

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

3745 Constellation Road • Vandenberg Village • Lompoc, CA 93436
Telephone: (805) 733-2475 • Fax: (805) 733-2109



"Pride in Community Service"

<http://vvcasd.org>
info@vvcasd.org

REGULAR MEETING

Tuesday, December 7, 2021

7:00 p.m.

AGENDA

Pursuant to AB 361, Directors may participate in this meeting via teleconference. The public can only participate via teleconference. The VVCSD meeting room will not be open.

**To access the meeting via telephone please dial: 1-669-900-9128
and/or via the Web at: <http://join.zoom.us>**

Meeting ID: 837 8471 3866

Password: 429538

The District encourages members of the public to provide written comments in advance to Board Secretary Stephanie Garner, sgarner@vvcasd.org, by Monday, November 1, at 5:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
3. ADDITIONS AND DELETIONS TO AGENDA
4. PUBLIC FORUM

The Board will invite public comment on each action item as it is considered during the meeting.

At this time members of the public wishing to address the Board on other matters that are within the jurisdiction of the District may do so when recognized by the President. Please begin by stating your name and place of residence.

5. OPERATIONS REPORT

6. ADMINISTRATIVE REPORT

7. CONSENT CALENDAR

- A. Minutes of the Regular Meeting on November 2, 2021 page 1
- B. Treasurer Report
 - (1)Monthly Financials page 7
 - (2)Disbursements through November 30, 2021 page 15
- C. **Remote Teleconference Meetings:** Continue conducting board meetings by remote teleconference as allowed by Assembly Bill 361

8. ACTION ITEMS

- A. **Board Officers:** Elect President, Vice President, and Finance Officer; and discuss appointments to committees and external agencies.....
..... page 21
- B. **Director Appointment:** Consider approving a notice of vacancy and plan to appoint a new Director at the February 1 meeting..... page 25

9. REPORTS

- A. Committees
- B. District Representatives to External Agencies
- C. Board President
- D. General Manager

10. INFORMATIONAL CORRESPONDENCE

- A. US Drought Monitor: California, November 30, 2021 page 29
- B. LAFCO letter, Call for Nominations for Special District Member, November 22, 2021 page 31

C. California Water and Wastewater Arrearages Payment Program
Water Arrearages Disbursement Request Form..... page 35

11. DIRECTORS FORUM: Any member of the Board may address the Board on any subject within the jurisdiction of the District.

12. ADJOURN

NOTICE: The Board of Directors of the Vandenberg Village Community Services District will meet at the District Office Conference Room, 3745 Constellation Road, Vandenberg Village, in compliance with §54954.2 of the Government Code of the State of California.

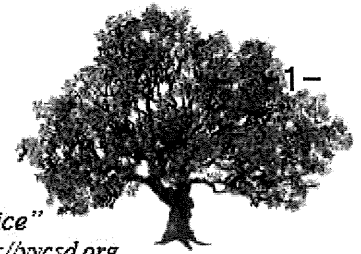
If you need reasonable accommodations due to a disability, please contact the Board Secretary 24 hours prior to the meeting at (805) 733-2475.

Please silence all cell phones during the meeting, as a courtesy to others.

Board package is available at the Vandenberg Village Public Library and on the District's website at <http://www.vvcsd.org>.

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MINUTES Regular Meeting

November 2, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. by President Stewart.

2. ROLL CALL: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart participated via Zoom video conference.

OTHERS PRESENT

General Manager Joe Barget, Operations & Maintenance (O&M) Manager Mike Garner, Administrative Services (AS) Manager Cynthia Allen, Finance Administrator Patricia LeCavalier, Adam Guise, Moss, Levy & Hartzheim, LLP, and Bill Buelow, with Santa Ynez River Water Conservation District participated via Zoom video conference.

3. ADDITIONS AND DELETIONS TO AGENDA

There were none.

4. PUBLIC FORUM

President Stewart invited public comments and there were none.

5. OPERATIONS REPORT

O&M Manager Garner reported the District pumped 37 million gallons of water for October with an average daily demand of 1.2 million gallons.

This is 8 percent less than last year. Vandenberg Village received 0.9 inches of rain in October, bringing the calendar year total to 8.14 inches.

Well levels (below ground surface) for October were 1B-145', 3A-151', and 3B-135'.

The field crew repaired two service lines last month and a purchase order has been issued for the SCADA system.

On October 25 the field crew responded to a Category 2 sanitary sewer overflow (SSO) of 114,075 gallons. RL Johnson Construction will be installing a new manhole.

To conclude his report, O&M Manager Garner said he celebrated his 37th anniversary with the District on October 15.

6. ADMINISTRATION REPORT

AS Manager Allen applied to the State Water Resources Control Board on October 6 requesting \$8,631 in water charge arrearages. A check will be sent later this month. Customers with balances accrued between March 4, 2020, and June 15, 2021, will be eligible for the credit.

As of today, 58 customers are 60 or more days delinquent for a total of about \$22,000. Thirteen customers have past due balances of more than \$500 and twelve customers have not made a payment in six months or longer. All customers with a past due amount have been placed on a payment plan.

To conclude her report, AS Manager Allen said she is in the middle of jury selection process in Santa Maria and if selected, the trial could run into July 2022. She will take care of duties after hours and when the jury is not in court. Patty will be designated acting Administrative Services Manager when she is not available.

7. CONSENT CALENDAR

A. Minutes from the Regular Meeting on September 7, 2021

B. Treasurer Report

- 1) Financial Statements
- 2) Disbursements through October 31, 2021

Motion by Director Redmon, seconded by Director Brooks to accept the consent calendar as presented.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
Noes: None
Abstain: None
Absent: None

8. ACTION ITEMS

A. Remote Teleconference Meetings

Motion by Director Bumpass, seconded by Director Gonzales to conduct board meetings by remote teleconference as allowed by Assembly Bill 361.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart
Noes: None
Abstain: None
Absent: None

B. Annual Audit

Lead Auditor Adam Guise from Moss, Levy & Hartzheim said the District received an “unmodified opinion” which is the best possible type of audit opinion.

Motion by Director Bumpass, seconded by Director Redmon to accept the Fiscal Year 2020-21 audit report prepared by Moss, Levy & Hartzheim.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

C. Groundwater Sustainability Plan (GSP)

Motion by Director Brooks, seconded by Director Bumpass to approve the draft GSP for the Western Management Area of the Santa Ynez River Valley Groundwater Basin, and authorize Directors Brooks and Stewart to vote to adopt the final plan on behalf of the District.

Roll Call:

Ayes: Directors Brooks, Bumpass, Gonzales, Redmon, and Stewart

Noes: None

Abstain: None

Absent: None

9. REPORTS

A. Committees

There were no committee meetings.

B. District Representatives to External Agencies

Director Stewart will attend the Association of California Water Agencies conference in Pasadena in December.

C. President

President Stewart had nothing to report.

D. General Manager

General Manager Barget met with three members of the Club House Road Beautification Coalition: Director Redmon, Ron Stassi, and Rob Glasgow. As of January 1, VVCS D will take responsibility for maintaining the area and the balance of funds will be transferred to the District.

General Manager Barget had a Zoom conference with Supervisor Hartmann, Alma Hernandez, and Maureen Spencer. Ms. Spencer confirmed the Davis Creek is still included in the County's creek maintenance plan; however, there is no work planned for FY 2021-22. Supervisor Hartmann will keep our \$2 million Floradale Sewer Relocation Project in mind for any grant fund opportunities.

To conclude his report, General Manager Barget provided a draft test well conveyance agreement to County General Services. The agreement requests \$60,000 in reimbursement.

10. INFORMATIONAL CORRESPONDENCE

A. US Drought Monitor: California, October 26, 2021

B. Contractor of the Year Award Nomination, Crosno Construction, Inc.

11. DIRECTORS FORUM

Director Brooks expressed appreciation to the District's staff and Directors during the pandemic. He said he would like the board officers to remain for next year, except having Director Bumpass serve as vice president.

Director Bumpass and Gonzales agreed with Director Brooks' sentiment towards staff and Directors.

Director Redmon congratulated Patty for a great job handling the audit and was pleased to attend the Association of California Water Agencies Continuing Legal Education workshop.

