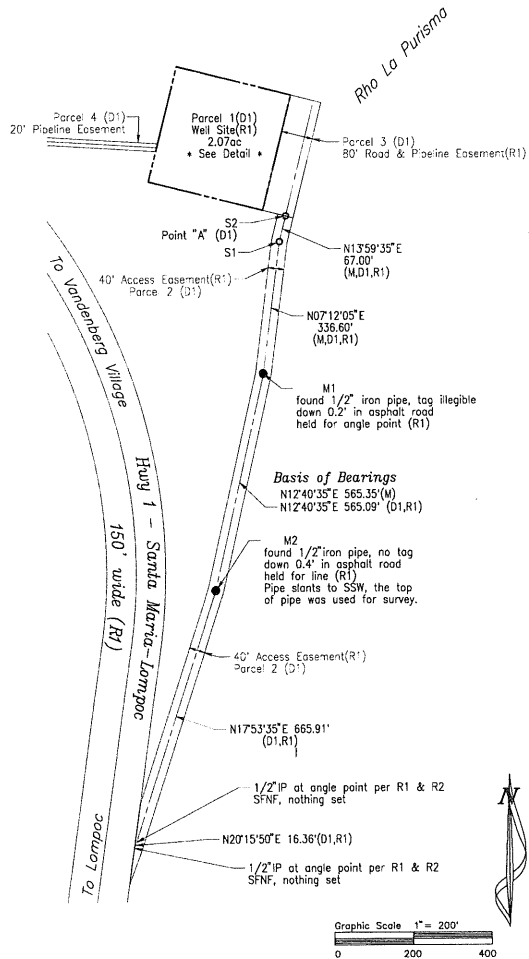
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Vandenberg Village Community Services District Water Pumped vs Sold 12 months



(5.0)

	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24
Filter Loss	(0.9)	(0.7)	(1.0)	(0.8)	(0.9)	(0.9)	(1.0)	(1.1)	(1.2)	(1.3)	(1.0)	(0.8)
Well 3A	18.5	23.1	17.9	3.8	16.2	13.4	13.7	16.4	21.0	30.3	0.0	0.0
Well 3B	17.0	12.4	13.5	10.8	8.5	7.2	7.2	8.7	11.4	16.7	15.8	14.5
Well 1B	12.8	0.2	8.5	16.1	0.0	0.0	0.0	0.0	0.3	1.1	29.7	27.2
Total Sold	34.0	34.3	29.5	24.4	18.2	19.4	14.6	20.7	23.5	37.6	35.1	35.8

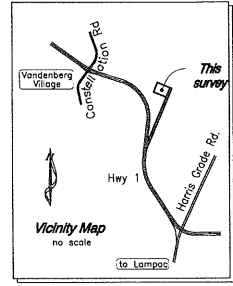


REFERENCE KEY
 (D1) - Book 1782 Page 278 OR
 (R1) - 60 RS 14 (1959 P&S)
 (R2) - 68 RS 60 (1964 P&S)

MONUMENT KEY
 S1 - Set 2" aluminum cap in 1" x 12" iron pipe flush in asphalt
 S2 - Set 2" aluminum cap in 2" x 30" iron pipe
 S1 & S2 stamped: 2024 VV CSD LS 6206

LEGEND
 --- boundary lines this survey
 --- lot lines
 --- centerlines
 M, Meas measured
 SFNF searched for not found
 ● found monuments as noted
 S1, S2 ○ set monument as noted

SURVEY NOTES
 1. The monuments M1 & M2 were accepted as marking centerline of the 40' wide access road per D1 and used as the basis of bearings. Monument M1 was held as the starting point for this survey as M2 was bent slightly to the southwest, thus accounting for the excess measured distance.
 2. An extensive search was made for the 1/2" iron pipe and tags per R1 around the perimeter of Parcel 1, D1. Nothing was found.
 3. Parcel 2 intersection with Hwy 1 and Parcels 3 & 4 of D1 were not surveyed.



PURPOSE OF SURVEY
 The purpose of this survey is to re-establish and monument the corners of Parcel One, instrument 29674, recorded in Book 1782, Page 278 of Official Records, Santa Barbara County Records.

BASIS OF BEARINGS
 The basis of bearings for this survey is the line between the found monuments on the centerline of the 40' PRIVATE ROAD EASEMENT noted as S 12° 40' 35" W on map found in Record of Survey Book 60, Page 14, Santa Barbara County Records.

SURVEYOR'S STATEMENT
 This map correctly represents a survey made by me in accordance with the requirements of the Professional Land Surveyors Act, at the request of Vandenberg Village Community Services District in June, 2024.

Robert J. Reese
 Robert J. Reese, LS 6208
 2024.07.20



COUNTY SURVEYOR'S STATEMENT
 This map has been examined in accordance with section 8766 of the Professional Land Surveyors Act

this 26th day of July, 2024.

Aleksandar Jevremovic
 Aleksandar Jevremovic, PLS 8378
 County Surveyor



COUNTY RECORDER'S STATEMENT
 Filed this 16th day of August, 2024,

at 9:28 A.M., in BOOK 266 of RECORDS OF SURVEYS

at PAGE 67 at the request of Robert J. Reese.

Document No. P/A

Fee \$ 35.00

Joseph E. Holland
 County Recorder

Adrienne Koroshec
 Deputy

Record of Survey
 Parcel 1 & a Portion of Parcel 2
 of Instrument 29674, Book 1782 Page 278,
 Santa Barbara County Official Records
 being a portion of Lot 12 of the
 Rancho La Purisma
 County of Santa Barbara
 State of California
 June, 2024

REESE Water & Land SURVEYING SERVICES
 900 Los Osos Valley Rd, Ste B
 Los Osos, CA 93402
 805.439.2741

Sheet 1 of 1