12. CLOSED SESSION and 13. OPEN SESSSION

The Board voted unanimously at the September 7 Board meeting to extend General Manager Barget's employment agreement until August 2022, but Director Stewart forgot to announce it at that meeting.

14. ADJOURN

President Stewart declared the meeting adjourned at 8:32 p.m.

Attest:

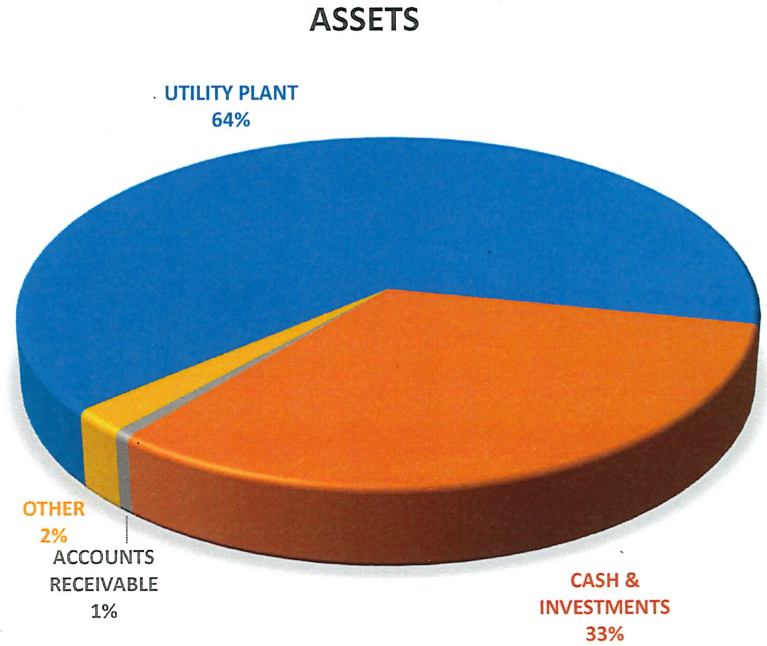
Signed:

Stephanie Garner
Secretary, Board of Directors

Katherine A. Stewart
President, Board of Directors

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
 Combined Balance Sheet
 As of October 31, 2021

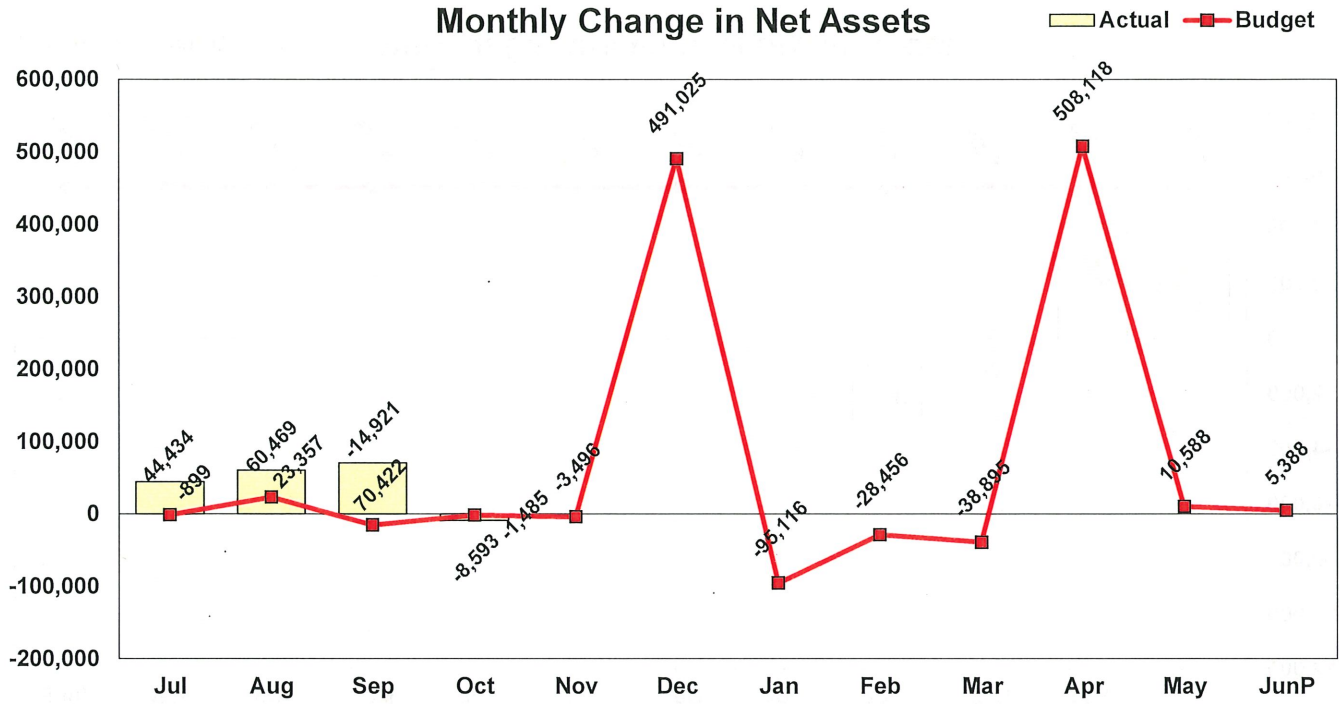
	2022 FYTD	FYE 2021	CHANGE
ASSETS			
UTILITY PLANT	\$22,831,465	\$23,011,947	(\$180,482)
CASH & INVESTMENTS	11,795,304	11,668,697	126,607
ACCOUNTS RECEIVABLE	243,303	275,089	(31,786)
OTHER	783,109	797,258	(14,149)
TOTAL ASSETS	<u>\$35,653,181</u>	<u>\$35,752,991</u>	<u>(\$99,810)</u>
DEFERRED OUTFLOWS OF RESOURCES-PENSIONS	\$403,863	\$403,863	\$0
TOTAL ASSETS & DEFERRED OUTFLOWS	<u><u>\$36,057,044</u></u>	<u><u>\$36,156,854</u></u>	<u><u>(\$99,810)</u></u>
LIABILITIES			
CURRENT LIABILITIES	\$474,579	\$610,677	(\$136,098)
UNEARNED REVENUE	139,485	139,485	0
LONG TERM DEBT- LRWRP UPGRADE PROJECT	5,478,897	5,478,897	0
NET PENSION LIABILITY	1,502,320	1,502,320	0
TOTAL LIABILITIES	<u>\$7,595,281</u>	<u>\$7,731,379</u>	<u>(\$136,098)</u>
DEFERRED INFLOWS OF RESOURCES-PENSIONS	\$37,277	\$37,277	\$0
EQUITY			
CONTRIBUTED CAPITAL	\$6,044,676	\$6,110,084	(\$65,408)
EQUITY	22,343,522	21,604,475	739,047
CURRENT EARNINGS	36,288	673,639	(637,351)
TOTAL EQUITY	<u>\$28,424,486</u>	<u>\$28,388,198</u>	<u>\$36,288</u>
TOTAL LIABILITIES, DEFERRED INFLOWS & EQUITY	<u><u>\$36,057,044</u></u>	<u><u>\$36,156,854</u></u>	<u><u>(\$99,810)</u></u>



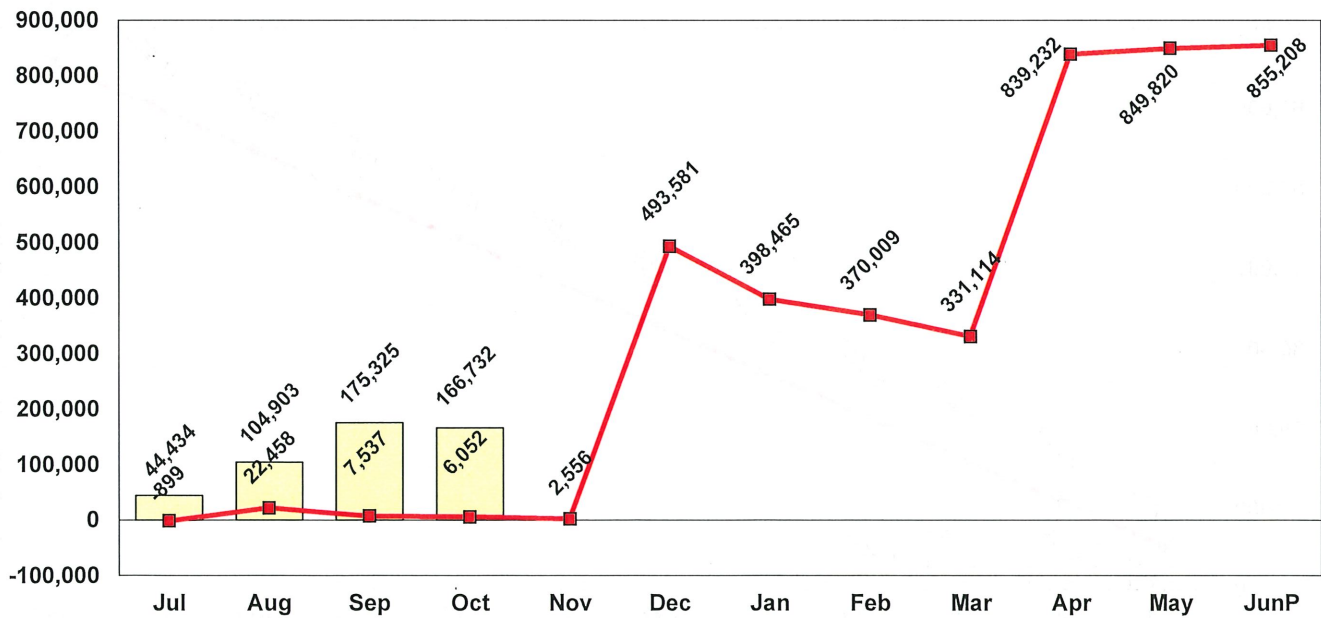
Change in Net Assets

Vandenberg Village Community Services District
July 1, 2021 to June 30, 2022

Monthly Change in Net Assets

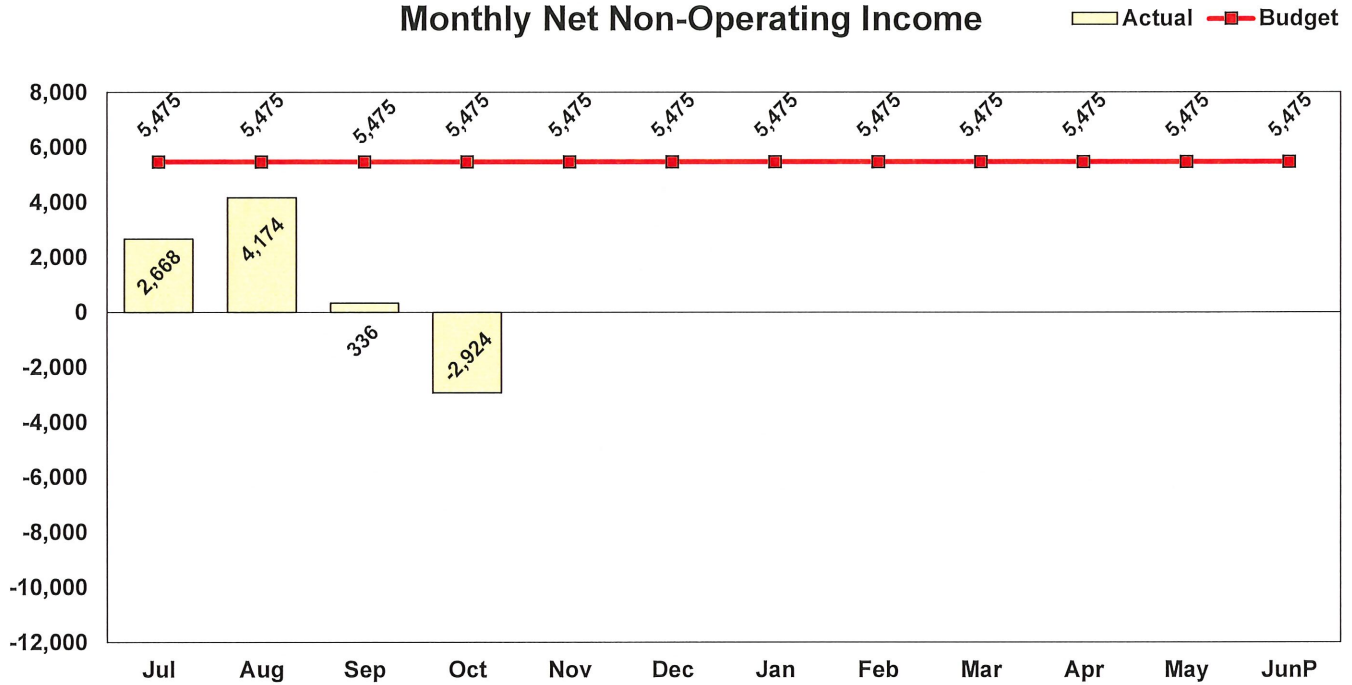


YTD Change in Net Assets



Non-Operating Income Vandenberg Village Community Services District July 1, 2021 to June 30, 2022

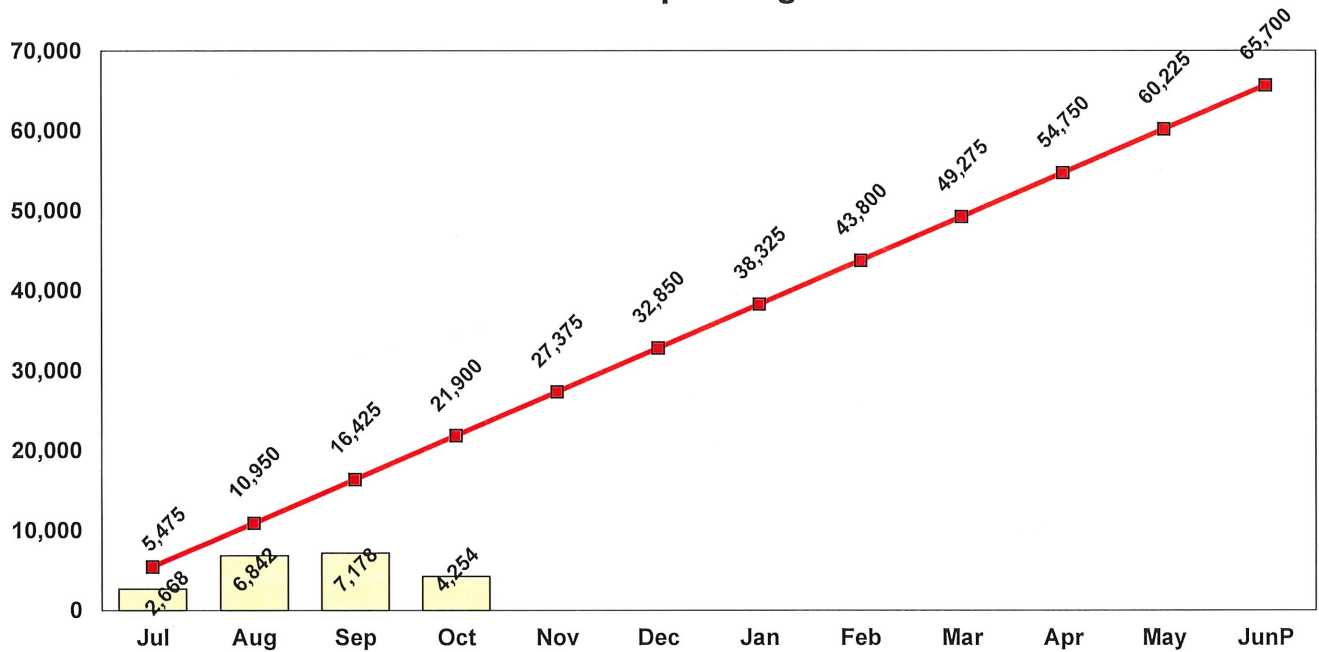
Monthly Net Non-Operating Income



Sept.'21 - Fair Market Value adjustment.

Oct'21-Asset Retirement

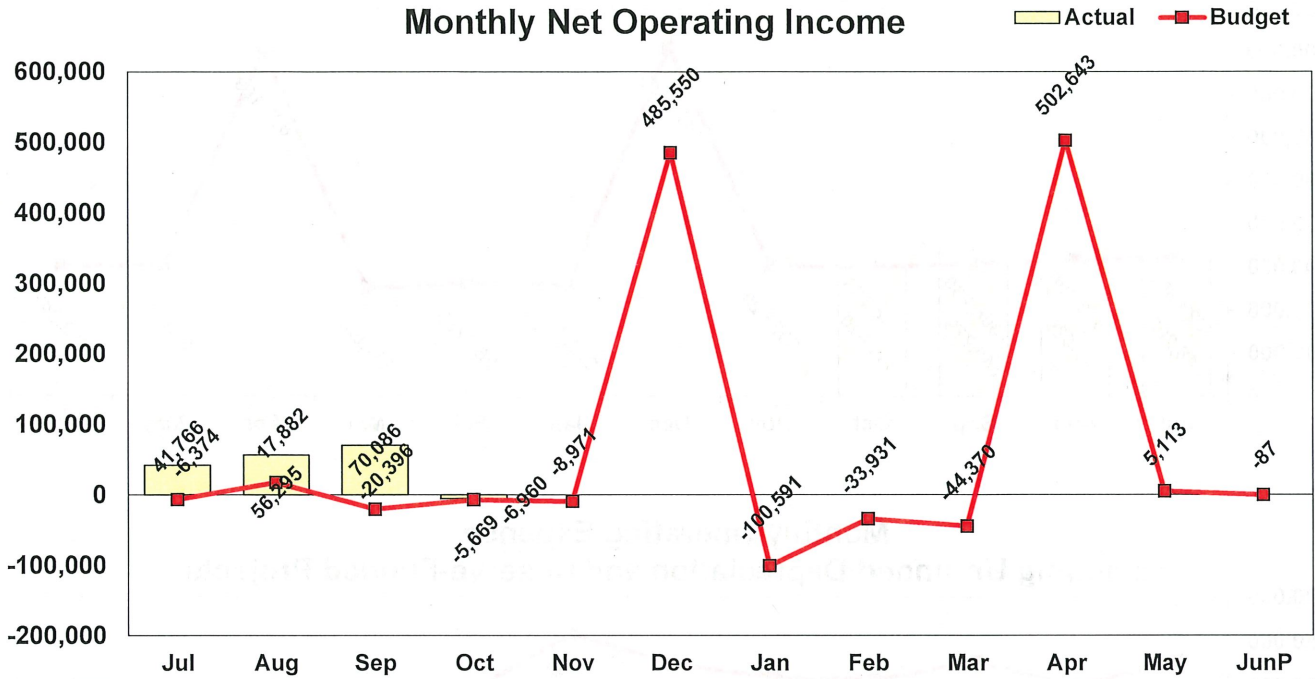
YTD Net Non-Operating Income



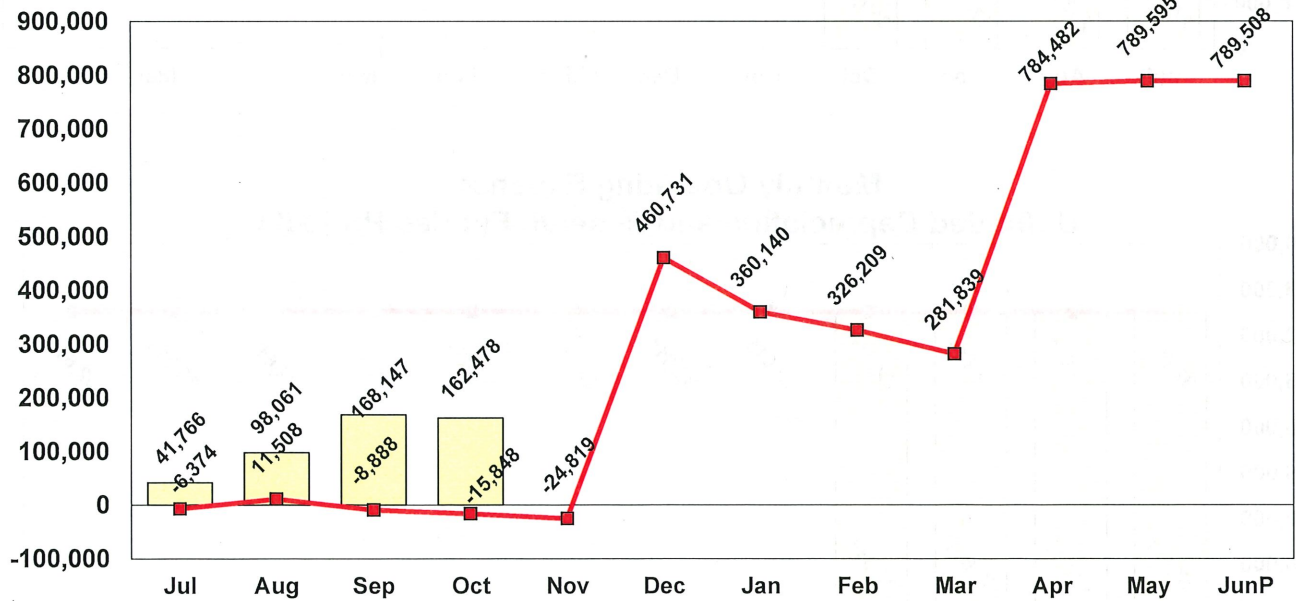
Operating Income

Vandenberg Village Community Services District
July 1, 2021 to June 30, 2022

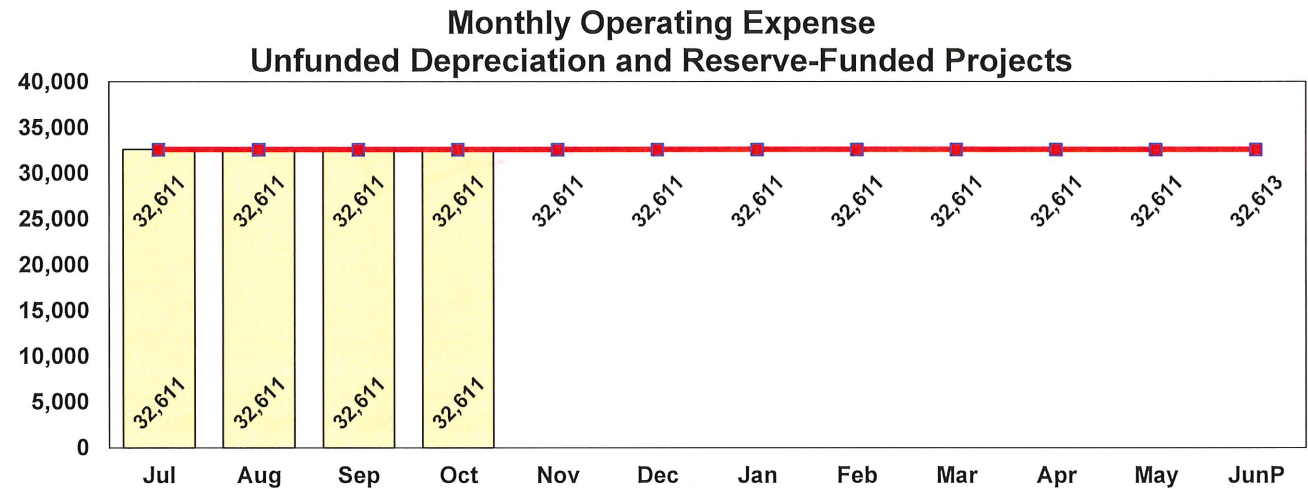
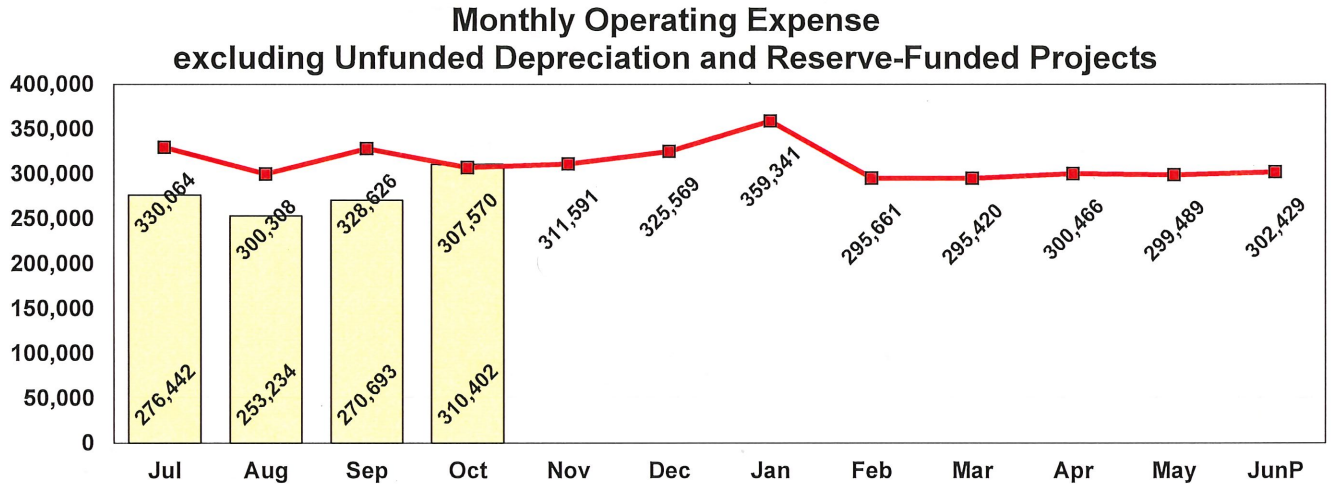
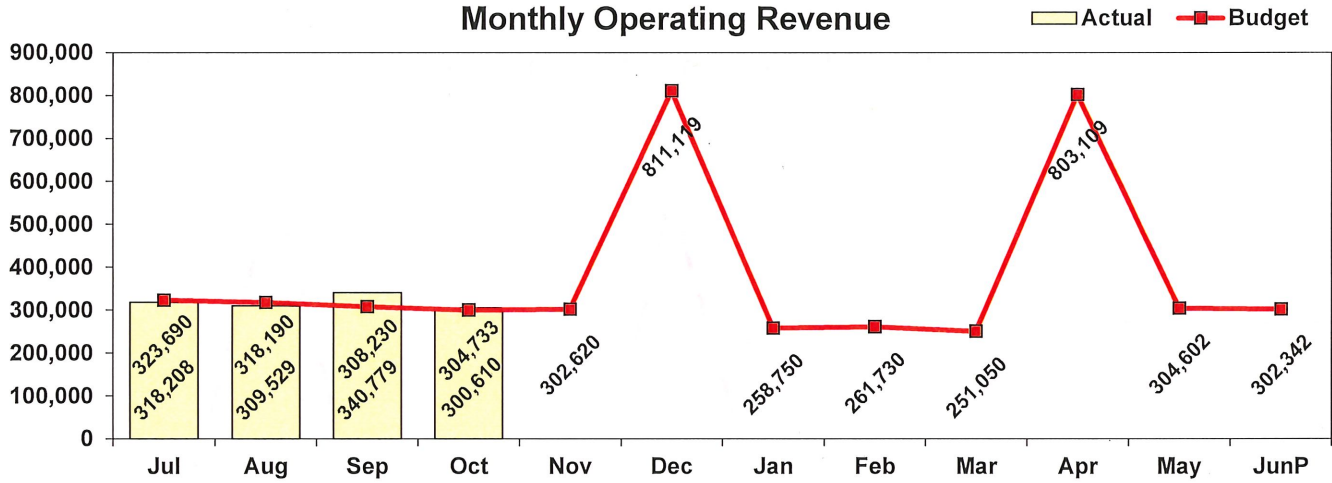
Monthly Net Operating Income



YTD Net Operating Income



Operating Revenue and Expenses Vandenberg Village Community Services District July 1, 2021 to June 30, 2022



Statement of Cash Flow
 Vandenberg Village Community Services District
 For the Period from July 1, 2021 to October 31, 2021

	Water Fund	WW Fund	
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers and users	\$ 731,046	\$ 561,648	
Cash payments for goods and services	(492,613)	(287,212)	
Cash payments to employees	(199,779)	(101,921)	
Net Cash Provided by Operating Activities			\$ 211,169
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES			
Sale of capital assets	2,450		
Purchase of capital assets	(86,629)	(15,953)	
Net Cash Used - Capital & Related Financing Activities			(100,132)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	9,365	6,206	
Net Cash Provided by Investing Activities			15,571
Net Increase (Decrease) in Cash & Cash Equivalents			126,607
Cash and cash equivalents, beginning of year			11,668,699
Cash and cash equivalents, year-to-date			\$ 11,795,306
Reconciliation to the Statement of Net Assets:			
Cash on hand	400		\$ 400
Cash and short term investments	2,866,779	8,928,127	11,794,906
			\$ 11,795,306
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities			
Operating Income	\$ 32,758	\$ (724)	
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	\$ 63,818	\$ 213,006	
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	26,475	(2,216)	
(Increase) decrease in prepaid items	14,149	-	
Increase (decrease) in accounts payable	(45,247)	(28,923)	
Increase (decrease) in accrued payroll	(13,386)	(8,628)	
Increase (decrease) in customer deposits	(4,812)		
Increase (decrease) in compensated absences	(35,100)		
Net Cash Provided by Operating Activities	\$ 38,654	\$ 172,514	\$ 211,169

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

Disbursement # 12-21 From 11/1/2021 To 11/30/2021
 Board Meeting Date 12/7/2021 Item: 7B.2

Accounts Payable Amount \$208,066.95

Check Numbers 27952-27991

Void Checks 27656, 27657

Electronic Vendor Payment Amount \$2,768.32

Confirmation Numbers 102021, 155507, 707391, 811687,
934595

A/P Hand Check Amount _____

Check Numbers _____

Payroll Amount \$81,689.71

Check Numbers electronically transferred

Wire Transfers _____

Wire Numbers _____

Disbursements/Investments

A/P Checks	208,066.95
Electronic Vendor Payments	2,768.32
A/P Hand Checks	0.00
Payroll	81,689.71
Investments	0.00
TOTAL	<u><u>\$292,524.98</u></u>

REPORT.: Dec 02 21 Thursday
 RUN....: Dec 02 21 Time: 15:19
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-21 thru 11-21 Bank Account.: 13100

PAGE: 001
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027656	11/22/21	\R002	EVELYN V. ROSALES	-19.98	000C10401u	Ck# 027656 Reversed
027657	11/22/21	\S004	BRIAN K. SANDOVAL	-21.29	000C10401u	Ck# 027657 Reversed
027952	11/10/21	ACW03	ACWA JOINT POWERS INSURAN	12252.82	0676692	GROUP MEDICAL, DENTAL, VISION, LIFE, EAP 12/21
027953	11/10/21	AMA01	AMAZON CAPITAL SERVICES	122.22	MVTQ-V6JV	MIKROTIK ROUTER-SCADA COMPUTER
027954	11/10/21	ARA01	ARAMARK UNIFORM SERV. INC.	179.63 153.82	308722 319659	CONTINUOUS TOWELS, SHOP TOWELS 10/21/21 SHOP TOWELS 11/4/21
Check Total.....:				333.45		
027955	11/10/21	CEN04	CENTRAL CITY TOOL SUPPLY	10.00	103040	SHARPEN CHAINSAW BLADE
027956	11/10/21	COV01	COVERALL MOUNTAIN & PACIF	73.05	553178750	JANITORIAL SERVICE 11/21
027957	11/10/21	DEL04	DELANTY, MATHEW D.	3600.00 4757.92	202110251 202111051	L/S#3 SCADA/SCADA UPGRADE-PO#1704 L/S#3 SCADA/SCADA UPGRADE-PO#1704
Check Total.....:				8357.92		
027958	11/10/21	JPI02	ACWA/JPIA	2877.71	V004-0921	WORKERS' COMP PREMIUM 7/21-9/21
027959	11/10/21	MIL01	MILLER LANDSCAPING AND MA	150.00	59976	OFFICE YARD MAINTENANCE 10/21
027960	11/10/21	MOS01	MOSS, LEVY & HARTZHEIM	840.00	29252	FY21 AUDIT CHARGES
027961	11/10/21	NAT01	NATIONAL GROUP TRUST	813.55	23941221	LONG-TERM DISABILITY 12/21
027962	11/10/21	OLI01	OLIN CORP - CHLOR ALKALI	4292.84	36740	4,012 GALS NaOCL
027963	11/10/21	PGE01	PACIFIC GAS & ELECT. INC.	27550.01	68721021	PGE CHARGES 9/17/21-10/17/21
027964	11/10/21	RLJ01	RL JOHNSON CONSTRUCTION,	3640.00	6072	LOCATE OFFSITE MANHOLES
027965	11/10/21	SCH02	SCHNEIDER ELECTRIC USA IN	1975.56	94471693	SCADAPACK 474 CONTROLLER FOR L/S#3-PO#1705
027966	11/10/21	SEN01	SENATE RULES COMMITTEE	211.20	C11109	3 EA CALIFORNIA FLAGS
027967	11/10/21	SMI04	SMITHS ALARMS & ELECTRONI	90.00	056239	SECURITY-OFFICE 12/21-2/22
027968	11/10/21	SOU01	SO.CALIFORNIA GAS CO. INC.	60.80 61.46	79001021 84181021	SO.CALIF GAS-WELL 1B 9/23/21-10/25/21 SO.CALIF GAS-OFFICE 9/23/21-10/25/21
Check Total.....:				122.26		
027969	11/10/21	UND01	UNDERGROUND SERVICE ALERT	33.10	020210773	USA TICKETS 10/21

REPORT.: Dec 02 21 Thursday
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VANDENBERG VILLAGE CSD
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027970	11/10/21	UNI02	UNIVAR SOLUTIONS USA INC.	1365.61	49584469	500 GALS NaHSO3
027971	11/10/21	USB02	U.S.BANK CORPORATE PAYMEN	664.74	32561021	REGISTRATION-ACWA-BARGET AWWA-ALLEN;REMINDERS
027972	11/10/21	VAL04	VALLEY ROCK READY MIX, IN	353.42	21-19930	SLURRY-PB REPLACE-61 GALAXY WAY
027973	11/10/21	VRE01	JIM VREELAND FORD	56.50	44221	UNIT #23-OIL, FILTER
				52.77	44235	UNIT #17-OIL, FILTER
			Check Total.....:	109.27		
027974	11/10/21	WAS01	WASTE MANAGEMENT CORPORAT	131.07	514117	TRASH COLLECTION-SHOP 10/21
				40.09	514121	TRASH COLLECTION-OFFICE 10/21
			Check Total.....:	171.16		
027975	11/10/21	\D005	DONALD T. DOUDNA	20.70	000C11001	CUSTOMER REFUND-DOU0013-531 VENUS AVE.
027976	11/10/21	\S014	HAYLEE R. STAPP	33.33	000C11001	CUSTOMER REFUND-STAA0033-232 VEGA AVE.
027977	11/10/21	\T002	LINDSAY TAYLOR	68.08	000C11001	CUSTOMER REFUND-TAY0031-520 CARINA DR.
027978	11/23/21	ARA01	ARAMARK UNIFORM SERV.INC.	179.63	330267	CONTINUOUS TOWELS, SHOP TOWELS 11/18/21
027979	11/23/21	COM03	COMCAST	326.11	10521121	INTERNET, CABLE, VOICE-OFFICE 11/20/21-12/19/21
027980	11/23/21	COR01	CORBIN WILLITS SYSTEM INC	769.14	C111151	SERVICE AND ENHANCEMENT FEE 12/21
027981	11/23/21	COV01	COVERALL MOUNTAIN & PACIF	317.95	53178750	JANITORIAL SERVICE 11/21
				425.00	553178993	INTERIOR/EXTERIOR WINDOW CLEANING 10/21/21
			Check Total.....:	742.95		
027982	11/23/21	DEP01	DEPT OF MOTOR VEHICLES	23.00	C11119	DUPLICATE TITLE-VEHICLE #17-1FTEX1EM9EKD54159
027983	11/23/21	FRO01	FRONTIER	104.48	28851221	FRONTIER 733-2109 11/13/21-12/12/21
				272.37	49051121	FRONTIER 733-3615/3975/SCADA SYS 11/13/21-12/12/21
			Check Total.....:	376.85		
027984	11/23/21	LOM01	CITY OF LOMPOC, FINANCE	91089.69	7298	WCRF & WW TREATMENT COSTS RECONCILIATION FY20-21
027985	11/23/21	LOM01	CITY OF LOMPOC, FINANCE	33958.35	7489	WASTEWATER TREATMENT PLANT COSTS 10/21
027986	11/23/21	RAY01	RAY MORGAN COMPANY	447.65	3513758	COPIER-CONTRACT USAGE, MONTHLY USAGE, FREIGHT-TONER
027987	11/23/21	RLJ01	RL JOHNSON CONSTRUCTION,	10675.00	6077	REMOVE AND REPLACE OFFSITE MANHOLE
027988	11/23/21	SAN08	SANTA BARBARA CO WTR AGCY	2329.00	11102021	2021-2022 CLOUD SEEDING PROGRAM

REPORT.: Dec 02 21 Thursday
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VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report
 Check Listing for 11-21 thru 11-21 Bank Account.: 13100

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
027989	11/23/21	SAN18	SANTA BARBARA COUNTY SDA	300.00	C11119	2021 SBCSDA MEMBERSHIP
027990	11/23/21	VAN02	VVCSD--PETTY CASH	141.40	C11118	PETTY CASH 7/1/21-11/18/21
027991	11/23/21	WES05	WESTERN EXTERMINATOR CO.	74.85	9424446	GOPHER CONTROL SERVICE 11/21
				142.60	9424447	6 MO. SPRAY FOR INSECTS
			Check Total.....:	217.45		
102021	11/10/21	WEX01	WEX BANK	1618.54	7560221	330.17 GALS FUEL
155507	11/23/21	PIT03	PITNEY BOWES	904.55	01341021	POSTAGE FOR BILLS 10/21
707391	11/10/21	STA09	STAPLES CREDIT PLAN	164.59	63722-0-1	OPERATIONS ACCOUNT CHECK STOCK (QTY 500)
811687	11/16/21	UPS01	UPS	7.59	V85948461P	PACKAGE PICKUP N95 MASK RECALL
934595	11/10/21	HOM02	HOME DEPOT	73.05	10021021	OIL,WD40,ELECTRICAL TAPE,RINGS,RING TERMINALS
			Cash Account Total.....:	210835.27		
			Total Disbursements.....:	210835.27		
			Cash Account Total.....:	.00		

REPORT.: Dec 02 21 Thursday
 RUN....: Dec 02 21 Time: 15:19
 Run By.: PATTY LECAVALIER

VANDENBERG VILLAGE CSD
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 11-21 thru 11-21 Bank Account.: 13101

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 ID #: PY-DP
 CTL.: VAN



Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
143040	11/24/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1770.30	C11124	STATE WH TAXES PP#24
143041	11/24/21	EMP01	EMPLOYMENT DEVELOP.DEPART	323.93	1C11124	STATE DISABILITY PP#24
247400	11/30/21	AFL01	AFLAC	362.50	C11130	AFLAC-PRETAX 11/21
247401	11/30/21	AFL01	AFLAC	2.88	1C11130	AFLAC-AFTER TAX 11/21
285910	11/12/21	EFT01	EFTPS	3966.78	C11112	FEDERAL WH TAXES PP#23
285911	11/12/21	EFT01	EFTPS	18.60	1C11112	FICA SOCIAL SECURITY DR11
285912	11/12/21	EFT01	EFTPS	1021.24	2C11112	FICA MEDICARE PP#23
473960	11/24/21	EFT01	EFTPS	3968.70	C11124	FEDERAL WH TAXES PP#24
473961	11/24/21	EFT01	EFTPS	994.86	1C11124	FICA MEDICARE PP#24
494617	11/30/21	COL03	COLONIAL LIFE & ACCIDENT	224.58	C11130	COLONIAL-PRETAX 11/21
511040	11/12/21	EMP01	EMPLOYMENT DEVELOP.DEPART	1804.61	C11112	STATE WH TAXES PP#23
511041	11/12/21	EMP01	EMPLOYMENT DEVELOP.DEPART	330.92	1C11112	STATE DISABILITY PP#23
829830	11/12/21	PUB02	PUBLIC EMPLOYEES	1045.14	C11112	PERS EPMC PP#23
829831	11/12/21	PUB02	PUBLIC EMPLOYEES	1415.81	1C11112	PERS TDMC PP#23
829832	11/12/21	PUB02	PUBLIC EMPLOYEES	4080.04	2C11112	PERS EMPLR CONTRIB PP#23
829840	11/12/21	PER04	CALPERS 457 PLAN	600.00	C11112	EMPLOYER PERS 457 PP#23
829841	11/12/21	PER04	CALPERS 457 PLAN	1200.00	1C11112	EMPLOYEE PERS 457 PP#23
906500	11/24/21	PUB02	PUBLIC EMPLOYEES	1108.73	C11124	PERS EPMC PP#24
906501	11/24/21	PUB02	PUBLIC EMPLOYEES	1484.42	1C11124	PERS TDMC PP#24
906502	11/24/21	PUB02	PUBLIC EMPLOYEES	4308.56	2C11124	PERS EMPLR CONTRIB PP#24
906510	11/24/21	PER04	CALPERS 457 PLAN	600.00	C11124	EMPLOYER PERS 457 PP#24
906511	11/24/21	PER04	CALPERS 457 PLAN	1200.00	1C11124	EMPLOYEE PERS 457 PP#24
Cash Account Total.....:				31832.60		
Total Disbursements.....:				31832.60		

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors

ITEM: 8.A

FROM: Joe Barget, General Manager 
Stephanie Garner, Board Secretary 

DATE: December 7, 2021

SUBJECT: Board Officers

Recommendations:

- Elect a President, Vice President, and Finance Officer.
- Discuss considerations and individual preferences for serving on committees and as representatives to external agencies next year.

Policy Implications:

- District Ordinance § 1.2.4 requires the Board to elect these three officers at the first meeting in December of each year.
- The duties of each officer are outlined in District Ordinance § 1.3.1.

Resource Impacts: None

Alternatives Considered: None

Discussion: The President is the top elected official in the District, directs the preparation of meeting agendas and approves them for publication, and presides over Board meetings.

The President has the authority to appoint committee members and representatives to external agencies, subject to confirmation by the Board. District Ordinance § 1.3 requires this to be accomplished at the first meeting in January.

The attached worksheet is provided as a reference for electing officers at tonight's meeting and for general discussion about committee membership and external agency representation next year. Formal appointments to committees and external agencies take place at the first meeting in January.

Attachment: Board of Directors

Board of Directors
Vandenberg Village Community Services District

Officers	2021	2022
President	Stewart	
Vice President	Brooks	
Finance Officer	Bumpass	

Committees	2021	2022
Finance/Budget	Bumpass*	
	Redmon	
Legal/Personnel	Bumpass*	
	Gonzales	
Water/Wastewater	Brooks*	
	Stewart	
Groundwater Sustainability Agency (GSA)	Brooks (primary)	
	Stewart (alternate)	



* *Committee chair*

Agencies	2021	2022
Association of California Water Agencies (ACWA) / Joint Powers Insurance Authority (JPIA)	Brooks*	
	Stewart	
California Special Districts Association (CSDA) / Santa Barbara County Chapter	Stewart*	
	Bumpass	
Santa Ynez River Water Conservation District	Stewart*	
	Redmon	

* *Primary agency representative*

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

TO: Board of Directors ITEM: 8.B
FROM: Joe Barget, General Manager 
Stephanie Garner, Board Secretary 
DATE: December 7, 2021
SUBJECT: Director Appointment

Recommendation: Approve the attached Notice of Vacancy for publication and plan to appoint a new Director at the February 1 board meeting.

Policy Issues: California Government Code § 1780 governs a vacancy in any elective office on the governing board of a special district and:

- Allows the remaining members of the board to fill the vacancy either by appointment or calling an election.
- Requires the remaining members of the board to make an appointment within 60 days after either the date on which the district board was notified of the vacancy or the effective date of the vacancy, whichever is later.
- Requires the district to post a notice of vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment.
- States that if the vacancy occurs in the second half or a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

Resource Impacts: Some staff time.

Alternatives Considered:

- Call an election.
- Do not appoint anyone within 60 days, in which case the County Board of Supervisors may appoint a person to fill the vacancy.

Discussion: Director Stewart plans to move to Florida and notified the Board of her resignation effective January 31, 2022. This will create a vacancy on the Board for the remainder of her term of office which ends on December 2, 2022.

The remaining members of the board have three choices: appoint someone, call an election, or allow the County Board of Supervisors to appoint someone. These choices and other information are spelled out in detail in California Government Code § 1780.

Staff recommends the Board approve the attached Notice of Vacancy for publication and plan to appoint a person to fill the vacancy at the February 1, 2022, regular board meeting.

Attachment: Notice of Vacancy

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT
3745 Constellation Road · Lompoc, CA 93436
Phone (805) 733-2475 Fax (805) 733-2109

**NOTICE OF VACANCY ON THE BOARD OF DIRECTORS
For the Vandenberg Village Community Services District
And the Intent to Appoint**

To all interested and qualified persons:

There will be a vacancy on the Board of Directors for the Vandenberg Village Community Services District due to the resignation of Director Katherine Stewart effective January 31, 2022.

It is the intent of the remaining Directors to appoint a person to this vacancy at a Board meeting on February 1, 2022, at 7:00 p.m. to be held at the District office at the address above. The appointment will be for the remainder of Director Stewart's term of office, through December 2, 2022.

Any person interested in being appointed to the Board of Directors should submit a letter of interest to the District General Manager **no later than 12:00 p.m. on Friday, January 21, 2022**. All letters from candidates will be provided to the Board members. Qualified candidates must reside within the service boundaries of the District and be a registered voter.

It is suggested that letters of interest include your reasons for wanting to serve, any experience and qualifications that relate to the position of Director, and any other information that you feel might be of benefit to the selection and appointment by the Board of Directors.

If you have any questions, please contact Joe Barget, General Manager, at (805) 733-2475 or jbarget@vvcisd.org.

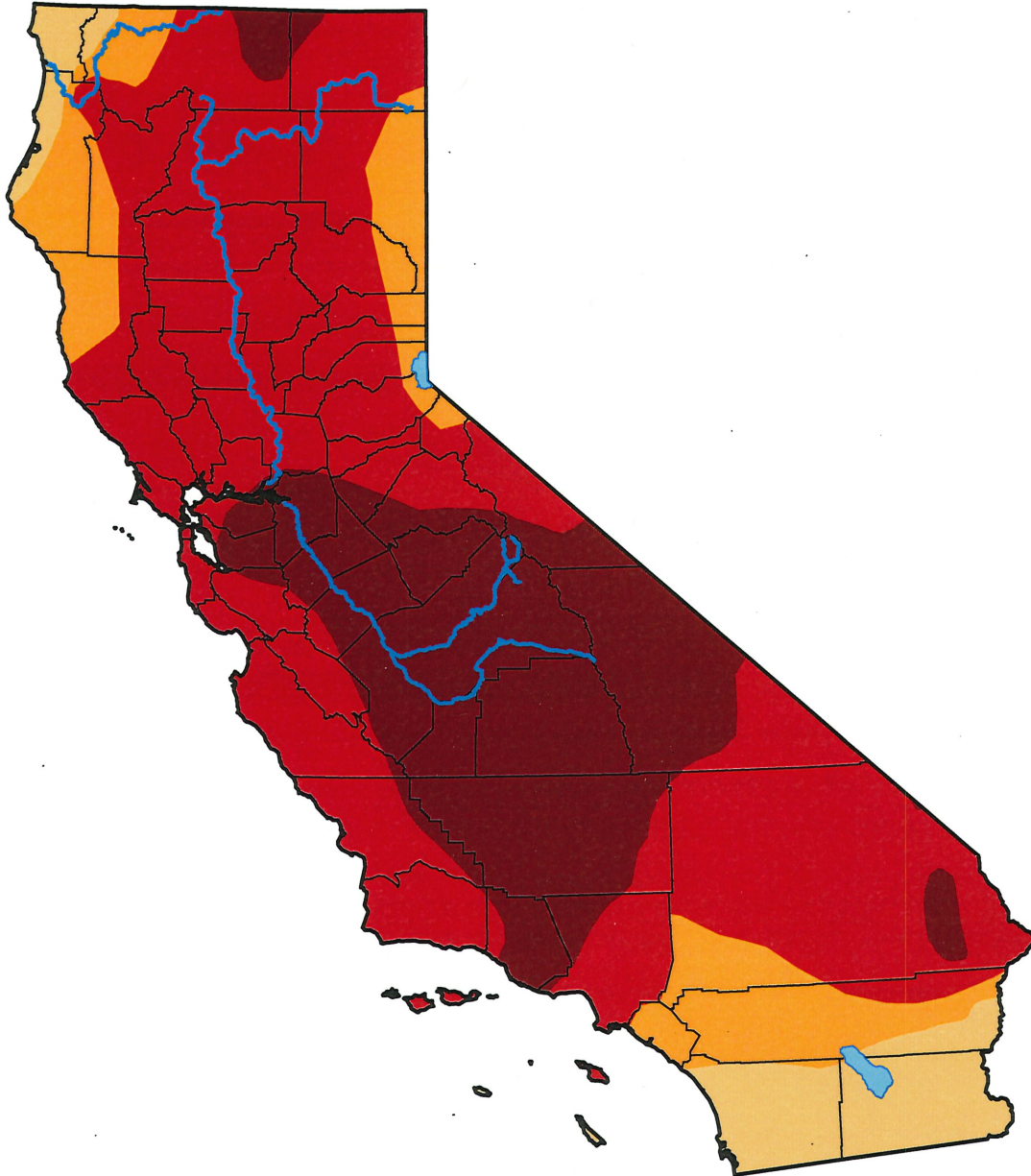
U.S. Drought Monitor California

November 30, 2021
(Released Thursday, Dec. 2, 2021)

Valid 7 a.m. EST

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	100.00	92.43	80.28	28.27
Last Week <i>11-23-2021</i>	0.00	100.00	100.00	92.43	80.28	28.27
3 Months Ago <i>08-31-2021</i>	0.00	100.00	100.00	95.56	88.37	47.40
Start of Calendar Year <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
Start of Water Year <i>09-28-2021</i>	0.00	100.00	100.00	93.93	87.88	45.66
One Year Ago <i>12-01-2020</i>	3.46	96.54	75.03	48.19	19.36	0.00



Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Richard Heim
NCEI/NOAA



LAFCO

Santa Barbara Local Agency Formation Commission

105 East Anapamu Street ♦ Santa Barbara CA 93101

805/568-3391 ♦ FAX 805/568-2249

www.sblafco.org ♦ lafco@sblafco.org

November 22, 2021

TO: Members of the Independent Special District Selection Committee

SUBJECT: Nominations for and Election of Regular Special District Member to LAFCO;

CALL FOR NOMINATIONS FOR AND NOTICE OF ELECTION FOR LAFCO REGULAR**SPECIAL DISTRICT MEMBER; ELECTION DATE IS JANUARY 24, 2022**

This is a Call for Nominations and Notice of Election of a special district member to serve as the special district regular member on LAFCO. It is recommended that this be placed on your Board's Agenda. The Election will be held at the Santa Barbara Chapter of the CSDA Annual Meeting **on January 24, 2022**, pending a quorum. The Committee is made up of the presiding officer of each district; however, if a presiding officer is unable to participate, a district board may appoint one of its members as an alternate to participate in the presiding officer's place, a copy of the meeting minutes showing the appointment needs to be presented.

A Nomination Form is attached and must be filled out and signed by the presiding officer of a district or, if that person is unable to participate, then by his or her alternate as designated by the district board. (See GC § 56332.) Nominations are requested by no later than January 14, 2022; however, nominations after that date, including at the January 24, 2022 meeting, will be accepted.

Notice: There will be no election if pursuant to Government Code section 56332(c)(2), "[at] the end of the nomination period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed" to the Commission.

Alternative Procedure. If more than one person is nominated and a quorum cannot be achieved at the January 24, 2022, meeting, the LAFCO Executive Officer will conduct a mailed ballot election.

1. **LAFCO Regular Special District Member.** The current term of office of the current Regular Special District Member ends on March 1, 2022. The term of office shall be four years or until the appointment and qualification of his or her successor. The new term of office ends on March 1, 2026.
2. **Voting Requirements.** The Independent Special District Selection Committee consist of the presiding officer of the legislative body of each independent special district. If the presiding officer of an independent special district is unable to participate in the nomination process or an election, the legislative body of the district may appoint one of its members as an alternate to participate in the presiding officer's place.
3. **Quorum; Majority Vote; Possible Runoff Election.** There are 38 special districts. For the election to be valid, at least 20 valid votes must be received. Election shall be by a majority of those voting, and not by plurality. In the event that a nominee does not receive a majority of votes cast, a runoff election shall be held between the two nominees receiving the highest number of votes.

Nominations for one Regular Special District Member should be submitted to the LAFCO Executive Officer, at the following address, faxed, or emailed by **January 14, 2022**. Nomination Forms are attached to this notice.

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Santa Barbara CA 93101
FAX 805/568-2249
Email Address: lafco@sblafco.org

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Enc.

SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION

<p>NOMINATION FOR <u>REGULAR</u> SPECIAL DISTRICT MEMBER <i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
---	--

Please print in ink or type

POSITION SOUGHT: Regular Special District Member

NAME OF NOMINEE: _____

NOMINEE'S DISTRICT: _____

MAILING ADDRESS:

π
Phone: Bus. _____ . Cell: _____

SIGNATURE OF NOMINATOR:

Name of Independent Special District

Signature

Print Name

Nominator Title (please check one)

- Presiding Officer of the Special District Board
- Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)

Date: _____

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Alternate Special District Member: This information will be distributed to all independent special districts.

**CALIFORNIA WATER AND WASTEWATER ARREARAGES PAYMENT PROGRAM
WATER ARREARAGES DISBURSEMENT REQUEST FORM**

PWSID NO: CA4210017

WATER SYSTEM NAME: VANDENBERG VILLAGE COMM. SERV. DIST.

LEGAL ENTITY NAME: VANDENBERG VILLAGE COMM. SERV. DIST.

FOLLOWING SECTION IS FOR STATE USE ONLY

PAYMENT INVOICE NO.: CA4210017-01

INVOICE DATE: 10/06/2021

PAYMENT REQUEST AMOUNT	\$8,631.40
ADJUSTMENT	\$0.00
AMOUNT DUE	\$8,631.40

ADJUSTMENT COMMENTS:


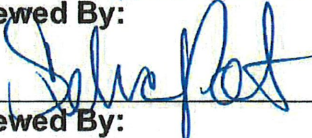
FISCAL SUPPLIER ID: 0000187886 ADDRESS ID: 1

FUND TITLE		ITEM	FY	CHAPTER	STATUTE
Coronavirus Fiscal Recovery Fund of 2021		3940-162-8506	21/22	21/21	2021
PROGRAM	REPORTING STRUCTURE	ACCOUNT	ALT ACCOUNT	PROJECT #	PROJECT ACTIVITY #
3560000C25	39400556	5432600	5432600000	3940COVIDARREAR	L/A

STATUTE LANGUAGE:

Per California Health and Safety Code 116773.4, the board provides financial assistance to community water systems for the purpose of assisting customers with past-due bills accrued during the COVID-19 pandemic bill relief period from March 4, 2020 to June 15, 2021.

SIGNATURES FOR APPROVAL OF PAYMENT

	Analyst	<u>11/12/21</u>
Reviewed By: _____	Title: _____	Date: _____
	Manager	<u>11/12/2021</u>
Reviewed By: _____	Title: _____	Date: _____

